



Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ e-mail: \_\_\_\_\_

**CORRESPONDENCE TO BE SENT TO:** (Please check one)  A  B  C  D

**CARRIER’S ADDITIONAL FACILITIES**

*On a separate paper attached to this request please list all properties in East Hampton Town where you currently have Personal Wireless Service Facilities, whether approved by East Hampton Town or not. Please include Owner’s Name, Facility Address and Tax Map Number of parcel where facility is located.*

**III. PROPERTY INFORMATION:**

A. Zoning District: \_\_\_\_\_ B. Fire District: \_\_\_\_\_

C. Filed Map Identification. Lots: \_\_\_\_\_ Block: \_\_\_\_\_

Filed Map Name: \_\_\_\_\_ Map Number: \_\_\_\_\_

D. Are there currently any other carriers utilizing this site?  YES  NO

**If YES, you will be required to provide a list of each pre-existing carrier(s) with a brief description of position on the mount. .**

E. Does applicant own the property subject to application?  YES  NO

**If NO, you will be required to provide a copy of your lease.**

**IV. ENVIRONMENTAL IMPACT**

1) How much, if any, natural vegetation will be cleared or removed for the modification?  
(Please give the type of vegetation, e.g. mature forest, brush, wetlands, etc., and please give the area of this vegetation in acres or square feet).

\_\_\_\_\_  
\_\_\_\_\_

2) How much soil, earth, gravel, sand, or dredge spoil will be removed as part of the modification? (Please give the amount in cubic yards).

\_\_\_\_\_

3) What are the predominant soil types on the property?

\_\_\_\_\_

4) Is the property substantially contiguous to, or does it contain, a site listed on the register of National Natural Landmarks?  YES  NO If YES, please identify:

\_\_\_\_\_

5) Is the property substantially contiguous to, or does it contain a building, site or district listed in a Local Historic District or on the National or New York State Registers of Historic Places?  YES  NO  
If YES, please identify:

\_\_\_\_\_

6) Does the property contain any species of plant or animal life listed as rare, threatened, or endangered by New York State, the New York State Natural Heritage Program or the United States of America?  
 YES  NO

If YES, please identify each species and its status as classified by New York State, the New York State Natural Heritage Program or the United States:

\_\_\_\_\_

7) Do hunting, fishing, or shell fishing opportunities presently exist on or adjacent to the property?

YES  NO If YES, please explain:

\_\_\_\_\_

- 
- 8) Does the property contain any trails?       YES       NO      If YES, please explain:
- 
- 9) Indicate the maximum vehicular trips generated per month upon completion of the modification: \_\_\_\_\_
- 10) Approximately what percentage of the property is:  
 Well drained \_\_\_\_\_ %      Moderately well drained \_\_\_\_\_ %      Poorly drained \_\_\_\_\_ %
- 11) If any liquid or gaseous waste (e.g. from battery, diesel or propane back-up power systems) will be generated by the modification, please explain how you will manage it.
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- 12) Please give the approximate depth to groundwater, in feet: \_\_\_\_\_
- 13) Is the site served by existing public utilities?  YES       NO  
 If YES, list the public utilities which currently serve the site
- 
- If NO, list the public utilities which are proposed to serve the site:
- 
- 14) Is the modification, or any portion of the site, located in a 100-year flood plain?     YES       NO
- 15) How much water will the facility use when it is completed, in gallons per day? \_\_\_\_\_
- 16) Will the modified facility routinely produce odors for more than one hour per day?  YES       NO  
 If YES, please explain: \_\_\_\_\_
- 17) Will the modified facility produce operating noise which exceeds the existing noise level in the area?  
 YES       NO      If YES, please explain:
- 
- 18) Does the application involve Federal, State, or local government funding?  YES       NO  
 If YES, please explain: \_\_\_\_\_
- 19) Does the present site include scenic views known to be important to the community?  YES       NO
- 20) Is the site located in an agricultural district certified pursuant to Agricultural and Markets Law, Article 25-AA, Section 303 and 304?       YES       NO
- 21) What are the predominant land uses(s) and zoning classifications with a ¼ mile radius of the proposed action?
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**V. MAPPING, PHOTOGRAPHS, SITE PLANS AND SURVEY REQUIREMENTS:**  
**The following maps, photographs, site plans and surveys should be attached ONLY IF CHANGES WILL OCCUR AS A RESULT OF THE PROPOSED MODIFICATION. THESE DOCUMENTS MAY BE REQUESTED BY THE PLANNING DEPARTMENT OR PLANNING BOARD AT A LATER DATE.**

