



# TOWN OF EAST HAMPTON

## OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT

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### **Community Housing Advisory Board (CHAB)**

August 2, 2023

5:15 PM – 6:50 PM

Baker House (Office of Land Acquisition) 147 Pantigo Road, East Hampton

#### **In Attendance:**

Andrew Garvey - Chairman

Alice Houseknecht – Board Member

Patricia Wadzinski (via Zoom) – Board Member

Adam Miller (via Zoom) – Board Member

Ray Harden (via phone) – Board Member

Kathee Burke-Gonzalez – Deputy Town Supervisor

Joanne Pilgrim – Chief of Staff

Eric Schantz – Director of Housing

Jeremy Samuelson – Planning Director

David McMaster – Assistant Town Attorney

#### **Absent:**

Sarah Minardi – Board Member (EHV)

Emma Barrientos – Board Member

### **Minutes**

#### **Call to Order:**

Meeting called to order by Chairman Garvey at 5:15 PM

#### **Prior Minutes:**

Prior minutes from July 12, 2023 were approved at 5:16 PM

#### **Public Comment Period:**

No one from the public was in attendance.

#### **Open Session Comments:**

The Chairman gave a brief recap of the last meeting beginning at 5:16 PM.

The Committee had general discussions around best practices for encouraging the submission of affordable housing proposals, evaluating/grading potential projects and exploring most effective/efficient uses for CHAB revenues.

David McMaster, Assistant Town Attorney gave an overview of the Open Meetings Law (Sunshine Law) beginning at 5:21 PM

**Next Meeting:**

The next meeting was set for **Wednesday, September 20, 2023 at 5:00 PM.**

**Executive Session:**

At 5:49 PM there was a motion to go into Executive Session, passed and carried. At 6:45 PM there was a motion to leave Executive Session, passed and carried

**Adjourn:**

Motion to adjourn the meeting was made at 6:45 PM. Passed and carried.

Respectfully submitted;  
Eric Schantz