1. **Ten (10)** packets (original plus nine copies) of Town-wide Map “A” indicating the specific locations of all existing and future Personal Wireless Service Facilities (PWSF) in the Town of East Hampton and outside within one (1) mile of its corporate limits, including the area served by this existing facility.
2. **Ten (10)** packets (original plus nine copies) of Town-wide Map “B” indicating the specific locations of all existing PWSF’s in the Town and outside within one (1) mile of its corporate limits.

3. **Ten (10)** original packets of Vicinity Plan, signed and sealed by a licensed surveyor. The Vicinity Plan must show a scale of one inch equals forty feet (1" = 40') and depict the following:
  - Project Title, School District, Fire District, Zoning District (if applicable), Suffolk County Tax Map Number, if applicable.
  - Property lines of the subject property.
  - Property lines of all properties adjacent to the subject property.
  - Tree cover on the subject property and all properties adjacent to the subject property by species and average height, as measured by or available from a verifiable source.
  - Outline of all existing buildings, including purpose (e.g. residential buildings, garages, accessory structures, etc.) on subject properties and all properties adjacent to the subject property.
  - Location of antenna, mount and equipment cabinet(s).
  - Location of all roads, public and private, on the subject property and on all properties adjacent to the subject property including driveways serving the PWSF.
  - Distances, at grade, from the PWSF to each building on the vicinity plan.
  - Contour lines in the US Coast Guard and Geodetic survey datum referred to mean sea level.
4. **Ten (10)** original packets of Site Plan, signed and sealed. The Site Plan must show a scale of one inch equals 40 feet (1" = 40') and depict the following:
  - The entire subject property, including all lands held in common ownership, property lines and roads (public and private) adjacent to the subject property.
  - All existing buildings, including accessory structures.
  - All existing vegetation by mass or individually by diameter (four feet from the ground) of each stand-alone tree or shrub. Tree masses or individual stand-alone trees shall be identified by species.
  - Security barrier, indicating type and extent as well as point of controlled entry.
  - All proposed changes to the existing property, including grading, vegetation removal and temporary roads and driveways.
  - Representations, dimensioned and to scale, of the mount, antennas, equipment shelters, cable runs, parking areas, and any other construction or development attendant to the PWSF.
  - Carrier shall identify site latitude, site longitude and AGL to the radiation center and the top of highest projection.
5. **Design** Information filed in support of the application should include:
  - Color equipment brochures for the PWSF such as manufacturer's specifications per trade journal reprints (for antennas, mounts, equipment cabinets, cables, cable runs and security barrier, if any)..
  - Materials of the PWSF, specified by generic type and specific treatment (for antennas, mounts, equipment cabinets, cables, cable runs and security barriers, if any).
  - Colors of the PWSF represented by a color board showing actual color (for antennas, mounts, equipment cabinets, cables, cable runs and security barriers, if any).
  - Dimensions of the PWSF specified for all three directions; height, width and breadth (for antennas, mounts, equipment cabinets and security barrier, if any).
  - Appearance shown by at least two (2) scaled cross sections of the PWSF within the subject property (for antennas, mounts, security cabinets, cables, cable runs and security barrier, if any for the total height, width and breadth).
6. **Copy of lease**, if appropriate.
7. **An Affidavit of Compliance** signed by a Radio Frequency Engineer / FCC Compliance Expert, certifying that the facility complies with all Federal Communications Commission (FCC) Guidelines and Regulations regarding Radio Frequency Radiation.
8. **Ten (10)** packets of Sight Lines and Photographs, as noted below:
  - Sight Line Representations. A sight line representation shall be drawn from the closest façade of each residential building (viewpoint) and roadway viewpoints included on the Vicinity Plan to the highest point (visible point) of the PWSF. Each sight line shall be depicted in profile, drawn at one inch equals forty feet (1" = 40'). The profiles shall show all intervening trees and buildings.
  - Existing (before condition) photographs. Each site line shall be illustrated by one four inch by six inch (4" X 6") color photograph of what can currently be seen from the residential building and roadway viewpoints.
9. **Ten (10)** packets of Siting Elevations as described below:
  - Site elevations, or views at grade from the north, south, east and west for a fifty foot (50') radius around the proposed PWSF plus from all existing public and private roads that serve the subject property. (Please note: If all views are the same, drawings should show one (1) view with a notation stating that views from the

north, south, east and west are the same.) Elevations shall be at either one-quarter inch equals one foot (1/4" = 1') or one-eighth inch equals one foot (1/8" = 1') scale and show the following:

- Antennas, mounts and equipment cabinet(s), with total elevation dimensions and AGL of the highest point.
- Any and all structures on the subject property.
- Existing trees and shrubs at current height and proposed trees and shrubs at proposed height at time of installation, with approximate elevations dimensioned.
- Grade changes, or cuts and fills, to be shown as original grade and new grade line, with two foot (2') contours AMSL.

**ATTACHMENT #1**

STATE OF \_\_\_\_\_ )

SS.:

COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, being duly sworn, deposes and says that he/she is the

- Owner of the Property
- Carrier seeking to place antenna / equipment / building
- Authorized Representative for Owner / Carrier

and that all statements made in this application are true to the best of his / her knowledge and belief; and that he / she has read the notices contained in this application and understands the same and agrees to abide thereby; and that the project which is the subject of this application, if approved, will be carried out in accordance with the terms and conditions set forth by the Planning Department / Board in its decision and in accordance with all applicable laws.

\_\_\_\_\_  
Signature of Applicant

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**ATTACHMENT #2**

**IMPORTANT NOTICES:**

THE SUBMISSION OF AN ACCURATE, THOROUGH APPLICATION WITH ALL NECESSARY INFORMATION SUPPLIED IS A PREREQUISITE TO THE PROCESSING OF THIS APPLICATION AND THE TIMELY SCHEDULING OF A PUBLIC HEARING. AN INCOMPLETE APPLICATION WILL BE RETURNED TO THE APPLICANT FOR COMPLETION.

WHEN A PUBLIC HEARING HAS BEEN SCHEDULED, THE APPLICANT WILL BE NOTIFIED. THE APPLICANT IS THEN REQUIRED TO PROVIDE NOTICE TO THE PUBLIC IN ACCORDANCE WITH §255-9-23 OF THE TOWN CODE:

1. Notify by certified mail, return receipt requested, the owners of record of every property which abuts, and every property which is directly across any public or private street from the property which is the subject of the application. This notice must be given at least ten (10) days in advance of the forthcoming public hearing.
2. Post the property with the sign provided by the Planning Board at least ten (10) days in advance of the public hearing (in accordance with the provisions of §255-9-23 (2) of the Zoning Code).

3. Submit proof, prior to or at the hearing, in the form of an affidavit with copies of the postal return receipts attached, that the notification requirements 1 and 2 above have been complied with.

☐ FOLLOWING SITE PLAN APPROVAL, THE FINAL BUILDING PLANS MUST BE SUBMITTED TO AND APPROVED BY THE TOWN BUILDING INSPECTOR, AND ALL CONDITIONS OF SITE PLAN APPROVAL MUST BE MET, BEFORE A BUILDING PERMIT CAN BE OBTAINED.

**ATTACHMENT #3**

**STATEMENT OF DISCLOSURE OF INTEREST**

Officers or Employees of State, County, or Town Government

Required by § 809 of the New York General Municipal Law

The following Statement must be signed by the following:

- (1) Every individual owner of any real property which is a subject of this application (hereafter, the "subject property");
- (2) An authorized representative of every corporation, partnership, company, trust, association, or other legal entity which has an ownership interest in the subject property;
- (3) Every individual who has a contract to purchase an interest in the subject property; and
- (4) An authorized representative of every corporation, partnership, company, trust, association, or other legal entity which has a contract to purchase an interest in the subject property.

NOTICE: A KNOWINGLY FALSE STATEMENT UNDER § 809 OF THE GENERAL MUNICIPAL LAW IS PUNISHABLE AS A MISDEMEANOR.

I make the following statements about interests in the real property which is the subject of this application (the "subject property"):

PART I: Except as otherwise set forth in Part II below –

A. Individuals with an ownership interest in the property.

- 1. No person having an ownership interest in the subject property is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.
- 2. No person having an ownership interest in the subject property is a spouse, a brother, a sister, a parent, a child, or a grandchild of any individual who is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.
- 3. No person having an ownership interest in the subject property is the spouse of a brother, a sister, a parent, a child, or a grandchild of any individual who is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

B. Individuals with an interest in a contract to purchase the property.

- 1. No person having an interest in a contract to purchase the subject property is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.
- 2. No person having an interest in a contract to purchase the subject property is a spouse, a brother, a sister, a parent, a child, or a grandchild of any individual who is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

3. No person having an interest in a contract to purchase the subject property is the spouse of a brother, a sister, a parent, a child, or a grandchild of any individual who is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

C. Corporations or other entities with an ownership interest in the property.

1. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity which has an ownership interest in the subject property is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

2. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity which has an ownership interest in the subject property is a spouse, a brother, a sister, a parent, a child, or a grandchild of any individual who is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

**ATTACHMENT #3, cont'd**

3. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity which has an ownership interest in the subject proper is the spouse of a brother, a sister, a parent, a child, or a grandchild of any individual who is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

D. Corporations or other entities with an interest in a contract to purchase the property.

1. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity having an interest in a contract to purchase the subject property is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

2. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity having an interest in a contract to purchase the subject property is a spouse, a brother, a sister, a parent, a child, or a grandchild of any individual whois an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

3. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity having an interest in a contract to purchase the subject property is the spouse of a brother, a sister, a parent, a child, or a grandchild of any individual who is an officer or employee of New York State, Suffolk County, or the Town of East Hampton.

PART II: If any of the statements made under A through D above are not true, please set forth the names of any individuals or persons involved and explain their relationship to the subject property:

(Note – Each person required to sign this statement must have his/her signature separately attested before a Notary Public. Use additional pages if necessary.)

ATTEST:

STATE OF \_\_\_\_\_ )

SS.:

COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, being duly sworn, deposes and says that the foregoing Statement of Disclosure of Interest is true and accurate to the best of his/her knowledge and belief; that all statements set forth in Part I of this Statement of Disclosure of Interest are true and accurate, except and to the extent that any contrary statements are set forth in Part II of this Statement; and that any such statements made in Part II of this Statement of Disclosure of Interest are true and accurate to the best of his/her knowledge and belief.

**AUTHORIZATION**

I, the owner, hereby authorize the Planning Department and the Planning Board to enter the subject parcel to review the pending application for a Personal Wireless Facility. Town employees are also authorized to enter the premises to ascertain compliance with zoning and other building laws, regulations and ordinances.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name & Title

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**ADDITIONAL REQUIRED SIGNATURES**

**ATTACHMENT #3, cont'd**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name & Title

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name & Title

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name & Title

Sworn to before me this



\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

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\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name & Title

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC