

# TOWN OF EAST HAMPTON



## 2021 Tentative Budget

**Peter Van Scoyoc, Supervisor**

**Sylvia Overby  
David Lys**

**Kathee Burke-Gonzalez  
Jeffrey Bragman**

**September 30, 2020**



# TOWN OF EAST HAMPTON

## 2021 TENTATIVE BUDGET

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# **TOWN OF EAST HAMPTON 2021 TENTATIVE BUDGET MESSAGE**

**Peter Van Scoyoc  
Town Supervisor**

## **Introduction**

With significant fund balances and a solid financial footing, the Town of East Hampton was able to meet the unprecedented fiscal challenges of 2020, covering unanticipated expenses related to the COVID-19 pandemic without jeopardizing our Aaa bond rating and our secure fiscal position.

Like previous budgets, this tentative budget holds steady below the state-mandated tax levy cap. Careful planning and the judicious allotment of some of our surplus funds have enabled us to avoid piercing the tax cap even while planning for the need to continue enhanced services needed to protect and insure public health and safety while battling to maintain control of the virus.

Our residents and taxpayers faced extraordinary and trying times in 2020, with many feeling the economic impacts of job or business losses due to COVID-19. This Tentative Budget leverages the result of the town's solid financial planning to provide relief to taxpayers during these trying times.

The 2021 Tentative Budget continues the Town's practice of conservative revenue projections for items like Justice Court fees, cable fees, and mortgage tax, and realistic spending plans for the various town departments that led to the Town's recently reaffirmed triple-A credit rating from Moody's Investors Service. Fund balances continue to be very healthy based on the latest audited financial statements (See the Fund Surplus chart on page 4).

Thanks to our strong financial management practices, including intelligent use of a growing tax base and cost savings measures such as our health insurance buy-back program, we are able to add some new positions and reward outstanding employee performance in the 2021 Tentative Budget (See the Personnel Action Section below):

The budget continues to fully fund all departments at current or higher levels and provide all services our residents have come to expect from their town government. The budget also includes a number of safety and human services support-related expense items related to the COVID-19 pandemic.

## **The Numbers**

The 2021 Tentative Budget contains \$82,683,384 of spending in the major funds, a small increase of 0.86% (less than 1%) over the 2020 budget. The tax rate for residents living outside an incorporated village will increase by 2.28%. Residents living inside a village will see a small tax

rate decrease of 0.92% (less than 1%). A house outside of a village valued at \$1.2 million will see an increase of \$50.19 in its town taxes. A similar house inside a village will see a \$7.77 decrease.

Overall, the tax levy stays below the N.Y. State tax cap by a little under \$10,000.

Across the major funds a small percentage of the Town's ample surplus and reserves (about 6% of the available surplus and reserves) is used to moderate taxes. Almost \$379,000 of the surplus budgeted for use is for COVID-19-related expenditures.

### **Personnel Actions**

Approximately \$530,000 of spending in the Tentative Budget is for four new full-time positions (Ordinance Inspector, Environmental Analyst, Office Application Specialist (IT), and Harbormaster) as well as other personnel actions that recognize outstanding performance and increased responsibility by a number of town employees. These actions include 21 position regrades on the salary scale, 9 merit increases, 3 title changes, 7 promotions, and 4 raises.

### **Other Specific Budget Items**

The Tentative Budget contains assistance to many nonprofit service organizations like Project Most, the Eleanor Whitmore Early Childhood Center, the East End Special Players, I-Tri, Family Service League, The Retreat, and the South Fork Community Health Initiative, as well as various nonprofit food programs. An extra \$15,000 has been budgeted for the town senior nutrition program to meet the demand that is anticipated due to the COVID-19 pandemic.

Some staffing adjustments have also been incorporated into the Tentative Budget to address COVID-19 needs for cleaning and maintenance of town facilities. For example, about \$100,000 has been added for staffing in the Buildings and Grounds Department primarily to handle COVID-19 related activities.

Almost \$10,000 has been added to the 2021 Tentative Budget in designated safety supply lines to purchase items needed for COVID-19 related protocols and safety.

The 2021 Tentative Budget includes the restructuring of the Tax Receiver function which combined the duties of the Town Clerk with those of the Tax Receiver. Although the transition was made in 2020, the budget impact is fully seen in the 2021 Tentative Budget. The result is over \$100,000 in savings.

The 2021 Tentative Budget continues to fund the Hampton Hopper local shuttle bus service in anticipation of the MTA resuming the South Fork Commuter Connection rail service that has allowed workers to commute smartly and efficiently from points west of East Hampton.

One item of note on the revenue side of the budget is the success of the town's recycling program. The 2021 Tentative Budget projects a healthy \$350,000 in recycling revenue – a number the program achieved in the prior fiscal year and will achieve in the current fiscal year as well.

### **Loss of County Public Safety Funds**

The Town has been recently notified by the County Executive that County public safety funds collected through County sales tax for local law enforcement support in the Town will be cut by 50% in 2021 (for one year only, according to the County Executive's office). This results in a loss of over \$500,000 in revenue that must be made up with tax revenue and/or fund surplus. Again, the strong financial position of the Town, with its ample fund surpluses (including the Part-Town Fund that supports the Town Police Department) puts the Town in a better position to absorb such a dramatic unexpected reduction in County assistance.

### **Deficit Debt Paid Off**

The money borrowed by the Town 10 years ago (\$21.2 million) to address financial problems and a large deficit will be paid in full in the 2021 Town Budget. The Tentative Budget contains \$162,700 for the final debt principal and interest payments related to the deficit financing. Those payments will be made in March. Over the last 10 years the large deficit has been replaced with ample surpluses that have helped the Town obtain the highest credit rating possible, as mentioned above.

### **Use of Surplus**

The importance of surplus (also known as fund balance) has never been as evident as we have seen during the COVID-19 pandemic. Surplus was available as needed to fill any shortfalls in current year revenue needed to meet the unexpected costs associated with the Town's COVID-19 response. The Town's ability to absorb over \$300,000 in unbudgeted/unexpected costs related to COVID in 2020, and a \$500,000 loss of County Public Safety Funds for 2021, is made less critical from a budget perspective thanks to the Town's very ample surpluses in the major funds.

The 2021 Tentative Budget uses a very small percentage of fund surplus (about 6% of the projected \$46.5 million 2020 year-end surplus) to pay for projected COVID-19 related expenses in 2021, make up for the loss of County Public Safety Funds, and to mitigate tax impacts on our residents. The small amount of surplus usage is more than acceptable in that overall surplus percentage will remain over 50%, to be reserved for future emergencies and/or other one-time large expenses or capital projects.

### **SUMMARY**

The 2021 Tentative Budget continues the financial management practices that resulted in the Town's ten-year financial recovery, from large fund deficits and low credit ratings to substantial

surpluses in all major funds and the highest credit rating possible (Triple-A). Conservative revenue projections, realistic spending plans that provide the public with outstanding services, a staff structure that recognizes the exemplary work of Town employees, award-winning financial recordkeeping and reporting, and prudent use of surplus has generated ongoing positive results that will continue in 2021 and beyond.

**TOWN OF EAST HAMPTON**

**TAX RATE SUMMARY  
TENTATIVE BUDGET 2021**

	<u>APPROPRIATIONS</u>	<u>REVENUES &amp; BALANCES</u>	<u>AMOUNT TO BE RAISED BY TAX</u>
<b>GENERAL FUND</b>			
General, Whole Town	32,765,358	12,136,261	20,629,097
General, Part Town	<u>29,756,892</u>	<u>4,343,247</u>	<u>25,413,645</u>
<b>GENERAL FUND - TOTAL</b>	<b>62,522,250</b>	<b>16,479,508</b>	<b>46,042,742</b>
<b>HIGHWAY FUND</b>			
	7,283,456	1,165,076	6,118,380
<b>SPECIAL REVENUE FUNDS</b>			
Solid Waste/Recycling Fund	6,872,662	3,020,812	3,851,850
Scavenger Waste Water Fund	0	0	0
Airport Fund	<u>6,005,016</u>	<u>6,005,016</u>	<u>0</u>
<b>TOTAL - SPEC. REV. FUNDS</b>	<b>12,877,678</b>	<b>9,025,828</b>	<b>3,851,850</b>
<b>TOTAL TOWN WIDE OPERATING</b>	<b>82,683,384</b>	<b>26,670,412</b>	<b>56,012,972</b>
<b>TOTAL TOWNWIDE OPERATING (INC. COMMUNITY PRESERVATION)</b>	<b>\$ 107,835,884</b>	<b>\$ 51,822,912</b>	<b>\$ 56,012,972</b>
<b>AMOUNT TO RAISE BY TAX - GENERAL FUND</b>		\$ 46,042,742	
Less: Pro-rata (prior year adjustment)			\$ 46,042,742
<b>AMOUNT TO RAISE BY TAX - HIGHWAY FUND</b>		\$ 6,118,380	
Less: Pro-rata (prior year adjustment)			\$ 6,118,380
<b>AMOUNT TO RAISE BY TAX - S/R FUND TOTAL</b>		\$ 3,851,850	
Less: Pro-rata (prior year adjustment)			\$ 3,851,850
<b>AMT. TO RAISE BY TAX - SCAV. WASTE FUND</b>		\$ -	
Less: Pro-rata (prior year adjustment)			\$ -
<b>AMOUNT TO RAISE BY TAX - AIRPORT FUND</b>		\$ -	
Less Pro-rata (prior year adjustment)		\$ -	
<b>TOTAL AMOUNT TO RAISE BY TAX</b>		<b>\$ 56,012,972</b>	
AMOUNT TO RAISE BY TAX - OUTSIDE VIL.		\$ 47,106,064	
AMOUNT TO RAISE BY TAX - INSIDE VIL.		\$ 5,055,058	
AMOUNT TO RAISE BY TAX - SW/R FUND TOTAL		\$ 3,851,850	
AMOUNT TO RAISE BY TAX - SCAV. WASTE		\$ -	
AMOUNT TO RAISE BY TAX - AIRPORT		\$ -	
<b>TOTAL AMOUNT TO RAISE BY TAX</b>			<b>\$ 56,012,972</b>
*****			
<b>PROJECTED RATES</b>		<b>RATE</b>	<b>% CHANGE</b>
GENERAL TOWN (Outside Vil.)	per \$100 A.V.	26.416	2.553%
GENERAL TOWN (Inside Vil.)	per \$100 A.V.	10.037	-1.866%
HIGHWAY (Outside Villages)	per \$100 A.V.	3.943	-0.526%
SOLID WASTE/RECYCLING	per \$100 A.V.	1.857	4.507%
SCAVENGER WASTEWATER	per \$100 A.V.	0.000	0.000%
AIRPORT	per \$100 A.V.	0.000	N/A
*****			
<b>TOTAL RATE OUTSIDE VIL.*</b>	<b>32.216</b>	<b>per \$100 A.V.</b>	<b>2.28%</b>
<b>TOTAL RATE INSIDE VIL.**</b>	<b>11.894</b>	<b>per \$100 A.V.</b>	<b>-0.92%</b>

\* Includes General Fund, Highway, Solid Waste & Scav Waste, Airport

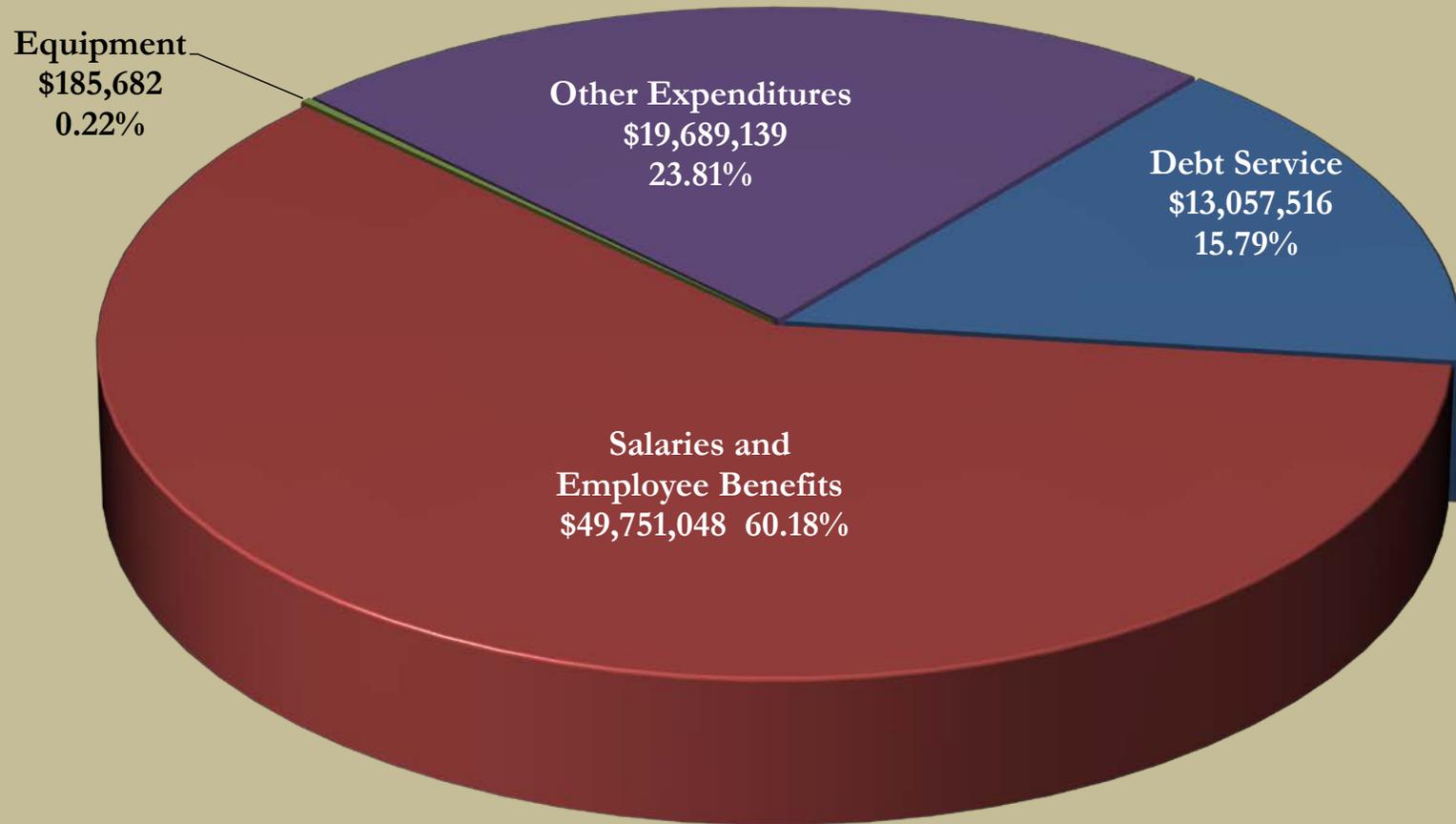
\*\* Includes Whole-Town General, Solid Waste & Sca. Waste, Airport

**TOWN OF EAST HAMPTON  
BUDGETED EXPENDITURES 2017-2021**

FUND	2017 ADOPTED	2018 ADOPTED	2019 ADOPTED	2020 ADOPTED	2021 TENTATIVE	% CHANGE
GENERAL	\$ 30,538,137	\$ 31,848,188	\$ 32,617,086	\$ 32,896,540	\$ 32,765,358	0.45%
PART TOWN	\$ 25,828,555	\$ 27,027,312	\$ 28,105,642	\$ 29,111,613	\$ 29,756,892	5.88%
HIGHWAY	\$ 6,771,774	\$ 7,040,629	\$ 7,229,316	\$ 7,204,319	\$ 7,283,456	0.75%
SANITATION	\$ 6,150,601	\$ 6,218,606	\$ 6,383,565	\$ 6,553,964	\$ 6,872,662	7.66%
AIRPORT	\$ 5,643,117	\$ 5,557,875	\$ 6,321,919	\$ 6,154,911	\$ 6,005,016	-5.01%
SCAV WASTE	\$ 83,126	\$ 64,917	\$ 64,852	\$ 54,629	-	-100.00%
	<u>\$ 75,015,310</u>	<u>\$ 77,757,527</u>	<u>\$ 80,722,380</u>	<u>\$ 81,975,976</u>	<u>\$ 82,683,384</u>	0.86%
		<u>INCREASE</u>			<u>\$ 707,408</u>	

# Budgeted Expenditures by Type

Town of East Hampton  
2021 Tentative Budget  
\$82.683 Million (Non-CPF)



**TOWN OF EAST HAMPTON**  
**SCHEDULE OF FUND BALANCE AND PROJECTIONS**

Tentative Budget 2021

Fund	AUDITED	Audited	Increase (Decrease)	Surplus Percent	Projected Year	Surplus Percentage
	2018	2019			2020	
General Whole Town	\$ 13,799,528	\$14,474,830	\$675,302	45.68%	\$13,950,000	43.59%
General Part Town	\$ 13,308,049	\$14,751,849	\$1,443,800	51.33%	\$14,350,000	49.48%
Highway	\$ 3,654,611	\$4,208,988	\$554,377	53.68%	\$4,100,000	52.23%
Sanitation/Refuse	\$ 3,353,134	\$3,371,742	\$18,608	54.06%	\$3,300,000	51.56%
Airport	\$ 8,477,962	\$9,784,179	\$1,306,217	147.46%	\$9,000,000	140.63%
Scavenger	\$ 84,205	\$45,455	-\$38,750	82.65%	\$1,800,000	400.00%
<b>Total</b>	<b>\$ 42,677,489</b>	<b>\$46,637,043</b>	<b>\$3,959,554</b>	<b>57.44%</b>	<b>\$46,500,000</b>	<b>56.64%</b>

**TOWN OF EAST HAMPTON**  
**BUDGET COMPARISON SCHEDULE**

**Spending, Revenues and Taxes - Major Funds**

2021 TENTATIVE

	<u>Appropriations</u>	<u>and Balances</u>	<u>by Property Tax</u>
2020 Adopted Budget	\$81,975,976	\$27,393,367	\$54,582,609
2021 Tentative Budget	82,683,384	26,670,412	56,012,972
Change	\$707,408	-\$722,955	\$1,430,363
Percent Change	0.86%	-2.64%	2.62%

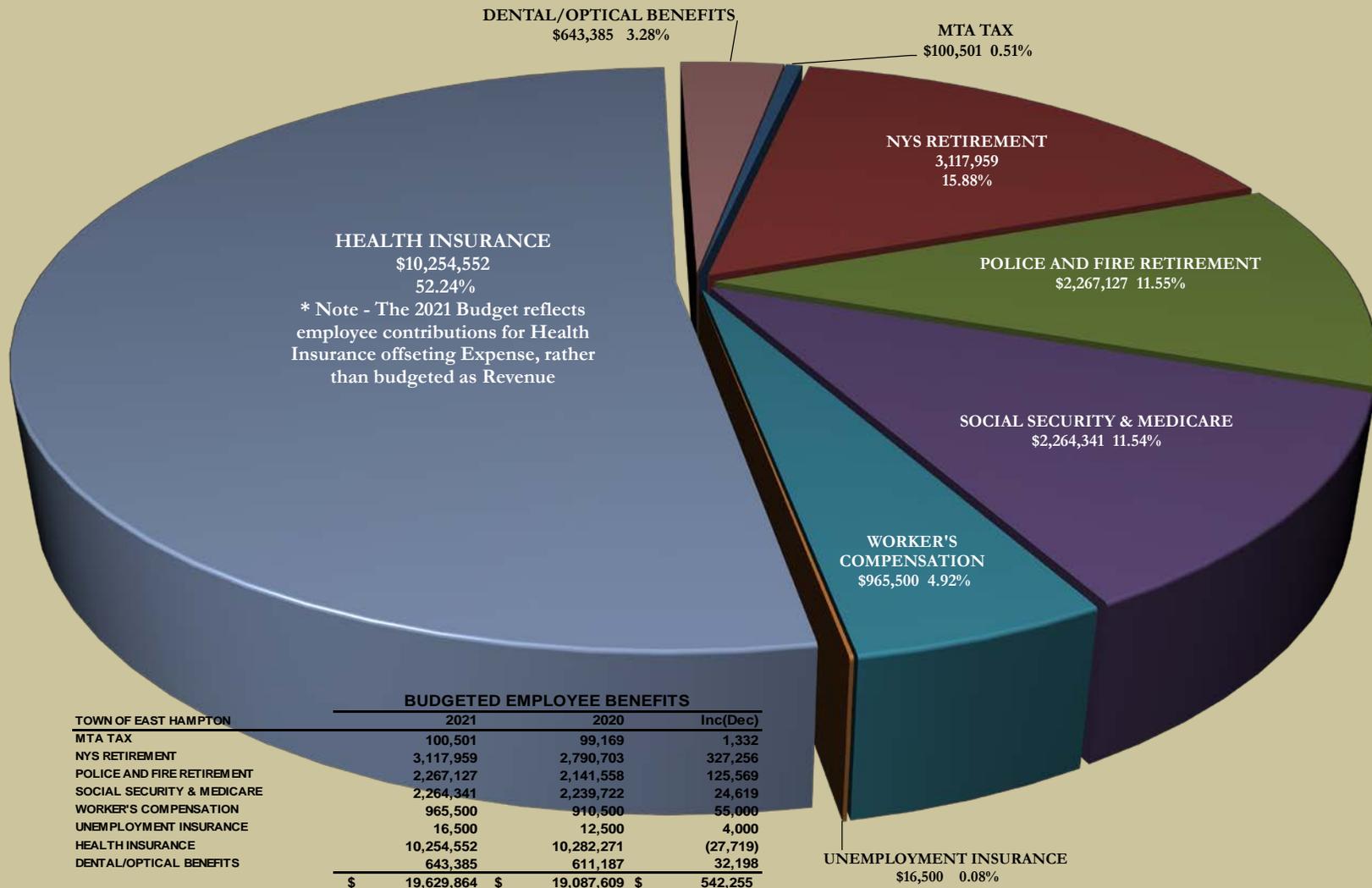
**Tax Rates**

Tax per \$100 of Assessed Value		
	<u>Inside Village</u>	<u>Outside Village</u>
2020	12.005	31.499
2021	11.894	32.216
Dollar change per \$100 AV	-\$0.111	\$0.717
Rate Change	-0.92%	2.28%

**Impact of Tax Change**

	<u>Change in Town Taxes Inside Vill.</u>	<u>Change in Town Taxes Outside Vill.</u>
House with a \$10,000 assessment (market value \$1,725,000)	-\$11.10	\$71.70
House with a \$7,000 assessment (market value \$1,205,000)	-\$7.77	\$50.19
House with a \$4,000 assessment (market value \$690,000)	-\$4.44	\$28.68

**Town of East Hampton  
2021 Tentative Budget  
Town-Wide (All Funds) Employee Benefits  
Total \$19.629 Million**



**TOWN OF EAST HAMPTON**  
**2021 BUDGET & TAX LEVY ANALYSIS**

TAX LEVY	2020 EXPENDITURE	2020 TAX LEVY	2021 TENTATIVE EXPENDITURE	2021 REVENUE	APPROPRIATED SURPLUS*	APPLIED RESERVES	2021 TENTATIVE TAX LEVY
GENERAL	\$ 32,896,540	\$ 20,849,494	\$ 32,765,358	\$ 10,499,710	\$ 799,831	\$ 836,720	\$ 20,629,097
PART TOWN	\$ 29,111,613	\$ 23,966,280	\$ 29,756,892	\$ 3,660,755	\$ 638,550	\$ 43,942	\$ 25,413,645
HIGHWAY	\$ 7,204,319	\$ 6,112,249	\$ 7,283,456	\$ 826,500	\$ 250,000	\$ 88,576	\$ 6,118,380
SANITATION	\$ 6,553,964	\$ 3,654,586	\$ 6,872,662	\$ 2,760,502	\$ 153,260	\$ 107,050	\$ 3,851,850
AIRPORT	\$ 6,154,911	\$ 0	\$ 6,005,016	\$ 5,995,300	\$ -	\$ 9,716	\$ 0
SCAV WASTE	\$ 54,629	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL TOWN WIDE</b>	<b>\$ 81,975,976</b>	<b>\$ 54,582,609</b>	<b>\$ 82,683,384</b>	<b>\$ 23,742,767</b>	<b>\$ 1,841,641</b>	<b>\$ 1,086,004</b>	<b>\$ 56,012,972</b>

\*NOTE General Fund Appropriated Surplus includes \$378,281 for COVID 19 related expenditures

% Increase year over Year

0.863%

2.621%

TAX LEVY	2020 EXPENDITURE	2020 TAX LEVY	2021 TENTATIVE EXPENDITURE	2021 REVENUE	APPROPRIATED SURPLUS	APPLIED RESERVES	2021 TENTATIVE TAX LEVY
<b>Special Districts</b>							
Merchants Path Improvement	\$ 30,146	\$ 29,626					\$ -
West Drive Rd Improvement	\$ 73,477	\$ 72,327	\$ 73,289	\$ 289			\$ 73,000
East Hampton Water Fire P	\$ 930,906	\$ 907,306	\$ 1,000,585	\$ 3,900	\$ 25,000		\$ 971,685
Promised Land Fire P	\$ 477,387	\$ 474,887	\$ 530,647		\$ 2,500		\$ 528,147
East Hampton Road Fire P	\$ 47,931	\$ 47,775	\$ 50,409	\$ -			\$ 50,409
Montauk Fire Protect	\$ 340,000	\$ 339,800	\$ 374,000	\$ 200			\$ 373,800
North West Fire Prot	\$ 1,678,404	\$ 1,670,954	\$ 1,808,406	\$ 2,700	\$ 2,500		\$ 1,803,206
Amagansett St Ltg	\$ 58,750	\$ 49,540	\$ 61,000	\$ 260	\$ 10,000		\$ 50,740
East Hampton Street Light	\$ 22,500	\$ 17,325	\$ 23,800	\$ 200	\$ 6,000		\$ 17,600
North End Street Light	\$ 17,150	\$ 17,080	\$ 21,250	\$ 75	\$ 1,000		\$ 20,175
Pantigo Street Light	\$ 13,150	\$ 11,590	\$ 13,700	\$ 75	\$ 3,000		\$ 10,625
Montauk Street Light	\$ 94,013	\$ 78,413	\$ 95,509	\$ 650	\$ 20,000	\$ 1,473	\$ 73,386
Camp Hero Sewer	\$ 52,161	\$ 44,111	\$ 72,375	\$ 100	\$ -		\$ 72,275
Wainscott Water District			\$ 31,122		\$ -	\$ 12	\$ 31,110
UR Road Improvement	\$ 94,463	\$ 76,163	\$ 93,435	\$ 500	\$ 5,000		\$ 87,935
<b>TOTAL SPECIAL DISTRICT</b>	<b>\$ 3,930,438</b>	<b>\$ 3,836,897</b>	<b>\$ 4,249,527</b>	<b>\$ 8,949</b>	<b>\$ 75,000</b>	<b>\$ 1,485</b>	<b>\$ 4,164,093</b>
<b>TOTAL BUDGET</b>	<b>\$ 85,906,414</b>	<b>\$ 58,419,506</b>	<b>\$ 86,932,911</b>	<b>\$ 23,751,716</b>	<b>\$ 1,916,641</b>	<b>\$ 1,087,489</b>	<b>\$ 60,177,065</b>

% Increase year over Year

1.1949%

3.009%

Tax Levy Cap( per OSC) \$ 60,186,141

Available Levy carryover from prior year \$ 17,874.00

Amount Available in 2021 Levy Cap \$ 9,076



## FUND: GENERAL FUND - WHOLE TOWN REVENUES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
A	0000	UNALLOCATED						
A	0000	41001 REAL PROPERTY TAXES	\$19,421,332	\$20,377,628	\$20,849,494	\$20,849,494	\$20,629,097	-1.06%
A	0000	41090 PENALTIES/INT.-REAL PROP. TAX	\$108,251	\$147,188	\$120,000	\$153,405	\$120,000	0.00%
A	0000	41093 PILOT-LIPA	\$112,089	\$122,498	\$120,000	\$120,200	\$120,000	0.00%
A	0000	41130 UTILITIES GROSS RECEIPT TAX	\$4,106	\$4,177	\$3,200	\$2,224	\$4,000	25.00%
A	0000	41170 CABLEVISION FRANCHISE FEES	\$1,118,965	\$1,096,713	\$1,100,000	\$551,924	\$1,050,000	-4.55%
A	0000	41232 TAX COLLECTOR FEES	\$791	\$744	\$800	\$1,012	\$800	0.00%
A	0000	41255 TOWN CLERKS FEES	\$208,585	\$201,908	\$200,000	\$34,313	\$200,000	0.00%
A	0000	41257 CONTRACTOR LICENSES	\$221,250	\$138,000	\$145,000	\$155,750	\$150,000	3.45%
A	0000	41550 DOG CONTROL FEES	\$6,500	\$6,595	\$5,500	\$2,975	\$5,050	-8.18%
A	0000	41721 PARKING LOTS REVENUES	\$48,900	\$43,755	\$41,500	\$102,100	\$95,000	128.92%
A	0000	41740 PARK PERMITS-BEACHES/LAUNCH/	\$417,550	\$411,150	\$415,000	\$68,700	\$400,000	-3.61%
A	0000	41774 VENDING MACHINES	\$127	\$327	\$0	\$0	\$0	0.00%
A	0000	41775 APPROPRIATED UNRESERVED SURP	\$0	\$0	\$680,000	\$0	\$799,831	17.62%
A	0000	41776 APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$233,832	\$0	\$707,037	202.37%
A	0000	41777 APPROPRIATION OF RETIREMENT RESERVE	\$0	\$0	\$0	\$0	\$50,000	100.00%
A	0000	41778 APPROPRIATION OF BONDED INDEBTEDNESS RESERVE	\$0	\$0	\$0	\$0	\$50,000	100.00%
A	0000	41782 APPROPRIATION RESERVES - PREMIUM ON BANS	\$0	\$0	\$76,555	\$0	\$29,683	-61.23%
A	0000	42001 REC.FEE PROGRAMS	\$153,271	\$157,825	\$140,000	\$68,915	\$140,000	0.00%
A	0000	42040 BOAT SLIP RENTALS	\$237,378	\$227,172	\$225,000	\$149,610	\$225,000	0.00%
A	0000	42041 DOCKS,ENERGY FEES	\$0	\$1,710	\$3,000	\$1,923	\$3,000	0.00%
A	0000	42112 NATURAL RESOURCE FEES	\$68,500	\$65,675	\$55,000	\$32,775	\$55,000	0.00%
A	0000	42229 SERVICES OTHER GOVERNMENTS	\$21,163	\$21,000	\$17,500	\$14,000	\$17,500	0.00%
A	0000	42232 CTY AID-MTK BEACH REPLENISHMNT	\$0	\$549,885	\$0	\$0	\$0	0.00%
A	0000	42341 CO.AID-RESIDENTIAL REPAIR	\$3,724	\$5,098	\$2,500	\$767	\$2,500	0.00%
A	0000	42351 CO.AID-ADULT DAY CARE	\$2,566	\$729	\$2,400	\$0	\$2,400	0.00%
A	0000	42353 CO.AID-EISEP PROGRAM	\$14,930	\$15,454	\$15,000	\$1,897	\$15,000	0.00%
A	0000	42354 CO.AID-SPANISH INTERPRETER	\$30,425	\$33,525	\$20,000	\$6,825	\$20,000	0.00%
A	0000	42360 CO.AID-NUTRITION	\$10,460	\$9,222	\$9,500	\$61,311	\$9,500	0.00%
A	0000	42380 URBAN RENEWAL FEES	\$0	\$0	\$0	\$0	\$0	0.00%
A	0000	42401 INTEREST ON INVESTMENTS	\$98,392	\$301,930	\$125,000	\$75,638	\$125,000	0.00%
A	0000	42405 INTEREST INC - INTERFUND LOA	\$410	\$958	\$0	\$0	\$0	0.00%
A	0000	42410 RENTAL OF PROPERTY	\$433,028	\$447,317	\$433,500	\$283,859	\$345,240	-20.36%
A	0000	42413 RENTAL OF PROPERTY-MTK. PLAY	\$61,176	\$59,808	\$56,110	\$12,653	\$25,000	-55.44%
A	0000	42544 DOG LICENSES	\$9,747	\$10,432	\$9,000	\$5,501	\$8,000	-11.11%
A	0000	42610 JUSTICES FEES AND FINES	\$1,164,416	\$976,113	\$1,150,000	\$469,368	\$800,000	-30.43%
A	0000	42620 FORFEITURES	\$11,464	\$0	\$10,000	\$6,766	\$10,000	0.00%
A	0000	42657 AQUACULTURE SALES	\$63,847	\$28,270	\$38,500	\$0	\$30,000	-22.08%
A	0000	42658 OYSTER FARMING REGISTRATION	\$11,940	\$18,600	\$15,000	\$16,950	\$14,000	-6.67%
A	0000	42660 SALES-FORT HILL CEMETERY	\$31,000	\$32,500	\$30,000	\$28,250	\$20,000	-33.33%
A	0000	42661 SALES OF REAL PROPERTY	\$115,000	\$216,000	\$0	\$0	\$0	0.00%
A	0000	42662 SALES-GREEN RIVER CEMETERY	\$0	\$0	\$0	\$3,000	\$0	0.00%
A	0000	42665 SALES OF EQUIPMENT	\$0	\$76,027	\$50,000	\$0	\$40,000	-20.00%
A	0000	42680 INSURANCE RECOVERIES	\$41,671	\$53,918	\$15,000	\$2,271	\$15,000	0.00%



## FUND: GENERAL FUND - WHOLE TOWN REVENUES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change	
A	0000	42701	REFUNDS,PRIOR YR. APPROPRIATI	\$31,412	\$501,887	\$200	\$4,850	\$200	0.00%
A	0000	42702	DONATION-LAND ACQUISITION	\$6,118	\$2,500	\$0	\$500	\$0	0.00%
A	0000	42703	DONATIONS-RESIDENTIAL REPAIR	\$740	\$825	\$100	\$45	\$100	0.00%
A	0000	42705	SR. CITIZENS NUTRITION PROGRA	\$27,004	\$26,958	\$30,000	\$7,712	\$25,000	-16.67%
A	0000	42706	FEE FOR SERVICES EISIP	\$6,634	\$5,332	\$6,000	\$1,063	\$6,000	0.00%
A	0000	42707	GIFTS AND DONATIONS	\$3,872	\$6,846	\$5,000	\$4,110	\$5,000	0.00%
A	0000	42709	ADULT DAY CARE DONATIONS (RESERVE)	\$7,345	\$9,198	\$7,500	\$965	\$7,500	0.00%
A	0000	42710	PREMIUM ON OBLIGATIONS	\$55,152	\$230,517	\$50,000	\$301,934	\$0	-100.00%
A	0000	42712	PREMIUM & INT.ON BONDS	\$168,958	\$76,555	\$0	\$29,683	\$0	0.00%
A	0000	42718	DONATIONS - RECREATION CENTER	\$0	\$100	\$0	\$0	\$0	0.00%
A	0000	42769	DENTAL & OPTICAL PREMIUM REIMB	\$30,479	\$32,254	\$20,000	\$17,077	\$25,000	25.00%
A	0000	42770	MISCELLANEOUS	\$8,033	\$26,727	\$15,000	\$86,720	\$20,000	33.33%
A	0000	42771	MEDICAL PREMIUM REIMBURSEMEN	\$314,223	\$23,947	\$0	\$0	\$0	0.00%
A	0000	42774	MISCELLANEOUS-CDBG	\$0	\$2,773	\$0	\$56	\$0	0.00%
A	0000	43001	STATE AID PER CAPITA	\$71,707	\$71,707	\$71,000	\$0	\$71,000	0.00%
A	0000	43005	STATE AID-MORTGAGE TAX	\$5,096,058	\$4,396,039	\$4,850,000	\$1,573,517	\$4,850,000	0.00%
A	0000	43381	STATE AID-ASSESS.CERT.TRAINI	\$2,484	\$2,092	\$0	\$2,292	\$0	0.00%
A	0000	43403	STATE AID-CLEAN AIR/CLEAN WA	\$8,500	\$8,500	\$0	\$0	\$0	0.00%
A	0000	43621	STATE AID-TRANS.ASSIST.PROG.	\$8,668	\$9,017	\$5,000	\$2,255	\$5,000	0.00%
A	0000	43656	STATE AID-OTHER	\$217,000	\$348,300	\$100,000	\$71,675	\$100,000	0.00%
A	0000	43775	STATE GRANT-HATCHERY	\$0	\$61,586	\$0	\$0	\$0	0.00%
A	0000	43822	STATE AID-JCAP - JUSTICE COURT	\$23,446	\$9,053	\$0	\$0	\$0	0.00%
A	0000	43989	STATE AID-HOME AID PROG./EIS	\$44,790	\$34,903	\$44,000	\$4,525	\$40,000	-9.09%
A	0000	43991	STATE AID-NATURAL RESOURCES	\$46,434	\$20,752	\$5,000	\$16,884	\$6,000	20.00%
A	0000	43994	STATE AID-RESIDENTIAL REPAIR	\$11,173	\$15,293	\$5,000	\$2,302	\$5,000	0.00%
A	0000	44950	FED.AID-WILDLIFE	\$5,166	\$5,920	\$5,000	\$5,133	\$5,000	0.00%
A	0000	44960	FED.AID-STORMS	\$0	\$0	\$0	\$0	\$50,000	100.00%
A	0000	44965	FED AID-NUTRITION	\$92,303	\$92,397	\$85,000	\$28,676	\$85,000	0.00%
A	0000	44970	FED.AID-ADULT DAY CARE	\$55,305	\$35,481	\$40,000	\$1,697	\$35,000	-12.50%
A	0000	45030	INTERFUND TRANSFERS	\$87,000	\$113,648	\$100,000	\$0	\$95,900	-4.10%
A	0000	45034	INTERFUND TRANSFERS-AIRPORT	\$264,734	\$303,583	\$322,498	\$0	\$296,538	-8.05%
A	0000	45038	INTERFUND TRANSFER-HIGHWAY	\$335,381	\$342,232	\$375,728	\$0	\$360,230	-4.12%
A	0000	45039	INTERFUND TRANSFER-SANITATION	\$297,571	\$307,583	\$341,623	\$0	\$339,252	-0.69%
A	0000	45040	INTERFUND TRANSFER	\$299,501	\$189,473	\$0	\$159,548	\$0	0.00%
A	0000	45700	PROCEEDS FROM BOND REFUNDING	\$0	\$5,505,000	\$0	\$0	\$0	0.00%
A	0000	45711	PREMIUM ON ISSUANCE OF BONDS	\$0	\$638,230	\$0	\$0	\$0	0.00%
A	0000		<b>Total</b>	<b>\$31,880,144</b>	<b>\$39,317,057</b>	<b>\$32,896,540</b>	<b>\$25,607,594</b>	<b>\$32,765,358</b>	<b>-0.40%</b>

<b>TOTALS:</b>	<b>\$31,880,144</b>	<b>\$39,317,057</b>	<b>\$32,896,540</b>	<b>\$25,607,594</b>	<b>\$32,765,358</b>	<b>-0.40%</b>
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## FUND: GENERAL FUND - WHOLE TOWN EXPENDITURES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
A	1010	TOWN BOARD (A)	\$651,196	\$932,798	\$719,168	\$405,330	\$742,743	3.28%
A	1110	JUSTICE COURT	\$1,220,323	\$1,193,153	\$1,383,758	\$757,125	\$1,314,685	-4.99%
A	1220	TOWN SUPERVISOR	\$378,377	\$365,700	\$384,358	\$255,548	\$387,998	0.95%
A	1315	FINANCE/BUDGET OFFICE	\$1,119,651	\$1,211,182	\$1,237,139	\$749,892	\$1,262,868	2.08%
A	1320	INDEPENDENT AUDIT	\$104,084	\$122,023	\$124,100	\$101,443	\$124,100	0.00%
A	1330	TAX COLLECTION	\$291,490	\$249,523	\$373,459	\$160,874	\$287,838	-22.93%
A	1345	PURCHASING	\$256,454	\$280,967	\$304,085	\$190,880	\$315,207	3.66%
A	1355	ASSESSOR	\$916,821	\$929,139	\$1,014,669	\$628,500	\$1,063,983	4.86%
A	1410	TOWN CLERK	\$669,599	\$670,329	\$830,716	\$408,681	\$756,228	-8.97%
A	1420	TOWN ATTORNEY (A)	\$701,811	\$1,109,809	\$983,737	\$799,196	\$965,448	-1.86%
A	1440	ENGINEERING (A)	\$132,829	\$180,044	\$50,000	\$14,593	\$10,000	-80.00%
A	1620	BUILDINGS & GROUNDS (A)	\$2,740,914	\$2,698,207	\$2,613,329	\$1,506,333	\$2,779,800	6.37%
A	1670	CENTRAL PRINTING & MAILING	\$70,985	\$51,490	\$79,500	\$74,986	\$72,000	-9.43%
A	1680	INFORMATION TECHNOLOGY (A)	\$864,885	\$803,849	\$911,493	\$637,063	\$1,014,494	11.30%
A	1910	UNALLOCATED INSURANCE	\$460,091	\$533,857	\$402,500	\$376,805	\$414,000	2.86%
A	1920	MUNICIPAL ASSOCIATION DUES	\$1,950	\$1,950	\$1,950	\$1,950	\$1,950	0.00%
A	1930	JUDGEMENTS & CLAIMS	\$119,957	\$18,914	\$25,000	\$24,781	\$25,000	0.00%
A	1940	ACQUISITION OF LAND	\$0	\$2,570	\$5,000	\$0	\$5,000	0.00%
A	1950	TAXES & ASSESSMENTS - MUN PROP	\$0	\$899	\$5,000	\$4,943	\$5,000	0.00%
A	1990	RESERVE FOR CONTINGENCIES	\$0	\$0	\$175,000	\$0	\$175,000	0.00%
A	2620	EDUCATIONAL TELEVISION	\$677,480	\$694,417	\$719,417	\$530,813	\$700,000	-2.70%
A	3125	MARINE PATROL	\$1,013,728	\$1,156,267	\$1,202,027	\$821,883	\$1,293,097	7.58%
A	3147	JUVENILE AID BUREAU	\$189,108	\$193,257	\$205,972	\$130,981	\$3,320	-98.39%
A	3510	ANIMAL CONTROL	\$208,953	\$200,003	\$233,691	\$147,631	\$242,495	3.77%
A	3623	LICENSE REVIEW BOARD	\$23,209	\$23,743	\$24,428	\$17,907	\$24,941	2.10%
A	3640	CIVIL DEFENSE	\$1,042,398	\$1,141,274	\$60,005	\$140,157	\$62,974	4.95%
A	4210	SUBSTANCE ABUSE COUNSELING	\$50,000	\$50,000	\$50,000	\$0	\$50,000	0.00%
A	5010	SUPERINTENDENT OF HIGHWAYS	\$522,927	\$566,097	\$554,080	\$369,321	\$605,850	9.34%
A	5182	STREET LIGHTING	\$195,502	\$221,419	\$225,551	\$160,128	\$231,543	2.66%
A	5650	OFF-STREET PARKING	\$32,603	\$94,591	\$50,000	\$2,154	\$50,000	0.00%
A	6055	ADULT DAY CARE	\$373,081	\$340,285	\$327,562	\$200,576	\$337,738	3.11%
A	6510	VETERANS SERVICES	\$0	\$0	\$4,000	\$0	\$4,000	0.00%
A	6772	NUTRITION PROGRAM FOR ELDERLY	\$690,062	\$747,438	\$787,895	\$471,841	\$830,791	5.44%
A	6773	HUMAN SERVICES	\$663,202	\$696,105	\$752,795	\$424,985	\$836,313	11.09%
A	7010	ARTS & CULTURAL AFFAIRS	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	0.00%
A	7020	RECREATION ADMINISTRATION	\$711,659	\$767,754	\$961,734	\$562,821	\$1,042,796	8.43%
A	7110	PARKS	\$764,421	\$764,721	\$1,202,827	\$664,411	\$1,274,879	5.99%
A	7140	RECREATION CENTER	\$590,000	\$590,000	\$590,000	\$442,500	\$590,000	0.00%
A	7180	BEACHES	\$683,561	\$711,673	\$788,541	\$920,004	\$863,231	9.47%
A	7310	YOUTH SERVICES	\$110,336	\$105,387	\$108,515	\$45,155	\$173,735	60.10%

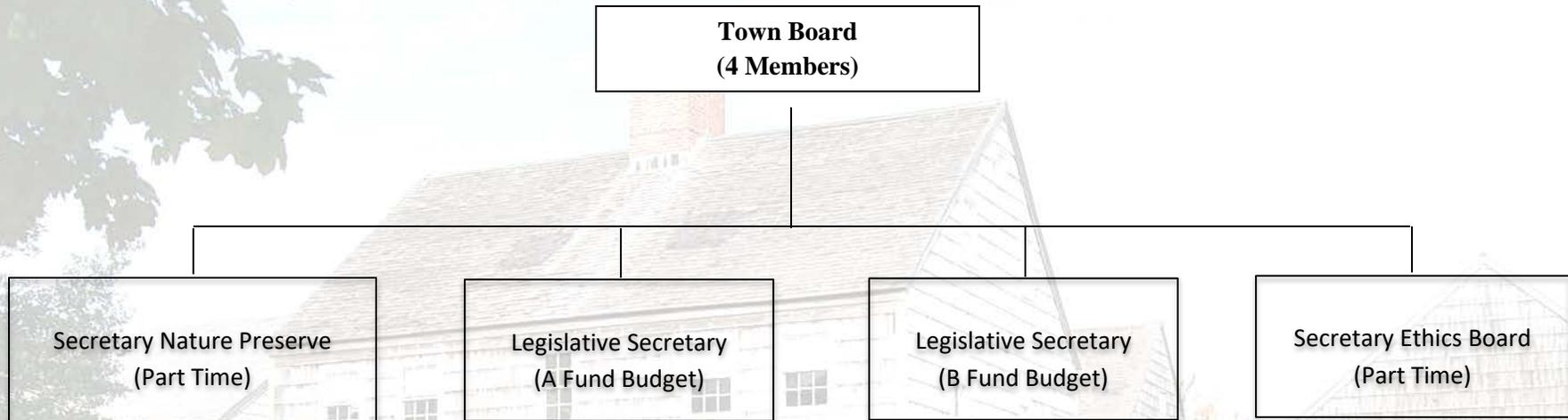


## FUND: GENERAL FUND - WHOLE TOWN EXPENDITURES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
A	8510	COMMUNITY BEAUTIFICATION	\$5,364	\$5,476	\$5,500	\$0	\$5,500	0.00%
A	8600	DIV. OF PUBLIC SAFETY-MARINE	\$7,490	\$5,983	\$11,000	\$1,777	\$11,000	0.00%
A	8613	EAST HAMPTON HOUSING AUTHORITY	\$36,500	\$36,500	\$36,500	\$36,500	\$36,500	0.00%
A	8710	CONSERVATION - TOWN TRUSTEES	\$224,974	\$250,160	\$261,317	\$178,777	\$274,824	5.17%
A	8740	AQUACULTURE/HABITAT MGMT	\$463,680	\$482,503	\$519,825	\$275,985	\$487,508	-6.22%
A	8790	NATURAL RESOURCES	\$584,279	\$630,536	\$700,899	\$401,821	\$711,660	1.54%
A	8800	LAND MANAGEMENT DIVISION	\$124,683	\$76,082	\$95,809	\$48,863	\$95,087	-0.75%
A	8810	CEMETERIES	\$3,500	\$20,164	\$18,200	\$8,205	\$18,200	0.00%
A	8850	FORT HILL CEMETERY	\$38,230	\$39,529	\$42,350	\$24,065	\$43,850	3.54%
A	8989	IN-HOME SERVICES	\$334,636	\$306,034	\$322,346	\$175,421	\$331,762	2.92%
A	8991	SENIOR/HANDICAPPED TRANSPORT	\$542,823	\$454,507	\$601,370	\$286,473	\$629,814	4.73%
A	9000	EMPLOYEE BENEFITS	\$1,504,152	\$1,219,722	\$1,382,000	\$839,656	\$1,450,000	4.92%
A	9700	BOND ANTICIPATION NOTES	\$287,579	\$422,173	\$280,967	\$296,691	\$47,095	-83.24%
A	9710	SERIAL BONDS	\$8,157,751	\$7,703,115	\$7,728,696	\$6,629,696	\$7,243,673	-6.28%
A	9901	INTERFUND TRANSFERS	\$369,000	\$387,820	\$401,759	\$227,145	\$422,840	5.25%
<b>TOTALS:</b>			<b>\$31,938,290</b>	<b>\$32,476,140</b>	<b>\$32,896,540</b>	<b>\$22,598,263</b>	<b>\$32,765,358</b>	<b>-0.40%</b>

# Town Board Organization Chart

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# Department Summary

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Department: TOWN BOARD (A)

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** TOWN BOARD

**Accounting Reference:** 1010

**Stage:** Tentative Budget

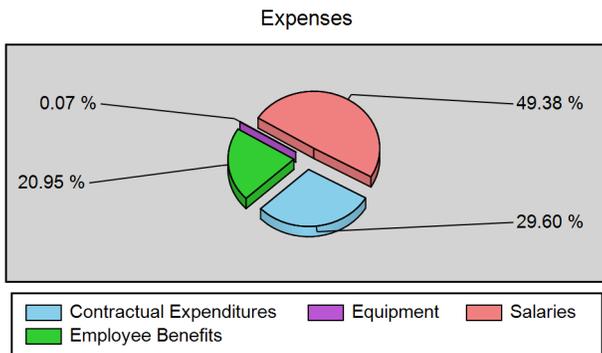
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## Mission Statement:

The Town Board exists to govern the Town of East Hampton and ensure the safety and well being of its residents through the implementation of a Town Code and by adopting and amending local laws as it deems necessary.

## Department Responsibilities:

The Town Board is comprised of four Councilpersons and a Town Supervisor who are elected on a town-wide basis. The Town Board is the legislative body of the Town and is responsible for adoption of all local laws. It also makes operational, personnel and spending decisions. The Board is responsible for auditing all payments of bills (the warrant) and adopting a yearly budget. All advisory committees are created by the Town Board and members are appointed and sit at the pleasure of the Town Board. The Town Board conducts a formal business meeting twice a month and holds several work sessions per month and special meetings as needed.



2021 Town of East Hampton TENTATIVE BUDGET

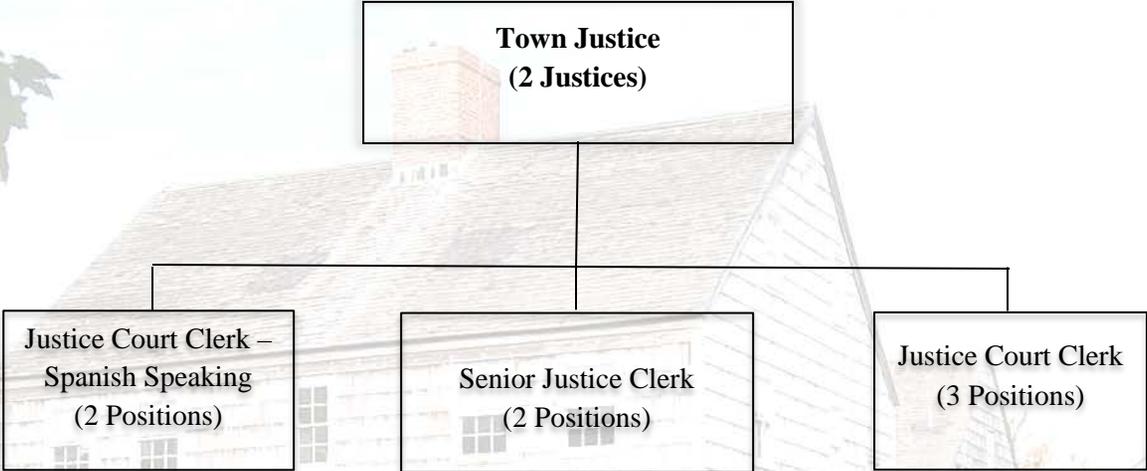


**DEPARTMENT: TOWN BOARD (A)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1010	51100	FULL-TIME SALARIES	\$320,898	\$332,657	\$341,142	\$249,296	\$347,964	2.0%
A	1010	51103	LONGEVITY	\$0	\$0	\$1,700	\$0	\$6,700	294.1%
A	1010	51105	HEALTH INSURANCE BUY BACK	\$0	\$0	\$2,500	\$0	\$2,500	0.0%
A	1010	51200	PART TIME SALARIES	\$4,540	\$4,632	\$12,003	\$3,542	\$12,098	0.8%
A	1010	51300	OVERTIME	\$30	\$0	\$0	\$0	\$0	0.0%
A	1010	52200	OFFICE EQUIPMENT	\$493	\$768	\$500	\$0	\$500	0.0%
A	1010	54100	OFFICE EXPENSE	\$6,671	\$5,608	\$9,000	\$935	\$9,000	0.0%
A	1010	54110	ADVERTISING	\$2,000	\$0	\$0	\$0	\$0	0.0%
A	1010	54155	COMPUTER SOFTWARE	\$13,819	\$13,819	\$14,000	\$13,819	\$14,000	0.0%
A	1010	54210	CONFERENCES & DUES	\$0	\$0	\$200	\$15	\$200	0.0%
A	1010	54300	TELEPHONE	\$2,077	\$2,531	\$2,035	\$1,167	\$2,385	17.2%
A	1010	54400	LEASE OF EQUIPMENT	\$0	\$0	\$3,000	\$1,148	\$3,000	0.0%
A	1010	54500	SUBCONTRACT COSTS	\$150,000	\$428,800	\$160,000	\$40,752	\$160,000	0.0%
A	1010	54532	ADOLESCENT SUBSTANCE ABUSE	\$0	\$0	\$10,000	\$104	\$10,000	0.0%
A	1010	54560	MOTOR VEHICLE REPAIRS & SUPP	\$86	\$143	\$150	\$37	\$150	0.0%
A	1010	54562	FUEL - MOTOR VEHICLE	\$56	\$124	\$150	\$13	\$150	0.0%
A	1010	54709	MTA TAX DUE	\$1,107	\$1,146	\$1,190	\$860	\$1,231	3.4%
A	1010	54882	ANTI-BIAS TASK FORCE	\$90	\$0	\$2,500	\$68	\$7,500	200.0%
A	1010	54943	DISABILITIES ADVISORY COMMIT	\$0	\$0	\$1,500	\$0	\$1,500	0.0%
A	1010	54988	MTK. VILLAGE ASS'N IMPROVEME	\$0	\$10,000	\$10,000	\$10,000	\$10,000	0.0%
A	1010	54996	EAST HAMPTON ARTS COUNCIL	\$2,467	\$598	\$2,000	\$750	\$2,000	0.0%
A	1010	59010	NYS RETIREMENT	\$31,854	\$27,908	\$36,609	\$6,672	\$41,701	13.9%
A	1010	59030	SOCIAL SECURITY & MEDICARE	\$24,898	\$25,802	\$26,780	\$19,343	\$27,692	3.4%
A	1010	59060	HEALTH INSURANCE	\$80,859	\$68,689	\$72,638	\$49,569	\$72,732	0.1%
A	1010	59090	DENTAL/OPTICAL BENEFITS	\$9,251	\$9,572	\$9,572	\$7,241	\$9,741	1.8%
<b>TOTALS:</b>				<b>\$651,196</b>	<b>\$932,798</b>	<b>\$719,168</b>	<b>\$405,330</b>	<b>\$742,743</b>	<b>3.3%</b>



# Justice Court Organization Chart



# Department Summary

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Department: JUSTICE COURT

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** JUSTICE COURT

**Accounting Reference:** 1110

**Stage:** Tentative Budget

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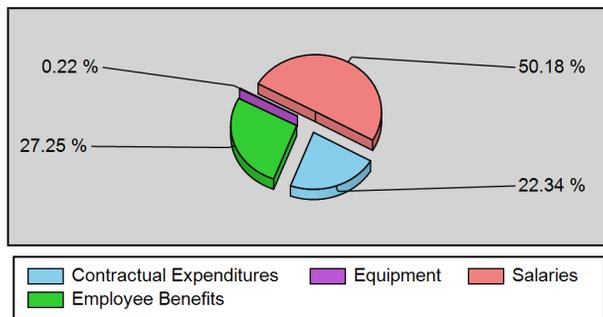
## Mission Statement:

The Town Justice Court's two elected Justices adjudicate various alleged violations of local and state law in a fair and unbiased manner.

## Department Responsibilities:

The Town Justice Court is responsible for the administration of justice and adjudication of cases related to Town Code and local ordinances. The Court and its offices are located in the Justice Court Building at 159 Pantigo Road.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: JUSTICE COURT  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1110	51100	FULL-TIME SALARIES	\$462,961	\$462,619	\$508,722	\$383,282	\$492,852	-3.1%
A	1110	51103	LONGEVITY	\$15,600	\$13,900	\$15,100	\$0	\$17,300	14.6%
A	1110	51105	HEALTH INSURANCE BUY BACK	\$2,500	\$1,250	\$0	\$0	\$0	0.0%
A	1110	51200	PART TIME SALARIES	\$116,465	\$124,003	\$148,562	\$76,010	\$149,551	0.7%
A	1110	51300	OVERTIME	\$0	\$0	\$0	\$461	\$0	0.0%
A	1110	52200	OFFICE EQUIPMENT	\$25,968	\$11,319	\$2,916	\$565	\$2,916	0.0%
A	1110	52450	COMPUTER EQUIPMENT	\$0	\$2,248	\$0	\$0	\$0	0.0%
A	1110	54100	OFFICE EXPENSE	\$2,791	\$2,903	\$4,452	\$1,605	\$4,452	0.0%
A	1110	54130	BOOKS/PUBLICATIONS	\$5,280	\$5,906	\$7,700	\$1,006	\$7,700	0.0%
A	1110	54140	PRINTING	\$2,789	\$946	\$3,400	\$599	\$3,400	0.0%
A	1110	54155	COMPUTER SOFTWARE	\$0	\$0	\$1,500	\$0	\$1,500	0.0%
A	1110	54200	TRAVEL CONFERENCES & DUES	\$3,307	\$1,723	\$7,200	\$1,224	\$7,200	0.0%
A	1110	54300	TELEPHONE	\$2,973	\$2,766	\$2,302	\$1,779	\$2,657	15.4%
A	1110	54500	SUBCONTRACT COSTS	\$166,385	\$144,124	\$182,000	\$41,789	\$182,000	0.0%
A	1110	54503	OUTSIDE STENOGRAPHY	\$38,950	\$41,250	\$47,250	\$19,875	\$47,250	0.0%
A	1110	54520	OUTSIDE PROFESSIONAL	\$30,425	\$34,125	\$33,600	\$10,500	\$33,600	0.0%
A	1110	54600	UNIFORMS	\$1,434	\$422	\$1,500	\$820	\$1,500	0.0%
A	1110	54620	MAINTENANCE OF OFFICE EQUIP	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	0.0%
A	1110	54709	MTA TAX DUE	\$2,032	\$2,046	\$2,347	\$1,563	\$1,767	-24.7%
A	1110	59010	NYS RETIREMENT	\$61,241	\$61,434	\$84,420	\$15,420	\$79,433	-5.9%
A	1110	59030	SOCIAL SECURITY & MEDICARE	\$45,711	\$46,036	\$51,439	\$35,092	\$39,757	-22.7%
A	1110	59060	HEALTH INSURANCE	\$214,713	\$216,156	\$259,619	\$150,160	\$219,816	-15.3%
A	1110	59090	DENTAL/OPTICAL BENEFITS	\$16,300	\$15,476	\$17,229	\$12,874	\$17,534	1.8%
<b>TOTALS:</b>				<b>\$1,220,323</b>	<b>\$1,193,153</b>	<b>\$1,383,758</b>	<b>\$757,125</b>	<b>\$1,314,685</b>	<b>-5.0%</b>



# Position Costing Summary

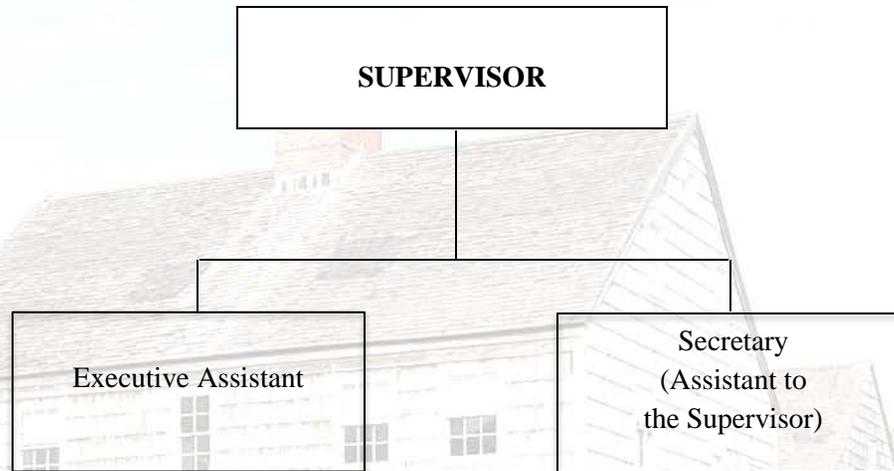
**Division:** JUSTICE COURT  
**Scenario:** Main  
**Function:** GENERAL GOVERNMENT  
**Department:** JUSTICE COURT

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
TOWN JUSTICE	ELECTED	84,070	3,300	0	<b>87,370</b>	32,728	6,684	15,290	297	<b>54,999</b>	<b>142,369</b>	16	1.00	100.00	30
TOWN JUSTICE	ELECTED	84,070	2,400	0	<b>86,470</b>	28,108	6,615	15,132	294	<b>50,149</b>	<b>136,620</b>	6	1.00	100.00	30
SR. JUSTICE CLERK	CSEA / 23 / OFF1	53,637	3,700	0	<b>57,337</b>	32,728	4,386	10,034	195	<b>47,343</b>	<b>104,681</b>	24	1.00	100.00	35
SR. JUSTICE CLERK	CSEA / 23 / OFF1	53,637	4,200	0	<b>57,837</b>	32,728	4,425	10,121	197	<b>47,471</b>	<b>105,308</b>	30	1.00	100.00	35
JUSTICE COURT CLERK	CSEA / 20 / OFF1	50,547	3,700	0	<b>54,247</b>	32,728	4,150	9,493	184	<b>46,556</b>	<b>100,803</b>	23	1.00	100.00	35
JUSTICE COURT CLERK	CSEA / 20 / 2	42,979	0	0	<b>42,979</b>	26,572	3,288	4,556	146	<b>34,562</b>	<b>77,541</b>	2	1.00	100.00	35
JUSTICE COURT CLERK	CSEA / 20 / 0	41,304	0	0	<b>41,304</b>	26,572	3,160	4,378	140	<b>34,251</b>	<b>75,554</b>	1	1.00	100.00	35
JUSTICE COURT CLERK - SPANISH SPEAKING	CSEA / 20 / 0	41,304	0	0	<b>41,304</b>	12,592	3,160	4,378	140	<b>20,271</b>	<b>61,574</b>	0	1.00	100.00	35
JUSTICE COURT CLERK - SPANISH SPEAKING	CSEA / 20 / 0	41,304	0	0	<b>41,304</b>	12,592	3,160	4,378	140	<b>20,271</b>	<b>61,574</b>	1.00	100.00	35	
COURT ATTENDANT	STIPENDS	3,184	0	0	<b>3,184</b>	0	244	557	11	<b>812</b>	<b>3,995</b>				N/A
COURT ATTENDANT	STIPENDS	3,184	0	0	<b>3,184</b>	0	244	557	11	<b>812</b>	<b>3,995</b>				N/A
COURT ATTENDANT	STIPENDS	3,184	0	0	<b>3,184</b>	0	244	557	11	<b>812</b>	<b>3,995</b>				N/A
<b>Grand Total</b>		<b>502,403</b>	<b>17,300</b>	<b>0</b>	<b>519,703</b>	<b>237,350</b>	<b>39,757</b>	<b>79,433</b>	<b>1,767</b>	<b>358,307</b>	<b>878,009</b>	<b>102</b>			

# Supervisor Organization Chart

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# Department Summary

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Department: TOWN SUPERVISOR

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** TOWN SUPERVISOR

**Accounting Reference:** 1220

**Stage:** Tentative Budget

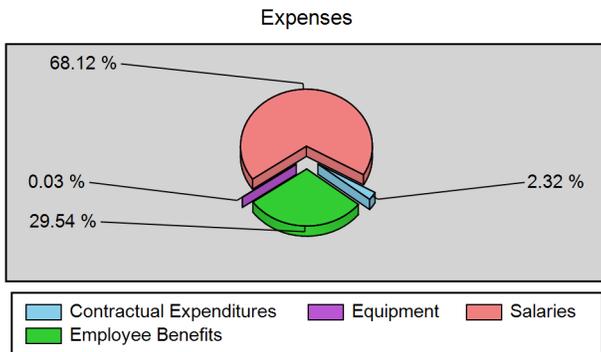
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## Mission Statement:

The Town Supervisor is responsible for the orderly and professional management of the Town and for being the lead in ensuring the safety and well-being of all residents.

## Department Responsibilities:

The Town Supervisor is elected every two years on a town-wide basis and is the Chief Operating Officer of the Town. The Supervisor, by Town Law, is recognized as the Chief Fiscal Officer of the Town. The Supervisor is part of the legislative Town Board but is also the chief administrator and day to day manager of the Town government. Among the many ministerial duties of the Town Supervisor, he or she signs checks, contracts and agreements on behalf of the Town Board as required. The Supervisor also represents the Town at inter-municipal meetings and forums, in meetings with State and Federal officials, and at various community functions. The Supervisor is also responsible for developing the yearly budget, which is then presented to the Town Board for review and adoption. The Supervisor is the leader of the Town's emergency service efforts and responses to natural disasters and other matters adversely affecting the Town.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: TOWN SUPERVISOR  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1220	51100	FULL-TIME SALARIES	\$244,190	\$245,279	\$256,490	\$187,435	\$261,620	2.0%
A	1220	51103	LONGEVITY	\$0	\$0	\$0	\$0	\$2,700	100.0%
A	1220	51105	HEALTH INSURANCE BUY BACK	\$5,000	\$208	\$0	\$0	\$2,000	100.0%
A	1220	52100	FURNITURE & FIXTURES	\$175	\$0	\$100	\$0	\$100	0.0%
A	1220	54100	OFFICE EXPENSE	\$672	\$775	\$700	\$376	\$700	0.0%
A	1220	54210	CONFERENCES & DUES	\$0	\$0	\$200	\$0	\$200	0.0%
A	1220	54300	TELEPHONE	\$1,022	\$1,089	\$267	\$624	\$2,743	926.0%
A	1220	54400	LEASE OF EQUIPMENT	\$3,314	\$3,488	\$3,200	\$1,099	\$3,600	12.5%
A	1220	54560	MOTOR VEHICLE REPAIRS & SUPP	\$333	\$104	\$500	\$519	\$750	50.0%
A	1220	54562	FUEL - MOTOR VEHICLE	\$659	\$581	\$1,000	\$221	\$1,000	0.0%
A	1220	54709	MTA TAX DUE	\$847	\$835	\$872	\$637	\$905	3.8%
A	1220	54999	APPRAISALS SURVEYS TITLE CPF	\$0	\$5,000	\$0	\$0	\$0	0.0%
A	1220	59010	NYS RETIREMENT	\$28,820	\$25,819	\$34,331	\$6,226	\$38,890	13.3%
A	1220	59030	SOCIAL SECURITY & MEDICARE	\$19,075	\$18,780	\$19,621	\$14,339	\$20,373	3.8%
A	1220	59060	HEALTH INSURANCE	\$68,625	\$57,999	\$61,334	\$39,727	\$46,572	-24.1%
A	1220	59090	DENTAL/OPTICAL BENEFITS	\$5,644	\$5,743	\$5,743	\$4,345	\$5,845	1.8%
<b>TOTALS:</b>				<b>\$378,377</b>	<b>\$365,700</b>	<b>\$384,358</b>	<b>\$255,548</b>	<b>\$387,998</b>	<b>0.9%</b>



# Position Costing Summary

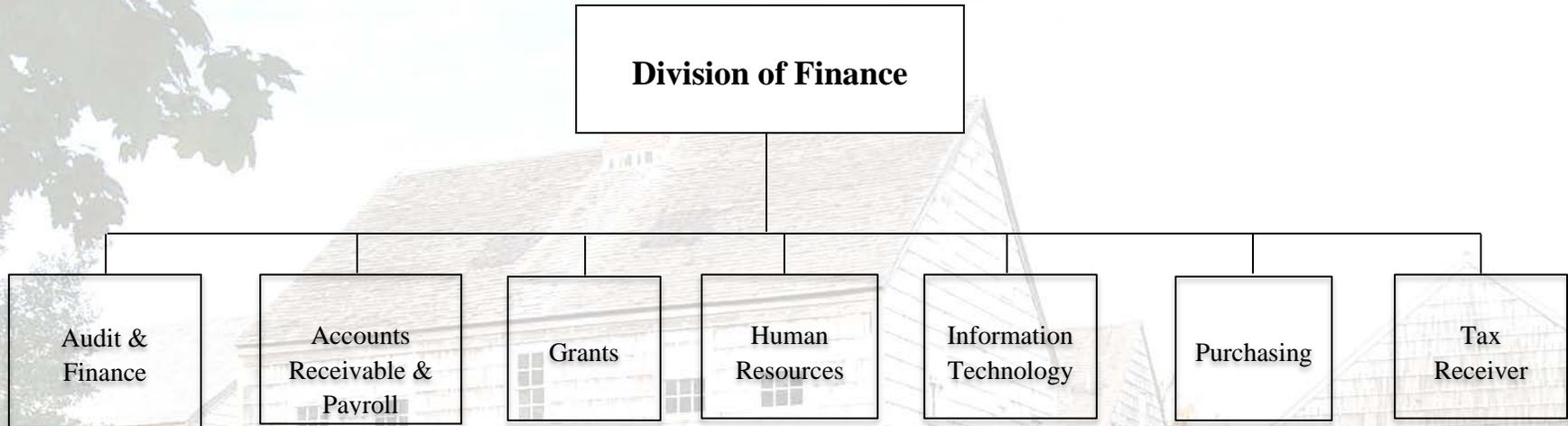
**Division:** TOWN SUPERVISOR  
**Scenario:** Main  
**Function:** GENERAL GOVERNMENT  
**Department:** TOWN SUPERVISOR

**Stage:** Tentative Budget  
**Status:** Active

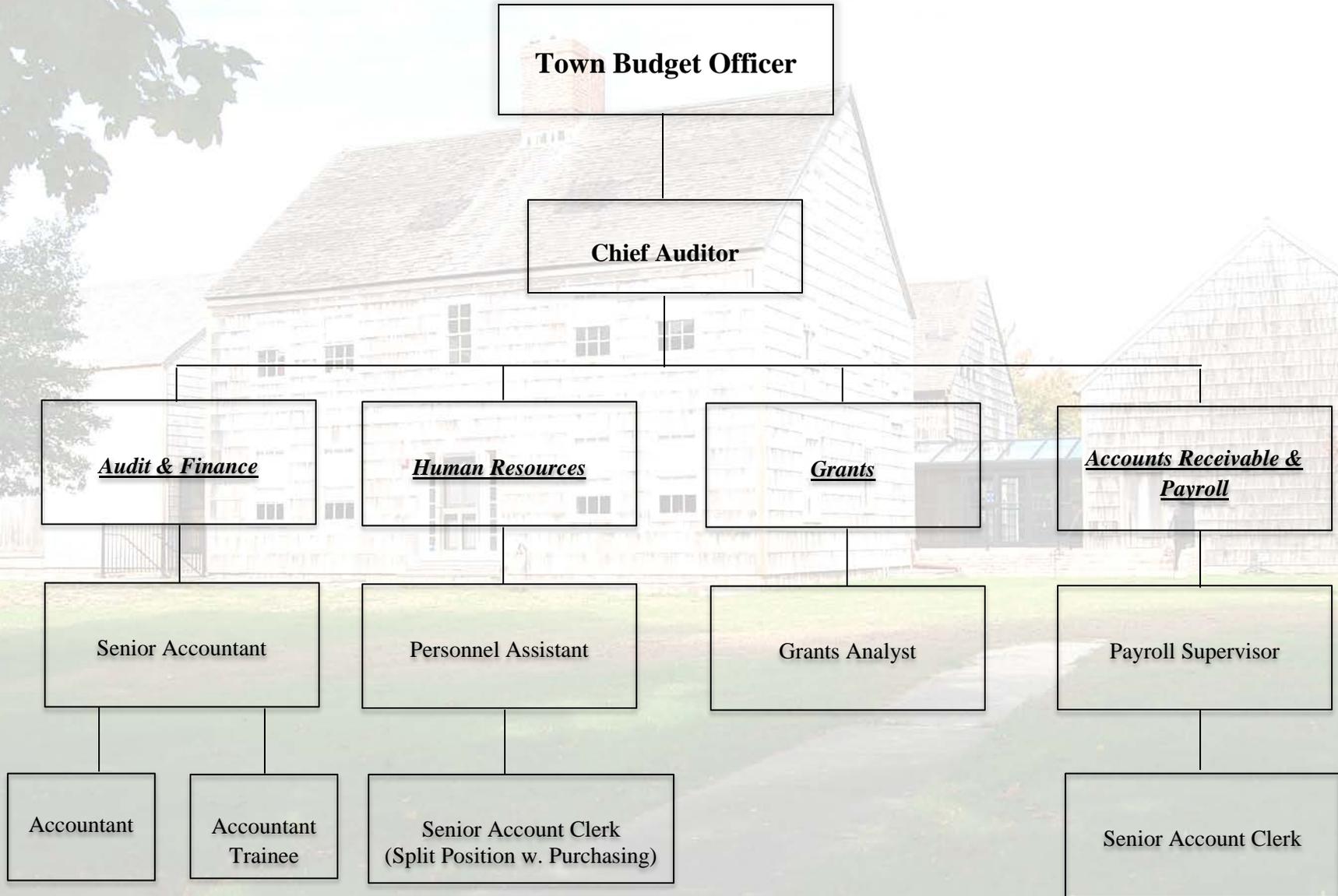
Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
SUPERVISOR	ELECTED	115,760	2,700	2,000	<b>120,460</b>	13,252	9,215	17,587	410	<b>40,464</b>	<b>160,924</b>	8	1.00	100.00	40
EXECUTIVE ASSISTANT	NON REPRESENTED	84,660	0	0	<b>84,660</b>	12,592	6,476	14,816	288	<b>34,172</b>	<b>118,832</b>	2	1.00	100.00	40
SECRETARY (ASSISTANT TO THE SUPERVISOR)	NON REPRESENTED	61,200	0	0	<b>61,200</b>	26,572	4,682	6,487	208	<b>37,949</b>	<b>99,149</b>	3	1.00	100.00	35
<b>Grand Total</b>		<b>261,620</b>	<b>2,700</b>	<b>2,000</b>	<b>266,320</b>	<b>52,417</b>	<b>20,373</b>	<b>38,890</b>	<b>905</b>	<b>112,585</b>	<b>378,905</b>	<b>13</b>			

# Division of Finance Organization Chart

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# Budget/Finance Office Organization Chart



# Department Summary

Department: FINANCE/BUDGET OFFICE

Function: GENERAL GOVERNMENT

Budget Year: 2021

Division: FINANCE/BUDGET OFFICE

Accounting Reference: 1315

Stage: Tentative Budget

## Mission Statement:

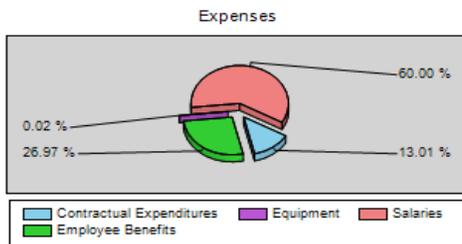
The Finance / Budget Office in East Hampton Town government is multipurpose and vertically organized under the direction of the Town Budget Office. The Finance/Budget Office has a fiduciary responsibility to the residents and taxpayers of the Town of East Hampton to ensure all matters involving Town finances are executed in a transparent and professional manner, adhering to all accounting and management standards established by State and Federal governments as well as the professional organizations in the areas of accounting and municipal finance.

## Department Responsibilities:

The Finance/Budget Office consists of multiple division, each serving a unique purpose in the fiscal operation of the Town. Internal Audit; Accounting; Payroll; Human Resources; Accounts Payable/Receivable; and Budget Formulation fall within the Finance/Budget Office section of the operation. Information Technology, Purchasing and the Tax Receiver's Office, although not included in the Finance/Budget Office section, are nonetheless under the management of the Budget Officer.

In 2012, the Finance/Budget Office absorbed what were the Human Resources/Personnel function and the Grants Analysis function directly, and added an Internal Audit Unit. The purpose of these organizational actions was to realize operational efficiencies and establish a new function (Internal Audit) to strengthen and ensure proper internal controls and improve financial conditions in the town.

The Finance/Budget Office is, among other things, responsible for: all payments by the town to vendors (along with the Town Clerk who prepares the warrant); the receipt and accounting of all revenue; processing of all payrolls; coordinating with outside bond counsel and financial advisors in overseeing debt sales; making quarterly tax payments and filing quarterly returns; issuing W-2s and 1099s; making debt service payments; processing new hires; coordinating with County Civil Service; administering benefits; maintaining personnel files; posting all journal entries; performing all bank reconciliations; monitoring spending and the budget; identifying the need for budget modifications and submitting the modifications for town board approval; disseminating budget information; developing the yearly operating and capital budgets; applying for grants; monitoring grant applications; maintaining the town website; conducting internal audits of town operations; ensuring proper internal controls over various financial activities; coordinating and administering all commercial and health insurance; overseeing worker's compensation and coordinating with the town plan administrator; preparing the County Tax Warrant; disbursing tax revenue to various taxing districts in the Town; preparing corrective action plans in response to outside audit findings; and ensuring compliance with State reporting requirements related to deficit financing.



Key Performance Indicators	2018	2019	2020	2021
	Actual	Actual	Projected	Target
Paid Hours	0	0	0	2,088.00
Bank Account Reconciliations (monthly)	0	0	47	47
Journal Entries Posted	0	0	4,855	4,874
Paychecks Processed	0	0	12,114	12,048
Payrolls Processed	0	0	81	66
State & Federal Aid	\$0	\$0	\$8,925,827	\$9,010,922
Tax Dollars Disbursed (Millions)	\$0	\$0	\$171.7	\$0
Vendor Checks Processed	0	0	7,134	7,348
Warrants Processed	0	0	53	52

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: FINANCE/BUDGET OFFICE  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1315	51100	FULL-TIME SALARIES	\$663,877	\$689,136	\$724,289	\$484,807	\$735,585	1.6%
A	1315	51103	LONGEVITY	\$10,200	\$11,200	\$12,800	\$0	\$14,050	9.8%
A	1315	51105	HEALTH INSURANCE BUY BACK	\$2,708	\$4,500	\$4,500	\$4,500	\$8,000	77.8%
A	1315	51200	PART TIME SALARIES	\$9,649	\$7,306	\$2,500	\$1,994	\$2,000	-20.0%
A	1315	51300	OVERTIME	\$3,020	\$9,810	\$5,450	\$6,571	\$6,000	10.1%
A	1315	52200	OFFICE EQUIPMENT	\$7,639	\$2,097	\$750	\$446	\$500	-33.3%
A	1315	54100	OFFICE EXPENSE	\$4,306	\$3,856	\$4,700	\$1,454	\$4,700	0.0%
A	1315	54110	ADVERTISING	\$2,498	\$4,908	\$4,500	\$4,280	\$4,500	0.0%
A	1315	54140	PRINTING	\$0	\$0	\$100	\$0	\$100	0.0%
A	1315	54210	CONFERENCES & DUES	\$4,018	\$7,175	\$7,050	\$2,014	\$8,000	13.5%
A	1315	54300	TELEPHONE	\$2,069	\$2,076	\$936	\$702	\$934	-0.2%
A	1315	54400	LEASE OF EQUIPMENT	\$6,337	\$6,363	\$7,000	\$4,616	\$6,518	-6.9%
A	1315	54500	SUBCONTRACT COSTS	\$3,159	\$3,741	\$6,500	\$1,707	\$6,500	0.0%
A	1315	54520	OUTSIDE PROFESSIONAL	\$69,699	\$129,134	\$88,000	\$59,059	\$133,000	51.1%
A	1315	54709	MTA TAX DUE	\$2,344	\$2,454	\$2,521	\$1,693	\$2,576	2.2%
A	1315	59010	NYS RETIREMENT	\$81,459	\$75,254	\$97,829	\$18,357	\$108,620	11.0%
A	1315	59030	SOCIAL SECURITY & MEDICARE	\$52,743	\$55,348	\$56,732	\$38,088	\$57,959	2.2%
A	1315	59060	HEALTH INSURANCE	\$178,716	\$181,031	\$194,709	\$107,938	\$146,766	-24.6%
A	1315	59090	DENTAL/OPTICAL BENEFITS	\$15,209	\$15,792	\$16,272	\$11,667	\$16,560	1.8%
<b>TOTALS:</b>				<b>\$1,119,651</b>	<b>\$1,211,182</b>	<b>\$1,237,139</b>	<b>\$749,892</b>	<b>\$1,262,868</b>	<b>2.1%</b>



# Position Costing Summary

**Division:** FINANCE/BUDGET OFFICE  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** FINANCE/BUDGET OFFICE

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
TOWN BUDGET OFFICER	DIVISION HEAD	126,928	2,700	2,000	<b>131,628</b>	15,256	10,070	23,035	448	<b>48,808</b>	<b>180,436</b>	10	1.00	100.00	40
CHIEF AUDITOR	DEPARTMENT HEAD	114,236	2,500	2,000	<b>118,736</b>	11,304	9,083	20,779	404	<b>41,570</b>	<b>160,306</b>	8	1.00	100.00	36
PERSONNEL ASSISTANT	NON REPRESENTED	72,420	1,700	0	<b>74,120</b>	26,572	5,670	7,857	252	<b>40,351</b>	<b>114,471</b>	4	1.00	100.00	40
SENIOR ACCOUNTANT	CSEA / 32 / OFF	80,566	2,400	0	<b>82,966</b>	32,728	6,347	14,519	282	<b>53,876</b>	<b>136,842</b>	10	1.00	100.00	40
ACCOUNTANT *MERIT*	CSEA / 28 / 4	72,400	1,900	0	<b>74,300</b>	26,572	5,684	7,876	253	<b>40,385</b>	<b>114,684</b>	4	1.00	100.00	40
PAYROLL SUPERVISOR *REGRADE*	CSEA / 28 / 4	67,249	0	2,500	<b>69,749</b>	1,948	5,336	7,393	237	<b>14,915</b>	<b>84,664</b>	3	1.00	100.00	40
ACCOUNTANT TRAINEE	CSEA / 25 / 0	55,325	0	1,500	<b>56,825</b>	1,948	4,347	6,023	193	<b>12,512</b>	<b>69,337</b>	0	1.00	100.00	40
GRANTS ANALYST	CSEA / 24 / 7	62,470	0	0	<b>62,470</b>	12,592	4,779	10,932	212	<b>28,516</b>	<b>90,986</b>	0	1.00	100.00	40
SR. ACCOUNT CLERK *REGRADE*	CSEA / 20 / OFF	59,915	1,900	0	<b>61,815</b>	28,108	4,729	6,552	210	<b>39,600</b>	<b>101,415</b>	7	1.00	100.00	40
SR. ACCOUNT CLERK *REGRADE*	CSEA / 20 / 1	24,076	950	0	<b>25,026</b>	6,296	1,914	3,654	85	<b>11,949</b>	<b>36,975</b>	4	0.50	50.00	20
<b>Grand Total</b>		<b>735,585</b>	<b>14,050</b>	<b>8,000</b>	<b>757,635</b>	<b>163,326</b>	<b>57,959</b>	<b>108,620</b>	<b>2,576</b>	<b>332,481</b>	<b>1,090,116</b>	<b>50</b>			

# Department Summary

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Department: INDEPENDENT AUDIT

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** INDEPENDENT AUDIT

**Accounting Reference:** 1320

**Stage:** Tentative Budget

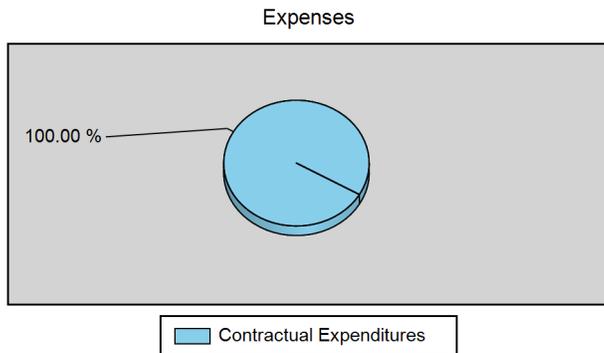
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## Mission Statement:

To ensure that the financial statements of the Town are professionally audited by an accredited accounting firm selected by the Town Board and that the audit meets all standards set by the Comptroller General of the United States. The audit must meet all State and Federal reporting requirements. The Town now incorporates the yearly audit into a Comprehensive Audit and Financial Report that includes additional financial, demographic and operational information about the Town beyond what is in the audit report alone.

## Department Responsibilities:

To pay for the expense of the yearly independent audit that is required by State and Federal accounting and reporting requirements.



2021 Town of East Hampton TENTATIVE BUDGET

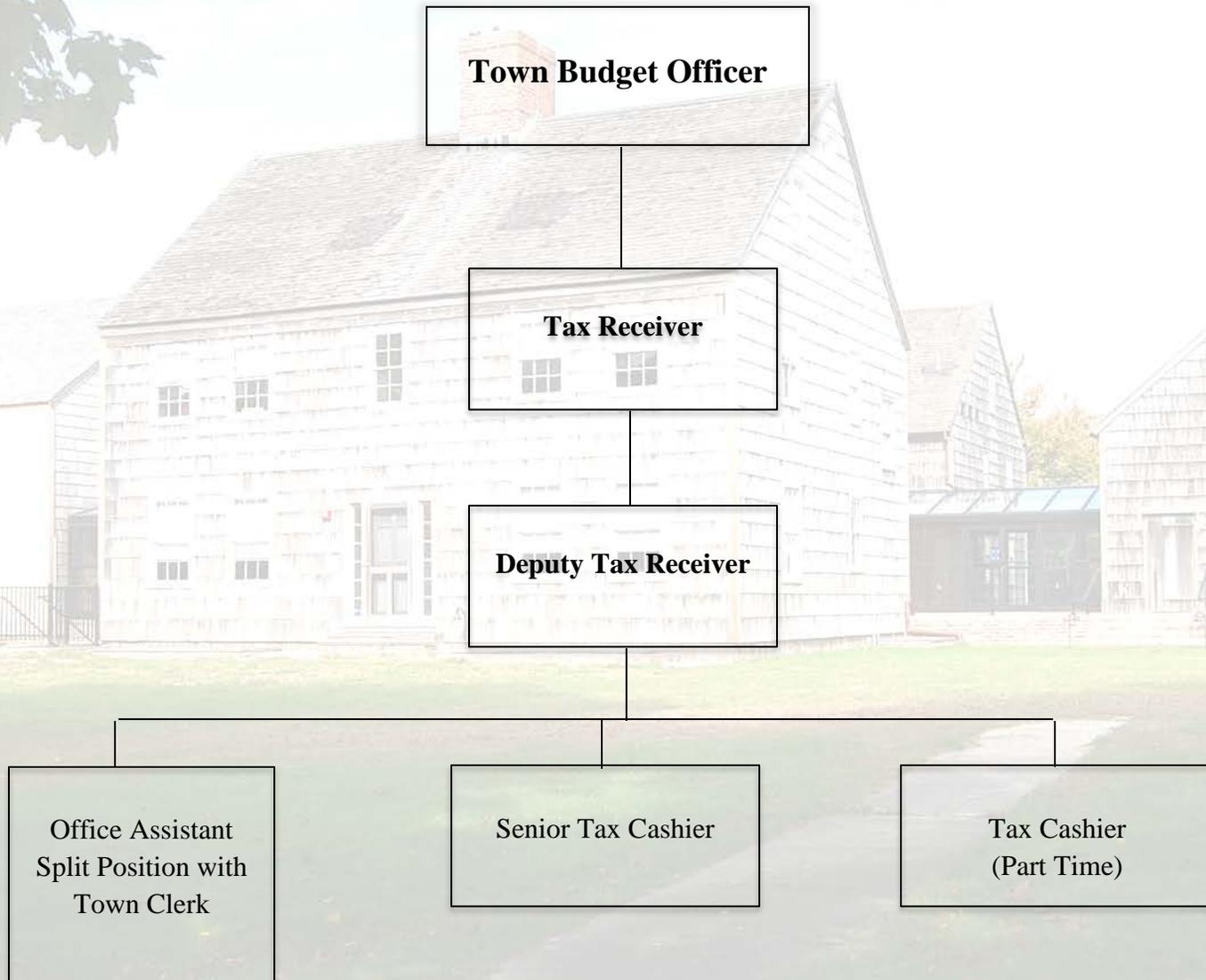


## DEPARTMENT: INDEPENDENT AUDIT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1320	54520	OUTSIDE PROFESSIONAL	\$104,084	\$122,023	\$124,100	\$101,443	\$124,100	0.0%
<b>TOTALS:</b>				<b>\$104,084</b>	<b>\$122,023</b>	<b>\$124,100</b>	<b>\$101,443</b>	<b>\$124,100</b>	<b>0.0%</b>

# Tax Collection Organization Chart

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# Department Summary

Department: TAX COLLECTION

**Function:** GENERAL GOVERNMENT

**Budget Year:** 2021

**Division:** TAX COLLECTION

**Accounting Reference:** 1330

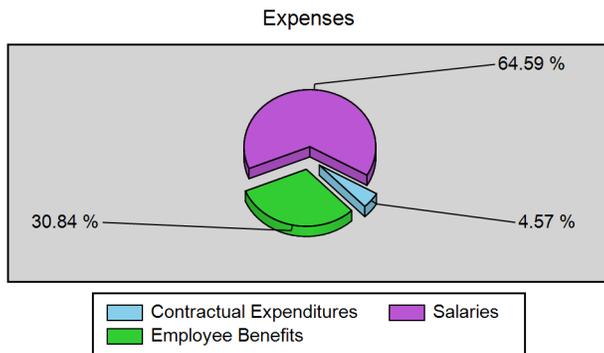
**Stage:** Tentative Budget

## Mission Statement:

The Tax Collection Office, headed by the Tax Receiver, is responsible for generating and distributing all tax bills and collecting all taxes for the Town, School Districts, Fire Districts, and Special Improvement Districts. The Tax Collection Office is not a policy making office.

## Department Responsibilities:

The Tax Collection Office is responsible for all information and data entry that leads to the mailing of tax bills, collecting monies, and posting information to each homeowner's file. The Tax Collection Office also makes all corrections to current year's tax bills, keeps a log of any payments that are short or over, and issues refunds to banks or owners if they overpaid. The Tax Collection Office is required to mail out up to 3 notices reminding owners that they or their bank have not paid and supply them with penalty amounts.



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Delinquents Referred to County	0	0	5,000,000.00	0
Tax Bills Mailed	0	0	23,268.00	0
Tax Dollars Collected	0	0	174,000,000.00	0

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: TAX COLLECTION  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1330	51100	FULL-TIME SALARIES	\$142,220	\$111,061	\$179,303	\$63,595	\$121,301	-32.3%
A	1330	51103	LONGEVITY	\$5,800	\$3,900	\$4,000	\$0	\$4,100	2.5%
A	1330	51105	HEALTH INSURANCE BUY BACK	\$0	\$0	\$0	\$0	\$2,000	100.0%
A	1330	51200	PART TIME SALARIES	\$40,895	\$38,555	\$34,965	\$50,104	\$60,500	73.0%
A	1330	54100	OFFICE EXPENSE	\$2,943	\$1,004	\$3,750	\$698	\$3,700	-1.3%
A	1330	54110	ADVERTISING	\$64	\$22	\$150	\$0	\$150	0.0%
A	1330	54140	PRINTING	\$5,152	\$7,966	\$8,800	\$5,379	\$8,800	0.0%
A	1330	54300	TELEPHONE	\$2,052	\$2,043	\$178	\$134	\$267	49.8%
A	1330	54400	LEASE OF EQUIPMENT	\$57	\$39	\$240	\$6	\$240	0.0%
A	1330	54500	SUBCONTRACT COSTS	\$0	\$0	\$0	\$675	\$0	0.0%
A	1330	54520	OUTSIDE PROFESSIONAL	\$0	\$5,113	\$0	\$0	\$0	0.0%
A	1330	54709	MTA TAX DUE	\$642	\$522	\$623	\$387	\$520	-16.6%
A	1330	59010	NYS RETIREMENT	\$17,026	\$19,001	\$29,512	\$4,927	\$22,946	-22.2%
A	1330	59030	SOCIAL SECURITY & MEDICARE	\$14,452	\$11,744	\$14,023	\$8,698	\$11,697	-16.6%
A	1330	59060	HEALTH INSURANCE	\$56,424	\$45,375	\$92,173	\$24,018	\$46,746	-49.3%
A	1330	59090	DENTAL/OPTICAL BENEFITS	\$3,763	\$3,179	\$5,743	\$2,253	\$4,871	-15.2%
<b>TOTALS:</b>				<b>\$291,490</b>	<b>\$249,523</b>	<b>\$373,459</b>	<b>\$160,874</b>	<b>\$287,838</b>	<b>-22.9%</b>



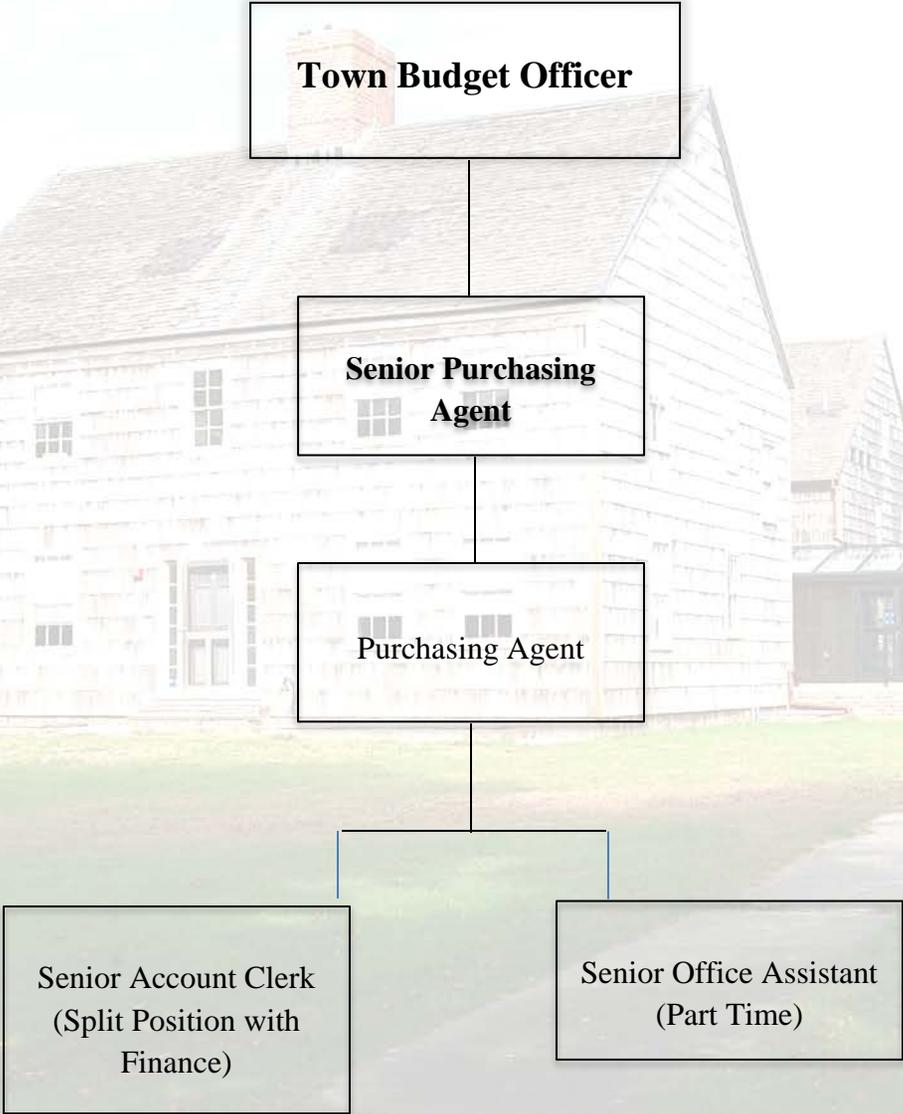
# Position Costing Summary

**Division:** TAX COLLECTION  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** TAX COLLECTION

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
DEPUTY TAX RECEIVER	NON REPRESENTED	68,064	4,100	0	<b>72,164</b>	32,728	5,521	12,629	245	<b>51,123</b>	<b>123,286</b>	27	1.00	100.00	35
SR. TAX CASHIER	CSEA / 12 / 5	36,648	0	2,000	<b>38,648</b>	12,592	2,957	4,097	131	<b>19,777</b>	<b>58,425</b>	0	1.00	100.00	35
OFFICE ASSISTANT	CSEA / 12 / 0	16,589	0	0	<b>16,589</b>	6,296	1,269	1,758	56	<b>9,380</b>	<b>25,969</b>	0	0.50	50.00	18
ACTING RECEIVER OF TAXES	STIPENDS	25,500	0	0	<b>25,500</b>	0	1,951	4,463	87	<b>6,500</b>	<b>32,000</b>				N/A
<b>Grand Total</b>		<b>146,801</b>	<b>4,100</b>	<b>2,000</b>	<b>152,901</b>	<b>51,617</b>	<b>11,697</b>	<b>22,946</b>	<b>520</b>	<b>86,780</b>	<b>239,681</b>	<b>27</b>			

# Purchasing Organization Chart



# Department Summary

Department: PURCHASING

**Function:** GENERAL GOVERNMENT

**Budget Year:** 2021

**Division:** PURCHASING

**Accounting Reference:** 1345

**Stage:** Tentative Budget

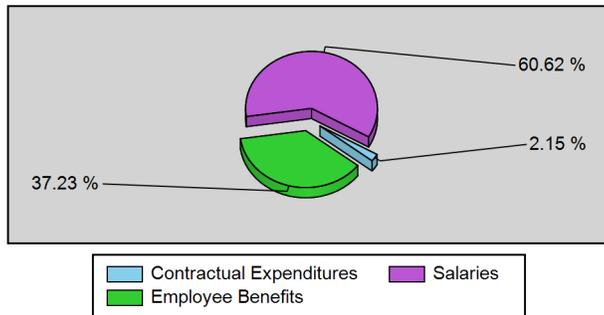
## Mission Statement:

The Purchasing Department implements of the Town's Purchasing Policy in the acquisition of goods and services. The Purchasing Department ensures that the procurement process is fair and equitable. The Department dedicates itself to the procurement of the right goods & services at the right price for the various Town Departments in a timely manner assuring the prudent & economical use of public monies while upholding all laws & regulations of NYS General Municipal Law & the Town of East Hampton in the process.

## Department Responsibilities:

The Purchasing Department performs the following tasks: Interviewing vendors and explaining purchasing procedures; writing bid specifications and RFPS; analyzing and evaluating competitive bids – recommending and awarding to the lowest responsible responsive bidder; maintaining vendor files; recording bids submitted; locating new contracts and new sources of supply – i.e. State, County or Cooperative Contracts; scheduling delivery dates and following up on delayed deliveries; monitoring all copier contracts and expiration dates for the Town's departments and negotiating new terms with vendors when contracts expire; tracking all annual contracts for the Town and renewing or rebidding as they expire; obtaining the greatest possible revenue from the disposal of byproducts and of surplus, damaged, scrap or obsolete materials and equipment (usually by auction); furnishing members of management with timely information and advising them about how market conditions and trends could affect the future availability and price of any needed materials, supplies, tools, equipment and services. The department also issues and updates purchasing guidelines that are published in an official Purchasing Manual for the Town.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Bids Solicited	0	42	50	40
Disposal of Obsolete Surplus and/or Scrap Materials	\$0	\$95,984	\$100,000	\$50,000
Purchase Orders Issued	0	3,071	3,000	3,000
Request for Proposals Offered	0	8	15	10

2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: PURCHASING EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1345	51100	FULL-TIME SALARIES	\$137,761	\$157,923	\$163,410	\$115,688	\$169,782	3.9%
A	1345	51103	LONGEVITY	\$5,500	\$5,600	\$7,200	\$0	\$7,450	3.5%
A	1345	51200	PART TIME SALARIES	\$14,122	\$9,900	\$13,624	\$6,052	\$13,896	2.0%
A	1345	51300	OVERTIME	\$34	\$0	\$0	\$0	\$0	0.0%
A	1345	54100	OFFICE EXPENSE	\$3,139	\$2,923	\$3,100	\$2,896	\$3,150	1.6%
A	1345	54110	ADVERTISING	\$1,658	\$1,144	\$1,860	\$707	\$1,800	-3.2%
A	1345	54200	TRAVEL CONFERENCES & DUES	\$389	\$461	\$600	\$587	\$615	2.5%
A	1345	54300	TELEPHONE	\$107	\$107	\$312	\$234	\$312	0.0%
A	1345	54400	LEASE OF EQUIPMENT	\$888	\$888	\$888	\$592	\$888	0.0%
A	1345	54709	MTA TAX DUE	\$535	\$590	\$626	\$414	\$650	3.7%
A	1345	59010	NYS RETIREMENT	\$18,917	\$20,530	\$26,817	\$5,281	\$30,290	13.0%
A	1345	59030	SOCIAL SECURITY & MEDICARE	\$12,042	\$13,267	\$14,094	\$9,313	\$14,621	3.7%
A	1345	59060	HEALTH INSURANCE	\$57,440	\$62,850	\$66,768	\$45,494	\$66,882	0.2%
A	1345	59090	DENTAL/OPTICAL BENEFITS	\$3,921	\$4,786	\$4,786	\$3,621	\$4,871	1.8%
<b>TOTALS:</b>				<b>\$256,454</b>	<b>\$280,967</b>	<b>\$304,085</b>	<b>\$190,880</b>	<b>\$315,207</b>	<b>3.7%</b>



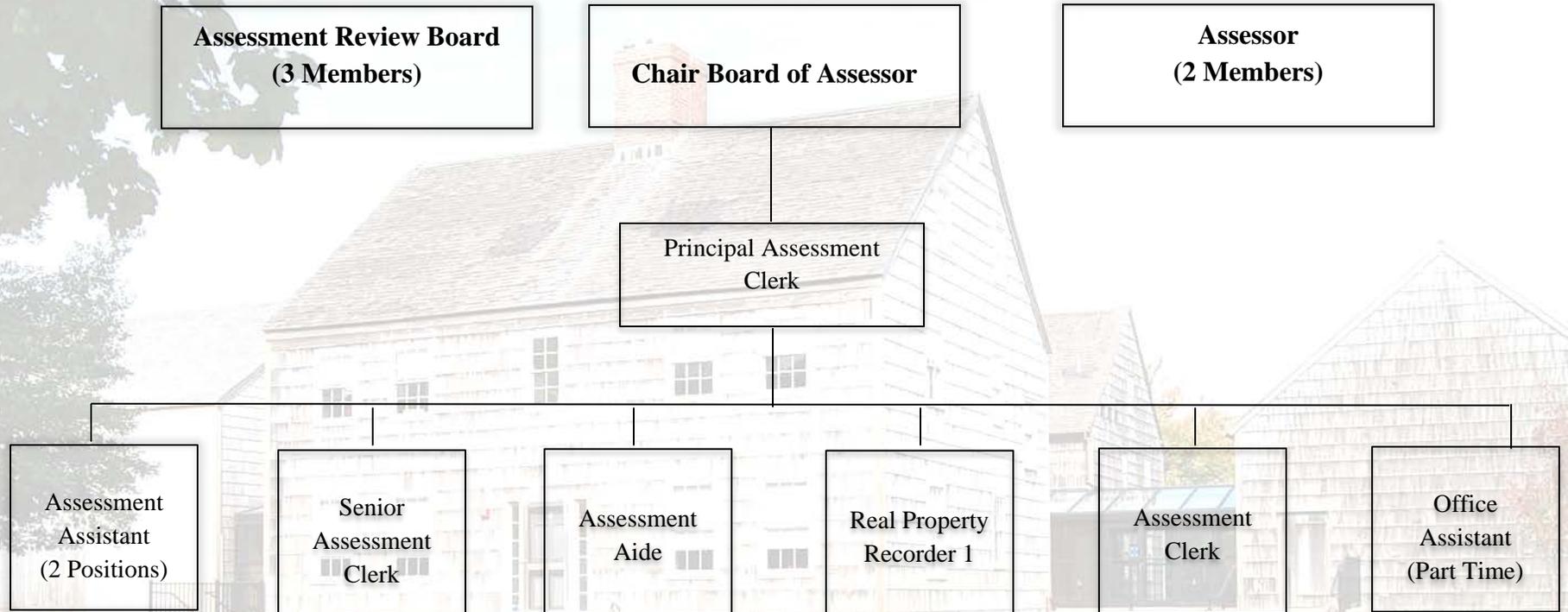
# Position Costing Summary

**Division:** PURCHASING  
**Scenario:** Main  
**Function:** GENERAL GOVERNMENT  
**Department:** PURCHASING

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary			Benefits					Total Comp & Benefits	Yrs of Srv				
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits		Total Benefits	1/1/21	FTE	Alloc. %	Weekly Hours
SR. PURCHASING AGENT	DEPARTMENT HEAD	88,000	3,600	0	91,600	32,728	7,007	16,030	311	56,077	147,677	19	1.00	100.00	40
PURCHASING AGENT	CSEA / 32 / 5	57,706	2,900	0	60,606	32,728	4,636	10,606	206	48,177	108,783	14	1.00	100.00	30
SR. ACCOUNT CLERK *REGRADE*	CSEA / 20 / 1	24,076	950	0	25,026	6,296	1,914	3,654	85	11,949	36,975	4	0.50	50.00	20
<b>Total Full Time</b>		<b>169,782</b>	<b>7,450</b>	<b>0</b>	<b>177,232</b>	<b>71,753</b>	<b>13,558</b>	<b>30,290</b>	<b>603</b>	<b>116,203</b>	<b>293,436</b>				
PT SR. OFFICE ASSISTANT	PART TIME	13,896	0	0	13,896	0	1,063	0	47	1,110	15,007				
<b>Total Part Time</b>		<b>13,896</b>	<b>0</b>	<b>0</b>	<b>13,896</b>	<b>0</b>	<b>1,063</b>	<b>0</b>	<b>47</b>	<b>1,110</b>	<b>15,007</b>				
<b>Grand Total</b>		<b>183,679</b>	<b>7,450</b>	<b>0</b>	<b>191,129</b>	<b>71,753</b>	<b>14,621</b>	<b>30,290</b>	<b>650</b>	<b>117,314</b>	<b>308,442</b>	<b>37</b>			

# Assessor Organization Chart



# Department Summary

Department: ASSESSOR

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** ASSESSOR

**Accounting Reference:** 1355

**Stage:** Tentative Budget

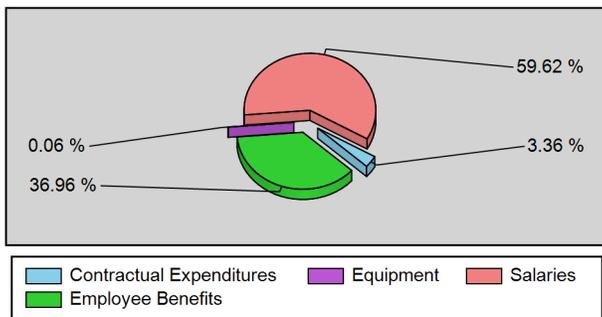
## Mission Statement:

The Assessor's Office fairly and equitably values improved and unimproved properties within the Town and Villages.

## Department Responsibilities:

The Assessor's Office consists of three elected assessors plus staff. The department is responsible for the town-wide (including the village) tax assessment of real property. The tax roll is updated by the assessors on an annual basis. The yearly "final" roll issued by July 1 of each year is used in the computation of tax rates for the various Town funds and districts.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Certioraris filed	864.00	844.00	844.00	798.00
Grievances filed	0	0	2,097.00	1,537.00
Small Claims Assessment Reviews (SCAR) filed	1,106.00	765.00	765.00	389.00

2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: ASSESSOR EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1355	51100	FULL-TIME SALARIES	\$531,233	\$541,522	\$563,439	\$395,843	\$581,985	3.3%
A	1355	51103	LONGEVITY	\$13,200	\$13,700	\$14,800	\$0	\$29,300	98.0%
A	1355	51105	HEALTH INSURANCE BUY BACK	\$208	\$2,292	\$2,500	\$2,500	\$2,500	0.0%
A	1355	51200	PART TIME SALARIES	\$15,558	\$15,953	\$22,629	\$9,596	\$23,081	2.0%
A	1355	51300	OVERTIME	\$11	\$0	\$0	\$27	\$0	0.0%
A	1355	52100	FURNITURE & FIXTURES	\$0	\$308	\$200	\$308	\$400	100.0%
A	1355	52200	OFFICE EQUIPMENT	\$0	\$0	\$200	\$0	\$200	0.0%
A	1355	54100	OFFICE EXPENSE	\$3,331	\$3,375	\$4,000	\$2,691	\$6,000	50.0%
A	1355	54110	ADVERTISING	\$94	\$94	\$300	\$825	\$2,000	566.7%
A	1355	54155	COMPUTER SOFTWARE	\$0	\$0	\$5,100	\$0	\$4,100	-19.6%
A	1355	54200	TRAVEL CONFERENCES & DUES	\$3,930	\$4,646	\$9,000	\$1,027	\$9,000	0.0%
A	1355	54300	TELEPHONE	\$1,993	\$2,035	\$2,100	\$1,240	\$1,940	-7.6%
A	1355	54400	LEASE OF EQUIPMENT	\$1,051	\$1,003	\$2,500	\$547	\$1,100	-56.0%
A	1355	54500	SUBCONTRACT COSTS	\$4,410	\$3,500	\$9,000	\$263	\$7,000	-22.2%
A	1355	54560	MOTOR VEHICLE REPAIRS & SUPP	\$5,045	\$1,216	\$1,200	\$287	\$1,200	0.0%
A	1355	54562	FUEL - MOTOR VEHICLE	\$1,412	\$1,041	\$2,220	\$452	\$2,200	-0.9%
A	1355	54600	UNIFORMS	\$39	\$255	\$400	\$0	\$400	0.0%
A	1355	54640	CLAIMS	\$0	\$0	\$400	\$0	\$400	0.0%
A	1355	54641	STAR PROGRAM	\$189	\$270	\$400	\$350	\$400	0.0%
A	1355	54709	MTA TAX DUE	\$1,904	\$1,950	\$2,051	\$1,387	\$2,165	5.6%
A	1355	59010	NYS RETIREMENT	\$65,630	\$67,213	\$89,290	\$16,984	\$102,428	14.7%
A	1355	59030	SOCIAL SECURITY & MEDICARE	\$42,855	\$43,870	\$46,158	\$31,209	\$48,720	5.6%
A	1355	59060	HEALTH INSURANCE	\$205,912	\$205,752	\$217,638	\$148,479	\$217,980	0.2%
A	1355	59090	DENTAL/OPTICAL BENEFITS	\$18,814	\$19,144	\$19,144	\$14,483	\$19,482	1.8%
<b>TOTALS:</b>				<b>\$916,821</b>	<b>\$929,139</b>	<b>\$1,014,669</b>	<b>\$628,500</b>	<b>\$1,063,983</b>	<b>4.9%</b>



# Position Costing Summary

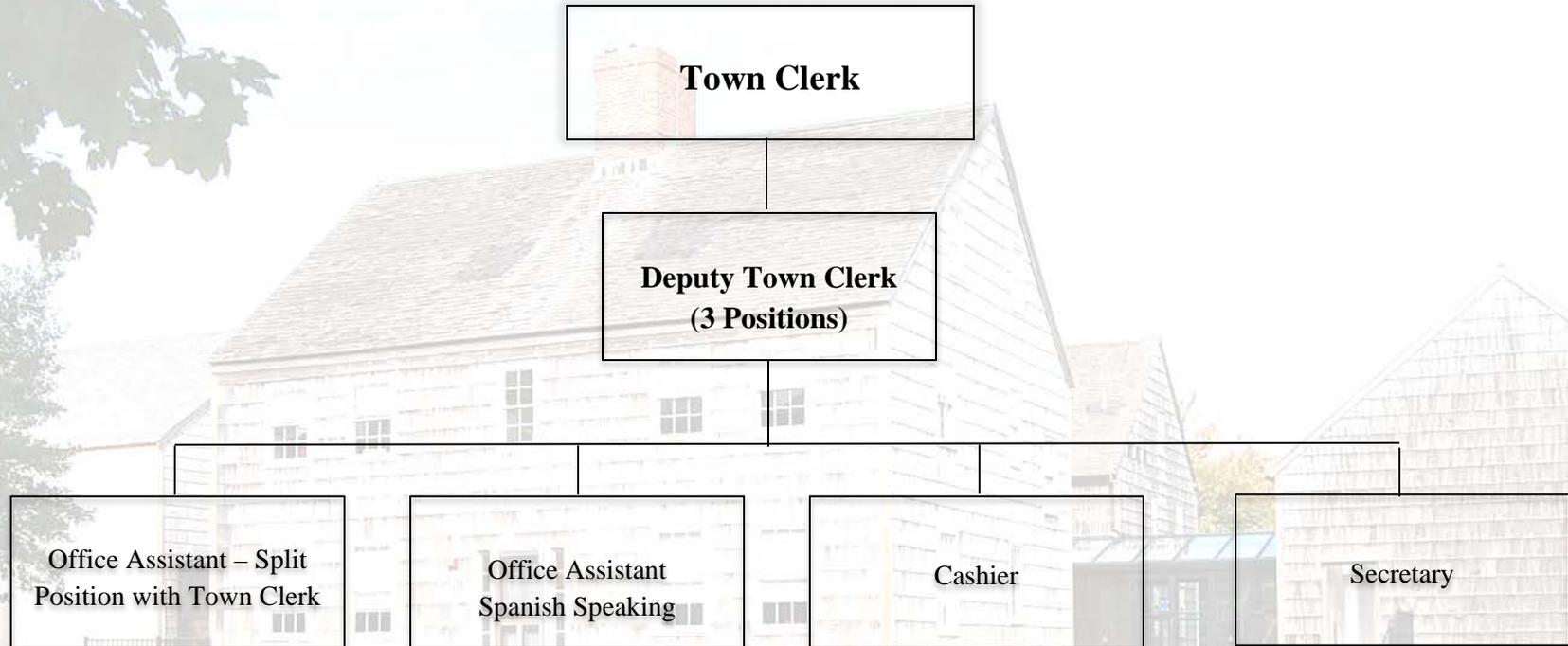
**Division:** ASSESSOR  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** ASSESSOR

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
ASSESSOR	ELECTED	83,847	3,500	0	<b>87,347</b>	32,728	6,682	15,286	297	<b>54,993</b>	<b>142,340</b>	18	1.00	100.00	30
ASSESSOR	ELECTED	83,847	4,500	0	<b>88,347</b>	32,728	6,759	15,461	300	<b>55,248</b>	<b>143,595</b>	29	1.00	100.00	30
CHAIR BD OF ASSESSOR	ELECTED	92,855	4,900	0	<b>97,755</b>	15,256	7,478	17,107	332	<b>40,174</b>	<b>137,929</b>	32	1.00	100.00	30
PRINC. ASSESSMENT CLERK *REGRADE*	CSEA / 29 / 5	61,255	2,400	0	<b>63,655</b>	28,108	4,870	9,294	216	<b>42,488</b>	<b>106,142</b>	9	1.00	100.00	35
SR. ASSESSMENT CLERK *REGRADE*	CSEA / 22 / 5	48,648	2,400	0	<b>51,048</b>	13,252	3,905	8,933	174	<b>26,264</b>	<b>77,312</b>	12	1.00	100.00	35
ASSESSMENT ASSISTANT *REGRADE*	CSEA / 20 / 4	44,725	3,400	0	<b>48,125</b>	32,728	3,682	8,422	164	<b>44,995</b>	<b>93,120</b>	20	1.00	100.00	35
ASSESSMENT ASSISTANT *REGRADE*	CSEA / 20 / 4	38,336	3,400	0	<b>41,736</b>	32,728	3,193	7,304	142	<b>43,367</b>	<b>85,102</b>	19	1.00	100.00	30
ASSESSMENT CLERK *REGRADE*	CSEA / 20 / 2	42,979	0	2,500	<b>45,479</b>	1,948	3,479	4,821	155	<b>10,403</b>	<b>55,882</b>	3	1.00	100.00	35
REAL PROPERTY RECORDER 1 *REGRADE*	CSEA / 19 / 4	44,123	2,400	0	<b>46,523</b>	15,256	3,559	8,142	158	<b>27,115</b>	<b>73,638</b>	11	1.00	100.00	35
ASSESSMENT AIDE *REGRADE*	CSEA / 17 / 4	41,371	2,400	0	<b>43,771</b>	32,728	3,348	7,660	149	<b>43,885</b>	<b>87,656</b>	13	1.00	100.00	35
<b>Total Full Time</b>		<b>581,985</b>	<b>29,300</b>	<b>2,500</b>	<b>613,785</b>	<b>237,462</b>	<b>46,955</b>	<b>102,428</b>	<b>2,087</b>	<b>388,932</b>	<b>1,002,717</b>				
<b>Part Time</b>															
PT OFFICE ASSISTANT	PART TIME	16,587	0	0	<b>16,587</b>	0	1,269	0	56	<b>1,325</b>	<b>17,912</b>				
MEMBER - ASSESS REVIEW BD	STIPENDS	2,165	0	0	<b>2,165</b>	0	166	0	7	<b>173</b>	<b>2,338</b>				
MEMBER - ASSESS REVIEW BD	STIPENDS	2,165	0	0	<b>2,165</b>	0	166	0	7	<b>173</b>	<b>2,338</b>				
MEMBER - ASSESS REVIEW BD	STIPENDS	2,165	0	0	<b>2,165</b>	0	166	0	7	<b>173</b>	<b>2,338</b>				
<b>Total Part Time</b>		<b>23,081</b>	<b>0</b>	<b>0</b>	<b>23,081</b>	<b>0</b>	<b>1,766</b>	<b>0</b>	<b>78</b>	<b>1,844</b>	<b>24,926</b>				
<b>Grand Total</b>		<b>605,067</b>	<b>29,300</b>	<b>2,500</b>	<b>636,867</b>	<b>237,462</b>	<b>48,720</b>	<b>102,428</b>	<b>2,165</b>	<b>390,776</b>	<b>1,027,643</b>	<b>166</b>			

# Town Clerk Office Organization Chart

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# Department Summary

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Department: TOWN CLERK

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** TOWN CLERK

**Accounting Reference:** 1410

**Stage:** Tentative Budget

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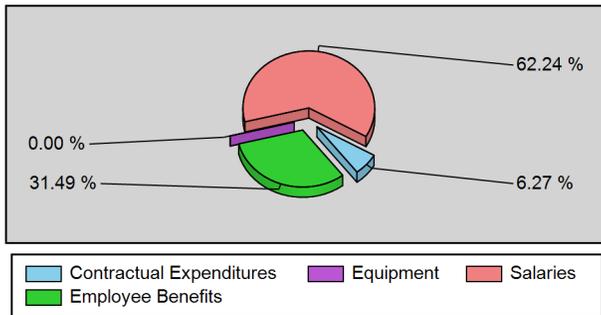
## Mission Statement:

The Town Clerk's Office mission is to accurately record and maintain all information and activities of the Town.

## Department Responsibilities:

The Town Clerk issues various Town required permits for activities such as shell fishing and beach riding and collects fees where applicable. The Town Clerk's Office collects fees as appropriate for services provided by the Town or activities that take place in the Town such as photo-shoots and filming. The Town Clerk's Office is also responsible for maintaining Town records, including the taking and archiving of all minutes of all Town Board meetings. The Town Clerk is also the Freedom of Information Officer and the Registrar of Vital Statistics. The Town Clerk also publishes legal notices.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: TOWN CLERK  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1410	51100	FULL-TIME SALARIES	\$372,737	\$367,035	\$440,262	\$270,803	\$435,491	-1.1%
A	1410	51103	LONGEVITY	\$13,900	\$12,400	\$10,000	\$0	\$12,100	21.0%
A	1410	51105	HEALTH INSURANCE BUY BACK	\$2,500	\$0	\$0	\$0	\$2,000	100.0%
A	1410	51200	PART TIME SALARIES	\$7,719	\$33,105	\$23,060	\$23,783	\$23,121	0.3%
A	1410	51300	OVERTIME	\$0	\$20	\$0	\$0	\$0	0.0%
A	1410	52200	OFFICE EQUIPMENT	\$1,042	\$2,474	\$0	\$0	\$0	0.0%
A	1410	54100	OFFICE EXPENSE	\$10,413	\$8,952	\$10,000	\$1,368	\$10,000	0.0%
A	1410	54110	ADVERTISING	\$5,815	\$5,015	\$10,000	\$2,771	\$10,000	0.0%
A	1410	54140	PRINTING	\$0	\$7,974	\$6,000	\$1,055	\$6,000	0.0%
A	1410	54170	PRINTING CODE BOOKS	\$5,637	\$8,393	\$20,000	\$0	\$20,000	0.0%
A	1410	54200	TRAVEL CONFERENCES & DUES	\$125	\$125	\$125	\$125	\$125	0.0%
A	1410	54300	TELEPHONE	\$496	\$768	\$1,002	\$892	\$1,280	27.7%
A	1410	54500	SUBCONTRACT COSTS	\$4,450	\$0	\$0	\$0	\$0	0.0%
A	1410	54560	MOTOR VEHICLE REPAIRS & SUPP	\$0	\$60	\$0	\$10	\$0	0.0%
A	1410	54562	FUEL - MOTOR VEHICLE	\$0	\$0	\$360	\$0	\$0	-100.0%
A	1410	54709	MTA TAX DUE	\$1,349	\$1,402	\$1,541	\$1,004	\$1,539	-0.1%
A	1410	59010	NYS RETIREMENT	\$52,438	\$55,245	\$69,509	\$14,084	\$68,058	-2.1%
A	1410	59030	SOCIAL SECURITY & MEDICARE	\$30,359	\$31,430	\$34,679	\$22,533	\$34,633	-0.1%
A	1410	59060	HEALTH INSURANCE	\$147,449	\$124,773	\$188,863	\$61,242	\$117,270	-37.9%
A	1410	59090	DENTAL/OPTICAL BENEFITS	\$13,170	\$11,159	\$15,315	\$9,012	\$14,612	-4.6%
<b>TOTALS:</b>				<b>\$669,599</b>	<b>\$670,329</b>	<b>\$830,716</b>	<b>\$408,681</b>	<b>\$756,228</b>	<b>-9.0%</b>



# Position Costing Summary

**Division:** TOWN CLERK  
**Scenario:** Main

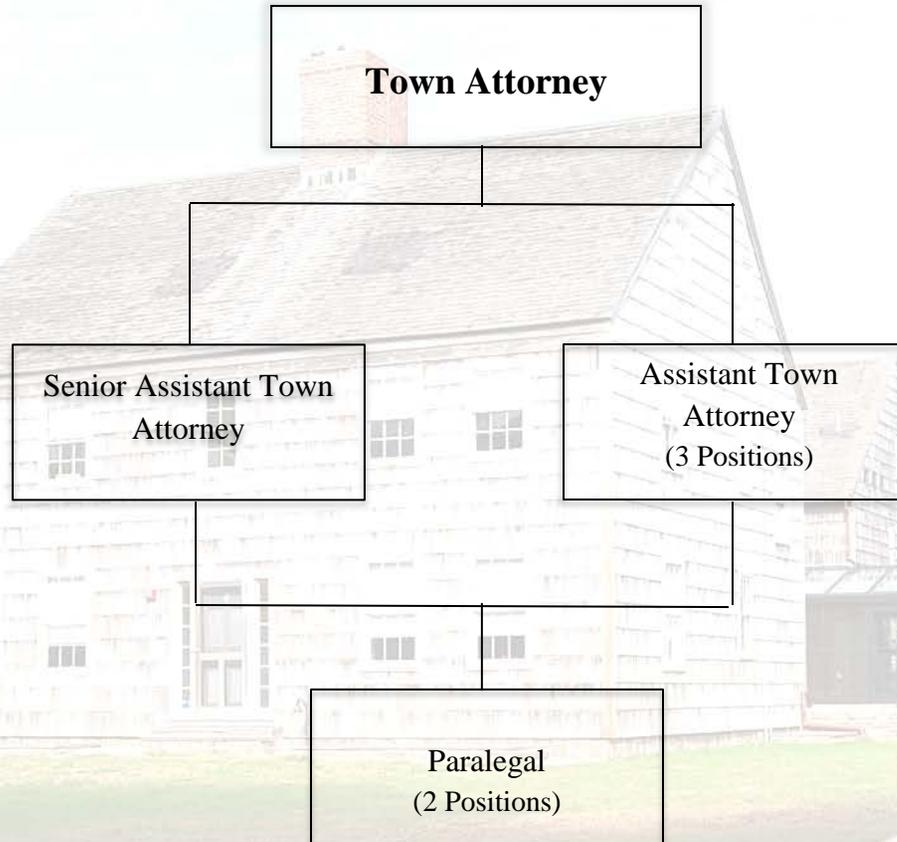
**Stage:** Tentative Budget  
**Status:** Active

**Function:** GENERAL GOVERNMENT  
**Department:** TOWN CLERK

Position/Name	Class/Grade/Step	Salary			Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours	
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits						Total Benefits
TOWN CLERK	ELECTED	97,582	4,800	0	102,382	15,256	7,832	17,917	348	41,353	143,736	31	1.00	100.00	30
DEPUTY TOWN CLERK	NON REPRESENTED	58,991	0	0	58,991	26,572	4,513	10,323	201	41,609	100,600		1.00	100.00	35
DEPUTY TOWN CLERK	NON REPRESENTED	88,925	4,900	0	93,825	32,728	7,178	16,419	319	56,644	150,469	36	1.00	100.00	35
DEPUTY TOWN CLERK	NON REPRESENTED	51,000	0	2,000	53,000	12,592	4,055	5,618	180	22,445	75,445	1	1.00	100.00	35
SECRETARY	NON REPRESENTED	46,818	0	0	46,818	12,592	3,582	4,963	159	21,296	68,114	2	1.00	100.00	35
OFFICE ASSISTANT SPANISH	CSEA / 13 / 5	37,519	0	0	37,519	12,592	2,870	3,977	128	19,567	57,086	1	1.00	100.00	35
OFFICE ASSISTANT	CSEA / 12 / 0	16,589	0	0	16,589	6,296	1,269	1,758	56	9,380	25,969	0	0.50	50.00	18
CASHIER	CSEA / 11 / OFF	38,068	2,400	0	40,468	13,252	3,096	7,082	138	23,567	64,035	13	1.00	100.00	35
<b>Total Full Time</b>		<b>435,491</b>	<b>12,100</b>	<b>2,000</b>	<b>449,591</b>	<b>131,882</b>	<b>34,394</b>	<b>68,058</b>	<b>1,529</b>	<b>235,861</b>	<b>685,453</b>				
REGISTRAR OF VITAL STATISTICS	STIPENDS	3,121	0	0	3,121	0	239	0	11	249	3,371				
<b>Total Part Time</b>		<b>3,121</b>	<b>0</b>	<b>0</b>	<b>3,121</b>	<b>0</b>	<b>239</b>	<b>0</b>	<b>11</b>	<b>249</b>	<b>3,371</b>				
<b>Grand Total</b>		<b>438,612</b>	<b>12,100</b>	<b>2,000</b>	<b>452,712</b>	<b>131,882</b>	<b>34,633</b>	<b>68,058</b>	<b>1,539</b>	<b>236,111</b>	<b>688,823</b>	<b>84</b>			

# Town Attorney Office Organization Chart

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# Department Summary

Department: TOWN ATTORNEY (A)

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** TOWN ATTORNEY

**Accounting Reference:** 1420

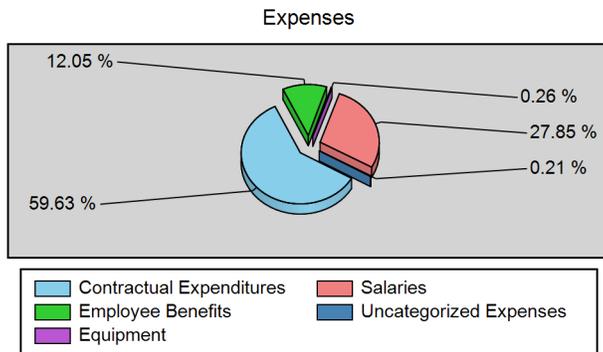
**Stage:** Tentative Budget

## Mission Statement:

To provide legal advice, assistance and representation to the Town Board, other appointed boards, committees, agencies and departments of the Town in a professional manner. Limit legal exposure and reduce litigation costs to the maximum extent possible while maintaining high standards of representation.

## Department Responsibilities:

The Office of the Town Attorney provides legal advice, assistance and representation to the Town Board, Planning Board, Zoning Board of Appeals, Architectural Review Board, License Review Board, various committees and all departments of the Town. The Office of the Town Attorney also provides legal assistance in drafting local laws, resolutions and ordinances and reviews all contracts, covenants and easements granted to the Town. The Office of the Town Attorney handles all matters of litigation including but not limited to, Justice Court prosecutions, enforcement actions in Supreme Court, defense of Article 78 Proceedings, and coordination with outside counsel on behalf of the Town. Furthermore, the Office of the Town Attorney handles all Community Preservation Fund ("CPF") real estate transactions and affordable housing matters



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: TOWN ATTORNEY (A) EXPENDITURES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg	
A	1420	51100	FULL-TIME SALARIES	\$258,318	\$250,296	\$272,852	\$184,445	\$263,343	-3.5%
A	1420	51103	LONGEVITY	\$0	\$4,000	\$5,250	\$0	\$5,450	3.8%
A	1420	51105	HEALTH INSURANCE BUY BACK	\$2,500	\$0	\$1,250	\$2,417	\$2,000	60.0%
A	1420	51200	PART TIME SALARIES	\$0	\$1,663	\$0	\$0	\$0	0.0%
A	1420	51300	OVERTIME	\$87	\$7	\$0	\$8	\$0	0.0%
A	1420	52200	OFFICE EQUIPMENT	\$0	\$0	\$2,500	\$580	\$2,500	0.0%
A	1420	54100	OFFICE EXPENSE	\$3,322	\$2,922	\$3,500	\$1,840	\$4,300	22.9%
A	1420	54130	BOOKS/PUBLICATIONS	\$2,578	\$2,601	\$2,500	\$2,300	\$2,600	4.0%
A	1420	54131	ATTORNEY-FILING FEES	\$75	\$395	\$2,000	\$3,140	\$2,000	0.0%
A	1420	54200	TRAVEL CONFERENCES & DUES	\$2,811	\$2,865	\$4,000	\$4,268	\$5,000	25.0%
A	1420	54300	TELEPHONE	\$934	\$481	\$713	\$357	\$357	-49.9%
A	1420	54390	ON-LINE LAW SERVICES	\$16,310	\$17,463	\$14,750	\$20,100	\$20,000	35.6%
A	1420	54400	LEASE OF EQUIPMENT	\$2,055	\$2,379	\$3,200	\$2,977	\$3,600	12.5%
A	1420	54520	OUTSIDE PROFESSIONAL	\$297,307	\$716,209	\$539,366	\$801,849	\$540,000	0.1%
A	1420	54709	MTA TAX DUE	\$887	\$870	\$950	\$635	\$921	-3.1%
A	1420	59010	NYS RETIREMENT	\$33,540	\$34,760	\$40,286	\$8,817	\$39,584	-1.7%
A	1420	59030	SOCIAL SECURITY & MEDICARE	\$19,959	\$19,581	\$21,370	\$14,295	\$20,716	-3.1%
A	1420	59060	HEALTH INSURANCE	\$56,424	\$49,013	\$64,464	\$34,038	\$49,182	-23.7%
A	1420	59090	DENTAL/OPTICAL BENEFITS	\$4,703	\$4,305	\$4,786	\$2,897	\$3,896	-18.6%
<b>TOTALS:</b>			<b>\$701,811</b>	<b>\$1,109,809</b>	<b>\$983,737</b>	<b>\$1,084,961</b>	<b>\$965,448</b>	<b>-1.9%</b>	



# Position Costing Summary

**Division:** TOWN ATTORNEY (A)  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** TOWN ATTORNEY

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
ASST. TOWN ATTORNEY	NON REPRESENTED	39,015	0	0	39,015	6,296	2,985	4,136	133	13,549	52,564	1	0.50	50.00	20
ASST. TOWN ATTORNEY	NON REPRESENTED	38,745	0	750	39,495	0	3,021	4,186	134	7,342	46,837	1	0.50	50.00	20
SR. ASST. TOWN ATTORNEY	NON REPRESENTED	53,581	900	1,250	55,731	0	4,263	9,753	189	14,206	69,936	4	0.50	50.00	20
TOWN ATTORNEY	NON REPRESENTED	63,464	2,150	0	65,614	16,364	5,020	11,483	223	33,089	98,704	29	0.50	50.00	20
PARALEGAL	CSEA / 27 / OFF	34,883	1,450	0	36,333	16,364	2,780	6,358	124	25,625	61,959	14	0.50	50.00	20
PARALEGAL	CSEA / 27 / 6	33,654	950	0	34,604	14,054	2,647	3,668	118	20,487	55,092	8	0.50	50.00	20
<b>Grand Total</b>		<b>263,343</b>	<b>5,450</b>	<b>2,000</b>	<b>270,793</b>	<b>53,078</b>	<b>20,716</b>	<b>39,584</b>	<b>921</b>	<b>114,299</b>	<b>385,091</b>	<b>57</b>			

# Department Summary

Department: ENGINEERING (A)

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** ENGINEERING

**Accounting Reference:** 1440

**Stage:** Tentative Budget

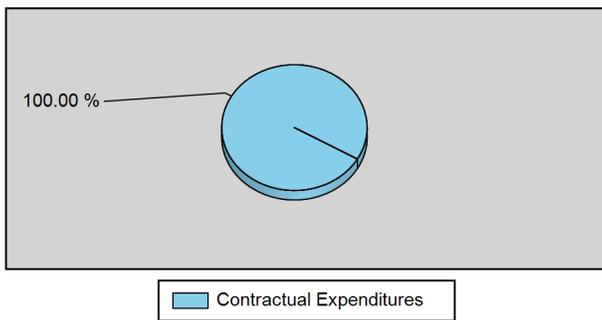
## Mission Statement:

In 2020, the Town reorganized the engineering function to recognize the diminishing role and need for a full-time, in-house engineer. The Town now relies primarily on outside engineering services on a project-by-project basis with most of the funding coming from the capital project proceeds.

## Department Responsibilities:

To provide minimal funding for contracted engineering required for some Town projects.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
280-A Road Assignments	0	0	3	0
Capital Projects	0	0	0	0
Permits	0	0	2	0
Sanitation Requests	0	0	18	0
Signage Requests	0	0	0	0
Site Plan Reviews or Inspections	0	0	43	0
Storm & Coastal Restoration Permits	0	0	0	0
Subdivision Reviews or Inspections	0	0	15	0
Urban Renewal Modifications	0	0	0	0
Urban Renewal Road Assignments	0	0	2	0
ZBA Related Reviews	0	0	12	0

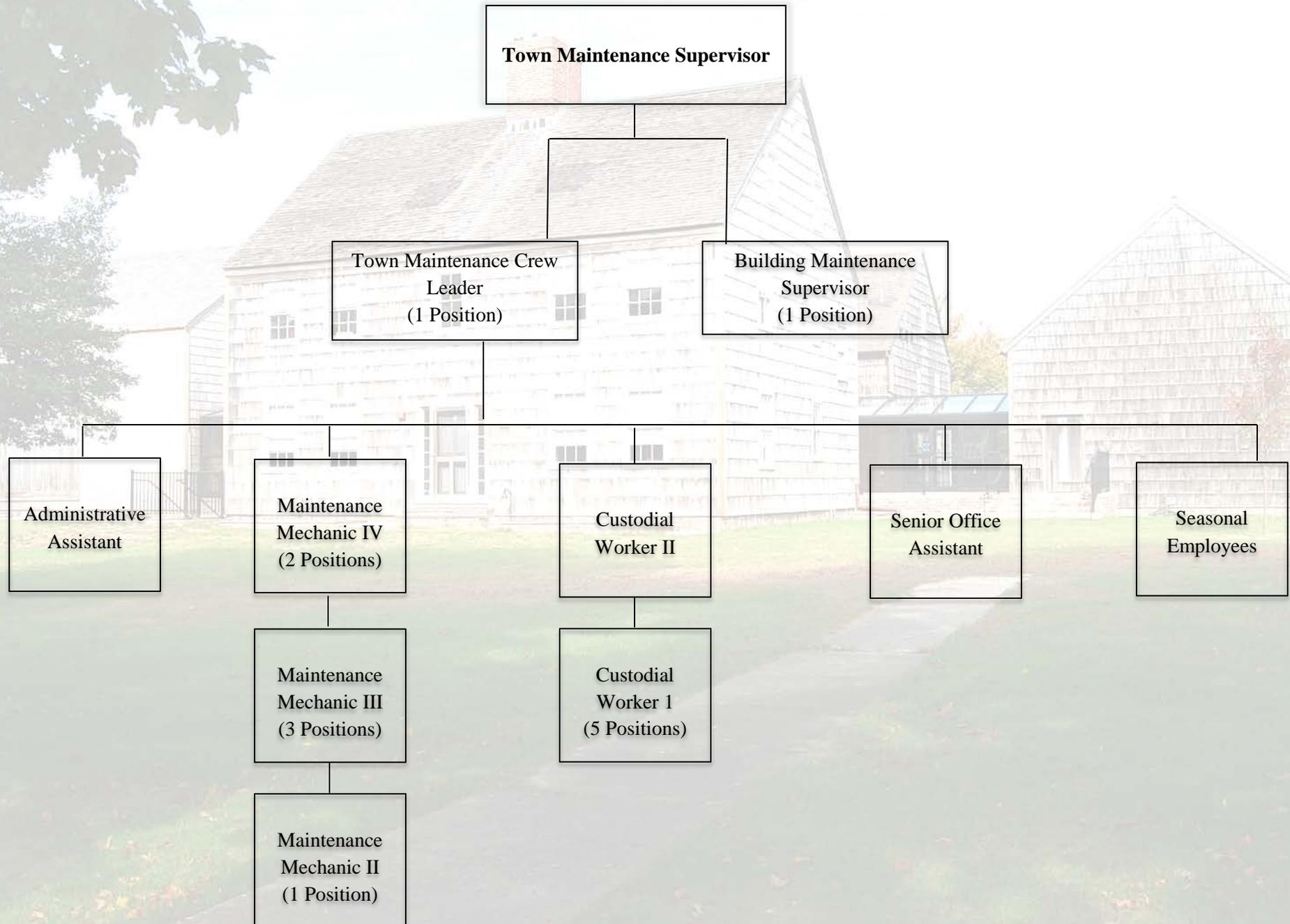
2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: ENGINEERING (A)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1440	51100	FULL-TIME SALARIES	\$67,742	\$101,430	\$0	\$0	\$0	0.0%
A	1440	51103	LONGEVITY	\$0	\$2,200	\$0	\$0	\$0	0.0%
A	1440	54100	OFFICE EXPENSE	\$720	\$1,564	\$0	\$40	\$0	0.0%
A	1440	54520	OUTSIDE PROFESSIONAL	\$28,497	\$37,373	\$50,000	\$14,552	\$10,000	-80.0%
A	1440	54560	MOTOR VEHICLE REPAIRS & SUPP	\$148	\$153	\$0	\$0	\$0	0.0%
A	1440	54562	FUEL - MOTOR VEHICLE	\$156	\$81	\$0	\$0	\$0	0.0%
A	1440	54709	MTA TAX DUE	\$230	\$352	\$0	\$0	\$0	0.0%
A	1440	59010	NYS RETIREMENT	\$8,060	\$8,874	\$0	\$0	\$0	0.0%
A	1440	59030	SOCIAL SECURITY & MEDICARE	\$5,182	\$7,927	\$0	\$0	\$0	0.0%
A	1440	59060	HEALTH INSURANCE	\$20,213	\$18,177	\$0	\$0	\$0	0.0%
A	1440	59090	DENTAL/OPTICAL BENEFITS	\$1,881	\$1,914	\$0	\$0	\$0	0.0%
<b>TOTALS:</b>				<b>\$132,829</b>	<b>\$180,044</b>	<b>\$50,000</b>	<b>\$14,552</b>	<b>\$10,000</b>	<b>-80.0%</b>

# Buildings and Grounds Organization Chart



# Department Summary

Department: BUILDINGS & GROUNDS (A)

Function: GENERAL GOVERNMENT  
 Division: BUILDINGS & GROUNDS  
 Stage: Tentative Budget

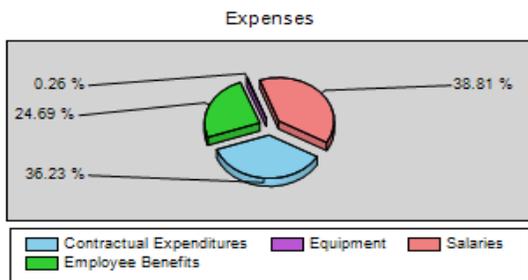
Budget Year: 2021  
 Accounting Reference: 1620

## Mission Statement:

To protect the value and integrity of Town property through the professional maintenance of the buildings and grounds owned by the Town.

## Department Responsibilities:

The Building and Grounds Department covers a wide range of services for the Town of East Hampton residents as well as other Town departments. It maintains all buildings, beaches, grounds, cemeteries, harbors and docks as well as many other Town owned properties. The Building and Grounds Department is responsible for the maintenance, repair and service of almost all of the 120 properties the Town owns, including Town Hall, Justice Court, East Hampton Police Department, East Hampton Airport, Senior Center, Montauk Playhouse, Springs Recreation Center, 21 comfort stations, and 34 cemeteries.



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Beaches Cleaned (Seasonal)	0	0	7	0
Boats Maintained	0	0	9	0
Buildings Serviced	0	0	60	0
Cemeteries Maintained	0	0	35	0
Comfort Stations Maintained (Daily)	0	0	23	0
Construction Debris Dumping (lbs)	0	0	37,000	0
Garbage Removal - Beaches (lbs)	0	0	30,000	0
Garbage Removal (lbs)	0	0	1,100,000	0
Generators Maintained (portable)	0	0	6	0
Generators Maintained (site)	0	0	19	0
Number of Buildings Cleaned (Daily)	0	0	20	0
Number of Service Contracts Maintained	0	0	31	0
Parks Maintained	0	0	14	0
Piers Maintained	0	0	6	0
Properties Mowed	0	0	64	0
Septic Systems Pumped (gal)	0	0	310,000	0
Street Lights Maintained	0	0	1,497	0
Tire Disposal (lbs)	0	0	3,000	0
Tower Sites Maintained	0	0	4	0
Trash Beach Clean Up (lbs)	0	0	41,300	0

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: BUILDINGS & GROUNDS (A)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1620	51100	FULL-TIME SALARIES	\$895,808	\$876,776	\$861,146	\$551,485	\$921,548	7.0%
A	1620	51102	PM SHIFT DIFFERENTIAL	\$2,676	\$2,978	\$0	\$0	\$0	0.0%
A	1620	51103	LONGEVITY	\$38,600	\$36,775	\$25,450	\$0	\$33,063	29.9%
A	1620	51200	PART TIME SALARIES	\$23,338	\$27,790	\$54,080	\$17,260	\$74,360	37.5%
A	1620	51300	OVERTIME	\$26,108	\$32,448	\$30,000	\$39,396	\$50,000	66.7%
A	1620	52200	OFFICE EQUIPMENT	\$0	\$0	\$250	\$0	\$250	0.0%
A	1620	52450	COMPUTER EQUIPMENT	\$964	\$643	\$1,000	\$643	\$1,000	0.0%
A	1620	52600	OTHER EQUIPMENT	\$0	\$6,918	\$5,000	\$3,848	\$6,000	20.0%
A	1620	54100	OFFICE EXPENSE	\$17,844	\$18,603	\$19,600	\$12,727	\$22,400	14.3%
A	1620	54300	TELEPHONE	\$2,838	\$4,342	\$5,356	\$3,044	\$4,935	-7.9%
A	1620	54310	LIGHT & POWER	\$322,615	\$319,830	\$353,000	\$208,278	\$353,000	0.0%
A	1620	54320	WATER	\$10,225	\$7,829	\$14,000	\$9,626	\$13,000	-7.1%
A	1620	54330	HEAT	\$179,224	\$160,132	\$160,000	\$85,747	\$160,000	0.0%
A	1620	54420	OTHER EQUIPMENT RENTAL/MAINT	\$19,869	\$6,354	\$8,000	\$3,904	\$9,200	15.0%
A	1620	54430	MAINTENANCE CONTRACT-GENERAT	\$23,722	\$12,092	\$24,000	\$20,886	\$24,000	0.0%
A	1620	54500	SUBCONTRACT COSTS	\$72,819	\$71,077	\$77,200	\$39,473	\$76,200	-1.3%
A	1620	54549	ADA REPAIRS	\$14,076	\$11,469	\$15,000	\$0	\$15,000	0.0%
A	1620	54550	REPAIRS GENERAL	\$255,336	\$303,771	\$226,700	\$105,156	\$250,700	10.6%
A	1620	54560	MOTOR VEHICLE REPAIRS & SUPP	\$0	\$2,659	\$4,000	\$0	\$2,500	-37.5%
A	1620	54591	REPAIRS - CDCH BUILDING	\$0	\$14,407	\$0	\$1,762	\$0	0.0%
A	1620	54600	UNIFORMS	\$1,710	\$1,747	\$2,500	\$2,498	\$4,000	60.0%
A	1620	54709	MTA TAX DUE	\$3,354	\$3,320	\$3,339	\$2,068	\$3,246	-2.8%
A	1620	54720	BUILDING & MAINT. SUPPLIES	\$45,831	\$47,464	\$49,000	\$38,617	\$58,800	20.0%
A	1620	54800	RENT	\$1,919	\$1,919	\$1,920	\$1,279	\$1,920	0.0%
A	1620	54850	SMALL TOOLS & EQUIPMENT	\$1,375	\$6,219	\$1,500	\$408	\$1,500	0.0%
A	1620	54980	OTHER	\$0	\$16,641	\$0	\$0	\$0	0.0%
A	1620	54991	SAFETY SUPPLIES	\$0	\$8,994	\$7,000	\$6,078	\$10,000	42.9%
A	1620	59010	NYS RETIREMENT	\$141,747	\$121,808	\$135,454	\$29,860	\$150,945	11.4%
A	1620	59030	SOCIAL SECURITY & MEDICARE	\$75,469	\$74,723	\$74,257	\$46,457	\$82,528	11.1%
A	1620	59060	HEALTH INSURANCE	\$526,058	\$461,220	\$423,708	\$254,895	\$418,292	-1.3%
A	1620	59090	DENTAL/OPTICAL BENEFITS	\$37,388	\$37,259	\$30,869	\$20,940	\$31,415	1.8%
<b>TOTALS:</b>				<b>\$2,740,914</b>	<b>\$2,698,207</b>	<b>\$2,613,329</b>	<b>\$1,506,333</b>	<b>\$2,779,800</b>	<b>6.4%</b>



# Position Costing Summary

**Division:** BUILDINGS & GROUND (A)  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** BUILDINGS & GROUND

**Stage:** Tentative Budget

**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
TOWN MAINT. SUPERVISOR	DEPARTMENT HEAD	89,954	4,500	0	<b>94,454</b>	32,728	7,226	16,529	321	<b>56,805</b>	<b>151,259</b>	29	1.00	100.00	40
BUILDING MAINTENANCE SUPERVISOR *REGRADE*	CSEA / 29 / OFF	77,298	1,900	0	<b>79,198</b>	26,572	6,059	8,395	269	<b>41,295</b>	<b>120,494</b>	3	1.00	100.00	40
TOWN MAINTENANCE CREW LEADER	CSEA / 27 / OFF	73,730	3,700	0	<b>77,430</b>	32,728	5,923	13,550	263	<b>52,465</b>	<b>129,895</b>	24	1.00	100.00	40
ADMIN.ASST	CSEA / 26 / OFF1	66,976	3,400	0	<b>70,376</b>	32,728	5,384	12,316	239	<b>50,667</b>	<b>121,043</b>	23	1.00	100.00	40
MAINTENANCE MECHANIC IV	CSEA / 22 / OFF	58,215	1,900	0	<b>60,115</b>	26,572	4,599	6,372	204	<b>37,748</b>	<b>97,862</b>	4	1.00	100.00	40
MAINTENANCE MECHANIC IV	CSEA / 22 / 1	51,344	0	0	<b>51,344</b>	32,728	3,928	8,985	175	<b>45,816</b>	<b>97,160</b>		1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / OFF1	6,541	363	0	<b>6,904</b>	4,091	528	1,208	23	<b>5,851</b>	<b>12,755</b>	14	0.13	12.50	5
MAINTENANCE MECHANIC III	CSEA / 18 / OFF	52,715	2,400	0	<b>55,115</b>	32,728	4,216	9,645	187	<b>46,777</b>	<b>101,892</b>	12	1.00	100.00	40
MAINTENANCE MECHANIC III	CSEA / 18 / OFF	53,910	1,900	0	<b>55,810</b>	26,572	4,269	5,916	190	<b>36,947</b>	<b>92,758</b>	4	1.00	100.00	40
MAINTENANCE MECHANIC III	CSEA / 18 / 7	51,304	1,900	0	<b>53,204</b>	26,572	4,070	5,640	181	<b>36,463</b>	<b>89,667</b>	3	1.00	100.00	40
CUSTODIAL WORKER II	CSEA / 17 / OFF	53,040	2,900	0	<b>55,940</b>	15,256	4,279	9,790	190	<b>29,515</b>	<b>85,455</b>	13	1.00	100.00	40
MAINTENANCE MECHANIC II	CSEA / 16 / OFF	51,849	2,900	0	<b>54,749</b>	15,256	4,188	9,581	186	<b>29,212</b>	<b>83,961</b>	13	1.00	100.00	40
CUSTODIAL WORKER 1	CSEA / 15 / OFF	49,149	2,400	0	<b>51,549</b>	32,728	3,944	9,021	175	<b>45,868</b>	<b>97,418</b>	13	1.00	100.00	40
CUSTODIAL WORKER 1	CSEA / 15 / OFF	49,149	2,900	0	<b>52,049</b>	32,728	3,982	9,109	177	<b>45,996</b>	<b>98,045</b>	13	1.00	100.00	40
CUSTODIAL WORKER 1	CSEA / 15 / 5	46,940	0	0	<b>46,940</b>	26,572	3,591	4,976	160	<b>35,298</b>	<b>82,238</b>	1	1.00	100.00	40
CUSTODIAL WORKER 1	CSEA / 15 / 5	46,940	0	0	<b>46,940</b>	26,572	3,591	4,976	160	<b>35,298</b>	<b>82,238</b>	3	1.00	100.00	40
CUSTODIAL WORKER 1	CSEA / 15 / 0	42,493	0	0	<b>42,493</b>	26,572	3,251	7,436	144	<b>37,404</b>	<b>79,897</b>		1.00	100.00	40
<b>Grand Total</b>		<b>921,548</b>	<b>33,063</b>	<b>0</b>	<b>954,611</b>	<b>449,706</b>	<b>73,028</b>	<b>143,445</b>	<b>3,246</b>	<b>669,424</b>	<b>1,624,035</b>	<b>172</b>			

# Department Summary

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Department: *CENTRAL PRINTING & MAILING*

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** CENTRAL PRINTING &  
MAILING

**Accounting Reference:** 1670

**Stage:** Tentative Budget

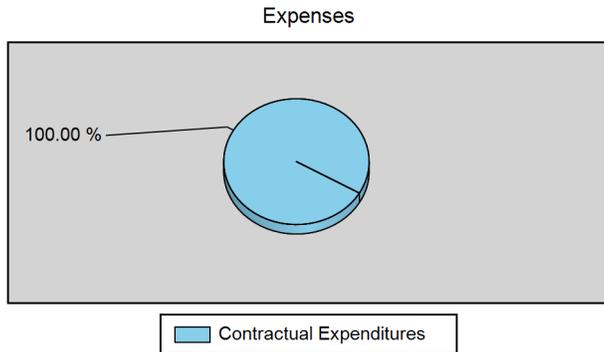
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## Mission Statement:

The purpose of establishing this department is for the Accounting and Internal Audit functions to better control, monitor and account for funds spent on town-wide postage, paper products and website maintenance.

## Department Responsibilities:

To fund most regular and special mailing and postage used by the various Town departments.



2021 Town of East Hampton TENTATIVE BUDGET

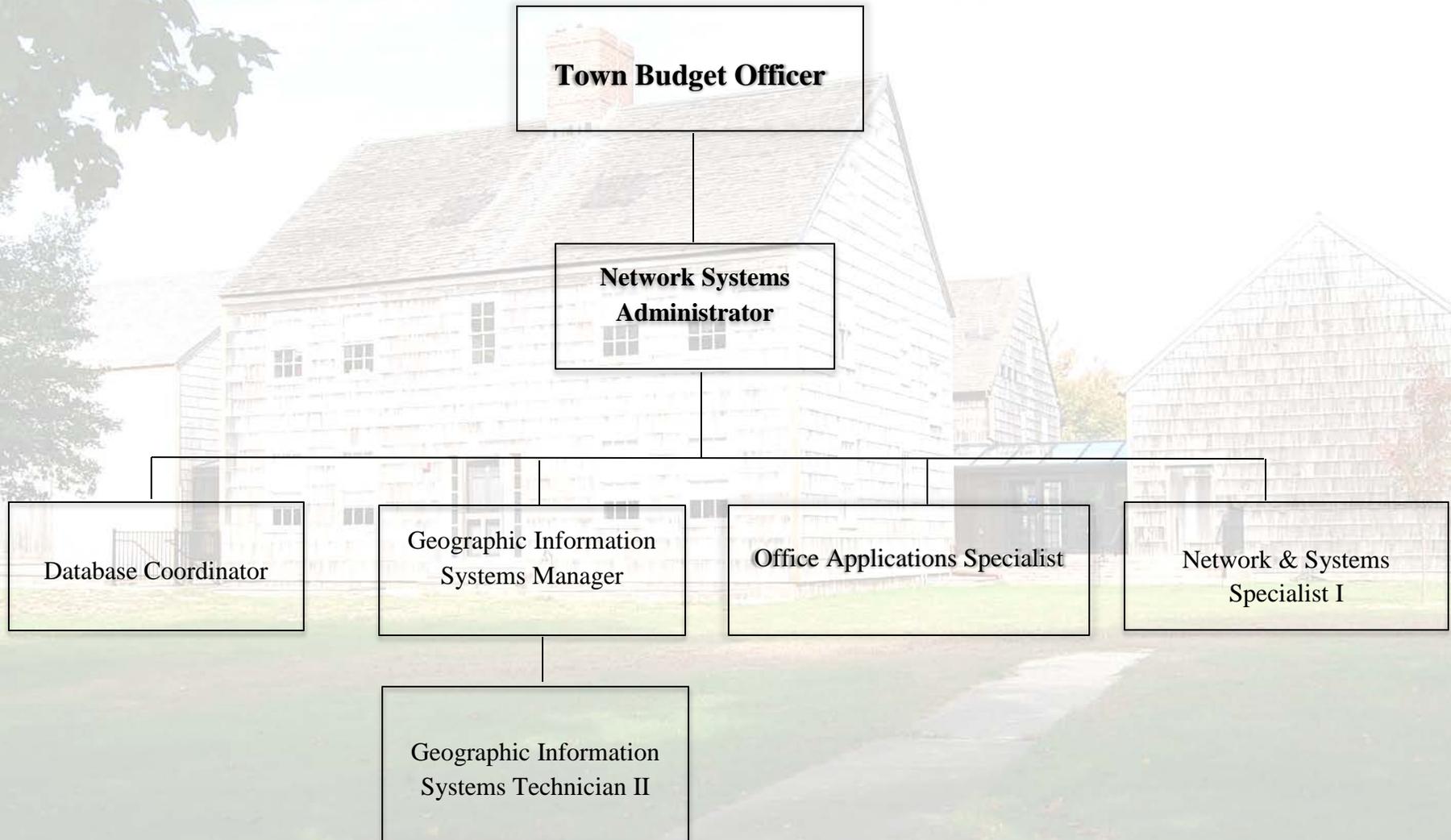


## DEPARTMENT: CENTRAL PRINTING & MAILING EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1670	54120	POSTAGE	\$34,910	\$27,327	\$40,000	\$25,557	\$40,000	0.0%
A	1670	54401	SUPPLIES	\$6,257	\$4,052	\$7,500	\$5,516	\$8,000	6.7%
A	1670	54520	OUTSIDE PROFESSIONAL	\$20,658	\$11,100	\$12,000	\$11,779	\$14,000	16.7%
A	1670	54521	PUBLIC INFORMATION-OUTSIDE	\$0	\$0	\$0	\$20,000	\$0	0.0%
A	1670	54941	PUBLIC INFORMATION	\$9,159	\$9,011	\$20,000	\$12,135	\$10,000	-50.0%
<b>TOTALS:</b>				<b>\$70,985</b>	<b>\$51,490</b>	<b>\$79,500</b>	<b>\$74,986</b>	<b>\$72,000</b>	<b>-9.4%</b>

# Information Technology Organization Chart

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# Department Summary

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Department: INFORMATION TECHNOLOGY (A)

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** INFORMATION  
TECHNOLOGY

**Accounting Reference:** 1680

**Stage:** Tentative Budget

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## **Mission Statement:**

The mission of the Information Technology department is to provide both strategic IT vision and enterprising solutions in a professional, ethical and responsive manner for the town's staff, so they may be able to meet their goals, deliver results, and enhance their technology presence.

## **Department Responsibilities:**

The IT (Information Technology) department, formerly Central Data Processing, was created in 2000 and became its own department in 2007.

The IT Department is here to provide the technology required for the fulfillment of the Town's mission in an efficient and effective manner. The IT department assists in the technical analysis, design, procurement, implementation, operation and support of computing infrastructure and services.

The IT Department is responsible for overseeing the infrastructure of technical operations, including tracking the technology and the technology team in order to achieve the town's goals, meet quotas, eliminate security risks, increase user satisfaction, and maintaining operations and systems.

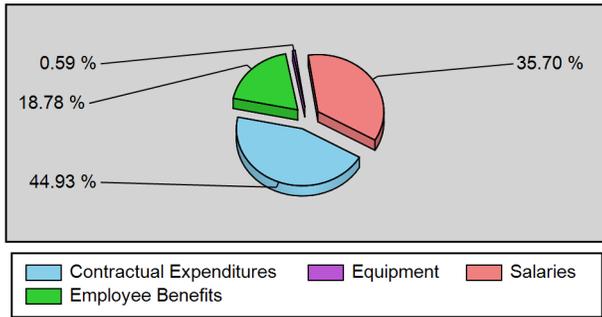
The IT department maintains the user and computer support for the Town and services the needs of all town departments.

The IT budget is allocated between the Whole Town A Fund -80%, and Part Town B fund -20%.

# Department Summary

Department: INFORMATION TECHNOLOGY (A)

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Paid Hours	0	0	0	1,670.40
Uptime Per Server:				
% Uptime SQL Server	0	0	99	99
% Uptime ANTIVIRUS Server	0	0	99	100
% Uptime GIS Server	0	0	99	100
% Uptime Domain Controller	0	0	99	100
% Uptime File Server	0	0	99	100
% Uptime Digitization Server	0	0	99	100
% Uptime Web Server	0	0	99	99
% Uptime File Server HmSvcs	0	0	97	100
% Uptime MAIL Server	0	0	0	100
% Uptime Financials Database	0	0	95	100
% Uptime LandMgmt Database	0	0	99	100
% Uptime BackUp Server	0	0	97	100
% Uptime PatchMgmt Server	0	0	95	100
% Uptime File Server HCD	0	0	99	99
% Uptime Replica Offsite Backup Svr	0	0	97	100
Other Performance Indicators:				
Average Response Time	0	0	5.00	5.00
Help Desk Calls	0	0	1,600.00	1,500.00

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: INFORMATION TECHNOLOGY (A)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1680	51100	FULL-TIME SALARIES	\$371,358	\$307,417	\$325,017	\$236,336	\$368,784	13.5%
A	1680	51103	LONGEVITY	\$0	\$5,680	\$7,840	\$0	\$8,160	4.1%
A	1680	51300	OVERTIME	\$626	\$977	\$0	\$7,031	\$0	0.0%
A	1680	52200	OFFICE EQUIPMENT	\$608	\$210	\$216	\$0	\$239	10.8%
A	1680	52450	COMPUTER EQUIPMENT	\$2,593	\$3,063	\$3,269	\$1,395	\$5,413	65.6%
A	1680	52600	OTHER EQUIPMENT	\$0	\$101	\$288	\$0	\$317	10.0%
A	1680	54100	OFFICE EXPENSE	\$4,681	\$6,066	\$7,710	\$895	\$6,460	-16.2%
A	1680	54155	COMPUTER SOFTWARE	\$44,257	\$3,163	\$6,200	\$378	\$3,076	-50.4%
A	1680	54231	TRAINING EXPENSE	\$5,621	\$3,750	\$11,025	\$0	\$11,420	3.6%
A	1680	54300	TELEPHONE	\$906	\$1,001	\$2,302	\$767	\$3,477	51.1%
A	1680	54520	OUTSIDE PROFESSIONAL	\$0	\$1,300	\$12,000	\$800	\$6,400	-46.7%
A	1680	54560	MOTOR VEHICLE REPAIRS & SUPP	\$81	\$57	\$150	\$10	\$150	0.0%
A	1680	54562	FUEL - MOTOR VEHICLE	\$31	\$0	\$0	\$0	\$0	0.0%
A	1680	54600	UNIFORMS	\$207	\$0	\$640	\$0	\$672	5.0%
A	1680	54622	MAINTENANCE OF EQUIPMENT.OTH	\$2,328	\$0	\$0	\$0	\$0	0.0%
A	1680	54623	MAINTENANCE CONTRACT.SOFTWAR	\$268,605	\$316,084	\$354,776	\$295,803	\$373,655	5.3%
A	1680	54625	MAINTENANCE OF EQUIPMENT	\$1,193	\$4,523	\$12,962	\$621	\$21,120	62.9%
A	1680	54709	MTA TAX DUE	\$1,265	\$1,068	\$1,132	\$828	\$1,282	13.2%
A	1680	54991	SAFETY SUPPLIES	\$0	\$829	\$0	\$0	\$1,280	100.0%
A	1680	59010	NYS RETIREMENT	\$37,851	\$34,696	\$45,773	\$8,439	\$57,497	25.6%
A	1680	59030	SOCIAL SECURITY & MEDICARE	\$28,456	\$24,026	\$25,464	\$18,617	\$28,836	13.2%
A	1680	59060	HEALTH INSURANCE	\$86,942	\$82,181	\$87,074	\$59,351	\$106,906	22.8%
A	1680	59090	DENTAL/OPTICAL BENEFITS	\$7,277	\$7,657	\$7,657	\$5,793	\$9,351	22.1%
<b>TOTALS:</b>				<b>\$864,885</b>	<b>\$803,849</b>	<b>\$911,493</b>	<b>\$637,063</b>	<b>\$1,014,494</b>	<b>11.3%</b>



# Position Costing Summary

**Division:** INFORMATION TECHNOLOGY (A)  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** INFORMATION TECHNOLOGY  
**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary			Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours	
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits						Total Benefits
NETWORK & SYSTEMS ADMINISTRATOR	DEPARTMENT HEAD	82,171	2,400	0	84,571	26,183	6,470	14,800	288	47,740	132,311	13	0.80	80.00	32
DATABASE COORDINATOR	CSEA / 33 / 3	61,044	0	0	61,044	10,074	4,670	6,471	208	21,422	82,466	2	0.80	80.00	32
GEOGRAPHIC INFO SYSTEMS MANAGER	CSEA / 32 / OFF	71,025	2,720	0	73,745	26,183	5,642	12,905	251	44,980	118,726	19	0.80	80.00	32
NETWORK & SYSTEMS SPEC. 1	CSEA / 29 / OFF	60,161	1,520	0	61,681	10,074	4,719	6,538	210	21,540	83,221	4	0.80	80.00	32
GEOGRAPHIC INFO SYSTEMS TECHNICIAN II	CSEA / 29 / 6	57,129	1,520	0	58,649	22,487	4,487	10,264	199	37,436	96,085	5	0.80	80.00	32
OFFICE APPLICATIONS SPECIALIST *NEW POSITION*	CSEA / 19 / 0	37,254	0	0	37,254	21,258	2,850	6,519	127	30,754	68,008		0.80	80.00	32
<b>Grand Total</b>		<b>368,784</b>	<b>8,160</b>	<b>0</b>	<b>376,944</b>	<b>116,257</b>	<b>28,836</b>	<b>57,497</b>	<b>1,282</b>	<b>203,872</b>	<b>580,815</b>	<b>43</b>			

# Department Summary

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Department: UNALLOCATED INSURANCE

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** UNALLOCATED  
INSURANCE

**Accounting Reference:** 1910

**Stage:** Tentative Budget

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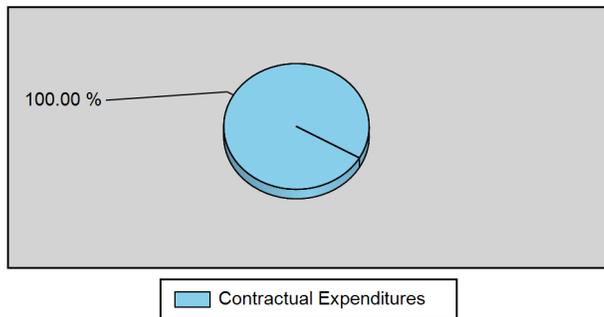
## Mission Statement:

The Town retains an insurance consultant and broker to handle Town insurance matters and uses a private firm as adjusters on claims against the Town.

## Department Responsibilities:

The unallocated insurance lines are for expenses related to Town commercial insurance matters, such as fees for insurance consulting, policy premiums, legal services associated with insurance claims, and accident payouts.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: UNALLOCATED INSURANCE EXPENDITURES

ACCOUNT				2018	2019	2020	2020	2021	
DESCRIPTION				Actual	Actual	Adopted	Actual YTD	Tentative	% Chg
A	1910	54101	MISCELLANEOUS PAYMENTS	\$0	\$10,075	\$0	\$0	\$0	0.0%
A	1910	54150	GENERAL INSURANCE	\$460,091	\$523,782	\$402,500	\$376,805	\$414,000	2.9%
<b>TOTALS:</b>				<b>\$460,091</b>	<b>\$533,857</b>	<b>\$402,500</b>	<b>\$376,805</b>	<b>\$414,000</b>	<b>2.9%</b>

# Department Summary

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Department: MUNICIPAL ASSOCIATION DUES

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** MUNICIPAL  
ASSOCIATION DUES

**Accounting Reference:** 1920

**Stage:** Tentative Budget

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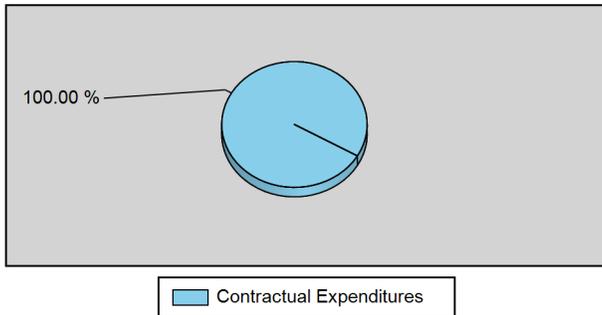
## Mission Statement:

Located in Albany, New York, the Association holds an annual meeting and conference in New York City every February and can be reached at 518-465-7933.

## Department Responsibilities:

The Town is a member of the Association of Towns of the State of New York and pays a yearly fee based on the Town's "total revenues." The Association provides valuable information on municipal procedure and law.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: MUNICIPAL ASSOCIATION DUES EXPENDITURES

ACCOUNT				2018	2019	2020	2020	2021	
DESCRIPTION				Actual	Actual	Adopted	Actual YTD	Tentative	% Chg
A	1920	54210	CONFERENCES & DUES	\$1,950	\$1,950	\$1,950	\$1,950	\$1,950	0.0%
<b>TOTALS:</b>				\$1,950	\$1,950	\$1,950	\$1,950	\$1,950	0.0%

# Department Summary

---

Department: JUDGEMENTS & CLAIMS

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** JUDGEMENTS &  
CLAIMS

**Accounting Reference:** 1930

**Stage:** Tentative Budget

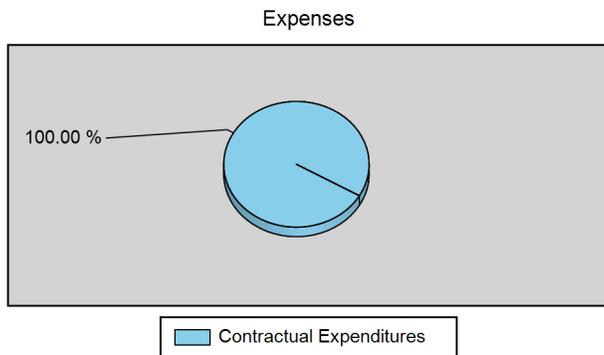
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## Mission Statement:

To pay dispositions of judgments and claims against the Town.

## Department Responsibilities:

The Town settles lawsuits and/or pays out against judgments or individual claims for payments from this account. When the payment of a judgment or a claim for payment is not financed or budgeted through other means, it is posted to this account. On occasion, funds are transferred from other insurance or contingency appropriation lines to cover unexpected payments that fall into this category.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: JUDGEMENTS & CLAIMS  
EXPENDITURES**

ACCOUNT				DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1930	54101	MISCELLANEOUS PAYMENTS		\$119,957	\$18,914	\$25,000	\$24,781	\$25,000	0.0%
<b>TOTALS:</b>					\$119,957	\$18,914	\$25,000	\$24,781	\$25,000	0.0%

# Department Summary

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Department: ACQUISITION OF LAND

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** ACQUISITION OF LAND

**Accounting Reference:** 1940

**Stage:** Tentative Budget

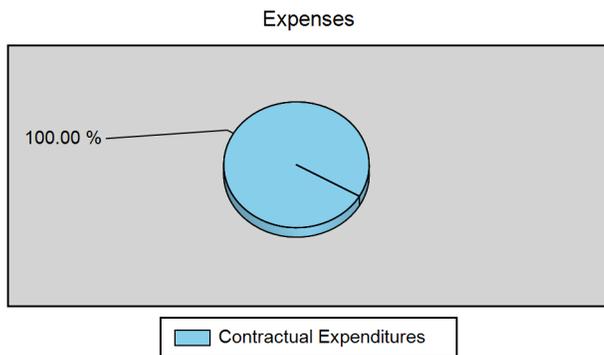
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## Mission Statement:

To acquire property directly, through condemnation, and at auction that is deemed useful to the Town.

## Department Responsibilities:

The Town acquires land and improved property for many reasons and in many ways. Land is purchased for affordable housing, preservation, infrastructure needs, as part of larger projects, etc.



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: ACQUISITION OF LAND EXPENDITURES

ACCOUNT				DESCRIPTION				2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1940	54950	APPRAISALS		\$0	\$2,570	\$5,000	\$0	\$5,000	0.0%			
<b>TOTALS:</b>					<b>\$0</b>	<b>\$2,570</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>0.0%</b>			

# Department Summary

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Department: TAXES & ASSESSMENTS - MUN PROP

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** TAXES &  
ASSESSMENTS - MUN  
PROP

**Accounting Reference:** 1950

**Stage:** Tentative Budget

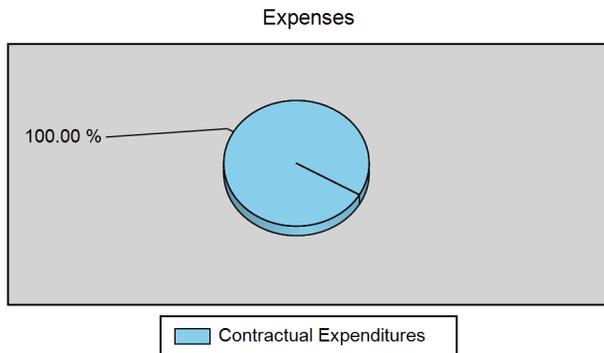
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## Mission Statement:

To cover the cost of taxes on newly acquired Town properties.

## Department Responsibilities:

This appropriation is for the payment of taxes on selected Town controlled parcels that come into possession of the Town between the issuance of yearly tax rolls. This budget item is also used to pay for any other assessments.



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: TAXES & ASSESSMENTS - MUN PROP EXPENDITURES

ACCOUNT				DESCRIPTION				2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1950	54980	OTHER	\$0	\$899	\$5,000	\$4,943	\$5,000	0.0%				
<b>TOTALS:</b>				\$0	\$899	\$5,000	\$4,943	\$5,000	0.0%				

# Department Summary

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Department: RESERVE FOR CONTINGENCIES

**Function:** GENERAL  
GOVERNMENT  
**Division:** RESERVE FOR  
CONTINGENCIES  
**Stage:** Tentative Budget

**Budget Year:** 2021

**Accounting Reference:** 1990

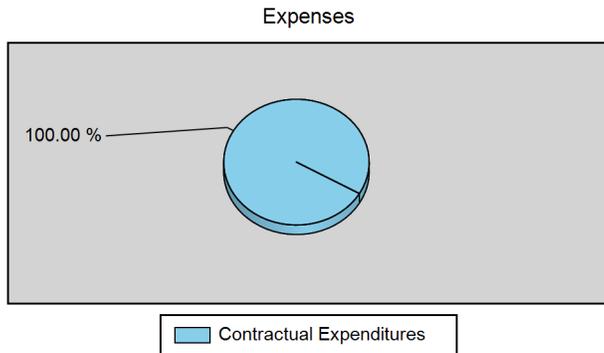
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## Mission Statement:

To pay for unexpected and unbudgeted expenses.

## Department Responsibilities:

This appropriation line is designed to cover the costs of unexpected expenses. If funds are needed to pay for an expense that was not budgeted for but is needed, or was not fully articulated at budget time, it comes from this line. The Town would like to become less dependent on contingency funds through more precise and accurate budgeting. For this reason, the amounts dedicated for contingency have been reduced to reflect the use of zero based budgeting and a precise budgeting process.



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: RESERVE FOR CONTINGENCIES EXPENDITURES

ACCOUNT				DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	1990	54980		OTHER	\$0	\$0	\$175,000	\$0	\$175,000	0.0%
<b>TOTALS:</b>					\$0	\$0	\$175,000	\$0	\$175,000	0.0%

# Department Summary

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Department: EDUCATIONAL TELEVISION

**Function:** EDUCATION  
**Division:** EDUCATIONAL TELEVISION  
**Stage:** Tentative Budget

**Budget Year:** 2021  
**Accounting Reference:** 2620

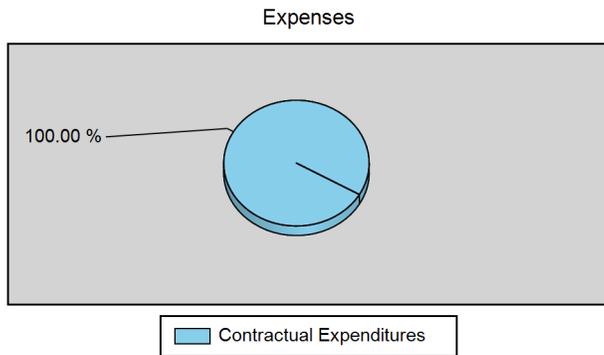
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## Mission Statement:

To support public television.

## Department Responsibilities:

The Town supports local public television several ways. First, it provides input and advice on issues related to educational television. Second, it supports LTV, the local educational/public access station by sharing the franchise fee the Town receives from Cablevision. The Town also pays LTV a fee to tape and air Town Board meetings. The Town funds are used to operate LTV. A new contract with LTV went into effect in 2013, which depends on LTV making specific cost requests for specific purposes, as opposed to blanket or "block" requests that were based on a percentage of the franchise fee.



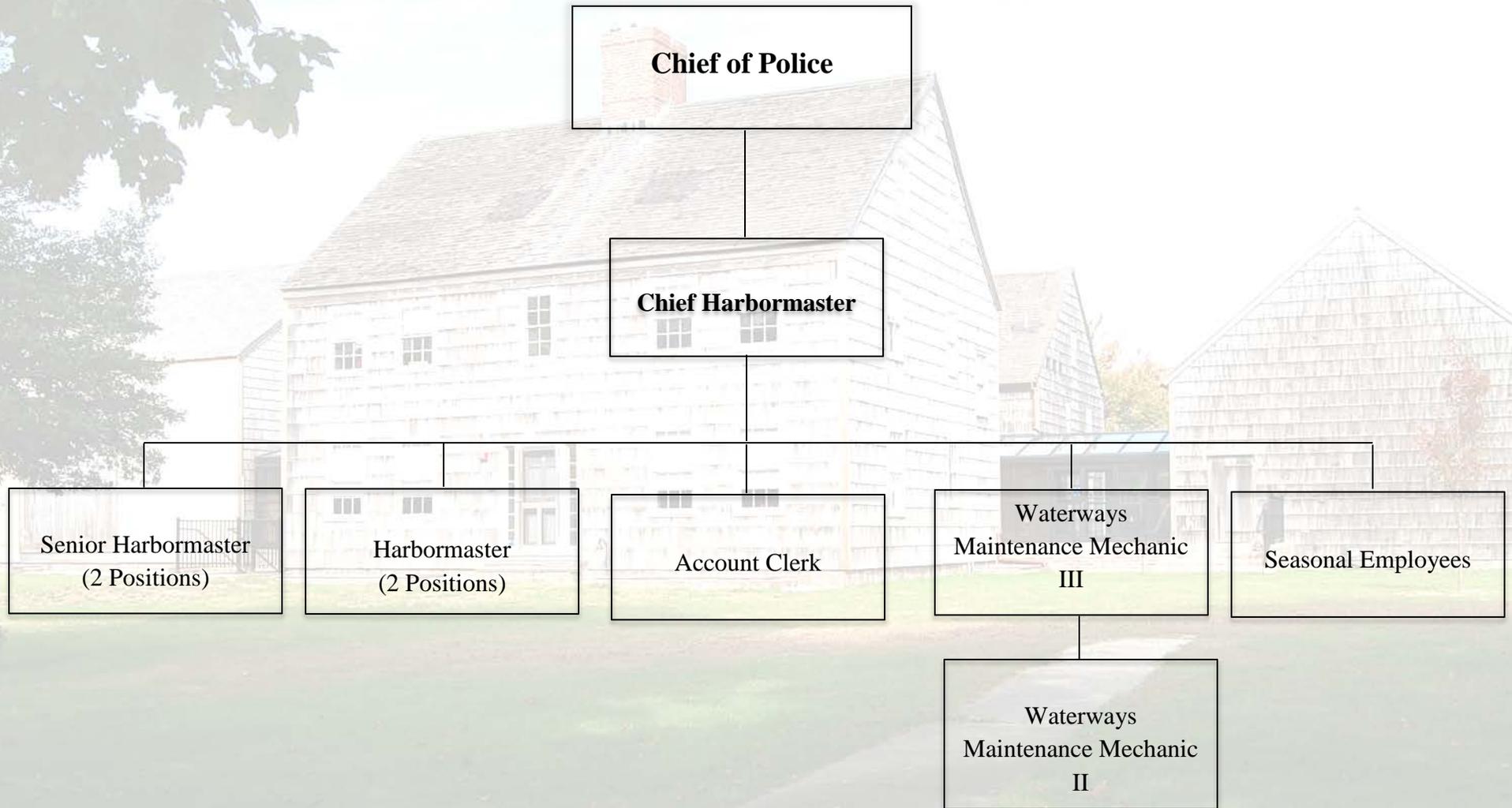
2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: EDUCATIONAL TELEVISION EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	2620	52600	OTHER EQUIPMENT	\$0	\$0	\$25,000	\$0	\$0	-100.0%
A	2620	54980	OTHER	\$677,480	\$694,417	\$694,417	\$530,813	\$700,000	0.8%
<b>TOTALS:</b>				<b>\$677,480</b>	<b>\$694,417</b>	<b>\$719,417</b>	<b>\$530,813</b>	<b>\$700,000</b>	<b>-2.7%</b>

# Marine Patrol Organization Chart



# Department Summary

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Department: MARINE PATROL

**Function:** PUBLIC SAFETY  
**Division:** MARINE PATROL  
**Stage:** Tentative Budget

**Budget Year:** 2021  
**Accounting Reference:** 3125

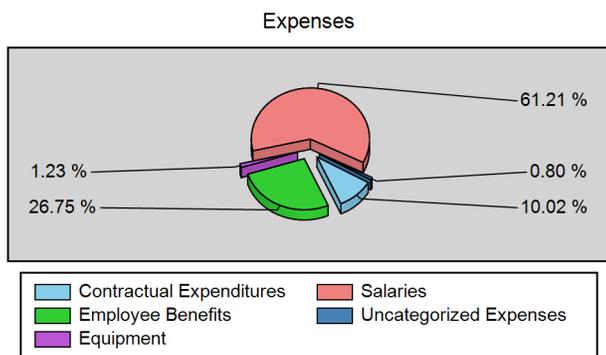
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## Mission Statement:

To enforce the waterways and water related regulations and secure the public's safety on these waterways.

## Department Responsibilities:

The Department of Marine Patrol is responsible for enforcing the Town's laws pertaining to bays, harbors and waterways. They also patrol the Town's beaches and enforce local ordinances, such as for shellfishing.



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: MARINE PATROL EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	3125	51100	FULL-TIME SALARIES	\$438,971	\$476,780	\$493,279	\$347,750	\$544,016	10.3%
A	3125	51102	PM SHIFT DIFFERENTIAL	\$5,523	\$5,334	\$6,500	\$3,976	\$6,500	0.0%
A	3125	51103	LONGEVITY	\$11,700	\$14,500	\$18,800	\$0	\$19,900	5.9%
A	3125	51105	HEALTH INSURANCE BUY BACK	\$0	\$1,458	\$2,500	\$2,500	\$2,500	0.0%
A	3125	51200	PART TIME SALARIES	\$140,095	\$158,154	\$185,000	\$165,968	\$185,000	0.0%
A	3125	51300	OVERTIME	\$27,714	\$30,865	\$35,000	\$40,312	\$35,000	0.0%
A	3125	52200	OFFICE EQUIPMENT	\$283	\$714	\$1,000	\$446	\$1,000	0.0%
A	3125	52450	COMPUTER EQUIPMENT	\$0	\$2,995	\$3,000	\$0	\$3,000	0.0%
A	3125	52500	BOAT EQUIPMENT	\$3,828	\$2,991	\$3,900	\$1,700	\$3,900	0.0%
A	3125	52600	OTHER EQUIPMENT	\$6,763	\$54,170	\$7,500	\$1,672	\$7,500	0.0%
A	3125	54100	OFFICE EXPENSE	\$5,201	\$5,882	\$8,950	\$3,547	\$8,950	0.0%
A	3125	54155	COMPUTER SOFTWARE	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	0.0%
A	3125	54231	TRAINING EXPENSE	\$2,458	\$871	\$2,500	\$374	\$2,500	0.0%
A	3125	54300	TELEPHONE	\$5,262	\$5,326	\$5,700	\$3,382	\$5,415	-5.0%
A	3125	54401	SUPPLIES	\$12,400	\$8,499	\$12,500	\$5,478	\$12,500	0.0%
A	3125	54500	SUBCONTRACT COSTS	\$2,950	\$800	\$2,000	\$0	\$1,000	-50.0%
A	3125	54550	REPAIRS GENERAL	\$9,016	\$27,131	\$8,000	\$6,771	\$8,000	0.0%
A	3125	54560	MOTOR VEHICLE REPAIRS & SUPP	\$9,080	\$9,331	\$7,500	\$5,252	\$7,500	0.0%
A	3125	54562	FUEL - MOTOR VEHICLE	\$16,150	\$14,525	\$20,000	\$8,773	\$20,000	0.0%
A	3125	54572	BOAT REPAIRS & MAINTENANCE	\$23,215	\$23,832	\$35,000	\$16,834	\$35,000	0.0%
A	3125	54575	BOAT - FUEL	\$12,093	\$9,458	\$10,000	\$5,627	\$10,000	0.0%
A	3125	54600	UNIFORMS	\$10,615	\$10,483	\$10,000	\$9,158	\$10,000	0.0%
A	3125	54709	MTA TAX DUE	\$2,125	\$2,342	\$1,750	\$1,912	\$1,926	10.1%
A	3125	59010	NYS RETIREMENT	\$60,657	\$66,948	\$89,757	\$17,306	\$105,718	17.8%
A	3125	59030	SOCIAL SECURITY & MEDICARE	\$47,805	\$52,700	\$53,996	\$43,016	\$57,962	7.3%
A	3125	59060	HEALTH INSURANCE	\$137,275	\$141,778	\$149,494	\$104,991	\$168,204	12.5%
A	3125	59090	DENTAL/OPTICAL BENEFITS	\$12,548	\$13,401	\$13,401	\$10,138	\$15,107	12.7%
<b>TOTALS:</b>				<b>\$1,013,728</b>	<b>\$1,156,267</b>	<b>\$1,202,027</b>	<b>\$821,883</b>	<b>\$1,293,097</b>	<b>7.6%</b>



# Position Costing Summary

**Division:** MARINE PATROL  
**Scenario:** MAIN  
**Function:** PUBLIC SAFETY  
**Department:** MARINE PATROL

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
SR HARBORMASTER	DEPARTMENT HEAD	105,410	4,400	0	109,810	32,728	8,400	19,217	373	60,719	170,529	27	1.00	100.00	40
SR HARBORMASTER	CSEA / 34 / 6	83,593	2,900	0	86,493	32,728	6,617	15,136	294	54,775	141,268	14	1.00	100.00	40
SR HARBORMASTER	CSEA / 34 / 6	83,593	2,900	0	86,493	32,728	6,617	15,136	294	54,775	141,268	14	1.00	100.00	40
WATERWAYS MAINT. MECHANIC III	CSEA / 27 / OFF	69,090	3,400	0	72,490	32,728	5,545	12,686	246	51,206	123,696	22	1.00	100.00	40
HARBORMASTER	CSEA / 24 / 3	57,691	0	2,500	60,191	1,948	4,605	6,380	205	13,138	73,329	2	1.00	100.00	40
HARBORMASTER	CSEA / 24 / 0	43,188	0	0	43,188	19,938	3,304	7,558	147	30,946	74,135	0.75	75.00	30	
*NEW POSITION STARTING 4/1/2021*															
WATERWAYS MAINTENANCE	CSEA / 22 / 4	54,503	2,900	0	57,403	15,256	4,391	10,045	195	29,888	87,291	15	1.00	100.00	40
ACCOUNT CLERK	CSEA / 16 / OFF	46,948	3,400	0	50,348	15,256	3,852	8,811	171	28,090	78,438	21	1.00	100.00	35
<b>Grand Total</b>		<b>544,016</b>	<b>19,900</b>	<b>2,500</b>	<b>566,416</b>	<b>183,311</b>	<b>43,331</b>	<b>94,970</b>	<b>1,926</b>	<b>323,537</b>	<b>889,953</b>	<b>115</b>			

# Department Summary

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Department: JUVENILE AID BUREAU

**Function:** PUBLIC SAFETY

**Budget Year:** 2021

**Division:** JUVENILE AID BUREAU

**Accounting Reference:** 3147

**Stage:** Tentative Budget

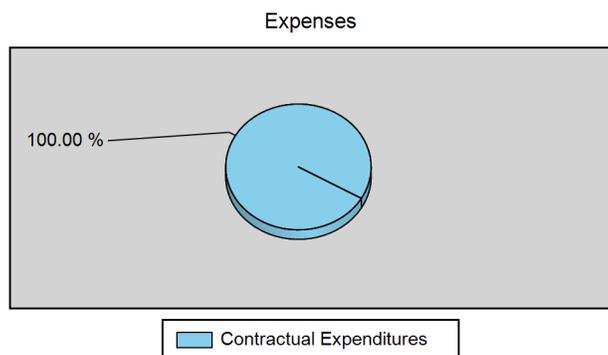
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## Mission Statement:

To provide guidance and assistance to youth in various at-risk areas.

## Department Responsibilities:

The Juvenile Aid Bureau administers the D.A.R.E. drug prevention program for elementary school students and provides various counseling and guidance services for youth.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: JUVENILE AID BUREAU  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	3147	51100	FULL-TIME SALARIES	\$117,110	\$120,038	\$122,440	\$89,474	\$0	-100.0%
A	3147	51103	LONGEVITY	\$4,950	\$4,950	\$5,150	\$3,764	\$0	-100.0%
A	3147	54100	OFFICE EXPENSE	\$1,000	\$2,000	\$2,000	\$607	\$2,000	0.0%
A	3147	54300	TELEPHONE	\$1,000	\$1,351	\$1,500	\$527	\$1,320	-12.0%
A	3147	54709	MTA TAX DUE	\$415	\$425	\$434	\$317	\$0	-100.0%
A	3147	59015	POLICE AND FIRE RETIREMENT	\$26,757	\$26,372	\$32,663	\$7,099	\$0	-100.0%
A	3147	59030	SOCIAL SECURITY & MEDICARE	\$8,464	\$8,667	\$9,761	\$7,133	\$0	-100.0%
A	3147	59060	HEALTH INSURANCE	\$28,212	\$28,268	\$30,724	\$20,871	\$0	-100.0%
A	3147	59090	DENTAL/OPTICAL BENEFITS	\$1,200	\$1,188	\$1,300	\$1,187	\$0	-100.0%
<b>TOTALS:</b>				<b>\$189,108</b>	<b>\$193,257</b>	<b>\$205,972</b>	<b>\$130,981</b>	<b>\$3,320</b>	<b>-98.4%</b>



# Position Costing Summary

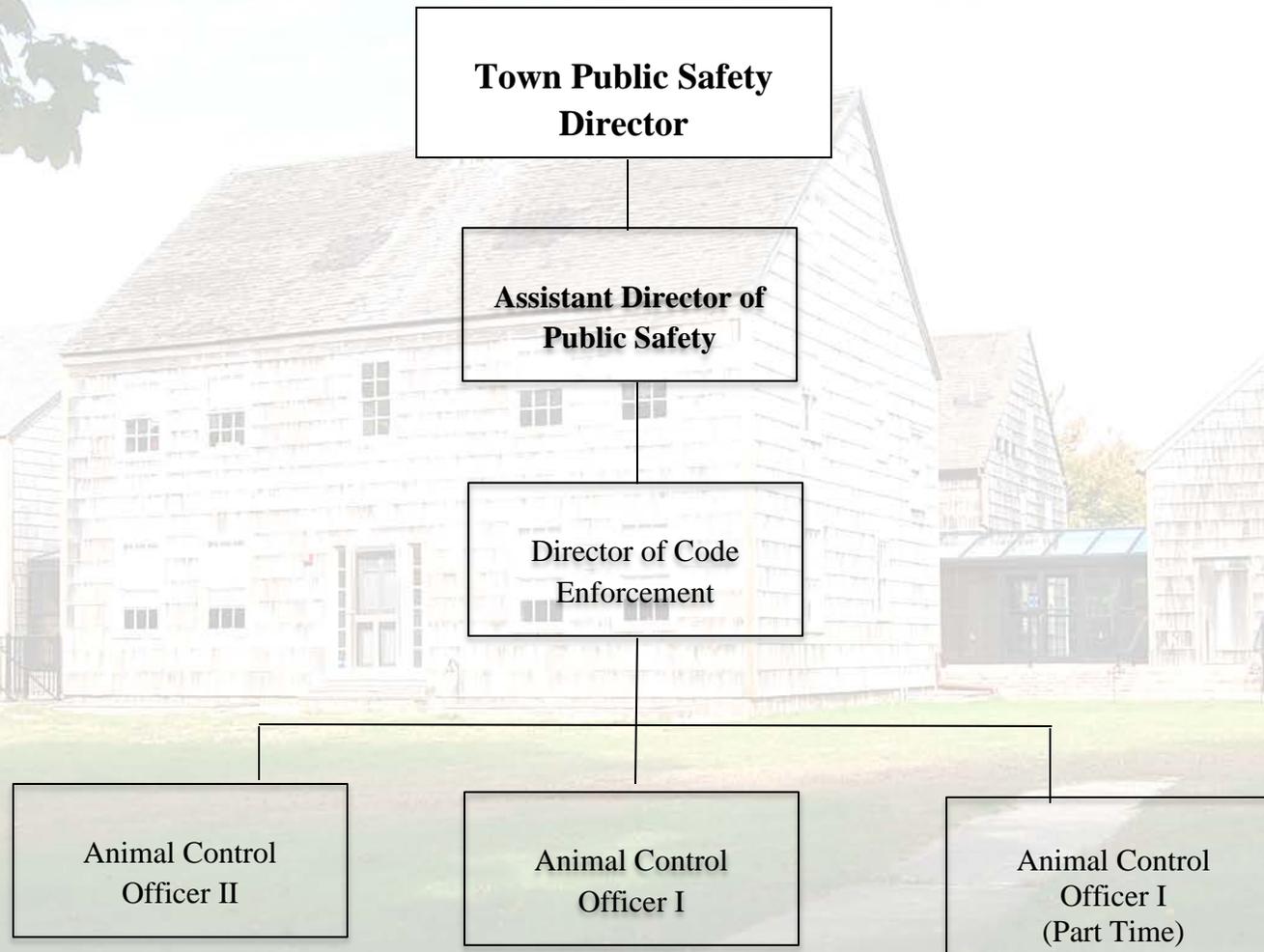
**Division:** JUVENILE AID BUREAU  
**Scenario:** MAIN  
**Function:** PUBLIC SAFETY  
**Department:** JUVENILE AID BUREAU

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
POLICE OFFICER	PBA	0	0	0	0	0	0	0	0	0	0		1.00	100.00	N/A
<b>Grand Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				

# Animal Control Organization Chart

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# Department Summary

Department: ANIMAL CONTROL

**Function:** PUBLIC SAFETY  
**Division:** CONTROL OF DOGS  
**Stage:** Tentative Budget

**Budget Year:** 2021  
**Accounting Reference:** 3510

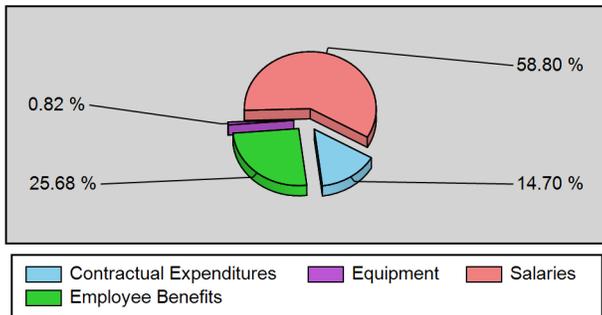
## Mission Statement:

The Animal Control Department of East Hampton Town operates under the authority of NYS Agriculture and Markets Law Article 7, Sections 114 and 115 as well as East Hampton Town Code Chapter 86. This department exists to ensure public safety by the control of dogs that are stray or at-large and to assure the humane treatment of the same by investigation of complaints and proactive patrol of the Town of East Hampton.

## Department Responsibilities:

This department is responsible for enforcing the local and state laws as they pertain to the licensing and harboring of dogs, investigation of reported dangerous dogs, dog bites and dogs running at large. Officers proactively patrol the Township as well as respond to citizen-driven complaints during normal business hours. In certain cases animal control officers seize and impound dogs when it is appropriate. Officers also assist the police department when requested both during normal business hours as well as after hours with dog related situations. In some cases, when education and mediation of a situation does not resolve the circumstances, animal control officers issues appearance tickets and the case is resolved in justice court.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Complaints Opened	0	0	380	0
Number of Dangerous Dog Complaints	0	0	4	0
Number of Dangerous Dog Hearings	0	0	4	0
Number of Dogs Euthanized and Cremated	0	0	0	0
Number of Dogs Impounded	0	0	140	0
Number of Dogs Redeemed	0	0	132	0
Number of Summonses Issued	0	0	25	0
Total After-Hour Call-Outs	0	0	10	0
Total Redemption Fees Collected (Includes License Fees)	\$0	\$0	\$7,800	\$0

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: ANIMAL CONTROL  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	3510	51100	FULL-TIME SALARIES	\$94,128	\$107,257	\$107,940	\$69,383	\$112,687	4.4%
A	3510	51103	LONGEVITY	\$2,200	\$2,200	\$2,300	\$0	\$2,900	26.1%
A	3510	51105	HEALTH INSURANCE BUY BACK	\$0	\$375	\$1,500	\$1,500	\$1,500	0.0%
A	3510	51200	PART TIME SALARIES	\$8,533	\$503	\$24,000	\$12,532	\$24,000	0.0%
A	3510	51300	OVERTIME	\$3,115	\$1,744	\$2,500	\$3,313	\$3,000	20.0%
A	3510	52450	COMPUTER EQUIPMENT	\$0	\$0	\$1,000	\$0	\$1,000	0.0%
A	3510	52600	OTHER EQUIPMENT	\$385	\$215	\$1,000	\$306	\$1,000	0.0%
A	3510	54100	OFFICE EXPENSE	\$553	\$595	\$1,000	\$463	\$1,000	0.0%
A	3510	54200	TRAVEL CONFERENCES & DUES	\$872	\$0	\$350	\$0	\$450	28.6%
A	3510	54300	TELEPHONE	\$1,795	\$1,862	\$1,178	\$980	\$1,498	27.1%
A	3510	54400	LEASE OF EQUIPMENT	\$722	\$1,775	\$1,500	\$877	\$1,440	-4.0%
A	3510	54520	OUTSIDE PROFESSIONAL	\$185	\$163	\$2,000	\$10	\$2,000	0.0%
A	3510	54560	MOTOR VEHICLE REPAIRS & SUPP	\$1,473	\$1,696	\$750	\$7,181	\$750	0.0%
A	3510	54562	FUEL - MOTOR VEHICLE	\$1,154	\$1,297	\$3,000	\$699	\$3,000	0.0%
A	3510	54600	UNIFORMS	\$1,298	\$1,430	\$1,500	\$1,204	\$1,500	0.0%
A	3510	54709	MTA TAX DUE	\$367	\$381	\$380	\$295	\$398	4.8%
A	3510	54800	RENT	\$24,000	\$24,000	\$24,000	\$16,000	\$24,000	0.0%
A	3510	59010	NYS RETIREMENT	\$15,209	\$12,052	\$14,692	\$2,761	\$16,738	13.9%
A	3510	59030	SOCIAL SECURITY & MEDICARE	\$8,260	\$8,574	\$8,548	\$6,270	\$8,957	4.8%
A	3510	59060	HEALTH INSURANCE	\$40,427	\$29,897	\$30,724	\$20,960	\$30,780	0.2%
A	3510	59090	DENTAL/OPTICAL BENEFITS	\$4,276	\$3,987	\$3,829	\$2,897	\$3,896	1.8%
<b>TOTALS:</b>				<b>\$208,953</b>	<b>\$200,003</b>	<b>\$233,691</b>	<b>\$147,631</b>	<b>\$242,495</b>	<b>3.8%</b>



# Position Costing Summary

**Division:** ANIMAL CONTROL  
**Scenario:** MAIN  
**Function:** PUBLIC SAFETY  
**Department:** CONTROL OF DOGS

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
ANIMAL CONTROL OFFICER II	CSEA / 20 / OFF	59,814	2,900	0	<b>62,714</b>	32,728	4,798	10,975	213	<b>48,714</b>	<b>111,428</b>	13	1.00	100.00	40
ANIMAL CONTROL OFFICER I *MERIT*	CSEA / 18 / 2	52,872	0	1,500	<b>54,372</b>	1,948	4,159	5,763	185	<b>12,056</b>	<b>66,428</b>	2	1.00	100.00	40
<b>Grand Total</b>		<b>112,687</b>	<b>2,900</b>	<b>1,500</b>	<b>117,087</b>	<b>34,676</b>	<b>8,957</b>	<b>16,738</b>	<b>398</b>	<b>60,770</b>	<b>177,857</b>	<b>15</b>			

# Department Summary

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Department: LICENSE REVIEW BOARD

**Function:** PUBLIC SAFETY  
**Division:** LICENSE REVIEW BOARD  
**Stage:** Tentative Budget

**Budget Year:** 2021  
**Accounting Reference:** 3623

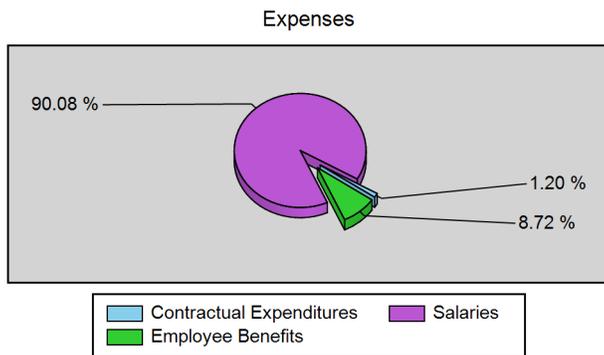
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## Mission Statement:

To administer the licensing requirements for businesses operating within the Town.

## Department Responsibilities:

Review complaints against businesses related to operations and services provided within the Town and administer judgments against those who do not have licenses or abuse the privilege of having a license.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: LICENSE REVIEW BOARD  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	3623	51200	PART TIME SALARIES	\$21,170	\$21,596	\$22,026	\$16,521	\$22,467	2.0%
A	3623	54110	ADVERTISING	\$101	\$162	\$300	\$0	\$300	0.0%
A	3623	54709	MTA TAX DUE	\$72	\$73	\$75	\$56	\$76	2.0%
A	3623	59010	NYS RETIREMENT	\$246	\$260	\$342	\$66	\$379	10.9%
A	3623	59030	SOCIAL SECURITY & MEDICARE	\$1,620	\$1,652	\$1,685	\$1,264	\$1,719	2.0%
<b>TOTALS:</b>				<b>\$23,209</b>	<b>\$23,743</b>	<b>\$24,428</b>	<b>\$17,907</b>	<b>\$24,941</b>	<b>2.1%</b>



# Position Costing Summary

**Division:** LICENSE REVIEW BOARD  
**Scenario:** Main  
**Function:** PUBLIC SAFETY  
**Department:** LICENSE REVIEW BOARD

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
CHAIRPERSON - LRB	STIPENDS	5,971	0	0	5,971	0	457	0	20	477	6,448				N/A
MEMBER - LRB	STIPENDS	3,583	0	0	3,583	0	274	0	12	286	3,869				N/A
MEMBER - LRB	STIPENDS	3,583	0	0	3,583	0	274	0	12	286	3,869				N/A
MEMBER - LRB	STIPENDS	3,583	0	0	3,583	0	274	0	12	286	3,869				N/A
MEMBER - LRB	STIPENDS	3,583	0	0	3,583	0	274	0	12	286	3,869				N/A
SECRETARY - NATURE PRESERVE	STIPENDS	2,165	0	0	2,165	0	166	379	7	552	2,717				N/A
<b>Grand Total</b>		<b>22,467</b>	<b>0</b>	<b>0</b>	<b>22,467</b>	<b>0</b>	<b>1,719</b>	<b>379</b>	<b>76</b>	<b>2,174</b>	<b>24,641</b>				

# Department Summary

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Department: CIVIL DEFENSE

**Function:** PUBLIC SAFETY  
**Division:** CIVIL DEFENSE  
**Stage:** Tentative Budget

**Budget Year:** 2021  
**Accounting Reference:** 3640

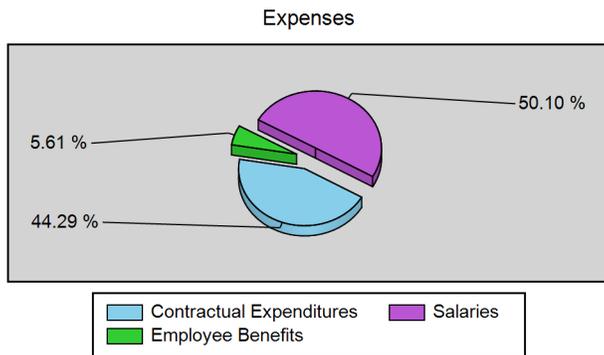
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## Mission Statement:

To coordinate the emergency services required by the public during storms, natural disasters, and other threatening conditions.

## Department Responsibilities:

The Civil Defense function encompasses emergency preparedness and operations for hurricanes and other severe weather/storms, as well as hazardous spill response and other safety activities having public impact.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: CIVIL DEFENSE  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	3640	51200	PART TIME SALARIES	\$27,375	\$27,923	\$28,481	\$21,361	\$31,551	10.8%
A	3640	54100	OFFICE EXPENSE	\$88	\$100	\$100	\$76	\$100	0.0%
A	3640	54300	TELEPHONE	\$2,714	\$2,023	\$3,000	\$889	\$1,490	-50.3%
A	3640	54500	SUBCONTRACT COSTS	\$21,945	\$8,522	\$25,000	\$86,080	\$26,050	4.2%
A	3640	54520	OUTSIDE PROFESSIONAL	\$987,004	\$1,099,771	\$0	\$29,900	\$0	0.0%
A	3640	54562	FUEL - MOTOR VEHICLE	\$0	\$0	\$100	\$0	\$100	0.0%
A	3640	54602	PROTECTIVE CLOTHING	\$0	\$0	\$50	\$0	\$50	0.0%
A	3640	54622	MAINTENANCE OF EQUIPMENT.OTH	\$0	\$0	\$100	\$0	\$100	0.0%
A	3640	54709	MTA TAX DUE	\$93	\$95	\$97	\$73	\$107	10.8%
A	3640	59010	NYS RETIREMENT	\$1,085	\$704	\$899	\$145	\$1,012	12.6%
A	3640	59030	SOCIAL SECURITY & MEDICARE	\$2,094	\$2,136	\$2,179	\$1,634	\$2,414	10.8%
<b>TOTALS:</b>				<b>\$1,042,398</b>	<b>\$1,141,274</b>	<b>\$60,005</b>	<b>\$140,157</b>	<b>\$62,974</b>	<b>4.9%</b>



# Position Costing Summary

**Division:** CIVIL DEFENSE  
**Scenario:** Main  
**Function:** PUBLIC SAFETY  
**Department:** CIVIL DEFENSE

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours	
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits						
PT ASST. TOWN EMERGENCY SERVICES COORDINATOR	PART TIME	9,551	0	0	9,551	0	731	1,012	32	1,776	11,326					N/A
EMERGENCY PREPAREDNESS COORDINATOR	STIPENDS	22,000	0	0	22,000	0	1,683	0	75	1,758	23,758					N/A
<b>Grand Total</b>		<b>31,551</b>	<b>0</b>	<b>0</b>	<b>31,551</b>	<b>0</b>	<b>2,414</b>	<b>1,012</b>	<b>107</b>	<b>3,533</b>	<b>35,084</b>					

# Department Summary

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Department: *SUBSTANCE ABUSE COUNSELING*

**Function:** HEALTH

**Budget Year:** 2021

**Division:** SUBSTANCE ABUSE  
COUNSELING

**Accounting Reference:** 4210

**Stage:** Tentative Budget

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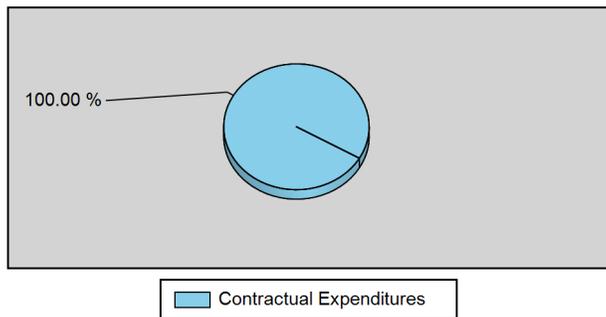
## Mission Statement:

To provide quality substance abuse counseling and prevention.

## Department Responsibilities:

The Town contracts with counseling and outside professionals to provide substance abuse counseling for local residents.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET

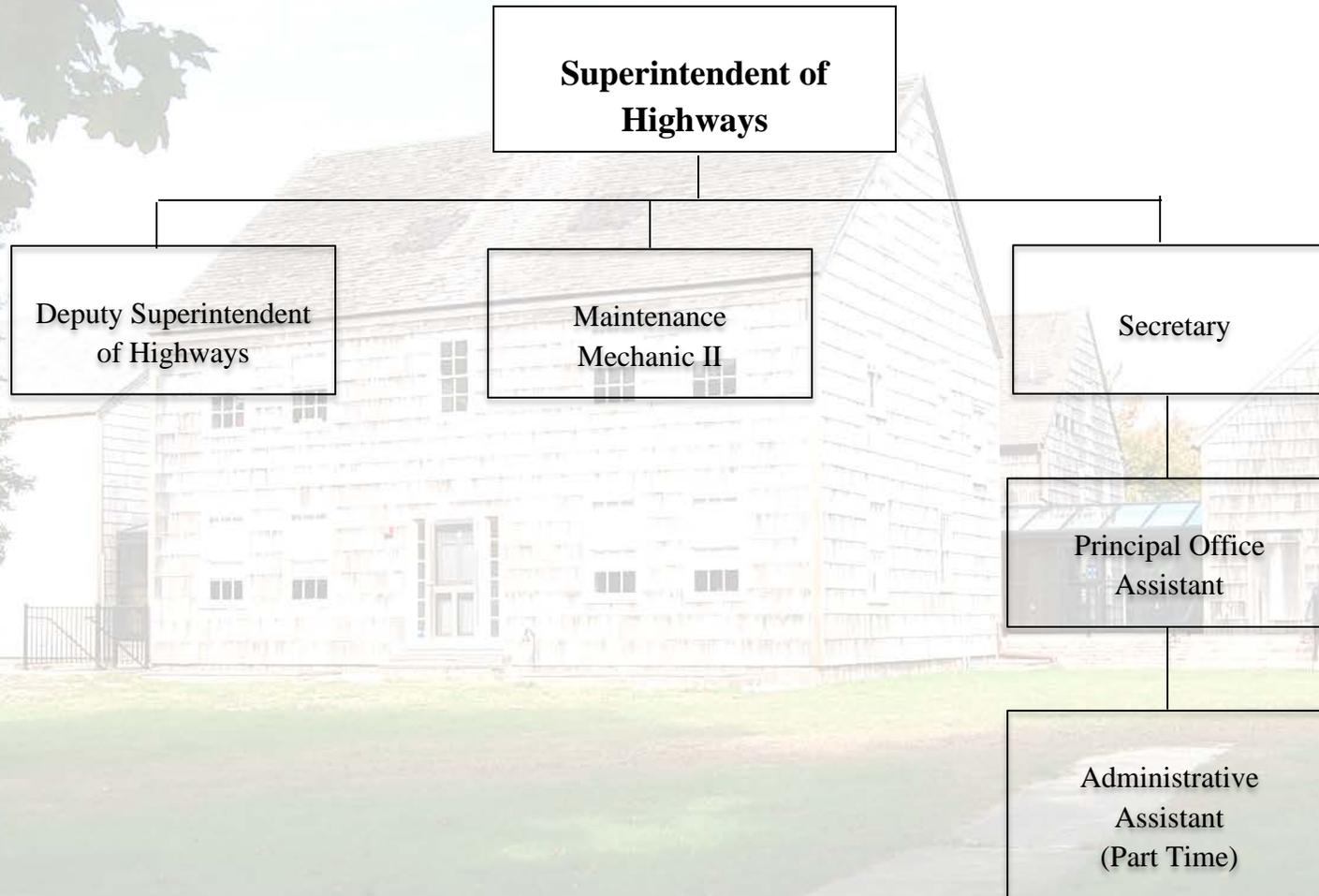


## DEPARTMENT: SUBSTANCE ABUSE COUNSELING EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	4210	54519	PHOENIX HOUSE OUTPATIENT	\$50,000	\$50,000	\$50,000	\$0	\$50,000	0.0%
<b>TOTALS:</b>				\$50,000	\$50,000	\$50,000	\$0	\$50,000	0.0%

# Superintendent of Highways Organization Chart

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# Department Summary

Department: SUPERINTENDENT OF HIGHWAYS

**Function:** TRANSPORTATION  
**Division:** SUPERINTENDENT OF HIGHWAYS  
**Stage:** Tentative Budget

**Budget Year:** 2021  
**Accounting Reference:** 5010

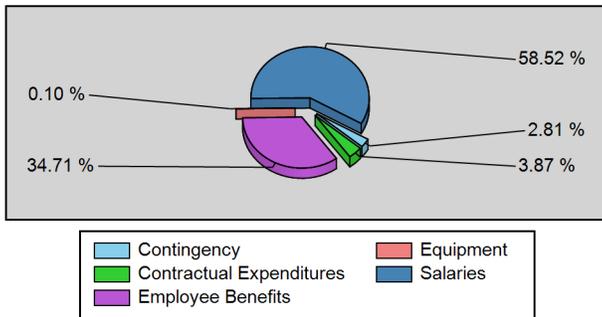
## Mission Statement:

To ensure the maintenance and safety of the Town's roads system in good and bad weather conditions.

## Department Responsibilities:

The Superintendent of Highways is elected every two years. The Superintendent has the responsibility for overseeing a department that maintains over 300 miles of roads in the Town. This particular budget section is used to pay for the salaries of the management and administrative staff of the Highway Department as well as the costs of operating the Highway Department Office.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: SUPERINTENDENT OF HIGHWAYS  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	5010	51100	FULL-TIME SALARIES	\$304,604	\$331,586	\$312,544	\$224,913	\$318,898	2.0%
A	5010	51103	LONGEVITY	\$8,500	\$5,100	\$5,300	\$0	\$8,950	68.9%
A	5010	51200	PART TIME SALARIES	\$5,000	\$25,906	\$23,722	\$9,251	\$24,196	2.0%
A	5010	51300	OVERTIME	\$1,945	\$1,290	\$0	\$2,492	\$2,500	100.0%
A	5010	51990	CONTINGENCY	\$0	\$0	\$0	\$0	\$17,000	100.0%
A	5010	52100	FURNITURE & FIXTURES	\$0	\$2,133	\$0	\$0	\$0	0.0%
A	5010	52200	OFFICE EQUIPMENT	\$314	\$1,342	\$600	\$0	\$600	0.0%
A	5010	54100	OFFICE EXPENSE	\$5,870	\$6,062	\$7,550	\$4,738	\$7,555	0.1%
A	5010	54200	TRAVEL CONFERENCES & DUES	\$196	\$202	\$300	\$337	\$300	0.0%
A	5010	54300	TELEPHONE	\$6,883	\$7,943	\$5,802	\$4,708	\$8,576	47.8%
A	5010	54400	LEASE OF EQUIPMENT	\$5,247	\$6,589	\$7,000	\$3,758	\$7,008	0.1%
A	5010	54709	MTA TAX DUE	\$1,088	\$1,237	\$1,161	\$805	\$1,197	3.1%
A	5010	59010	NYS RETIREMENT	\$39,375	\$39,021	\$43,443	\$9,755	\$48,715	12.1%
A	5010	59030	SOCIAL SECURITY & MEDICARE	\$24,484	\$27,837	\$27,551	\$18,104	\$26,931	-2.2%
A	5010	59060	HEALTH INSURANCE	\$110,955	\$101,234	\$110,493	\$83,944	\$124,656	12.8%
A	5010	59090	DENTAL/OPTICAL BENEFITS	\$8,466	\$8,615	\$8,615	\$6,517	\$8,767	1.8%
<b>TOTALS:</b>				<b>\$522,927</b>	<b>\$566,097</b>	<b>\$554,080</b>	<b>\$369,321</b>	<b>\$605,850</b>	<b>9.3%</b>



# Position Costing Summary

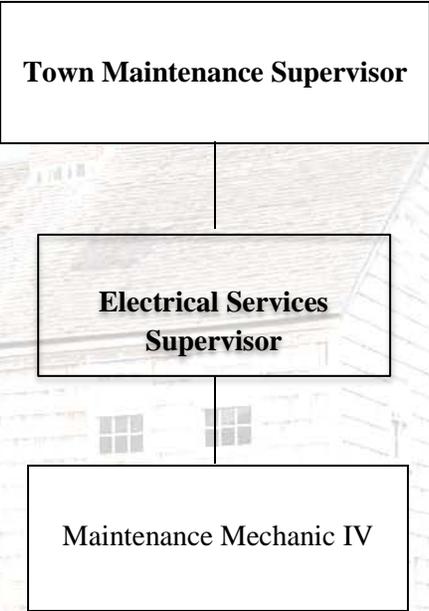
**Division:** SUPERINTENDENT OF HIGHWAYS  
**Scenario:** MAIN  
**Function:** TRANSPORTATION  
**Department:** SUPERINTENDENT OF HIGHWAYS

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary			Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours	
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits						Total Benefits
SUPERINTENDENT OF HIGHWAYS	ELECTED	97,582	2,500	0	100,082	28,108	7,656	14,612	340	50,717	150,799	8	1.00	100.00	40
DEPUTY SUPT. OF HIGHWAYS	NON REPRESENTED	89,433	2,600	0	92,033	32,728	7,041	16,106	313	56,188	148,221	12	1.00	100.00	40
SECRETARY	NON REPRESENTED	58,561	0	0	58,561	26,572	4,480	6,207	199	37,459	96,020	1	1.00	100.00	40
PRINCIPAL OFFICE ASSISTANT	CSEA / 19 / OFF	49,407	2,900	0	52,307	32,728	4,001	9,154	178	46,061	98,368	17	1.00	100.00	35
MAINTENANCE MECHANIC II *MERIT*	CSEA / 16 / 2	23,915	950	0	24,865	13,286	1,902	2,636	85	17,908	42,773	4	0.50	50.00	20
<b>Total Full Time</b>		<b>318,898</b>	<b>8,950</b>	<b>0</b>	<b>327,848</b>	<b>133,423</b>	<b>25,080</b>	<b>48,715</b>	<b>1,115</b>	<b>208,333</b>	<b>536,181</b>				
<b>Part Time</b>															
ADMINISTRATIVE ASSISTANT- PART TIME	PART TIME	18,890	0	0	18,890	0	1,445	0	64	1,509	20,400				
HIGHWAY RADIO OPERATOR	STIPENDS	5,306	0	0	5,306	0	406	0	18	424	5,730				
<b>Total Part Time</b>		<b>24,196</b>	<b>0</b>	<b>0</b>	<b>24,196</b>	<b>0</b>	<b>1,851</b>	<b>0</b>	<b>82</b>	<b>1,933</b>	<b>26,130</b>				
<b>Grand Total</b>		<b>343,095</b>	<b>8,950</b>	<b>0</b>	<b>352,045</b>	<b>133,423</b>	<b>26,931</b>	<b>48,715</b>	<b>1,197</b>	<b>210,266</b>	<b>562,311</b>	<b>42</b>			

# Street Lighting Organization Chart

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# Department Summary

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Department: STREET LIGHTING

Function: TRANSPORTATION

Division: STREET LIGHTING

Stage: Tentative Budget

Budget Year: 2021

Accounting Reference: 5182

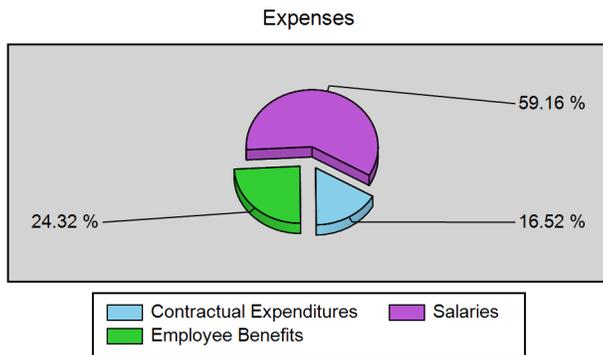
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## Mission Statement:

To provide professional and licensed street lighting and electrical services for the Town and its structures and facilities.

## Department Responsibilities:

The Town's licensed electrician performs the maintenance of street lights and street lighting districts and services the Town's buildings, parks, recreational facilities, and other Town owned structures.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: STREET LIGHTING  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	5182	51100	FULL-TIME SALARIES	\$112,648	\$112,866	\$128,410	\$88,786	\$129,684	1.0%
A	5182	51103	LONGEVITY	\$3,900	\$3,900	\$1,800	\$0	\$3,800	111.1%
A	5182	51105	HEALTH INSURANCE BUY BACK	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	0.0%
A	5182	51300	OVERTIME	\$3,216	\$3,338	\$3,500	\$3,140	\$3,500	0.0%
A	5182	54200	TRAVEL CONFERENCES & DUES	\$0	\$1,325	\$0	\$0	\$0	0.0%
A	5182	54300	TELEPHONE	\$396	\$395	\$89	\$67	\$89	-0.1%
A	5182	54310	LIGHT & POWER	\$16,141	\$17,118	\$19,000	\$11,861	\$19,000	0.0%
A	5182	54500	SUBCONTRACT COSTS	\$6,239	\$34,149	\$8,500	\$23,519	\$8,670	2.0%
A	5182	54550	REPAIRS GENERAL	\$9,832	\$7,472	\$10,000	\$571	\$10,000	0.0%
A	5182	54709	MTA TAX DUE	\$416	\$417	\$451	\$321	\$462	2.5%
A	5182	54991	SAFETY SUPPLIES	\$0	\$0	\$0	\$0	\$500	100.0%
A	5182	59010	NYS RETIREMENT	\$14,885	\$12,161	\$12,740	\$2,824	\$14,414	13.1%
A	5182	59030	SOCIAL SECURITY & MEDICARE	\$9,353	\$9,379	\$10,152	\$7,224	\$10,403	2.5%
A	5182	59060	HEALTH INSURANCE	\$12,214	\$12,571	\$24,579	\$16,418	\$24,624	0.2%
A	5182	59090	DENTAL/OPTICAL BENEFITS	\$3,763	\$3,829	\$3,829	\$2,897	\$3,896	1.8%
<b>TOTALS:</b>				<b>\$195,502</b>	<b>\$221,419</b>	<b>\$225,551</b>	<b>\$160,128</b>	<b>\$231,543</b>	<b>2.7%</b>



# Position Costing Summary

**Division:** STREET LIGHTING  
**Scenario:** MAIN  
**Function:** TRANSPORTATION  
**Department:** STREET LIGHTING

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
ELECTRICAL SERVICES SUPERVISOR	CSEA / 28 / OFF	71,829	1,900	2,500	76,229	1,948	5,832	8,080	259	16,119	92,348	6	1.00	100.00	40
MAINTENANCE MECHANIC IV	CSEA / 22 / 7	57,855	1,900	0	59,755	26,572	4,571	6,334	203	37,681	97,436	3	1.00	100.00	40
<b>Grand Total</b>		<b>129,684</b>	<b>3,800</b>	<b>2,500</b>	<b>135,984</b>	<b>28,520</b>	<b>10,403</b>	<b>14,414</b>	<b>462</b>	<b>53,800</b>	<b>189,784</b>	<b>9</b>			

# Department Summary

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Department: OFF-STREET PARKING

**Function:** TRANSPORTATION

**Budget Year:** 2021

**Division:** OFF-STREET PARKING

**Accounting Reference:** 5650

**Stage:** Tentative Budget

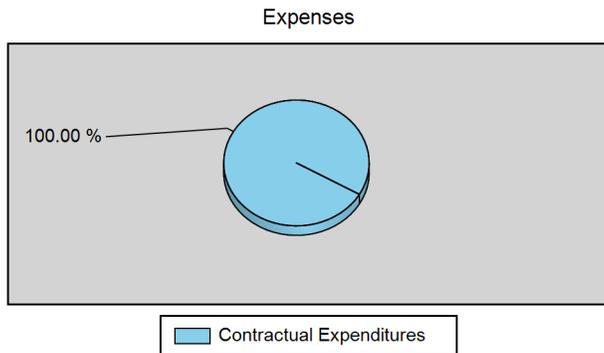
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## Mission Statement:

To maintain off-street parking areas.

## Department Responsibilities:

Under the direction of the Highway Department, off-street parking areas (parking lots) are maintained by the Town. The funds in this account are used for this purpose.



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: OFF-STREET PARKING EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	5650	54500	SUBCONTRACT COSTS	\$32,603	\$94,591	\$50,000	\$2,154	\$50,000	0.0%
<b>TOTALS:</b>				<b>\$32,603</b>	<b>\$94,591</b>	<b>\$50,000</b>	<b>\$2,154</b>	<b>\$50,000</b>	<b>0.0%</b>

# Adult Day Care Organization Chart

---

**Director of Human Services**

**Senior Administrative  
Assistant**

**Adult Day Care Supervisor**

**Home Health Aide  
(3 Positions)**

# Department Summary

Department: ADULT DAY CARE

**Function:** ECONOMIC  
OPPORTUNITY &  
DEVELOP

**Budget Year:** 2021

**Division:** ADULT DAY CARE

**Accounting Reference:** 6055

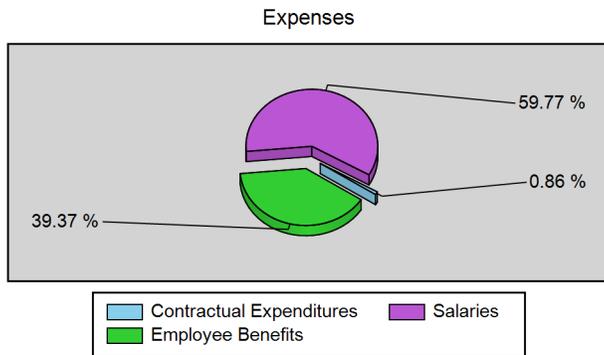
**Stage:** Tentative Budget

## Mission Statement:

To provide a structured and comprehensive program of social and therapeutic activities in a safe, protective environment for persons age 60 and over who are functionally impaired mentally and/or physically with socialization, supervision and monitoring, personal care, and nutrition. To provide caregivers with respite and support so they can continue working or have relief from the stresses of caring for an impaired parent, spouse, or partner.

## Department Responsibilities:

Designing and implementing adult day care centers; providing individual initial in-home assessments and annual reassessments of clients; developing care plans for each client; maintaining client files; planning and supervising activities; entering client's data into NY State Office for the Aging data system; supervision of ADC staff; preparation and submission of program and statistical reports to County and State Offices for the Aging; facilitating care givers support groups; receiving of client donations and preparation of deposits for submission to bookkeeping.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: ADULT DAY CARE  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	6055	51100	FULL-TIME SALARIES	\$201,847	\$196,571	\$186,219	\$126,573	\$191,869	3.0%
A	6055	51103	LONGEVITY	\$11,100	\$11,100	\$9,700	\$0	\$10,000	3.1%
A	6055	51105	HEALTH INSURANCE BUY BACK	\$0	\$0	\$2,500	\$625	\$2,500	0.0%
A	6055	54200	TRAVEL CONFERENCES & DUES	\$0	\$75	\$300	\$0	\$300	0.0%
A	6055	54300	TELEPHONE	\$368	\$36	\$89	\$67	\$89	-0.1%
A	6055	54401	SUPPLIES	\$1,958	\$1,530	\$1,500	\$214	\$1,500	0.0%
A	6055	54620	MAINTENANCE OF OFFICE EQUIP	\$385	\$0	\$0	\$0	\$0	0.0%
A	6055	54709	MTA TAX DUE	\$724	\$706	\$675	\$432	\$695	3.0%
A	6055	54813	FOOD - SENIOR CITIZEN PROGRA	\$369	\$346	\$1,000	\$0	\$1,000	0.0%
A	6055	59010	NYS RETIREMENT	\$28,624	\$25,537	\$27,995	\$6,148	\$31,490	12.5%
A	6055	59030	SOCIAL SECURITY & MEDICARE	\$16,290	\$15,887	\$15,179	\$9,731	\$15,634	3.0%
A	6055	59060	HEALTH INSURANCE	\$102,957	\$81,322	\$74,747	\$50,992	\$74,868	0.2%
A	6055	59090	DENTAL/OPTICAL BENEFITS	\$8,458	\$7,175	\$7,657	\$5,793	\$7,793	1.8%
<b>TOTALS:</b>				<b>\$373,081</b>	<b>\$340,285</b>	<b>\$327,562</b>	<b>\$200,576</b>	<b>\$337,738</b>	<b>3.1%</b>



# Position Costing Summary

**Division:** ADULT DAY CARE  
**Scenario:** Main  
**Function:** ECONOMIC OPPORTUNITY & DEVELOP  
**Department:** ADULT DAY CARE

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
ADULT DAYCARE PROG. SUPERVISOR	CSEA / 26 / 2	59,444	0	2,500	<b>61,944</b>	1,948	4,739	6,566	211	<b>13,464</b>	<b>75,407</b>	1	1.00	100.00	40
HOME HEALTH AIDE	CSEA / 12 / OFF	38,374	2,900	0	<b>41,274</b>	32,728	3,157	7,223	140	<b>43,249</b>	<b>84,522</b>	18	1.00	100.00	35
HOME HEALTH AIDE	CSEA / 12 / OFF	51,356	3,400	0	<b>54,756</b>	15,256	4,189	9,582	186	<b>29,213</b>	<b>83,969</b>	22	1.00	100.00	40
HOME HEALTH AIDE	CSEA / 12 / OFF	42,696	3,700	0	<b>46,396</b>	32,728	3,549	8,119	158	<b>44,555</b>	<b>90,950</b>	26	1.00	100.00	35
<b>Grand Total</b>		<b>191,869</b>	<b>10,000</b>	<b>2,500</b>	<b>204,369</b>	<b>82,661</b>	<b>15,634</b>	<b>31,490</b>	<b>695</b>	<b>130,480</b>	<b>334,849</b>	<b>67</b>			

# Department Summary

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Department: VETERANS SERVICES

**Function:** ECONOMIC  
OPPORTUNITY &  
DEVELOP

**Budget Year:** 2021

**Division:** VETERANS SERVICES

**Accounting Reference:** 6510

**Stage:** Tentative Budget

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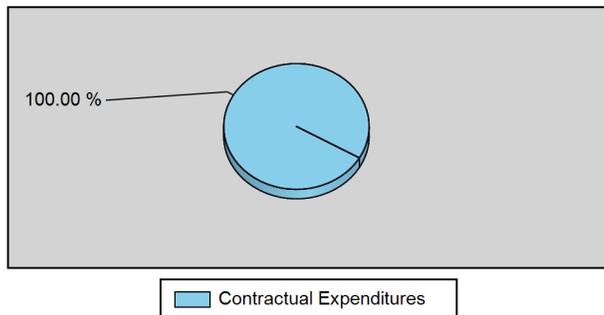
## Mission Statement:

To provide funding for Veterans Transportation.

## Department Responsibilities:

Funds to support the activities of local veteran organizations, and in particular to support the efforts of local Veteran groups in transporting veterans to hospitals, etc, by providing fuel for their vehicles. Funds from this line are also used to purchase flags to line streets on special occasions

Expenses



2021 Town of East Hampton TENTATIVE BUDGET

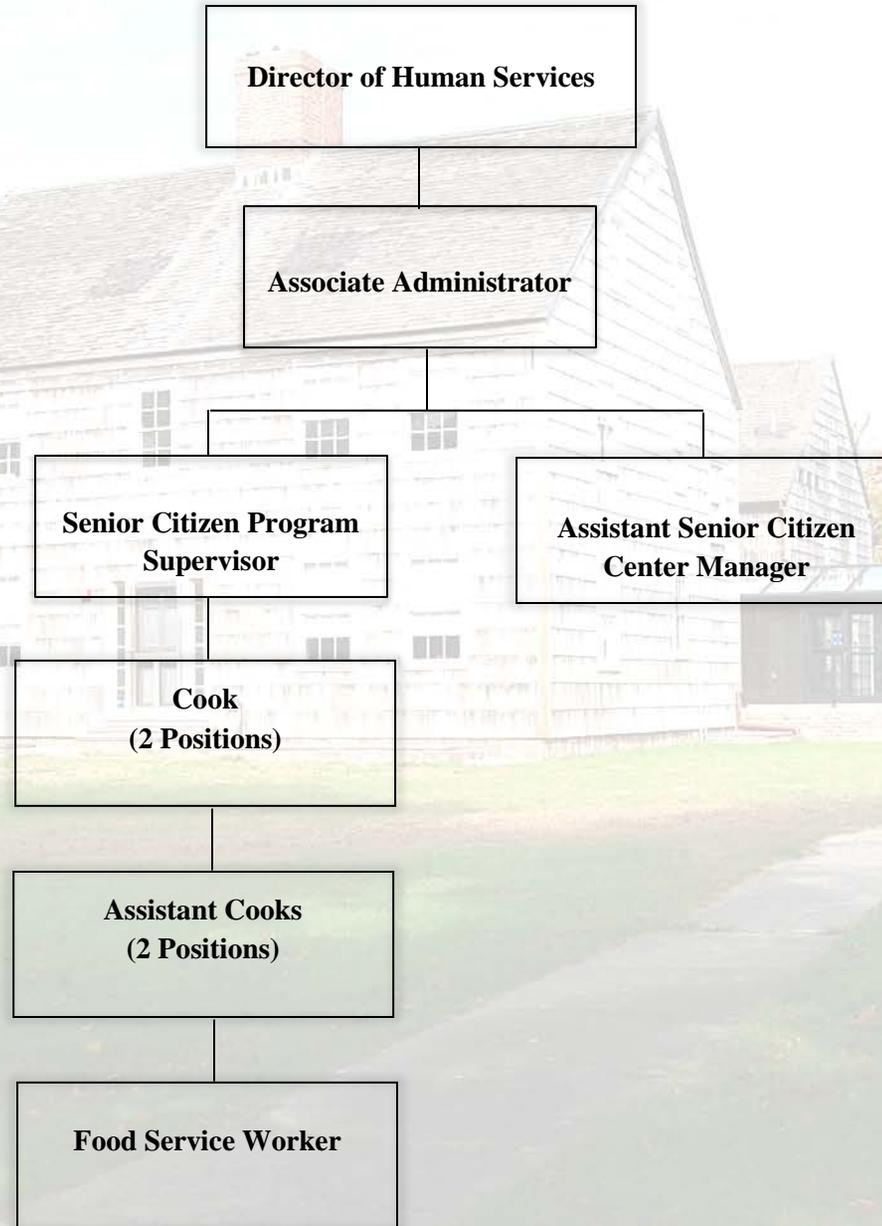


## DEPARTMENT: VETERANS SERVICES EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	6510	54805	VETERAN'S SERVICES	\$0	\$0	\$4,000	\$0	\$4,000	0.0%
<b>TOTALS:</b>				<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$4,000</b>	<b>0.0%</b>

# Nutrition Program for Elderly Organization Chart

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# Department Summary

Department: NUTRITION PROGRAM FOR ELDERLY

**Function:** ECONOMIC  
OPPORTUNITY &  
DEVELOP

**Budget Year:** 2021

**Division:** NUTRITION PROGRAM  
FOR ELDERLY

**Accounting Reference:** 6772

**Stage:** Tentative Budget

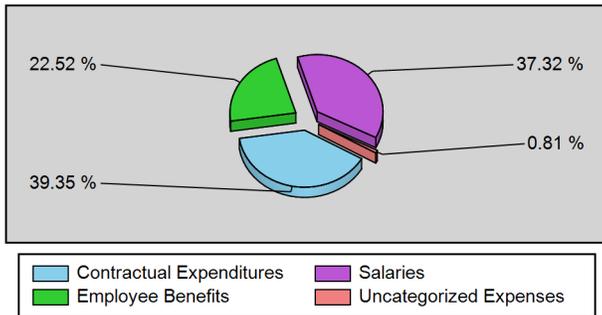
## Mission Statement:

The purpose of the congregate Nutrition for the Elderly Program is to provide residents age 60 and over nutritious meals, social activities and supportive services. The goal of the program is to improve, maintain, or delay the decline in the nutritional and mental health status of seniors enabling them to remain independent in their own homes and communities.

## Department Responsibilities:

The Senior Nutrition Program is a vital part of Senior Services. The Congregate meal program provides a hot nutritious meal to senior participants age 60 and older five days a week. Meals are provided in a bright and cheerful setting. Many social, cultural, educational and recreational opportunities are offered.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Paid Hours	0	0	0	2,088.00

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: NUTRITION PROGRAM FOR ELDERLY EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	6772	51100	FULL-TIME SALARIES	\$283,028	\$321,193	\$324,232	\$188,320	\$338,448	4.4%
A	6772	51103	LONGEVITY	\$5,400	\$8,800	\$13,300	\$0	\$11,500	-13.5%
A	6772	51105	HEALTH INSURANCE BUY BACK	\$3,333	\$2,500	\$2,500	\$2,500	\$1,250	-50.0%
A	6772	51200	PART TIME SALARIES	\$0	\$0	\$0	\$3,028	\$0	0.0%
A	6772	51300	OVERTIME	\$15	\$0	\$0	\$0	\$0	0.0%
A	6772	52600	OTHER EQUIPMENT	\$0	\$0	\$0	\$19,164	\$0	0.0%
A	6772	54300	TELEPHONE	\$7	\$7	\$89	\$72	\$99	11.1%
A	6772	54420	OTHER EQUIPMENT RENTAL/MAINT	\$1,893	\$2,365	\$4,000	\$916	\$4,000	0.0%
A	6772	54500	SUBCONTRACT COSTS	\$2,568	\$4,454	\$2,000	\$1,358	\$2,000	0.0%
A	6772	54516	EAST HAMPTON MEALS ON WHEELS	\$10,000	\$10,000	\$10,000	\$10,000	\$20,000	100.0%
A	6772	54600	UNIFORMS	\$800	\$1,071	\$1,200	\$0	\$1,200	0.0%
A	6772	54622	MAINTENANCE OF EQUIPMENT.OTH	\$1,400	\$2,675	\$4,500	\$1,018	\$4,500	0.0%
A	6772	54709	MTA TAX DUE	\$992	\$1,131	\$1,156	\$659	\$1,194	3.3%
A	6772	54720	BUILDING & MAINT. SUPPLIES	\$11,780	\$14,309	\$14,000	\$18,792	\$20,000	42.9%
A	6772	54812	MONTAUK NUTRITION PROGRAM	\$120,000	\$120,000	\$120,000	\$30,000	\$120,000	0.0%
A	6772	54813	FOOD - SENIOR CITIZEN PROGRA	\$69,197	\$72,952	\$85,000	\$68,845	\$85,000	0.0%
A	6772	54819	SENIOR NUTRITION FOOD-COVID19	\$0	\$0	\$0	\$32,427	\$15,000	100.0%
A	6772	59010	NYS RETIREMENT	\$31,803	\$34,067	\$45,613	\$8,729	\$51,224	12.3%
A	6772	59030	SOCIAL SECURITY & MEDICARE	\$22,320	\$25,435	\$26,012	\$14,829	\$26,867	3.3%
A	6772	59060	HEALTH INSURANCE	\$115,169	\$114,994	\$122,806	\$63,943	\$116,820	-4.9%
A	6772	59090	DENTAL/OPTICAL BENEFITS	\$10,356	\$11,486	\$11,486	\$7,241	\$11,689	1.8%
<b>TOTALS:</b>				<b>\$690,062</b>	<b>\$747,438</b>	<b>\$787,895</b>	<b>\$471,841</b>	<b>\$830,791</b>	<b>5.4%</b>



# Position Costing Summary

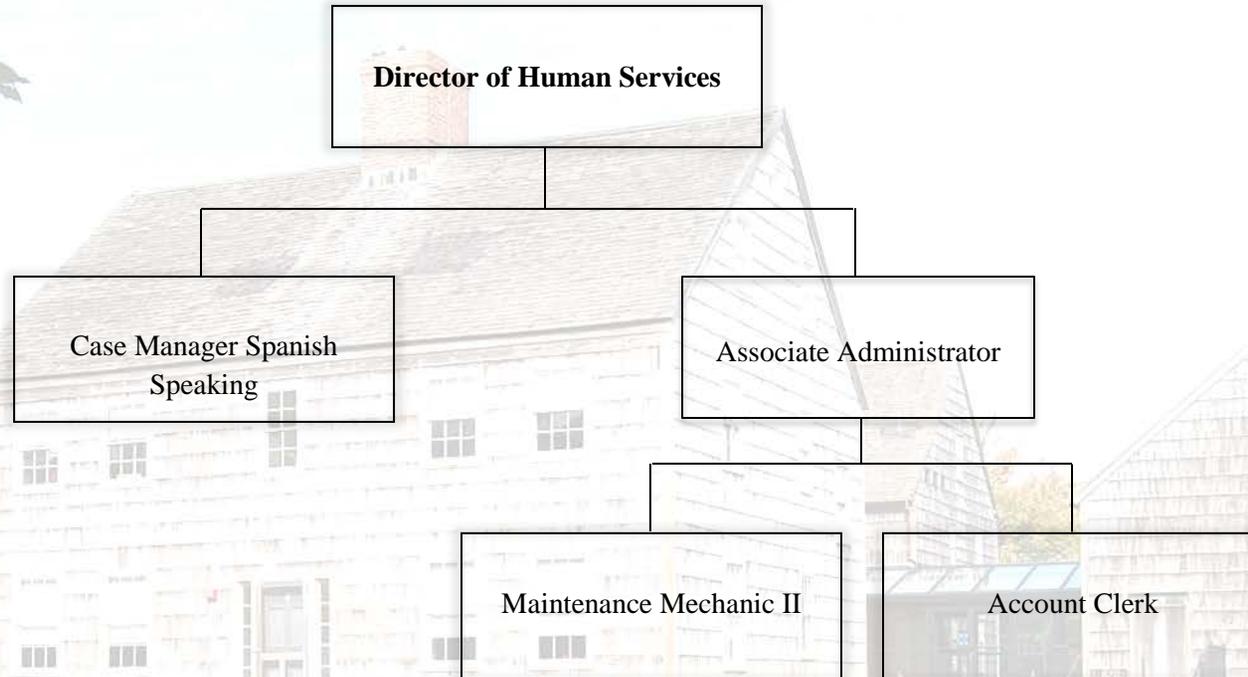
**Division:** NUTRITION PROGRAM FOR ELDERLY  
**Scenario:** MAIN  
**Function:** ECONOMIC OPPORTUNITY & DEVELOP  
**Department:** NUTRITION PROGRAM FOR ELDERLY

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
SENIOR CITIZEN PGM SUPERVISOR *MERIT*	CSEA / 26 / 7	68,806	3,400	0	72,206	32,728	5,524	12,636	246	51,133	123,339	22	1.00	100.00	40
ASSISTANT SENIOR CITIZENS CENTER MANAGER  *TITLE CHANGE*	CSEA / 20 / 0	47,204	0	0	47,204	26,572	3,611	8,261	160	38,604	85,809		1.00	100.00	40
COOK *REGRADE*	CSEA / 15 / OFF	52,543	2,400	0	54,943	15,256	4,203	9,615	187	29,261	84,205	9	1.00	100.00	40
COOK *REGRADE*	CSEA / 15 / 4	46,016	1,900	1,250	49,166	0	3,761	7,178	167	11,107	60,272	4	1.00	100.00	40
ASSISTANT COOK *REGRADE*	CSEA / 13 / 5	42,878	1,900	0	44,778	13,252	3,426	4,747	152	21,577	66,355	5	1.00	100.00	40
ASSISTANT COOK *REGRADE*	CSEA / 13 / 5	42,878	1,900	0	44,778	28,108	3,426	4,747	152	36,433	81,211	5	1.00	100.00	40
FOOD SERVICE WORKER *REGRADE*	CSEA / 10 / 3	38,123	0	0	38,123	12,592	2,916	4,041	130	19,679	57,802	3	1.00	100.00	40
<b>Grand Total</b>		<b>338,448</b>	<b>11,500</b>	<b>1,250</b>	<b>351,198</b>	<b>128,509</b>	<b>26,867</b>	<b>51,224</b>	<b>1,194</b>	<b>207,794</b>	<b>558,992</b>	<b>48</b>			

# Human Services Organization Chart

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# Department Summary

Department: HUMAN SERVICES

Function: ECONOMIC  
OPPORTUNITY &  
DEVELOP

Budget Year: 2021

Division: HUMAN SERVICES

Accounting Reference: 6773

Stage: Tentative Budget

## Mission Statement:

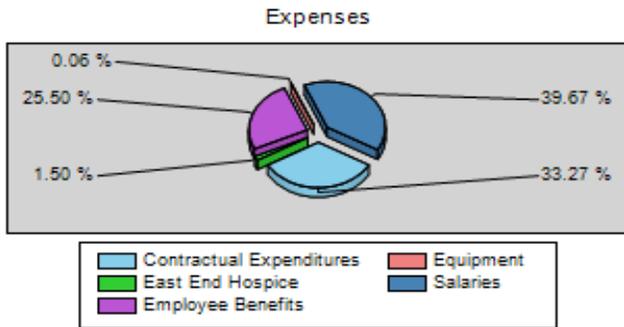
To ensure the right of all East Hampton residents to the best quality of life possible.

Its purpose is to provide a range of services and programs that enable senior residents and those with special needs to have those needs met in a caring environment.

## Department Responsibilities:

The Department of Human Services is directly responsible for the coordination of many public programs within the Town of East Hampton. The Human Services Department works diligently to meet the needs of the community. The Senior Nutrition Center serves as a focal point for social, recreational and educational programs for East Hampton residents 60 and over.

Administers the Congregate Nutrition, Transportation, In-Home Services, Adult Day Care, Case Management and Residential Repair Programs.



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Number of East Hampton Congregate Meals Served	18,197	18,633	17,750	14,900
Number of Montauk Congregate Meals Served	5,308	4,246	6,500	3,396
Number of East Hampton Senior Participants in Nutrition Program	302	263	346	215
Number of Montauk Senior Participants in Nutrition Program	114	92	91	73
Number of Seniors Transported	210	234	250	188
Transportation - Number of Rides	20,760	23,132	20,000	18,516
Number of Adult Day Care Participants (E. Hampton & Montauk)	18	16	24	12
Number of Seniors Receiving Housekeeping	46	29	45	25
Number of Unannounced Home Visits	46	55	90	50
Number of Clients Assisted in Residential Repair	110	112	85	120
Annual Hours of Housekeeping Services Provided	2,722	2,780	3,500	2,500
Number of 60+ Ashawagh Hall Wellness Participants	0	115	0	150

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: HUMAN SERVICES  
EXPENDITURES**

ACCOUNT	DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A 6773 51100	FULL-TIME SALARIES	\$296,673	\$305,305	\$318,803	\$219,132	\$331,937	4.1%
A 6773 51103	LONGEVITY	\$10,200	\$13,060	\$13,960	\$0	\$14,430	3.4%
A 6773 51300	OVERTIME	\$442	\$291	\$0	\$0	\$0	0.0%
A 6773 52600	OTHER EQUIPMENT	\$0	\$8,151	\$500	\$0	\$500	0.0%
A 6773 54100	OFFICE EXPENSE	\$2,124	\$2,431	\$2,500	\$995	\$2,500	0.0%
A 6773 54140	PRINTING	\$163	\$180	\$250	\$145	\$250	0.0%
A 6773 54200	TRAVEL CONFERENCES & DUES	\$3,447	\$1,834	\$5,000	\$145	\$5,000	0.0%
A 6773 54300	TELEPHONE	\$1,504	\$1,516	\$1,569	\$1,623	\$2,255	43.7%
A 6773 54400	LEASE OF EQUIPMENT	\$2,900	\$3,384	\$3,450	\$2,473	\$3,685	6.8%
A 6773 54401	SUPPLIES	\$283	\$344	\$350	\$312	\$350	0.0%
A 6773 54500	SUBCONTRACT COSTS	\$3,809	\$6,284	\$10,000	\$1,194	\$10,000	0.0%
A 6773 54507	COMMUNITY COUNCIL	\$2,496	\$2,494	\$2,500	\$0	\$2,500	0.0%
A 6773 54509	S. HAMPTON HOSPITAL WELLNESS	\$2,112	\$5,000	\$5,000	\$0	\$5,000	0.0%
A 6773 54513	RSVP	\$5,000	\$5,000	\$5,000	\$2,252	\$5,000	0.0%
A 6773 54524	FAMILY SERVICE LEAGUE	\$50,000	\$47,721	\$50,000	\$24,807	\$50,000	0.0%
A 6773 54550	REPAIRS GENERAL	\$2	\$0	\$500	\$18	\$500	0.0%
A 6773 54555	RETREAT	\$5,000	\$10,000	\$15,000	\$0	\$15,000	0.0%
A 6773 54568	EAST END HOSPICE	\$0	\$0	\$13,000	\$0	\$13,000	0.0%
A 6773 54653	SPRINGS FOOD PANTRY	\$2,000	\$5,000	\$5,000	\$5,000	\$20,000	300.0%
A 6773 54656	I-TRI PROGRAM	\$2,500	\$3,000	\$3,000	\$4,000	\$5,000	66.7%
A 6773 54709	MTA TAX DUE	\$1,045	\$1,083	\$1,131	\$745	\$1,178	4.1%
A 6773 54720	BUILDING & MAINT. SUPPLIES	\$2,893	\$5,381	\$5,000	\$2,468	\$10,000	100.0%
A 6773 54881	SO FORK COMMUNITY HEALTH INI	\$27,414	\$27,092	\$27,500	\$13,667	\$27,500	0.0%
A 6773 54884	PDF	\$2,177	\$500	\$2,000	\$0	\$500	-75.0%
A 6773 54888	PROJECT MOST	\$45,000	\$45,000	\$45,000	\$22,500	\$85,000	88.9%
A 6773 54944	EAST END DISABILITIES GROUP	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	0.0%
A 6773 59010	NYS RETIREMENT	\$37,059	\$40,396	\$53,575	\$10,405	\$60,614	13.1%
A 6773 59030	SOCIAL SECURITY & MEDICARE	\$23,509	\$24,377	\$25,456	\$16,764	\$26,497	4.1%
A 6773 59060	HEALTH INSURANCE	\$119,419	\$117,286	\$123,752	\$84,535	\$123,960	0.2%
A 6773 59090	DENTAL/OPTICAL BENEFITS	\$9,031	\$8,997	\$8,997	\$6,807	\$9,157	1.8%
<b>TOTALS:</b>		<b>\$663,202</b>	<b>\$696,105</b>	<b>\$752,795</b>	<b>\$424,985</b>	<b>\$836,313</b>	<b>11.1%</b>



# Position Costing Summary

**Division:** HUMAN SERVICES  
**Scenario:** MAIN  
**Function:** ECONOMIC OPPORTUNITY & DEVELOP  
**Department:** HUMAN SERVICES

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
TOWN DIRECTOR OF HUMAN SERVICES	DIVISION HEAD	101,745	2,900	0	104,645	15,256	8,005	18,313	356	41,930	146,575	12	1.00	100.00	40
ASSOCIATE ADMINISTRATOR *REGRADE*	CSEA / 31 / 7	76,801	2,400	0	79,201	32,728	6,059	13,860	269	52,917	132,118	11	1.00	100.00	40
CASE MANAGER SPANISH SPEAKING *REGRADE*	CSEA / 30 / 4	50,304	2,030	0	52,334	19,676	4,004	9,159	178	33,016	85,350	14	0.70	70.00	28
ACCOUNT CLERK	CSEA / 16 / OFF	47,417	3,700	0	51,117	32,728	3,910	8,945	174	45,758	96,875	25	1.00	100.00	35
MAINTENANCE MECHANIC II *MERIT*	CSEA / 16 / OFF	55,670	3,400	0	59,070	32,728	4,519	10,337	201	47,785	106,855	20	1.00	100.00	40
<b>Grand Total</b>		<b>331,937</b>	<b>14,430</b>	<b>0</b>	<b>346,367</b>	<b>133,117</b>	<b>26,497</b>	<b>60,614</b>	<b>1,178</b>	<b>221,406</b>	<b>567,773</b>	<b>82</b>			

2021 Town of East Hampton TENTATIVE BUDGET

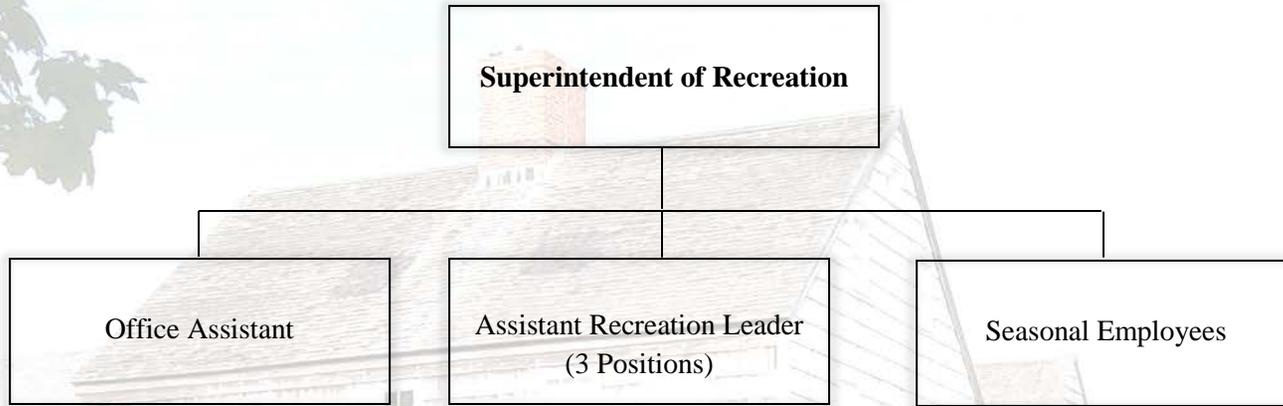


## DEPARTMENT: ARTS & CULTURAL AFFAIRS EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	7010	54642	EAST END SPECIAL PLAYERS	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	0.0%
<b>TOTALS:</b>				<b>\$10,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>0.0%</b>

# Recreation Administration Organization Chart

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# Department Summary

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Department: RECREATION ADMINISTRATION

**Function:** CULTURE &  
RECREATION

**Budget Year:** 2021

**Division:** RECREATION  
ADMINISTRATION

**Accounting Reference:** 7020

**Stage:** Tentative Budget

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## Mission Statement:

The East Hampton Town Recreation Department offers a variety of parks, beaches, and year-round recreational programs, activities, and events for all ages. The department exists to benefit the community with the highest quality of recreational services on the East End. Recreation programs provide recreation and leisure opportunities through organized programs by developing, maintaining, preserving, and enhancing recreation areas and facilities in the most cost-efficient manner. The Recreation, Parks, Beaches, and Lifeguard staff constantly pursues excellence and dedication in providing the best possible services within resource and budgetary limits. The parks and beaches are beautifully maintained so that they may be enjoyed to the fullest. Staff takes pride in the aesthetics of our surroundings, and are dedicated to building strong recreational opportunities for the entire East Hampton Town community.

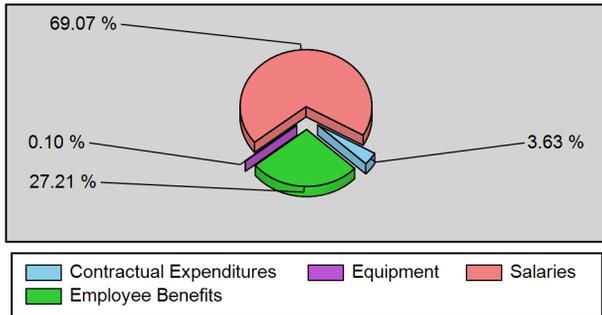
## Department Responsibilities:

The Recreation Department, in conjunction with the Buildings and Grounds Department, oversees and maintains approximately 29 parks and beaches, and the Montauk Playhouse. Recreation programs are offered year-round, and they are given not only at town operated facilities, parks, and beaches, but also at all East Hampton Public School locations. Using the public school facilities and fields allows our department to better enhance recreation program and activity options, as well as bringing the community closer together. The Recreation Department employs 5 full time and approximately 170 part time positions throughout the year, and works closely with both the East Hampton Town's Buildings and Grounds Department. Staff is frequently shared between departments in order to maximize the potential service opportunities for the East Hampton Town community, and to further the efficiency of the East Hampton Town's workforce. Employees are shared with the Buildings and Grounds Department for facilities and parks maintenance needs. The Recreation Department also works with the Montauk Chamber of Commerce in order to promote recreational options for the community, and the Montauk Chamber of Commerce offers us the use of their building every year for the annual Turkey Trot or "Run for Fun" each Thanksgiving. The Recreation Department also schedules recreational programs in conjunction with other organizations and agencies such as the local libraries, Montauk Youth, local school programs, and private sector programs.

# Department Summary

Department: RECREATION ADMINISTRATION

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Field Usage Revenue	\$0	\$0	\$16,425	\$0
Non-Summer Program Revenue	\$0	\$0	\$38,000	\$0
Number of Beaches Staffed	0	0	8	0
Number of Lifeguards	0	0	95	0
Number of Non-Summer Programs	0	0	28	0
Number of Sports Fields Maintained	0	0	10	0
Number of Summer Programs	0	0	16	0
Number of Year-Round Programs	0	0	5	0
Parking Revenue	\$0	\$0	\$48,900	\$0
Seasonal Staff Positions	0	0	56	0
Summer Program Revenue	\$0	\$0	\$105,000	\$0

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: RECREATION ADMINISTRATION  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	7020	51100	FULL-TIME SALARIES	\$250,942	\$256,775	\$309,199	\$217,533	\$316,387	2.3%
A	7020	51103	LONGEVITY	\$9,700	\$11,725	\$15,750	\$0	\$16,338	3.7%
A	7020	51200	PART TIME SALARIES	\$229,060	\$256,845	\$310,000	\$165,059	\$387,000	24.8%
A	7020	51300	OVERTIME	\$1,139	\$476	\$0	\$596	\$500	100.0%
A	7020	52600	OTHER EQUIPMENT	\$164	\$1,000	\$1,000	\$0	\$1,000	0.0%
A	7020	54100	OFFICE EXPENSE	\$1,091	\$1,032	\$1,500	\$561	\$1,500	0.0%
A	7020	54155	COMPUTER SOFTWARE	\$0	\$0	\$11,800	\$11,800	\$6,475	-45.1%
A	7020	54300	TELEPHONE	\$3,536	\$3,581	\$3,624	\$2,004	\$1,370	-62.2%
A	7020	54500	SUBCONTRACT COSTS	\$0	\$0	\$250	\$0	\$250	0.0%
A	7020	54550	REPAIRS GENERAL	\$192	\$262	\$750	\$0	\$750	0.0%
A	7020	54571	BOAT MAINTENANCE	\$1,999	\$1,663	\$3,000	\$0	\$3,000	0.0%
A	7020	54600	UNIFORMS	\$5,077	\$5,009	\$6,000	\$3,428	\$6,000	0.0%
A	7020	54701	SPECIAL EVENTS	\$6,288	\$4,229	\$5,000	\$521	\$5,000	0.0%
A	7020	54709	MTA TAX DUE	\$1,669	\$1,788	\$2,355	\$1,303	\$2,243	-4.7%
A	7020	54721	RECREATION SUPPLIES	\$8,936	\$11,755	\$11,000	\$7,964	\$11,000	0.0%
A	7020	54991	SAFETY SUPPLIES	\$0	\$0	\$0	\$0	\$2,500	100.0%
A	7020	59010	NYS RETIREMENT	\$31,621	\$38,293	\$60,317	\$10,153	\$58,227	-3.5%
A	7020	59030	SOCIAL SECURITY & MEDICARE	\$37,537	\$40,225	\$47,859	\$29,314	\$50,453	5.4%
A	7020	59060	HEALTH INSURANCE	\$113,535	\$123,763	\$161,084	\$105,525	\$161,357	0.2%
A	7020	59090	DENTAL/OPTICAL BENEFITS	\$9,172	\$9,333	\$11,247	\$7,060	\$11,446	1.8%
<b>TOTALS:</b>				<b>\$711,659</b>	<b>\$767,754</b>	<b>\$961,734</b>	<b>\$562,821</b>	<b>\$1,042,796</b>	<b>8.4%</b>



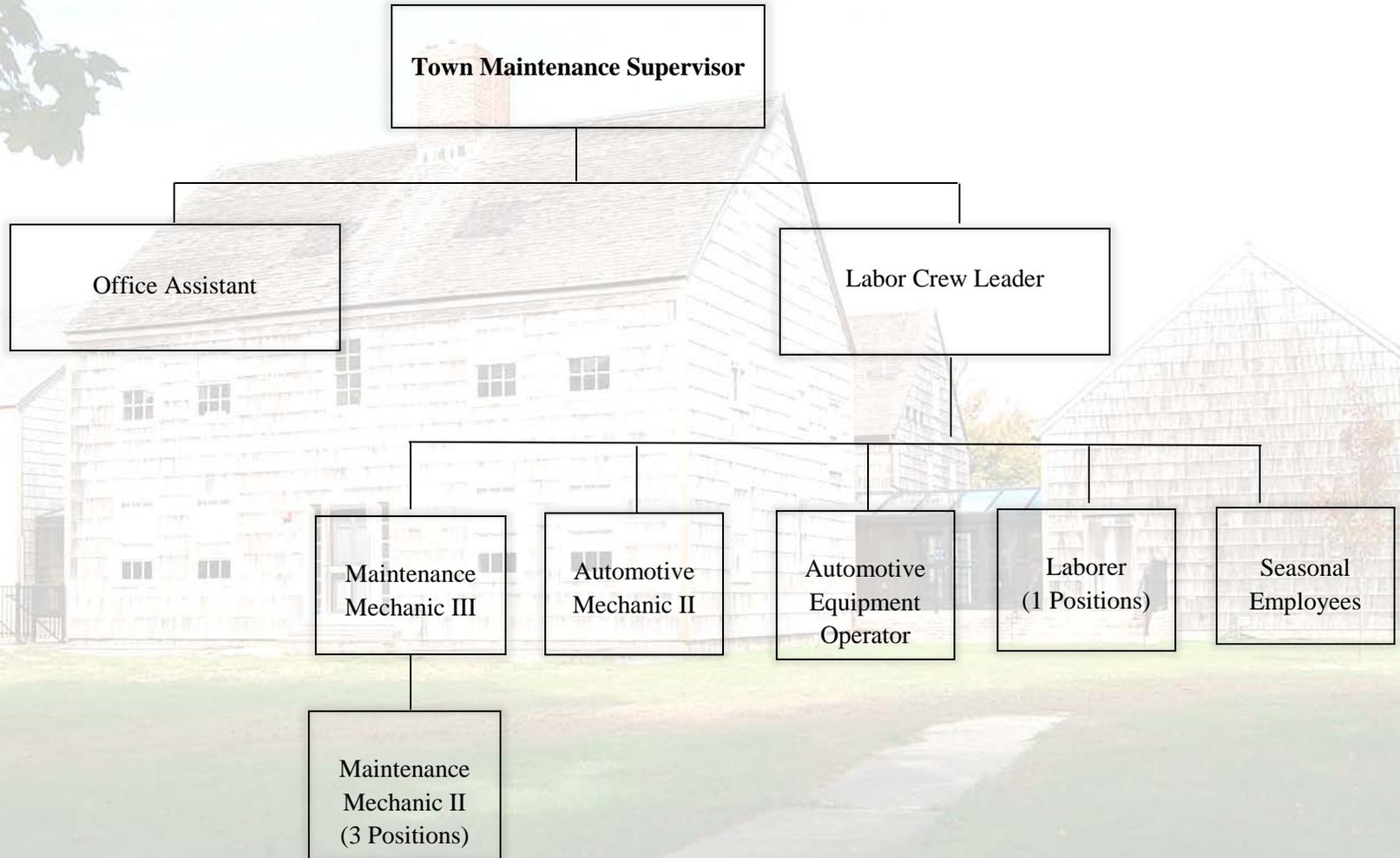
# Position Costing Summary

**Division:** RECREATION ADMINISTRATION  
**Scenario:** Main  
**Function:** CULTURE & RECREATION  
**Department:** RECREATION ADMINISTRATION

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
<b>SUPERINTENDENT OF RECREATION</b>	DEPARTMENT HEAD	89,954	2,900	0	<b>92,854</b>	32,728	7,103	16,249	316	<b>56,397</b>	<b>149,251</b>	13	1.00	100.00	40
<b>SR. OFFICE ASSISTANT</b>	CSEA / 18 / OFF1	45,789	2,538	0	<b>48,326</b>	28,637	3,697	8,457	164	<b>40,956</b>	<b>89,282</b>	14	0.88	87.50	35
<b>OFFICE ASSISTANT</b>	CSEA / 16 / OFF	45,800	2,900	0	<b>48,700</b>	32,728	3,726	8,522	166	<b>45,142</b>	<b>93,842</b>	15	1.00	100.00	30
<b>ASSISTANT RECREATION LDR</b>	CSEA / 15 / OFF	47,197	3,700	0	<b>50,897</b>	32,728	3,894	8,907	173	<b>45,702</b>	<b>96,598</b>	24	1.00	100.00	35
<b>ASSISTANT RECREATION LDR</b>	CSEA / 15 / OFF	44,910	2,400	0	<b>47,310</b>	32,728	3,619	8,279	161	<b>44,787</b>	<b>92,097</b>	13	1.00	100.00	35
<b>ASSISTANT RECREATION LDR</b>	CSEA / 15 / 7	42,738	1,900	0	<b>44,638</b>	13,252	3,415	7,812	152	<b>24,631</b>	<b>69,269</b>	6	1.00	100.00	35
<b>Grand Total</b>		<b>316,387</b>	<b>16,338</b>	<b>0</b>	<b>332,725</b>	<b>172,802</b>	<b>25,453</b>	<b>58,227</b>	<b>1,131</b>	<b>257,614</b>	<b>590,339</b>	<b>85</b>			

# Parks Organization Chart



# Department Summary

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Department: PARKS

**Function:** CULTURE &  
RECREATION

**Budget Year:** 2021

**Division:** PARKS

**Accounting Reference:** 7110

**Stage:** Tentative Budget

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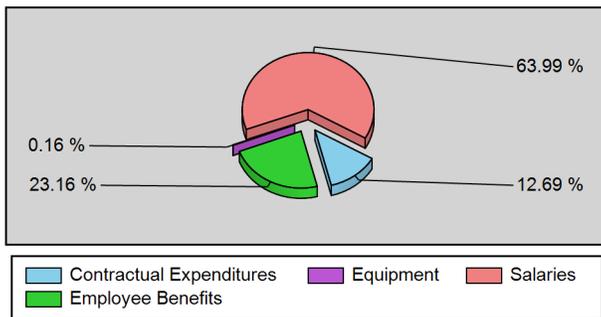
## Mission Statement:

To maintain and ensure the highest quality parks and recreational opportunities for Town residents.

## Department Responsibilities:

The Parks Department operates and maintains Town park facilities and athletic fields. In addition, the Parks staff cleans and maintains the Town beaches and green areas.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: PARKS  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	7110	51100	FULL-TIME SALARIES	\$194,030	\$211,047	\$394,858	\$175,978	\$393,380	-0.4%
A	7110	51102	PM SHIFT DIFFERENTIAL	\$0	\$0	\$0	\$38	\$0	0.0%
A	7110	51103	LONGEVITY	\$4,400	\$2,200	\$18,400	\$0	\$13,000	-29.3%
A	7110	51105	HEALTH INSURANCE BUY BACK	\$0	\$0	\$0	\$0	\$2,000	100.0%
A	7110	51200	PART TIME SALARIES	\$247,308	\$186,474	\$267,000	\$270,622	\$403,393	51.1%
A	7110	51300	OVERTIME	\$5,213	\$6,334	\$6,000	\$6,542	\$6,600	10.0%
A	7110	52600	OTHER EQUIPMENT	\$5,124	\$27,033	\$2,000	\$651	\$2,000	0.0%
A	7110	54100	OFFICE EXPENSE	\$466	\$994	\$1,000	\$238	\$1,000	0.0%
A	7110	54300	TELEPHONE	\$5,686	\$5,482	\$7,000	\$3,484	\$5,625	-19.6%
A	7110	54320	WATER	\$1,811	\$2,123	\$3,500	\$1,992	\$3,250	-7.1%
A	7110	54500	SUBCONTRACT COSTS	\$10,474	\$12,315	\$7,000	\$210	\$7,000	0.0%
A	7110	54550	REPAIRS GENERAL	\$41,373	\$57,661	\$52,500	\$20,784	\$52,500	0.0%
A	7110	54560	MOTOR VEHICLE REPAIRS & SUPP	\$19,899	\$18,143	\$26,500	\$16,065	\$20,500	-22.6%
A	7110	54562	FUEL - MOTOR VEHICLE	\$57,871	\$53,539	\$60,000	\$27,488	\$60,000	0.0%
A	7110	54600	UNIFORMS	\$979	\$3,999	\$4,000	\$2,208	\$4,000	0.0%
A	7110	54702	BALLFIELD MAINTENANCE	\$3,610	\$3,339	\$5,000	\$0	\$5,000	0.0%
A	7110	54709	MTA TAX DUE	\$1,533	\$1,381	\$1,545	\$1,541	\$1,388	-10.1%
A	7110	54991	SAFETY SUPPLIES	\$0	\$0	\$0	\$0	\$2,500	100.0%
A	7110	59010	NYS RETIREMENT	\$25,769	\$24,792	\$82,322	\$6,136	\$68,071	-17.3%
A	7110	59030	SOCIAL SECURITY & MEDICARE	\$34,498	\$31,063	\$57,364	\$34,668	\$31,241	-45.5%
A	7110	59060	HEALTH INSURANCE	\$96,849	\$109,461	\$191,523	\$85,307	\$176,844	-7.7%
A	7110	59090	DENTAL/OPTICAL BENEFITS	\$7,525	\$7,341	\$15,315	\$10,460	\$15,586	1.8%
<b>TOTALS:</b>				<b>\$764,421</b>	<b>\$764,721</b>	<b>\$1,202,827</b>	<b>\$664,411</b>	<b>\$1,274,879</b>	<b>6.0%</b>



# Position Costing Summary

**Division:** PARKS  
**Scenario:** MAIN  
**Function:** CULTURE & RECREATION  
**Department:** PARKS

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
LABOR CREW LEADER *MERIT*	CSEA / 25 / 3	63,226	2,400	0	65,626	32,728	5,020	11,485	223	49,456	115,082	13	1.00	100.00	40
AUTOMOTIVE MECHANIC II	CSEA / 20 / 0	47,204	0	2,000	49,204	12,592	3,764	5,216	167	21,739	70,943	0	1.00	100.00	40
MAINTENANCE MECHANIC III	CSEA / 18 / OFF	54,316	2,900	0	57,216	32,728	4,377	10,013	195	47,313	104,528	16	1.00	100.00	40
AUTO EQUIP. OPER. *PROMOTION*	CSEA / 18 / 1	45,530	1,900	0	47,430	13,252	3,628	8,300	161	25,342	72,772	4	1.00	100.00	40
MAINTENANCE MECHANIC II *PROMOTION*	CSEA / 16 / OFF	50,832	2,900	0	53,732	15,256	4,111	9,403	183	28,953	82,685	13	1.00	100.00	40
MAINTENANCE MECHANIC II	CSEA / 16 / 0	42,693	0	0	42,693	26,572	3,266	7,471	145	37,455	80,148		1.00	100.00	40
MAINTENANCE MECHANIC II	CSEA / 16 / 0	42,693	0	0	42,693	26,572	3,266	7,471	145	37,455	80,148		1.00	100.00	40
LABORER	CSEA / 13 / OFF	46,885	2,900	0	49,785	32,728	3,809	8,712	169	45,418	95,204	13	1.00	100.00	40
<b>Grand Total</b>		<b>393,380</b>	<b>13,000</b>	<b>2,000</b>	<b>408,380</b>	<b>192,430</b>	<b>31,241</b>	<b>68,071</b>	<b>1,388</b>	<b>293,131</b>	<b>701,511</b>	<b>59</b>			

# Department Summary

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Department: RECREATION CENTER

**Function:** CULTURE &  
RECREATION

**Budget Year:** 2021

**Division:** RECREATION CENTER

**Accounting Reference:** 7140

**Stage:** Tentative Budget

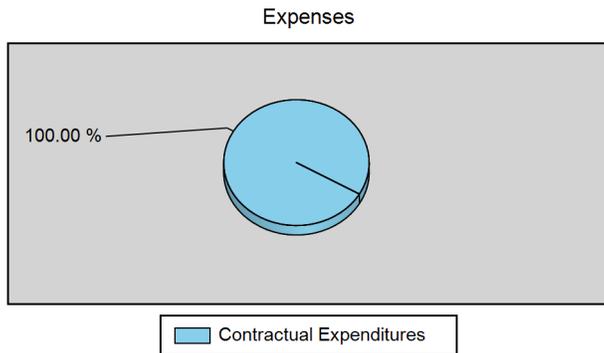
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## Mission Statement:

To provide various recreational opportunities to Town residents in a Town-owned facility that contains a pool and other athletic equipment.

## Department Responsibilities:

The REC Center building was purchased by the Town in 2001. The Town contracts the YMCA to operate the facility.



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: RECREATION CENTER EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	7140	54508	SUBCONTRACTORS-YMCA	\$590,000	\$590,000	\$590,000	\$442,500	\$590,000	0.0%
<b>TOTALS:</b>				\$590,000	\$590,000	\$590,000	\$442,500	\$590,000	0.0%

# Department Summary

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Department: BEACHES

**Function:** CULTURE &  
RECREATION

**Budget Year:** 2021

**Division:** BEACHES

**Accounting Reference:** 7180

**Stage:** Tentative Budget

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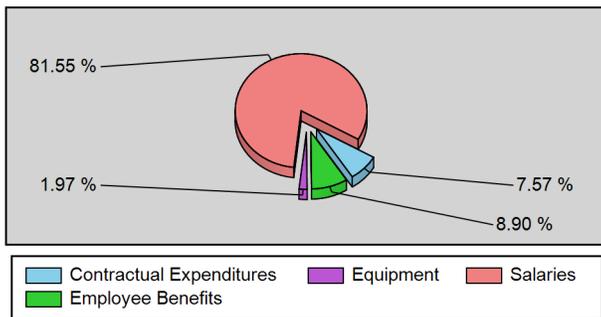
## Mission Statement:

To maintain safety at Town-owned and operated "official" public beaches.

## Department Responsibilities:

The Beaches section of the budget funds all lifeguard pay and supports facilities related to Town beaches (comfort stations, buoys, signs, etc.).

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: BEACHES  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	7180	51200	PART TIME SALARIES	\$576,642	\$592,054	\$651,000	\$788,420	\$704,000	8.1%
A	7180	52600	OTHER EQUIPMENT	\$8,260	\$11,250	\$11,000	\$9,882	\$17,000	54.5%
A	7180	54100	OFFICE EXPENSE	\$199	\$130	\$700	\$10	\$350	-50.0%
A	7180	54320	WATER	\$2,384	\$2,461	\$3,000	\$1,905	\$3,000	0.0%
A	7180	54500	SUBCONTRACT COSTS	\$3,655	\$3,865	\$5,225	\$2,875	\$5,225	0.0%
A	7180	54550	REPAIRS GENERAL	\$7,023	\$8,655	\$11,000	\$8,429	\$10,000	-9.1%
A	7180	54560	MOTOR VEHICLE REPAIRS & SUPP	\$1,315	\$848	\$1,000	\$7,604	\$1,000	0.0%
A	7180	54562	FUEL - MOTOR VEHICLE	\$4,635	\$4,247	\$5,000	\$2,283	\$5,000	0.0%
A	7180	54600	UNIFORMS	\$12,448	\$13,224	\$14,000	\$13,827	\$16,800	20.0%
A	7180	54709	MTA TAX DUE	\$1,961	\$2,013	\$2,564	\$2,681	\$3,000	17.0%
A	7180	54720	BUILDING & MAINT. SUPPLIES	\$9,950	\$9,885	\$12,000	\$11,948	\$14,000	16.7%
A	7180	54731	SIGNS	\$0	\$3,974	\$4,000	\$3,682	\$5,000	25.0%
A	7180	54991	SAFETY SUPPLIES	\$2,609	\$2,394	\$3,250	\$3,042	\$5,000	53.8%
A	7180	59010	NYS RETIREMENT	\$8,366	\$11,379	\$15,000	\$3,102	\$20,000	33.3%
A	7180	59030	SOCIAL SECURITY & MEDICARE	\$44,114	\$45,293	\$49,802	\$60,314	\$53,856	8.1%
<b>TOTALS:</b>				<b>\$683,561</b>	<b>\$711,673</b>	<b>\$788,541</b>	<b>\$920,004</b>	<b>\$863,231</b>	<b>9.5%</b>

# Department Summary

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Department: *YOUTH SERVICES*

**Function:** CULTURE &  
RECREATION

**Budget Year:** 2021

**Division:** YOUTH RECREATION  
SERVICES

**Accounting Reference:** 7310

**Stage:** Tentative Budget

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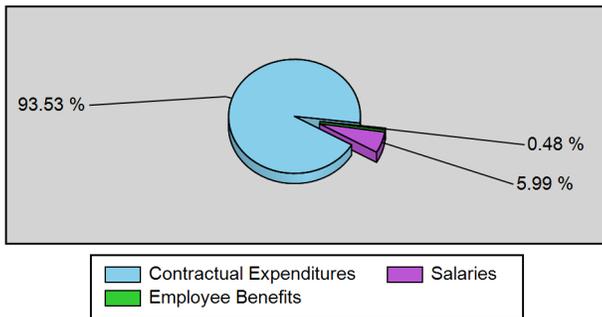
## Mission Statement:

To provide quality youth programs.

## Department Responsibilities:

The Town contracts with outside professionals to provide youth programs for local residents.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: YOUTH SERVICES  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	7310	51200	PART TIME SALARIES	\$0	\$2,188	\$10,200	\$0	\$10,404	2.0%
A	7310	54110	ADVERTISING	\$1,788	\$0	\$2,500	\$0	\$2,500	0.0%
A	7310	54533	MONTAUK YOUTH ASSN	\$5,000	\$4,156	\$5,000	\$0	\$5,000	0.0%
A	7310	54551	E. WHITMORE EARLY CHILDHOOD	\$103,548	\$98,868	\$90,000	\$45,155	\$155,000	72.2%
A	7310	54709	MTA TAX DUE	\$0	\$7	\$35	\$0	\$35	2.0%
A	7310	59030	SOCIAL SECURITY & MEDICARE	\$0	\$167	\$780	\$0	\$796	2.0%
<b>TOTALS:</b>				<b>\$110,336</b>	<b>\$105,387</b>	<b>\$108,515</b>	<b>\$45,155</b>	<b>\$173,735</b>	<b>60.1%</b>



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: COMMUNITY BEAUTIFICATION EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8510	54720	BUILDING & MAINT. SUPPLIES	\$5,364	\$5,476	\$5,500	\$0	\$5,500	0.0%
<b>TOTALS:</b>				\$5,364	\$5,476	\$5,500	\$0	\$5,500	0.0%

# Department Summary

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Department: DIV.OF PUBLIC SAFETY-MARINE

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** DIV.OF PUBLIC SAFETY-MARINE

**Accounting Reference:** 8600

**Stage:** Tentative Budget

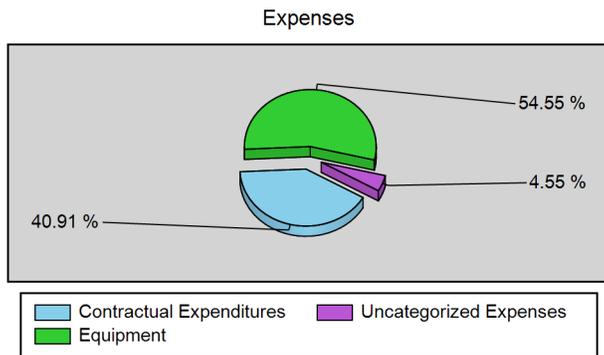
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## Mission Statement:

To ensure high quality water safety for the residents of East Hampton.

## Department Responsibilities:

East Hampton volunteer ocean rescue support for equipment and PWC.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: DIV.OF PUBLIC SAFETY-MARINE  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8600	52600	OTHER EQUIPMENT	\$5,991	\$4,898	\$6,000	\$1,528	\$6,000	0.0%
A	8600	54550	REPAIRS GENERAL	\$1,498	\$675	\$2,000	\$0	\$2,000	0.0%
A	8600	54562	FUEL - MOTOR VEHICLE	\$0	\$410	\$2,500	\$249	\$2,500	0.0%
A	8600	54575	BOAT - FUEL	\$0	\$0	\$500	\$0	\$500	0.0%
<b>TOTALS:</b>				<b>\$7,490</b>	<b>\$5,983</b>	<b>\$11,000</b>	<b>\$1,777</b>	<b>\$11,000</b>	<b>0.0%</b>

# Department Summary

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Department: EAST HAMPTON HOUSING AUTHORITY

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** EAST HAMPTON HOUSING AUTHORITY

**Accounting Reference:** 8613

**Stage:** Tentative Budget

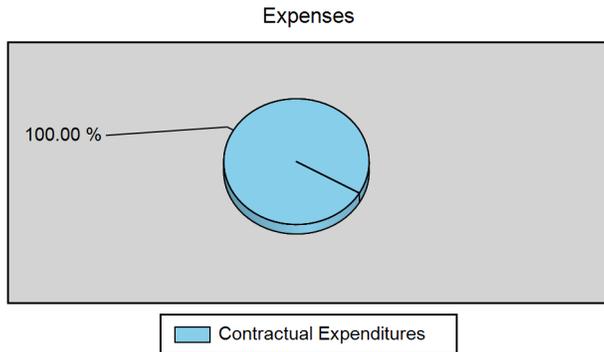
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## Mission Statement:

To provide affordable housing opportunities to local residents.

## Department Responsibilities:

The Town provides financial assistance to the Housing Authority in accordance with a written agreement between the two entities.



2021 Town of East Hampton TENTATIVE BUDGET

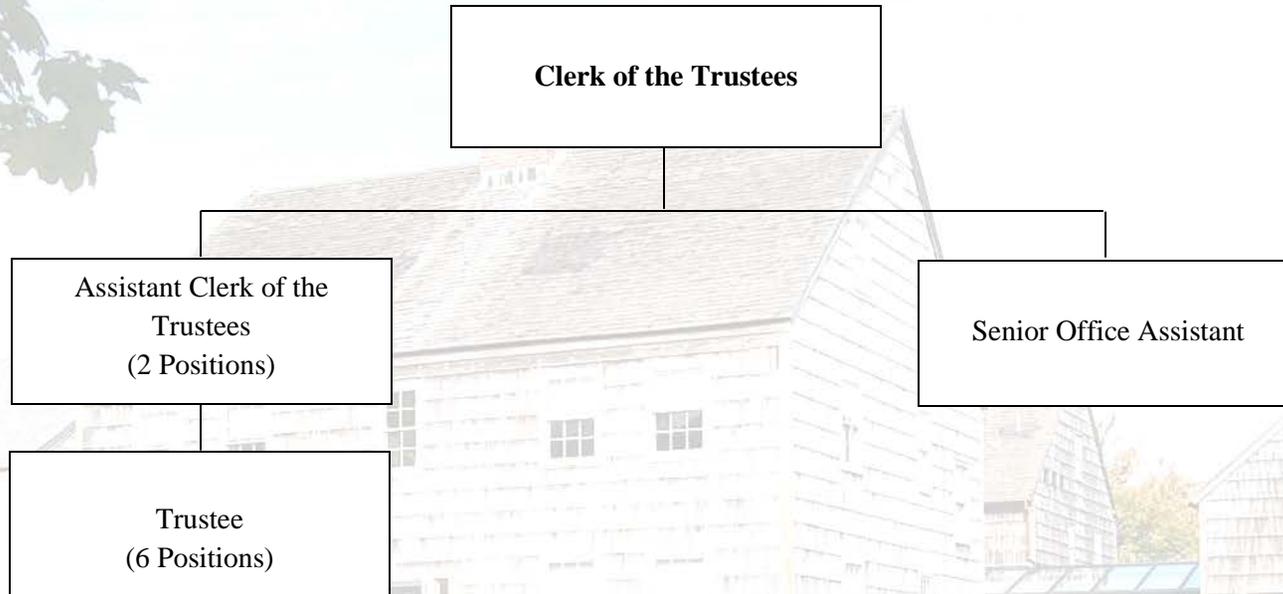


**DEPARTMENT: EAST HAMPTON HOUSING AUTHORITY  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8613	54100	OFFICE EXPENSE	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	0.0%
A	8613	54512	EHHA ADMIN EXPENSE	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	0.0%
<b>TOTALS:</b>				<b>\$36,500</b>	<b>\$36,500</b>	<b>\$36,500</b>	<b>\$36,500</b>	<b>\$36,500</b>	<b>0.0%</b>

# Town Trustees Organization Chart

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# Department Summary

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Department: CONSERVATION - TOWN TRUSTEES

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** CONSERVATION - TOWN TRUSTEES

**Accounting Reference:** 8710

**Stage:** Tentative Budget

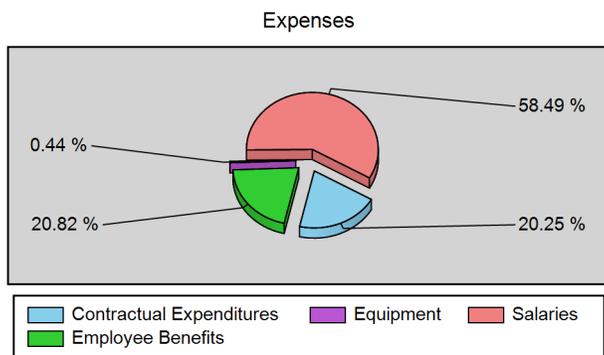
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## Mission Statement:

To maintain the quality of Town beaches and bottomlands.

## Department Responsibilities:

The Trustees are an elected body consisting of nine members. The Trustees set policy and procedures related to bottomlands and beach property for which they have jurisdiction. The Town provides partial financial support to the Trustees. The Trustees also raise their own revenues that contribute to financing their various operations, programs, and salaries.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: CONSERVATION - TOWN TRUSTEES  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8710	51100	FULL-TIME SALARIES	\$33,019	\$44,446	\$46,444	\$31,926	\$47,379	2.0%
A	8710	51200	PART TIME SALARIES	\$121,442	\$109,429	\$111,154	\$83,365	\$113,377	2.0%
A	8710	51300	OVERTIME	\$411	\$206	\$0	\$382	\$0	0.0%
A	8710	52100	FURNITURE & FIXTURES	\$0	\$0	\$0	\$233	\$0	0.0%
A	8710	52450	COMPUTER EQUIPMENT	\$0	\$1,138	\$0	\$0	\$1,200	100.0%
A	8710	54100	OFFICE EXPENSE	\$82	\$144	\$400	\$255	\$400	0.0%
A	8710	54300	TELEPHONE	\$0	\$0	\$267	\$294	\$3,355	1154.9%
A	8710	54400	LEASE OF EQUIPMENT	\$911	\$896	\$1,200	\$597	\$1,500	25.0%
A	8710	54520	OUTSIDE PROFESSIONAL	\$27,999	\$39,999	\$45,000	\$31,333	\$45,000	0.0%
A	8710	54560	MOTOR VEHICLE REPAIRS & SUPP	\$21	\$0	\$100	\$89	\$100	0.0%
A	8710	54562	FUEL - MOTOR VEHICLE	\$322	\$94	\$300	\$71	\$300	0.0%
A	8710	54709	MTA TAX DUE	\$527	\$524	\$536	\$393	\$547	2.0%
A	8710	54983	MARICULTURE	\$4,861	\$4,990	\$5,000	\$0	\$5,000	0.0%
A	8710	59010	NYS RETIREMENT	\$10,995	\$11,035	\$12,366	\$2,770	\$17,797	43.9%
A	8710	59030	SOCIAL SECURITY & MEDICARE	\$11,848	\$11,787	\$12,056	\$8,849	\$12,298	2.0%
A	8710	59060	HEALTH INSURANCE	\$11,758	\$23,559	\$24,579	\$16,773	\$24,624	0.2%
A	8710	59090	DENTAL/OPTICAL BENEFITS	\$777	\$1,914	\$1,914	\$1,448	\$1,948	1.8%
<b>TOTALS:</b>				<b>\$224,974</b>	<b>\$250,160</b>	<b>\$261,317</b>	<b>\$178,777</b>	<b>\$274,824</b>	<b>5.2%</b>



# Position Costing Summary

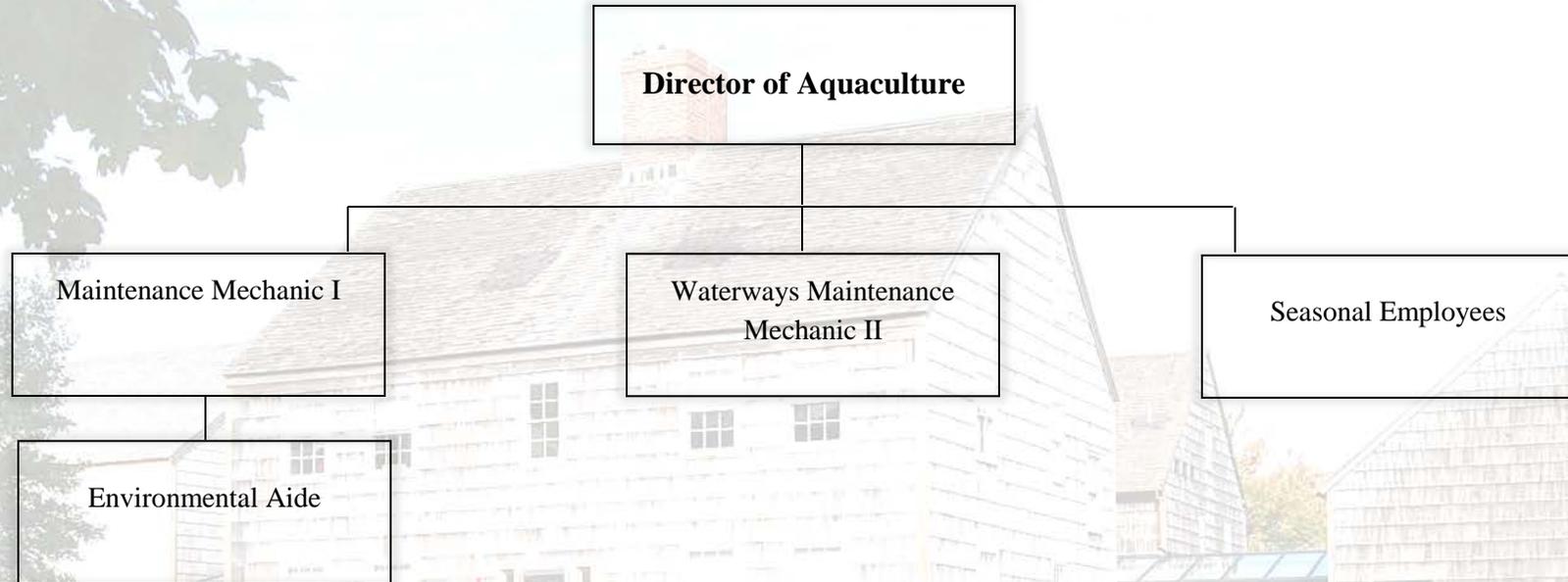
**Division:** CONSERVATION - TOWN TRUSTEES  
**Scenario:** Main  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** CONSERVATION - TOWN TRUSTEES

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
CLERK OF THE TRUSTEES	ELECTED	23,665	0	0	23,665	0	1,810	4,141	80	6,032	29,697		1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / 3	47,379	0	0	47,379	26,572	3,624	5,022	161	35,380	82,759	2	1.00	100.00	40
<b>TOTAL FULL TIME</b>		<b>71,044</b>	<b>0</b>	<b>0</b>	<b>71,044</b>	<b>26,572</b>	<b>5,435</b>	<b>9,164</b>	<b>242</b>	<b>41,412</b>	<b>112,456</b>				
<b>PART TIME</b>															
ASST. CLERK - TRUSTEES	STIPENDS	19,699	0	0	19,699	0	1,507	2,088	67	3,662	23,362				0
ASST. CLERK - TRUSTEES	STIPENDS	19,699	0	0	19,699	0	1,507	4,767	67	6,341	26,041				0
TRUSTEE	STIPENDS	8,386	0	0	8,386	0	641	0	29	670	9,056				0
TRUSTEE	STIPENDS	8,386	0	0	8,386	0	641	889	29	1,559	9,944				0
TRUSTEE	STIPENDS	8,386	0	0	8,386	0	641	889	29	1,559	9,944				0
TRUSTEE	STIPENDS	8,386	0	0	8,386	0	641	0	29	670	9,056				0
TRUSTEE	STIPENDS	8,386	0	0	8,386	0	641	0	29	670	9,056				0
TRUSTEE	STIPENDS	8,386	0	0	8,386	0	641	0	29	670	9,056				0
<b>TOTAL PART TIME</b>		<b>89,712</b>	<b>0</b>	<b>0</b>	<b>89,712</b>	<b>0</b>	<b>6,863</b>	<b>8,633</b>	<b>305</b>	<b>15,801</b>	<b>105,514</b>				
<b>Grand Total</b>		<b>160,756</b>	<b>0</b>	<b>0</b>	<b>160,756</b>	<b>26,572</b>	<b>12,298</b>	<b>17,797</b>	<b>547</b>	<b>57,213</b>	<b>217,969</b>	<b>2</b>			

# Aquaculture Organization Chart

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# Department Summary

Department: AQUACULTURE/HABITAT MGMT

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** AQUACULTURE/HABITAT MGMT

**Accounting Reference:** 8740

**Stage:** Tentative Budget

## Mission Statement:

The Aquaculture Department exists for the purpose of enhancing commercially valuable molluscan shellfish stocks in local waters. Shellfish are available for harvest by all properly licensed town residents.

## Department Responsibilities:

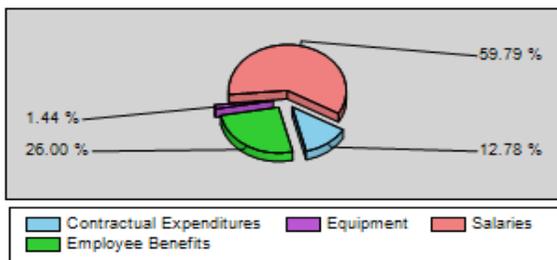
The Aquaculture Department produces large quantities of seed shellfish (currently hard clams, eastern oysters and bay scallops) and disseminates them into local waters. It operates a ten thousand square foot shellfish hatchery on Fort Pond Bay, Montauk, a land-based flowing water upwelling and downwelling nursery on Three Mile Harbor, East Hampton, and a field grow-out system consisting of rafted floating shellfish trays, cages and nets in Napeague Harbor, Amagansett. Infrastructure has largely been designed and fabricated and is maintained by department personnel, and this process is on-going.

Educational opportunities afforded by the work carried out by the department are realized in forms such as school groups and open house tours as well as educational displays at community functions.

Research and experimentation regarding shellfish culture, its subsequent success in the wild and the status of the resource is undertaken and reported on regularly. These initiatives are often funded and validated by scientific research grants or from state or county dedicated environmental trusts. Presentation to and collaboration with the scientific and/or policymaking community is part of this process. In this vein, small scale public/private shellfish culture initiatives, including instruction in culture technique, have been undertaken by the department and will continue, subject to affirmative input by elected officials.

An annual reporting of all departmental activities is prepared annually for presentation to town, county and state policymakers and associates in academic and non-profit institutions. Reports include species by species production statistics and value, dissemination location information, results of research initiative, outreach efforts, and a plan for the following year's operations.

Expenses



Key Performance Indicators	2018	2019	2020	2021
	Actual	Actual	Projected	Target
Bay scallops seeded, overwintered and/or donated	0	0	400,000	0
Eastern oysters seeded, overwintered and/or donated	0	0	5,000,000	0
Hard clams seeded, overwintered and/or donated	0	0	10,000,000	0
Oyster gardeners participating in EHSEED	0	0	15	0
School groups, group tours, outreach events	0	0	6	0

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: AQUACULTURE/HABITAT MGMT  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8740	51100	FULL-TIME SALARIES	\$209,927	\$232,721	\$251,248	\$149,484	\$230,863	-8.1%
A	8740	51103	LONGEVITY	\$4,700	\$3,144	\$3,200	\$0	\$3,300	3.1%
A	8740	51105	HEALTH INSURANCE BUY BACK	\$1,458	\$2,500	\$2,500	\$1,625	\$2,500	0.0%
A	8740	51200	PART TIME SALARIES	\$52,375	\$32,874	\$54,241	\$21,385	\$54,000	-0.4%
A	8740	51300	OVERTIME	\$2,043	\$4,307	\$3,300	\$2,385	\$3,300	0.0%
A	8740	52200	OFFICE EQUIPMENT	\$0	\$5,354	\$0	\$0	\$0	0.0%
A	8740	52600	OTHER EQUIPMENT	\$27,546	\$7,092	\$4,000	\$3,679	\$7,000	75.0%
A	8740	54100	OFFICE EXPENSE	\$483	\$490	\$500	\$337	\$500	0.0%
A	8740	54200	TRAVEL CONFERENCES & DUES	\$1,395	\$2,587	\$1,000	\$933	\$2,000	100.0%
A	8740	54300	TELEPHONE	\$970	\$975	\$178	\$810	\$1,412	692.2%
A	8740	54310	LIGHT & POWER	\$17,019	\$19,863	\$16,000	\$15,605	\$16,000	0.0%
A	8740	54320	WATER	\$272	\$368	\$400	\$267	\$500	25.0%
A	8740	54330	HEAT	\$0	\$1,360	\$1,000	\$765	\$1,600	60.0%
A	8740	54440	FISHERIES CONSULTANCY	\$19,635	\$20,691	\$20,000	\$0	\$20,000	0.0%
A	8740	54530	PUBLICITY	\$68	\$125	\$125	\$40	\$125	0.0%
A	8740	54550	REPAIRS GENERAL	\$2,444	\$6,845	\$2,500	\$999	\$2,500	0.0%
A	8740	54560	MOTOR VEHICLE REPAIRS & SUPP	\$769	\$2,185	\$1,500	\$1,492	\$1,500	0.0%
A	8740	54562	FUEL - MOTOR VEHICLE	\$3,110	\$3,088	\$3,000	\$997	\$3,000	0.0%
A	8740	54571	BOAT MAINTENANCE	\$2,656	\$2,608	\$3,000	\$295	\$3,000	0.0%
A	8740	54600	UNIFORMS	\$582	\$318	\$800	\$0	\$600	-25.0%
A	8740	54709	MTA TAX DUE	\$920	\$937	\$1,082	\$595	\$805	-25.6%
A	8740	54720	BUILDING & MAINT. SUPPLIES	\$3,499	\$3,414	\$3,500	\$2,082	\$3,500	0.0%
A	8740	54730	CHEMICALS & SUPPLIES	\$1,151	\$1,324	\$1,500	\$1,101	\$2,500	66.7%
A	8740	54850	SMALL TOOLS & EQUIPMENT	\$483	\$488	\$1,000	\$309	\$1,000	0.0%
A	8740	54980	OTHER	\$2,177	\$2,452	\$2,550	\$1,445	\$2,550	0.0%
A	8740	59010	NYS RETIREMENT	\$25,237	\$27,926	\$30,595	\$7,224	\$31,507	3.0%
A	8740	59030	SOCIAL SECURITY & MEDICARE	\$20,694	\$21,079	\$23,566	\$13,378	\$18,105	-23.2%
A	8740	59060	HEALTH INSURANCE	\$56,424	\$69,648	\$79,883	\$43,924	\$66,048	-17.3%
A	8740	59090	DENTAL/OPTICAL BENEFITS	\$5,644	\$5,743	\$7,657	\$4,828	\$7,793	1.8%
<b>TOTALS:</b>				<b>\$463,680</b>	<b>\$482,503</b>	<b>\$519,825</b>	<b>\$275,985</b>	<b>\$487,508</b>	<b>-6.2%</b>



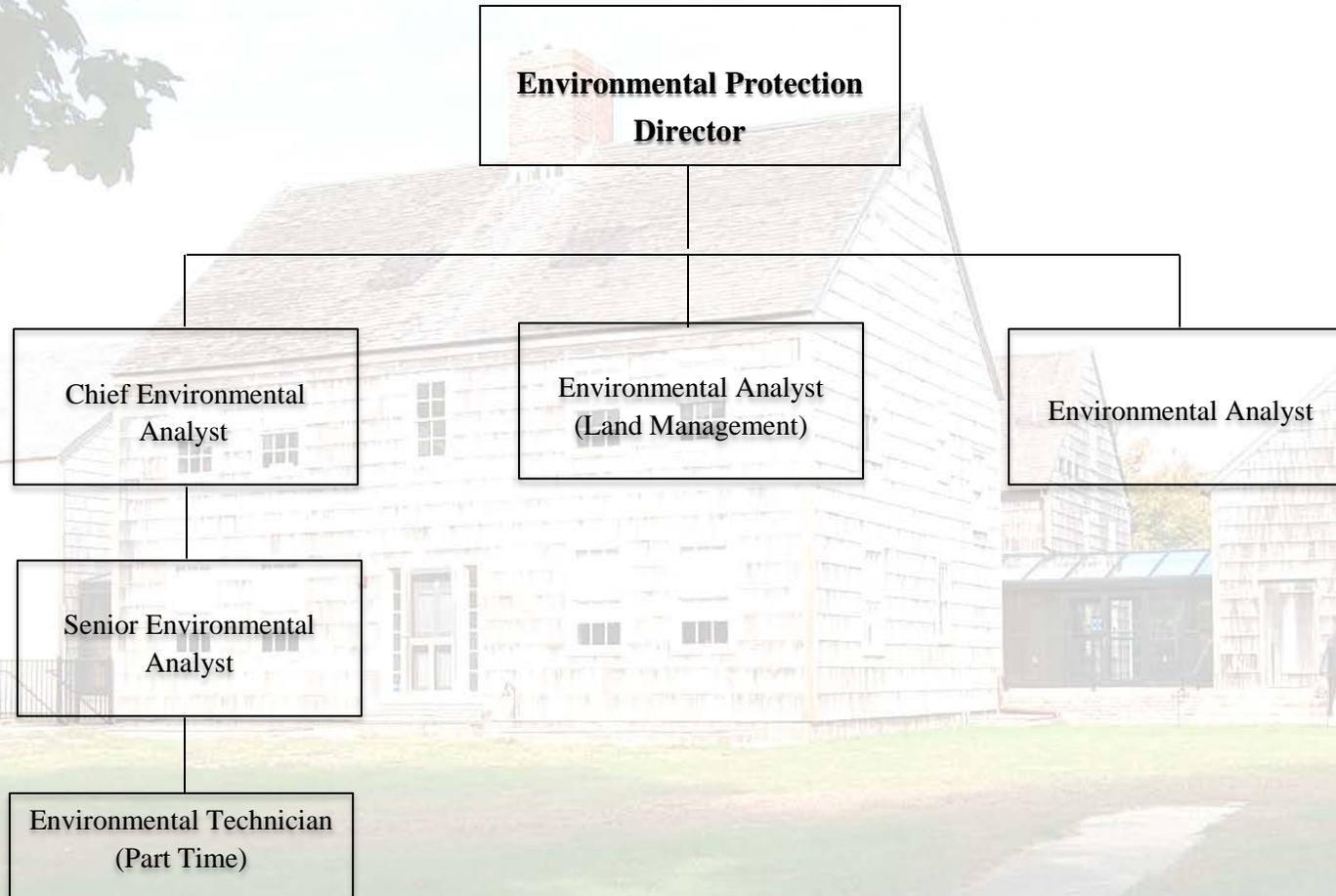
# Position Costing Summary

**Division:** AQUACULTURE/HABITAT MGMT  
**Scenario:** Main  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** AQUACULTURE/HABITAT MGMT

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
DIRECTOR OF AQUACULTURE	DEPARTMENT HEAD	89,760	3,300	0	93,060	32,728	7,119	16,286	316	56,449	149,509	16	1.00	100.00	40
WATERWAYS MAINTENANCE MECHANIC II	CSEA / 22 / 7	57,855	0	0	57,855	26,572	4,426	6,133	197	37,327	95,182	1	1.00	100.00	40
ENVIRONMENTAL AIDE	CSEA / 15 / 0	42,493	0	2,500	44,993	1,948	3,442	4,769	153	10,312	55,305	0	1.00	100.00	40
MAINTENANCE MECHANIC I	CSEA / 14 / 0	40,755	0	0	40,755	12,592	3,118	4,320	139	20,169	60,924	0	1.00	100.00	40
<b>Grand Total</b>		<b>230,863</b>	<b>3,300</b>	<b>2,500</b>	<b>236,663</b>	<b>73,841</b>	<b>18,105</b>	<b>31,507</b>	<b>805</b>	<b>124,258</b>	<b>360,921</b>	<b>17</b>			

# Natural Resources Organization Chart



# Department Summary

Department: NATURAL RESOURCES

Function: HOME & COMMUNITY SERVICES

Budget Year: 2021

Division: NATURAL RESOURCES

Accounting Reference: 8790

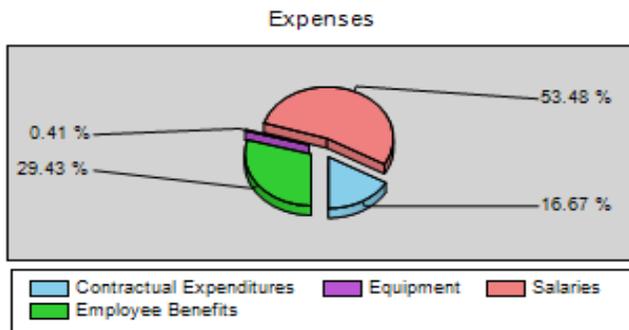
Stage: Tentative Budget

## Mission Statement:

To protect and preserve the natural features and resources of the town.

## Department Responsibilities:

The Natural Resources Department has a number of functions which include surface and ground water testing and monitoring, habitat maintenance and restoration, special environmental projects, and piping plover protection. The department is also working with outside consultants to develop a comprehensive town-wide waste water management plan.



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
MS4 Compliance, Training, Retrofit Design, SWPPP, Report Preparation, Training	0	0	750	300
Enforcement Compliance Hours	0	0	1,000	1,200
Habitat Restoration Compliance Fees	0	0	17,000	24,000
Habitat Restoration Initiatives	0	0	1,200	0
Grant Hours	0	0	720	500
Energy and Sustainability Hours	0	0	620	2,500
Education and Outreach	0	0	200	500
Plover Hours	0	0	900	1,200

2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: NATURAL RESOURCES EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8790	51100	FULL-TIME SALARIES	\$316,617	\$344,853	\$356,738	\$251,860	\$356,290	-0.1%
A	8790	51103	LONGEVITY	\$8,900	\$9,000	\$9,300	\$0	\$5,400	-41.9%
A	8790	51105	HEALTH INSURANCE BUY BACK	\$0	\$0	\$1,250	\$688	\$750	-40.0%
A	8790	51200	PART TIME SALARIES	\$19,520	\$15,732	\$20,400	\$2,389	\$20,808	2.0%
A	8790	51300	OVERTIME	\$263	\$1,076	\$0	\$100	\$0	0.0%
A	8790	52600	OTHER EQUIPMENT	\$1,547	\$2,462	\$3,000	\$1,757	\$3,000	0.0%
A	8790	54100	OFFICE EXPENSE	\$586	\$908	\$1,200	\$402	\$2,500	108.3%
A	8790	54200	TRAVEL CONFERENCES & DUES	\$125	\$629	\$1,500	\$0	\$1,000	-33.3%
A	8790	54300	TELEPHONE	\$1,072	\$1,515	\$1,913	\$853	\$1,458	-23.8%
A	8790	54500	SUBCONTRACT COSTS	\$62,441	\$66,819	\$35,000	\$11,551	\$35,000	0.0%
A	8790	54528	SUBCONT.-SOLAR ENERGY PROJECT	\$4,963	\$0	\$0	\$0	\$0	0.0%
A	8790	54530	PUBLICITY	\$600	\$2,291	\$2,000	\$0	\$2,000	0.0%
A	8790	54560	MOTOR VEHICLE REPAIRS & SUPP	\$983	\$1,915	\$500	\$1,193	\$500	0.0%
A	8790	54562	FUEL - MOTOR VEHICLE	\$2,033	\$2,990	\$1,200	\$827	\$1,200	0.0%
A	8790	54600	UNIFORMS	\$532	\$709	\$750	\$157	\$750	0.0%
A	8790	54709	MTA TAX DUE	\$1,190	\$1,244	\$1,318	\$867	\$1,303	-1.1%
A	8790	54860	HABITAT MANAGEMENT	\$1,160	\$0	\$15,350	\$1,440	\$15,350	0.0%
A	8790	54901	WATER TESTING	\$13,000	\$0	\$0	\$0	\$0	0.0%
A	8790	54978	OTHER-PLOVER MANAGEMENT	\$143	\$972	\$2,000	\$733	\$2,000	0.0%
A	8790	54980	OTHER	\$0	\$0	\$47,800	\$24,511	\$55,000	15.1%
A	8790	54993	OTHER - MS4	\$6,000	\$6,000	\$6,000	\$0	\$3,000	-50.0%
A	8790	59010	NYS RETIREMENT	\$41,925	\$45,912	\$60,689	\$11,841	\$60,077	-1.0%
A	8790	59030	SOCIAL SECURITY & MEDICARE	\$27,428	\$27,344	\$29,658	\$19,510	\$29,318	-1.1%
A	8790	59060	HEALTH INSURANCE	\$66,039	\$89,552	\$94,718	\$64,625	\$106,188	12.1%
A	8790	59090	DENTAL/OPTICAL BENEFITS	\$7,212	\$8,615	\$8,615	\$6,517	\$8,767	1.8%
<b>TOTALS:</b>				<b>\$584,279</b>	<b>\$630,536</b>	<b>\$700,899</b>	<b>\$401,821</b>	<b>\$711,660</b>	<b>1.5%</b>



# Position Costing Summary

**Division:** NATURAL RESOURCES  
**Scenario:** MAIN  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** NATURAL RESOURCES

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
ENVIR. PROTECTION DIR.	DEPARTMENT HEAD	108,614	2,500	0	111,114	28,108	8,500	19,445	378	56,431	167,545	8	1.00	100.00	40
CHIEF ENVIRONMENTAL ANALYST *PROMOTION*	CSEA / 33 / OFF	84,998	2,900	0	87,898	32,728	6,724	15,382	299	55,133	143,032	17	1.00	100.00	35
SENIOR ENVIRONMENTAL ANALYST *PROMOTION*	CSEA / 31 / 2	69,526	0	0	69,526	26,572	5,319	7,370	236	39,497	109,023	2	1.00	100.00	40
ENVIRONMENTAL ANALYST *NEW POSITION*	CSEA / 28 / 0	62,102	0	0	62,102	26,572	4,751	10,868	211	42,402	104,504		1.00	100.00	40
ENVIRONMENTAL ANALYST *TITLE CHANGE*	CSEA / 28 / 0	31,051	0	750	31,801	974	2,433	3,371	108	6,886	38,687	2	0.50	50.00	20
<b>TOTAL FULL TIME</b>		<b>356,290</b>	<b>5,400</b>	<b>750</b>	<b>362,440</b>	<b>114,955</b>	<b>27,727</b>	<b>56,436</b>	<b>1,232</b>	<b>200,349</b>	<b>562,790</b>				
<b>PART TIME</b>															
PT ENVIRONMENTAL TECH	PART TIME	20,808	0	0	20,808	0	1,592	3,641	71	5,304	26,112				0
<b>TOTAL PART TIME</b>		<b>20,808</b>	<b>0</b>	<b>0</b>	<b>20,808</b>	<b>0</b>	<b>1,592</b>	<b>3,641</b>	<b>71</b>	<b>5,304</b>	<b>26,112</b>				
<b>Grand Total</b>		<b>377,098</b>	<b>5,400</b>	<b>750</b>	<b>383,248</b>	<b>114,955</b>	<b>29,318</b>	<b>60,077</b>	<b>1,303</b>	<b>205,653</b>	<b>588,902</b>	<b>29</b>			

# Department Summary

Department: LAND MANAGEMENT DIVISION

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** LAND AND WATER MGMT. DIVISION

**Accounting Reference:** 8800

**Stage:** Tentative Budget

## Mission Statement:

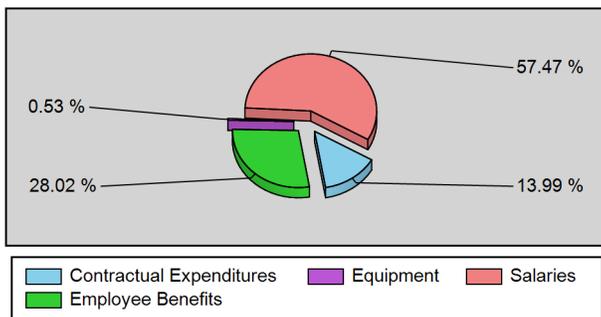
This Department's goal is to help protect our sense of place in an ever changing landscape through the acquisition and management of East Hampton's unique natural environments, open spaces, farms and historic places for the enjoyment of all those who share our community now and in the future

## Department Responsibilities:

In our continuing effort to create greater efficiency, transparency, accountability and to ensure the successful continuation of this program and its objectives, the Town Board and the Department of Land Acquisition & Management have instituted a series of fiscal oversight measures. One aspect of these measures that ensures the above goals is the creation of the department budget. Said budget is designed to act as a control and guide for appropriate expenditures consistent with Town Code section 182 for costs related to Nature Preserves.

The A (General Fund) budget lines are specific to costs related to the Management and Stewardship (M&S) of Nature Preserves as defined in the Town Code section 182. This section of the budget attempts to anticipate any and all M&S projects and expenses that will be associated with this department in a given calendar year. This budget represents a cap on spending, and any proposed budget line that is not utilized or fully expended will be absorbed back into the A fund.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: LAND MANAGEMENT DIVISION  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8800	51100	FULL-TIME SALARIES	\$33,727	\$35,730	\$40,231	\$26,814	\$41,040	2.0%
A	8800	51103	LONGEVITY	\$0	\$995	\$1,050	\$0	\$1,105	5.2%
A	8800	51300	OVERTIME	\$10,604	\$10,893	\$12,500	\$5,242	\$12,500	0.0%
A	8800	52450	COMPUTER EQUIPMENT	\$0	\$33	\$500	\$0	\$500	0.0%
A	8800	52600	OTHER EQUIPMENT	\$164	\$0	\$0	\$0	\$0	0.0%
A	8800	54100	OFFICE EXPENSE	\$393	\$456	\$700	\$145	\$700	0.0%
A	8800	54500	SUBCONTRACT COSTS	\$53,082	\$0	\$10,000	\$0	\$5,000	-50.0%
A	8800	54560	MOTOR VEHICLE REPAIRS & SUPP	\$93	\$107	\$1,000	\$185	\$1,000	0.0%
A	8800	54562	FUEL - MOTOR VEHICLE	\$930	\$928	\$1,000	\$483	\$1,000	0.0%
A	8800	54709	MTA TAX DUE	\$148	\$164	\$140	\$109	\$193	37.7%
A	8800	54731	SIGNS	\$396	\$0	\$400	\$0	\$400	0.0%
A	8800	54850	SMALL TOOLS & EQUIPMENT	\$1,183	\$553	\$1,200	\$375	\$1,200	0.0%
A	8800	54982	TREE MAINTENANCE	\$0	\$0	\$4,000	\$0	\$4,000	0.0%
A	8800	59010	NYS RETIREMENT	\$4,074	\$4,688	\$4,283	\$1,226	\$6,614	54.4%
A	8800	59030	SOCIAL SECURITY & MEDICARE	\$3,337	\$3,749	\$3,158	\$2,452	\$4,144	31.2%
A	8800	59060	HEALTH INSURANCE	\$15,516	\$16,734	\$14,594	\$11,034	\$14,619	0.2%
A	8800	59090	DENTAL/OPTICAL BENEFITS	\$1,035	\$1,053	\$1,053	\$797	\$1,072	1.8%
<b>TOTALS:</b>				<b>\$124,683</b>	<b>\$76,082</b>	<b>\$95,809</b>	<b>\$48,863</b>	<b>\$95,087</b>	<b>-0.8%</b>



# Position Costing Summary

**Division:** LAND MANAGEMENT DIVISION  
**Scenario:** MAIN  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** LAND AND WATER MGMT. DIVISION

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
LAND MANAGEMENT SPEC III	DEPARTMENT HEAD	4,864	155	0	5,019	1,636	384	878	17	2,916	7,935	14	0.05	5.00	2
SENIOR ENVIRONMENTAL ANALYST	CSEA / 31 / 4	36,176	950	0	37,126	14,054	2,840	3,935	126	20,956	58,082	6	0.50	50.00	20
<b>Grand Total</b>		<b>41,040</b>	<b>1,105</b>	<b>0</b>	<b>42,145</b>	<b>15,691</b>	<b>3,224</b>	<b>4,814</b>	<b>143</b>	<b>23,872</b>	<b>66,017</b>	<b>20</b>			

# Department Summary

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Department: CEMETERIES

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** CEMETERIES

**Accounting Reference:** 8810

**Stage:** Tentative Budget

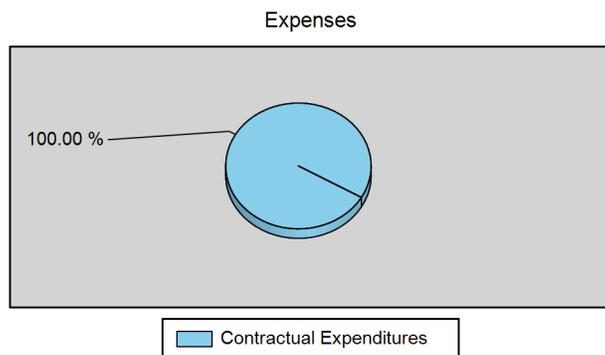
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## Mission Statement:

To maintain the condition of many of the small public cemeteries in the Town

## Department Responsibilities:

The Town's Parks Department maintains a number of cemeteries within the Town.



2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: CEMETERIES EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8810	52600	OTHER EQUIPMENT	\$0	\$6,421	\$0	\$0	\$0	0.0%
A	8810	54502	SUBCONTRACTORS	\$1,000	\$11,000	\$4,000	\$875	\$4,000	0.0%
A	8810	54550	REPAIRS GENERAL	\$2,500	\$2,744	\$14,200	\$7,330	\$14,200	0.0%
<b>TOTALS:</b>				<b>\$3,500</b>	<b>\$20,164</b>	<b>\$18,200</b>	<b>\$8,205</b>	<b>\$18,200</b>	<b>0.0%</b>

# Department Summary

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Department: FORT HILL CEMETERY

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** FORT HILL CEMETERY

**Accounting Reference:** 8850

**Stage:** Tentative Budget

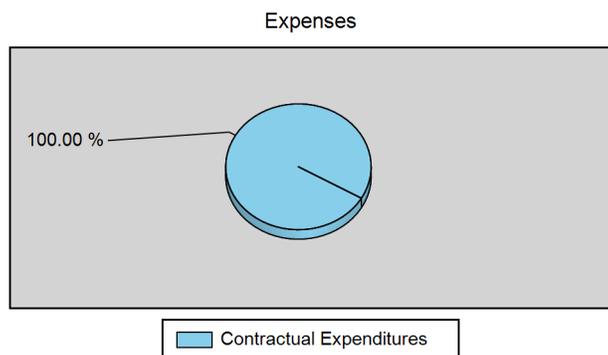
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## Mission Statement:

To provide and maintain the major public owned cemetery in the Town of East Hampton..

## Department Responsibilities:

The budget for the Fort Hill Cemetery Trustees is used to operate and maintain the Town owned Fort Hill Cemetery in Montauk.



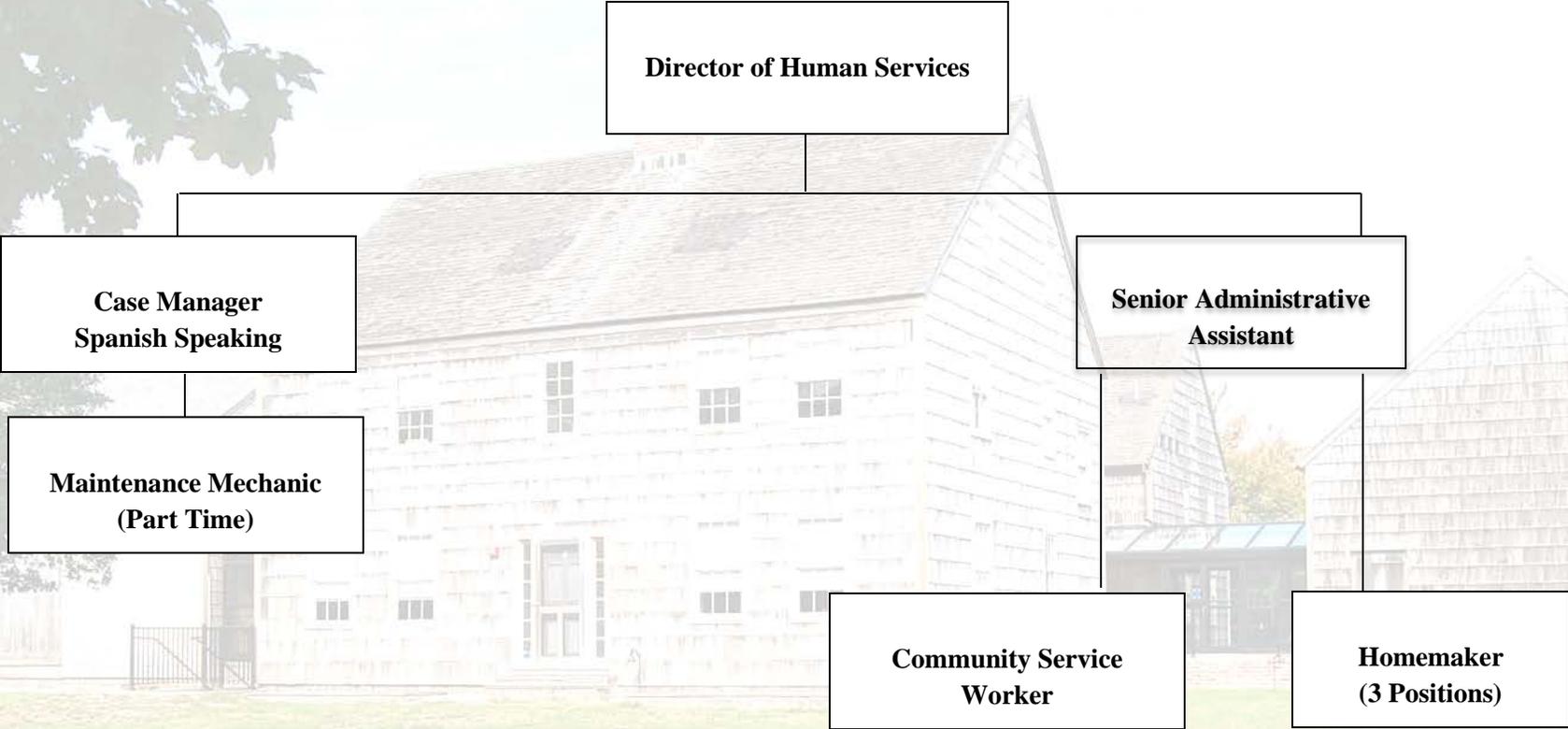
2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: FORT HILL CEMETERY  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8850	54120	POSTAGE	\$0	\$0	\$100	\$0	\$100	0.0%
A	8850	54140	PRINTING	\$0	\$0	\$250	\$0	\$250	0.0%
A	8850	54310	LIGHT & POWER	\$2,185	\$1,135	\$4,500	\$1,279	\$6,000	33.3%
A	8850	54320	WATER	\$1,856	\$2,523	\$3,000	\$2,196	\$3,000	0.0%
A	8850	54550	REPAIRS GENERAL	\$3,760	\$0	\$1,000	\$0	\$1,000	0.0%
A	8850	54570	MAINTENANCE	\$24,916	\$24,200	\$30,000	\$17,600	\$30,000	0.0%
A	8850	54573	COMMISSIONS	\$5,513	\$10,965	\$2,500	\$2,295	\$2,500	0.0%
A	8850	54590	LANDSCAPING	\$0	\$707	\$1,000	\$695	\$1,000	0.0%
<b>TOTALS:</b>				<b>\$38,230</b>	<b>\$39,529</b>	<b>\$42,350</b>	<b>\$24,065</b>	<b>\$43,850</b>	<b>3.5%</b>

# In Home Services Organization Chart



# Department Summary

Department: IN-HOME SERVICES

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** IN-HOME SERVICES

**Accounting Reference:** 8989

**Stage:** Tentative Budget

## Mission Statement:

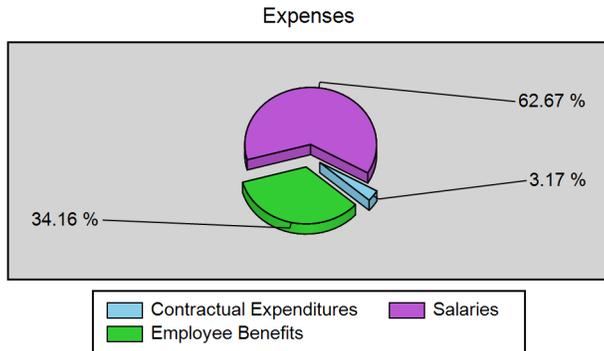
To provide case management and Level I In-Home care which is housekeeping chore services to residents age 60 and over who are impaired in at least two instrumental activities of daily living.

The Residential Repair Program is to provide minor residential repair to seniors who are unable to do them themselves.

## Department Responsibilities:

Expanded In-Home Services for the Elderly Program (EISEP/CSE Housekeeper Chore - This program provides functionally impaired persons aged sixty or over with non-medical in-home services (light house cleaning, grocery shopping and laundry).

Residential Repair Program - Provides residential repairs for senior residents who are no longer able to perform small repairs in their home. Any materials needed must be supplied by the senior homeowner. Labor is supplied by the Town Of East Hampton Residential Repair worker.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: IN-HOME SERVICES  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8989	51100	FULL-TIME SALARIES	\$168,651	\$169,802	\$174,837	\$107,239	\$178,697	2.2%
A	8989	51103	LONGEVITY	\$3,200	\$5,340	\$5,940	\$0	\$8,070	35.9%
A	8989	51105	HEALTH INSURANCE BUY BACK	\$833	\$2,500	\$2,500	\$2,500	\$2,500	0.0%
A	8989	51200	PART TIME SALARIES	\$18,338	\$17,361	\$20,847	\$3,098	\$21,264	2.0%
A	8989	51300	OVERTIME	\$292	\$0	\$0	\$0	\$0	0.0%
A	8989	54200	TRAVEL CONFERENCES & DUES	\$945	\$1,327	\$2,000	\$160	\$2,000	0.0%
A	8989	54300	TELEPHONE	\$8	\$8	\$600	\$5	\$10	-98.3%
A	8989	54401	SUPPLIES	\$1,853	\$1,990	\$2,000	\$122	\$2,000	0.0%
A	8989	54560	MOTOR VEHICLE REPAIRS & SUPP	\$2,081	\$1,974	\$3,000	\$3,046	\$3,000	0.0%
A	8989	54562	FUEL - MOTOR VEHICLE	\$1,062	\$912	\$2,750	\$144	\$2,750	0.0%
A	8989	54600	UNIFORMS	\$534	\$678	\$750	\$0	\$750	0.0%
A	8989	54709	MTA TAX DUE	\$637	\$677	\$694	\$384	\$716	3.1%
A	8989	59010	NYS RETIREMENT	\$25,285	\$21,642	\$22,080	\$5,126	\$24,946	13.0%
A	8989	59030	SOCIAL SECURITY & MEDICARE	\$14,328	\$15,225	\$15,615	\$8,632	\$16,106	3.1%
A	8989	59060	HEALTH INSURANCE	\$88,386	\$58,366	\$60,502	\$38,738	\$60,576	0.1%
A	8989	59090	DENTAL/OPTICAL BENEFITS	\$8,204	\$8,232	\$8,232	\$6,228	\$8,377	1.8%
<b>TOTALS:</b>				<b>\$334,636</b>	<b>\$306,034</b>	<b>\$322,346</b>	<b>\$175,421</b>	<b>\$331,762</b>	<b>2.9%</b>



# Position Costing Summary

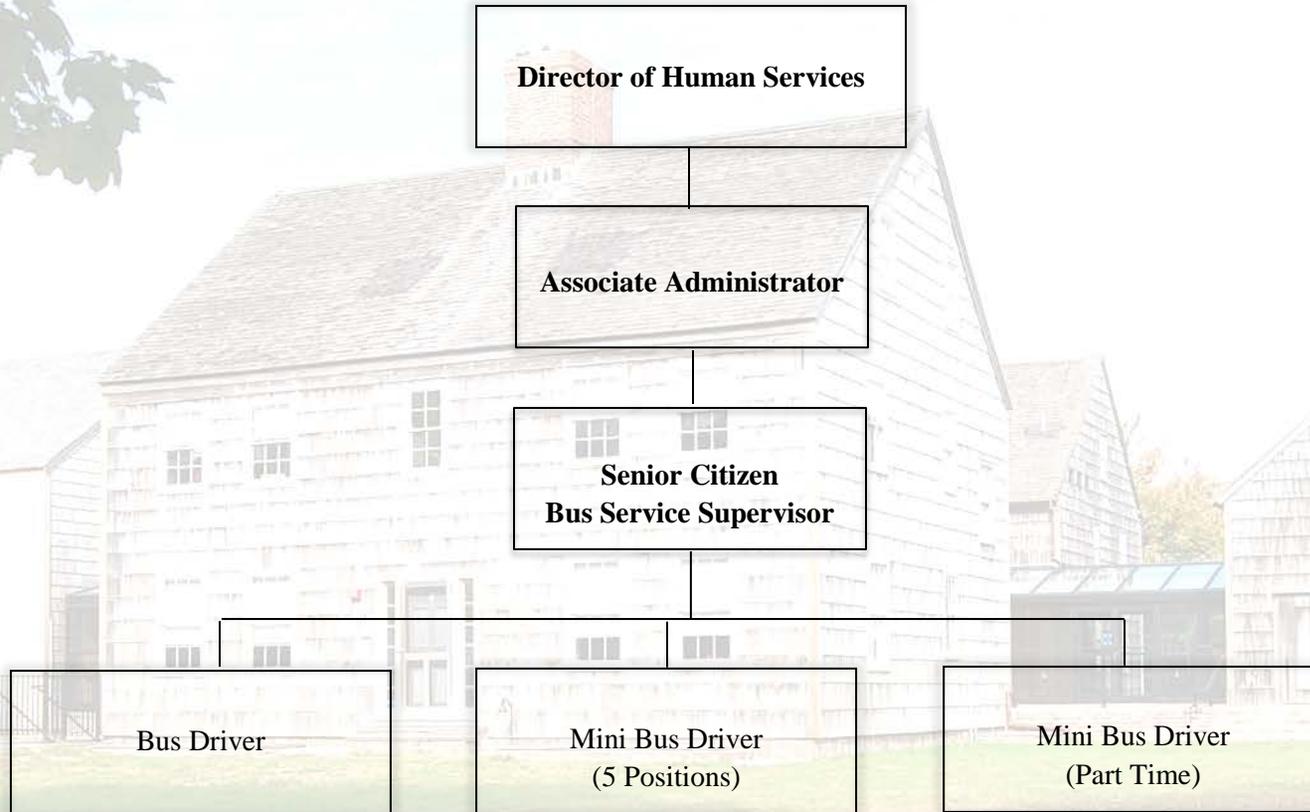
**Division:** IN-HOME SERVICES  
**Scenario:** MAIN  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** IN-HOME SERVICES

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
CASE MANAGER SPANISH SPEAKING *REGRADE*	CSEA / 30 / 4	21,559	870	0	22,429	8,432	1,716	3,925	76	14,150	36,579	14	0.30	30.00	12
COMMUNITY SERVICE WORKER	CSEA / 16 / 2	38,873	0	0	38,873	12,592	2,974	4,121	132	19,819	58,692	1	1.00	100.00	35
HOMEMAKER	CSEA / 12 / OFF	44,953	3,400	0	48,353	32,728	3,699	8,462	164	45,053	93,407	22	1.00	100.00	35
HOMEMAKER	CSEA / 12 / 6	37,384	1,900	0	39,284	13,252	3,005	4,164	134	20,555	59,840	5	1.00	100.00	35
HOMEMAKER	CSEA / 12 / 4	35,927	1,900	2,500	40,327	1,948	3,085	4,275	137	9,445	49,772	3	1.00	100.00	35
<b>TOTAL FULL TIME</b>		<b>178,697</b>	<b>8,070</b>	<b>2,500</b>	<b>189,267</b>	<b>68,953</b>	<b>14,479</b>	<b>24,946</b>	<b>644</b>	<b>109,022</b>	<b>298,289</b>				
<b>PART TIME</b>															
PT MAINTENANCE MECHANIC	PART TIME	21,264	0	0	21,264	0	1,627	0	72	1,699	22,963				0
<b>TOTAL PART TIME</b>		<b>21,264</b>	<b>0</b>	<b>0</b>	<b>21,264</b>	<b>0</b>	<b>1,627</b>	<b>0</b>	<b>72</b>	<b>1,699</b>	<b>22,963</b>				
<b>Grand Total</b>		<b>199,961</b>	<b>8,070</b>	<b>2,500</b>	<b>210,531</b>	<b>68,953</b>	<b>16,106</b>	<b>24,946</b>	<b>716</b>	<b>110,721</b>	<b>321,252</b>	<b>45</b>			

# Senior Handicapped Transport Organization Chart

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# Department Summary

Department: SENIOR/HANDICAPPED TRANSPORT

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** SENIOR/HANDICAPPED TRANSPORT

**Accounting Reference:** 8991

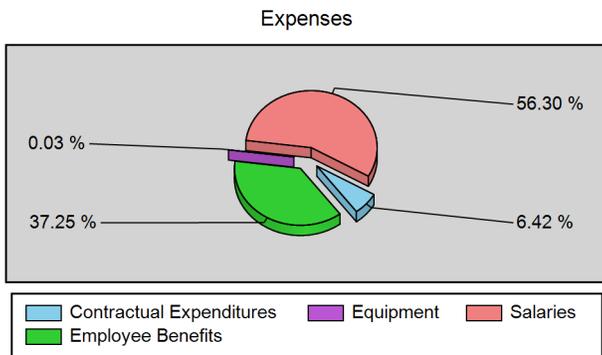
**Stage:** Tentative Budget

## Mission Statement:

The purpose of the Transportation Program is to provide clients door to door transportation to essential services to seniors over the age of 60 who have no other means of transportation and are unable to use public transportation.

## Department Responsibilities:

The Town operates a transportation program for senior citizens and handicapped individuals. The program utilizes a fleet of special vans and mini-buses owned and operated by the Town.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: SENIOR/HANDICAPPED TRANSPORT  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	8991	51100	FULL-TIME SALARIES	\$265,813	\$222,858	\$301,423	\$169,752	\$324,381	7.6%
A	8991	51103	LONGEVITY	\$11,800	\$10,100	\$10,500	\$0	\$9,000	-14.3%
A	8991	51105	HEALTH INSURANCE BUY BACK	\$0	\$500	\$0	\$0	\$0	0.0%
A	8991	51200	PART TIME SALARIES	\$12,304	\$18,993	\$13,621	\$12,845	\$21,216	55.8%
A	8991	51300	OVERTIME	\$0	\$19	\$0	\$0	\$0	0.0%
A	8991	52600	OTHER EQUIPMENT	\$0	\$26	\$200	\$0	\$200	0.0%
A	8991	54300	TELEPHONE	\$7	\$7	\$120	\$5	\$10	-91.7%
A	8991	54500	SUBCONTRACT COSTS	\$1,510	\$5,385	\$4,200	\$1,101	\$4,200	0.0%
A	8991	54560	MOTOR VEHICLE REPAIRS & SUPP	\$10,579	\$17,256	\$11,200	\$5,575	\$11,200	0.0%
A	8991	54562	FUEL - MOTOR VEHICLE	\$27,724	\$23,759	\$24,000	\$5,954	\$24,000	0.0%
A	8991	54600	UNIFORMS	\$735	\$908	\$1,000	\$159	\$1,000	0.0%
A	8991	54709	MTA TAX DUE	\$986	\$858	\$1,107	\$621	\$1,206	8.9%
A	8991	59010	NYS RETIREMENT	\$36,468	\$31,137	\$42,165	\$7,367	\$51,854	23.0%
A	8991	59030	SOCIAL SECURITY & MEDICARE	\$22,178	\$19,314	\$24,904	\$13,969	\$27,127	8.9%
A	8991	59060	HEALTH INSURANCE	\$140,327	\$93,498	\$153,530	\$61,562	\$140,784	-8.3%
A	8991	59090	DENTAL/OPTICAL BENEFITS	\$12,392	\$9,888	\$13,401	\$7,563	\$13,637	1.8%
<b>TOTALS:</b>				<b>\$542,823</b>	<b>\$454,507</b>	<b>\$601,370</b>	<b>\$286,473</b>	<b>\$629,814</b>	<b>4.7%</b>



# Position Costing Summary

**Division:** SENIOR/HANDICAPPED TRANSPORT  
**Scenario:** Main  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** SENIOR/HANDICAPPED TRANSPORT

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE Alloc. %	Weekly Hours	
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
SR. CITIZEN BUS SERVICE SUPER	CSEA / 26 / 4	61,859	3,400	0	65,259	15,256	4,992	11,420	222	31,891	97,150	21	1.00	100.00	40
BUS DRIVER	CSEA / 16 / OFF	52,413	3,700	0	56,113	32,728	4,293	9,820	191	47,031	103,144	26	1.00	100.00	40
MINI BUS DRIVER	CSEA / 16 / 7	42,940	1,900	0	44,840	28,108	3,430	4,753	152	36,444	81,284	7	1.00	100.00	35
MINI BUS DRIVER	CSEA / 16 / 2	44,427	0	0	44,427	12,592	3,399	4,709	151	20,851	65,278	2	1.00	100.00	40
MINI BUS DRIVER	CSEA / 16 / 0	42,693	0	0	42,693	26,572	3,266	7,471	145	37,455	80,148		1.00	100.00	40
MINI BUS DRIVER	CSEA / 16 / 0	42,693	0	0	42,693	26,572	3,266	7,471	145	37,455	80,148		1.00	100.00	40
MINI BUS DRIVER	CSEA / 16 / 0	37,357	0	0	37,357	12,592	2,858	3,960	127	19,537	56,893	0	1.00	100.00	35
<b>TOTAL FULL TIME</b>		<b>324,381</b>	<b>9,000</b>	<b>0</b>	<b>333,381</b>	<b>154,421</b>	<b>25,504</b>	<b>49,605</b>	<b>1,133</b>	<b>230,663</b>	<b>564,044</b>				
<b>PART TIME</b>															
PT MINI BUS DRIVER	PART TIME	21,216	0	0	21,216	0	1,623	2,249	72	3,944	25,160				0
<b>TOTAL PART TIME</b>		<b>21,216</b>	<b>0</b>	<b>0</b>	<b>21,216</b>	<b>0</b>	<b>1,623</b>	<b>2,249</b>	<b>72</b>	<b>3,944</b>	<b>25,160</b>				
<b>Grand Total</b>		<b>345,597</b>	<b>9,000</b>	<b>0</b>	<b>354,597</b>	<b>154,421</b>	<b>27,127</b>	<b>51,854</b>	<b>1,206</b>	<b>234,607</b>	<b>589,204</b>	<b>56</b>			

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: EMPLOYEE BENEFITS  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	9000	54980	OTHER	\$0	\$0	\$7,000	\$0	\$7,000	0.0%
A	9000	59010	NYS RETIREMENT	\$152,103	\$158,513	\$180,000	\$42,568	\$185,000	2.8%
A	9000	59040	WORKER'S COMPENSATION	\$323,989	\$245,432	\$310,000	\$175,999	\$320,000	3.2%
A	9000	59050	UNEMPLOYMENT INSURANCE EXPEN	\$7,811	\$4,201	\$7,000	\$18,651	\$7,000	0.0%
A	9000	59060	HEALTH INSURANCE - RETIREES	\$1,009,634	\$799,960	\$865,000	\$590,289	\$916,000	5.9%
A	9000	59090	DENTAL/OPTICAL BENEFITS - RETIREES	\$10,615	\$11,616	\$13,000	\$12,149	\$15,000	15.4%
<b>TOTALS:</b>				<b>\$1,504,152</b>	<b>\$1,219,722</b>	<b>\$1,382,000</b>	<b>\$839,656</b>	<b>\$1,450,000</b>	<b>4.9%</b>

2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: BOND ANTICIPATION NOTES EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	9700	56000	DEBT PRINCIPAL	\$0	(\$12,203)	\$0	\$0	\$0	0.0%
A	9700	56001	PRINCIPAL-BOND ANTIC. NOTE	\$51,693	\$55,650	\$106,010	\$121,734	\$6,500	-93.9%
A	9700	56005	BOND ISSUANCE COSTS	\$0	\$72,045	\$0	\$0	\$0	0.0%
A	9700	57003	INTEREST-BOND ANTIC.NOTE	\$235,885	\$306,681	\$174,957	\$174,957	\$40,595	-76.8%
<b>TOTALS:</b>				<b>\$287,579</b>	<b>\$422,173</b>	<b>\$280,967</b>	<b>\$296,691</b>	<b>\$47,095</b>	<b>-83.2%</b>

2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: SERIAL BONDS EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	9710	56000	DEBT PRINCIPAL	\$5,200,939	\$5,589,269	\$5,910,245	\$4,988,662	\$5,804,043	-1.8%
A	9710	56003	DEFICIT BOND - PRINCIPAL	\$1,710,722	\$923,097	\$551,338	\$551,338	\$100,816	-81.7%
A	9710	57001	INTEREST-SERIAL BOND	\$1,171,085	\$1,156,271	\$1,255,095	\$1,077,680	\$1,337,112	6.5%
A	9710	57006	DEFICIT BOND - INTEREST	\$75,006	\$34,478	\$12,018	\$12,017	\$1,702	-85.8%
<b>TOTALS:</b>				<b>\$8,157,751</b>	<b>\$7,703,115</b>	<b>\$7,728,696</b>	<b>\$6,629,696</b>	<b>\$7,243,673</b>	<b>-6.3%</b>

# Department Summary

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Department: INTERFUND TRANSFERS

**Function:** EMPLOYEE  
BENEFITS/DEBT/TRANS

**Budget Year:** 2021

**Division:** INTERFUND  
TRANSFERS

**Accounting Reference:** 9901

**Stage:** Tentative Budget

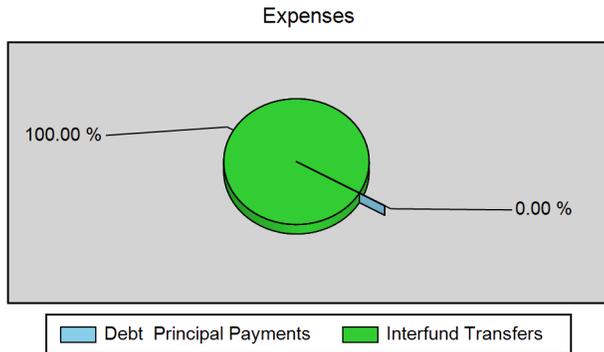
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## Mission Statement:

To properly fund the Housing and Community Development Fund.

## Department Responsibilities:

To fund departments that are presented as separate entities but are reliant upon a part of their operating revenue from the Whole Town General Fund by law.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: INTERFUND TRANSFERS  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
A	9901	56100	TRANS.-HOUSING & COMM DEV.	\$369,000	\$387,820	\$401,759	\$225,000	\$422,840	5.2%
A	9901	59997	TRANSFER TO OTHER FUNDS	\$0	\$0	\$0	\$2,145	\$0	0.0%
<b>TOTALS:</b>				<b>\$369,000</b>	<b>\$387,820</b>	<b>\$401,759</b>	<b>\$227,145</b>	<b>\$422,840</b>	<b>5.2%</b>



## FUND: GENERAL FUND - PART TOWN REVENUES

ACCOUNT	DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
B 0000	UNALLOCATED						
B 0000 41001	REAL PROPERTY TAXES	\$22,233,729	\$22,909,103	\$23,966,280	\$23,966,280	\$25,413,645	6.04%
B 0000 41090	PENALTIES/INT.-REAL PROP.TAX	\$0	\$0	\$0	\$0	\$0	0.00%
B 0000 41093	PILOT-LIPA	\$138,014	\$138,985	\$135,000	\$141,765	\$140,000	3.70%
B 0000 41120	911 SURCHARGE REDISTRIB. CTY	\$157,888	\$158,698	\$100,000	\$0	\$100,000	0.00%
B 0000 41520	POLICE FEES	\$67,067	\$83,599	\$70,000	\$14,278	\$60,000	-14.29%
B 0000 41561	SAFETY INSPECTION FEES	\$1,982,928	\$2,037,980	\$1,850,000	\$1,227,905	\$1,850,000	0.00%
B 0000 41589	FIRE INSPECTION FEES	\$16,175	\$17,300	\$12,000	\$1,725	\$12,000	0.00%
B 0000 41590	ALARM FEES-FIRE	\$67,670	\$33,745	\$20,000	(\$26,305)	\$20,000	0.00%
B 0000 41595	ALARM FEES-BURGLAR	\$117,500	\$138,400	\$110,000	\$36,600	\$100,000	-9.09%
B 0000 41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$780,000	\$0	\$638,550	-18.13%
B 0000 41776	APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$4,863	\$0	\$32,089	559.86%
B 0000 41782	APPROPRIATION RESERVES - PREMIUM ON BANS	\$0	\$0	\$7,070	\$0	\$11,853	67.65%
B 0000 41784	APPROP-PREMIUM BANS WAINSCOTT WATER	\$0	\$0	\$11,415	\$0	\$0	-100.00%
B 0000 42110	ZONING BOARD FEES	\$203,867	\$229,948	\$170,000	\$104,725	\$165,000	-2.94%
B 0000 42115	PLANNING BD FEES	\$182,779	\$139,572	\$150,000	\$60,031	\$145,000	-3.33%
B 0000 42116	ARCHITECTURAL REVIEW FEES	\$70,750	\$76,827	\$60,000	\$36,175	\$60,000	0.00%
B 0000 42228	RENTAL REGISTRY PERMITS	\$241,935	\$96,540	\$260,000	\$166,700	\$100,000	-61.54%
B 0000 42230	SVCS.OTHER GOVTS-TRAINING	\$18,523	\$16,720	\$15,000	\$6,243	\$15,000	0.00%
B 0000 42401	INTEREST ON INVESTMENTS	\$92,220	\$337,014	\$130,000	\$84,085	\$110,000	-15.38%
B 0000 42405	INTEREST INC - INTERFUND LOA	\$0	\$106	\$0	\$0	\$0	0.00%
B 0000 42410	RENTAL OF PROPERTY	\$164,989	\$171,449	\$168,300	\$123,567	\$175,700	4.40%
B 0000 42655	MINOR SALES	\$33,427	\$33,748	\$30,000	\$40,371	\$35,000	16.67%
B 0000 42665	SALES OF EQUIPMENT	\$600	\$26,465	\$0	\$300	\$0	0.00%
B 0000 42680	INSURANCE RECOVERIES	\$25,212	\$258,097	\$5,000	\$181,112	\$20,000	300.00%
B 0000 42701	REFUNDS,PRIOR YR.APPROPRIATI	\$122	\$240,263	\$0	\$0	\$0	0.00%
B 0000 42707	GIFTS AND DONATIONS	\$0	\$312,335	\$0	\$0	\$0	0.00%
B 0000 42710	PREMIUM ON OBLIGATIONS	\$76,926	\$454,389	\$0	\$31,354	\$0	0.00%
B 0000 42712	PREMIUM & INT.ON BONDS	\$202,785	\$18,485	\$0	\$11,853	\$0	0.00%
B 0000 42715	SEIZED VEHICLES-CR FR COUNTY	\$3,267	\$1,796	\$0	\$0	\$0	0.00%
B 0000 42769	DENTAL & OPTICAL PREMIUM REIMB	\$8,622	\$10,345	\$4,200	\$5,594	\$6,000	42.86%
B 0000 42770	MISCELLANEOUS	\$10,646	\$142,473	\$10,000	\$69,509	\$10,000	0.00%
B 0000 42771	MEDICAL PREMIUM REIMBURSEMEN	\$296,841	\$33,946	\$0	\$0	\$0	0.00%
B 0000 43390	SALES TAX REDISTRIBUTION	\$1,005,817	\$1,005,817	\$1,005,000	\$0	\$502,500	-50.00%
B 0000 43392	STATE AID-CHILD PASS.SAFETY	\$0	\$220	\$0	\$0	\$0	0.00%
B 0000 43393	STATE AID -PASSENGER TRAFFIC SAFETY PTS	\$1,208	\$8,596	\$4,000	\$0	\$4,000	0.00%
B 0000 43992	STATE AID-BODY ARMOUR	\$0	\$0	\$6,000	\$0	\$6,555	9.25%
B 0000 43999	STATE AID-BUCKLE UP NEW YORK	\$6,166	\$0	\$3,265	\$0	\$0	-100.00%
B 0000 44384	FED. AID - STOP-DWI GRANT	\$21,651	\$57,282	\$24,220	\$0	\$24,000	-0.91%
B 0000 44892	PD EQUITABLE SHARING AGREEMNT	\$0	\$0	\$0	\$5,454	\$0	0.00%
B 0000 44977	FEDERAL AID-VEST PROGRAM	\$6,000	\$5,767	\$0	\$8,740	\$0	0.00%
B 0000 45040	INTERFUND TRANSFER	\$15,258	\$2,369	\$0	\$1,862	\$0	0.00%
B 0000	Total	\$27,470,581	\$29,198,378	\$29,111,613	\$26,299,922	\$29,756,892	2.22%
<b>TOTALS:</b>		\$27,470,581	\$29,198,378	\$29,111,613	\$26,299,922	\$29,756,892	2.22%



## FUND: GENERAL FUND - PART TOWN EXPENDITURES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
B	1010	TOWN BOARD (B)	\$99,661	\$76,159	\$86,465	\$51,935	\$93,101	7.68%
B	1420	TOWN ATTORNEY (B)	\$653,550	\$590,179	\$724,899	\$368,589	\$701,886	-3.17%
B	1440	ENGINEERING (B)	\$64,247	\$103,789	\$0	\$331	\$40,000	100.00%
B	1620	BUILDINGS & GROUNDS (B)	\$104,867	\$114,197	\$115,668	\$96,106	\$117,621	1.69%
B	1680	INFORMATION TECHNOLOGY (B)	\$210,713	\$204,467	\$228,774	\$159,164	\$253,464	10.79%
B	1910	UNALLOCATED INSURANCE	\$328,933	\$273,369	\$301,300	\$252,457	\$308,780	2.48%
B	1990	RESERVE FOR CONTINGENCIES	\$0	\$0	\$50,000	\$0	\$50,000	0.00%
B	3120	POLICE	\$17,103,951	\$18,160,486	\$18,622,861	\$12,216,935	\$19,122,196	2.68%
B	3620	SAFETY INSPECTION - BUILDINGS	\$761,323	\$709,777	\$855,248	\$495,904	\$992,056	16.00%
B	3621	SAFETY INSPECTION - FIRE MARSHAL	\$524,825	\$554,746	\$602,984	\$375,135	\$707,678	17.36%
B	3622	ORDINANCE ENFORCEMENT	\$971,393	\$1,006,208	\$1,199,944	\$688,255	\$1,212,563	1.05%
B	8010	ZONING BOARD OF APPEALS	\$165,958	\$215,750	\$240,208	\$120,393	\$235,907	-1.79%
B	8020	PLANNING BOARD	\$209,503	\$219,848	\$224,270	\$149,327	\$229,973	2.54%
B	8021	PLANNING DEPARTMENT	\$1,058,637	\$1,222,969	\$1,378,512	\$783,939	\$1,315,332	-4.58%
B	8022	ARCHITECTURAL REVIEW BOARD	\$25,240	\$31,637	\$35,246	\$25,759	\$111,958	217.65%
B	9000	EMPLOYEE BENEFITS	\$1,964,812	\$1,911,319	\$1,810,725	\$1,626,242	\$1,993,600	10.10%
B	9700	BOND ANTICIPATION NOTES	\$162,096	\$425,720	\$49,446	\$125,533	\$41,210	-16.66%
B	9710	SERIAL BONDS	\$1,641,775	\$1,933,658	\$2,585,065	\$2,578,653	\$2,229,567	-13.75%
B	9901	INTERFUND TRANSFERS	\$0	\$0	\$0	\$211,443	\$0	0.00%

<b>TOTALS:</b>			<b>\$26,051,484</b>	<b>\$27,754,279</b>	<b>\$29,111,613</b>	<b>\$20,326,100</b>	<b>\$29,756,892</b>	<b>2.22%</b>
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# Department Summary

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Department: TOWN BOARD (B)

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** TOWN BOARD

**Accounting Reference:** 1010

**Stage:** Tentative Budget

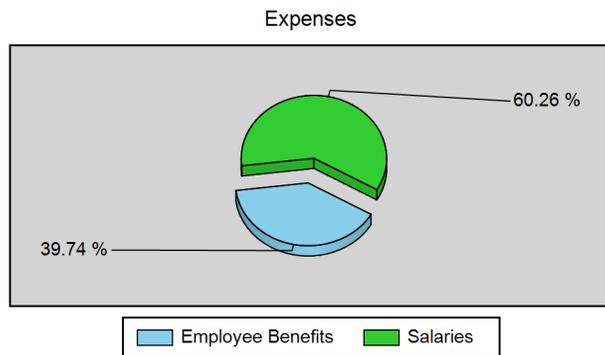
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## Mission Statement:

The Part-town Town Board function is staffed by a full-time secretary who provides support to the Town Board and appointed Boards such as the Zoning Board of Appeals and the Architectural Review Board. Town Board members act as liaisons to these appointed Boards although the Boards act as independent review agencies.

## Department Responsibilities:

See Town Board responsibilities in the Whole Town Fund.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: TOWN BOARD (B)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	1010	51100	FULL-TIME SALARIES	\$27,653	\$53,150	\$51,000	\$37,269	\$56,100	10.0%
B	1010	51103	LONGEVITY	\$1,275	\$1,363	\$0	\$0	\$0	0.0%
B	1010	51105	HEALTH INSURANCE BUY BACK	\$0	\$1,042	\$0	\$833	\$0	0.0%
B	1010	54709	MTA TAX DUE	\$98	\$189	\$173	\$130	\$191	10.0%
B	1010	54777	WAINSCOTT WATER FILTRATION	\$60,032	(\$70)	\$0	\$0	\$0	0.0%
B	1010	59010	NYS RETIREMENT	\$5,242	\$7,636	\$4,896	\$2,078	\$5,947	21.5%
B	1010	59030	SOCIAL SECURITY & MEDICARE	\$2,213	\$4,250	\$3,902	\$2,915	\$4,292	10.0%
B	1010	59060	HEALTH INSURANCE	\$2,047	\$6,528	\$24,579	\$7,262	\$24,624	0.2%
B	1010	59090	DENTAL/OPTICAL BENEFITS	\$1,102	\$2,073	\$1,914	\$1,448	\$1,948	1.8%
<b>TOTALS:</b>				<b>\$99,661</b>	<b>\$76,159</b>	<b>\$86,465</b>	<b>\$51,935</b>	<b>\$93,101</b>	<b>7.7%</b>



# Position Costing Summary

**Division:** TOWN BOARD (B)  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** TOWN BOARD

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
LEGISLATIVE SECRETARY	NON REPRESENTED	56,100	0	0	56,100	26,572	4,292	5,947	191	37,001	93,101	1	1.00	100.00	35
<b>Grand Total</b>		<b>56,100</b>	<b>0</b>	<b>0</b>	<b>56,100</b>	<b>26,572</b>	<b>4,292</b>	<b>5,947</b>	<b>191</b>	<b>37,001</b>	<b>93,101</b>	<b>1</b>			

# Department Summary

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Department: TOWN ATTORNEY (B)

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** TOWN ATTORNEY

**Accounting Reference:** 1420

**Stage:** Tentative Budget

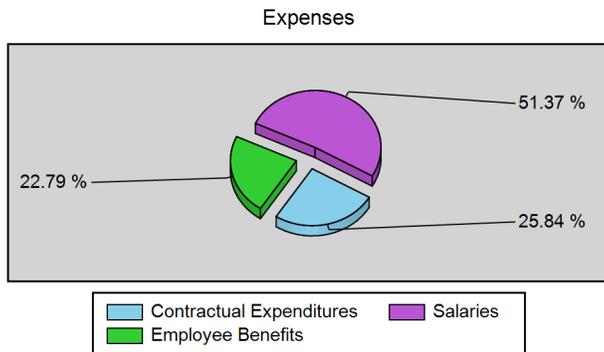
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## Mission Statement:

To provide legal advice, assistance and representation to the Town Board, other appointed boards, committees, agencies and departments of the Town in a professional manner. Limit legal exposure and reduce litigation costs to the maximum extent possible while maintaining high standards of representation.

## Department Responsibilities:

The Office of the Town Attorney provides legal advice, assistance and representation to the Town Board, Planning Board, Zoning Board of Appeals, Architectural Review Board, License Review Board, various committees and all departments of the Town. The Office of the Town Attorney also provides legal assistance in drafting local laws, resolutions and ordinances and reviews all contracts, covenants and easements granted to the Town. The Office of the Town Attorney handles all matters of litigation including but not limited to, Justice Court prosecutions, enforcement actions in Supreme Court, defense of Article 78 Proceedings, and coordination with outside counsel on behalf of the Town. Furthermore, the Office of the Town Attorney handles all Community Preservation Fund ("CPF") real estate transactions and affordable housing matters.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: TOWN ATTORNEY (B)  
EXPENDITURES**

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	1420 51100	FULL-TIME SALARIES	\$348,184	\$360,913	\$362,852	\$251,550	\$355,143	-2.1%
B	1420 51103	LONGEVITY	\$2,000	\$8,025	\$5,250	\$0	\$5,450	3.8%
B	1420 51105	HEALTH INSURANCE BUY BACK	\$5,000	\$417	\$1,250	\$2,417	\$2,000	60.0%
B	1420 54100	OFFICE EXPENSE	\$205	\$205	\$1,000	\$0	\$1,000	0.0%
B	1420 54200	TRAVEL CONFERENCES & DUES	\$1,682	\$1,560	\$5,000	\$2,577	\$5,000	0.0%
B	1420 54300	TELEPHONE	\$0	\$481	\$1,000	\$267	\$357	-64.3%
B	1420 54520	OUTSIDE PROFESSIONAL	\$140,773	\$63,833	\$174,366	\$25,326	\$175,000	0.4%
B	1420 54709	MTA TAX DUE	\$1,208	\$1,256	\$1,256	\$864	\$1,233	-1.8%
B	1420 59010	NYS RETIREMENT	\$41,129	\$47,230	\$48,926	\$12,078	\$49,315	0.8%
B	1420 59030	SOCIAL SECURITY & MEDICARE	\$27,172	\$28,256	\$28,255	\$19,429	\$27,738	-1.8%
B	1420 59060	HEALTH INSURANCE	\$79,924	\$71,785	\$89,043	\$49,738	\$73,806	-17.1%
B	1420 59090	DENTAL/OPTICAL BENEFITS	\$6,274	\$6,219	\$6,700	\$4,345	\$5,845	-12.8%
<b>TOTALS:</b>			<b>\$653,550</b>	<b>\$590,179</b>	<b>\$724,899</b>	<b>\$368,589</b>	<b>\$701,886</b>	<b>-3.2%</b>



# Position Costing Summary

**Division:** TOWN ATTORNEY (B)  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** TOWN ATTORNEY

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
ASST. TOWN ATTORNEY	NON REPRESENTED	39,015	0	0	39,015	6,296	2,985	4,136	133	13,549	52,564	1	0.50	50.00	20
ASST. TOWN ATTORNEY	NON REPRESENTED	91,800	0	0	91,800	26,572	7,023	9,731	312	43,638	135,438	2	1.00	100.00	40
ASST. TOWN ATTORNEY	NON REPRESENTED	38,745	0	750	39,495	0	3,021	4,186	134	7,342	46,837	1	0.50	50.00	20
SR. ASST. TOWN ATTORNEY	NON REPRESENTED	53,581	900	1,250	55,731	0	4,263	9,753	189	14,206	69,936	4	0.50	50.00	20
TOWN ATTORNEY	NON REPRESENTED	63,464	2,150	0	65,614	16,364	5,020	11,483	223	33,089	98,704	29	0.50	50.00	20
PARALEGAL	CSEA / 27 / OFF	34,883	1,450	0	36,333	16,364	2,780	6,358	124	25,625	61,959	14	0.50	50.00	20
PARALEGAL	CSEA / 27 / 6	33,654	950	0	34,604	14,054	2,647	3,668	118	20,487	55,092	8	0.50	50.00	20
<b>Grand Total</b>		<b>355,143</b>	<b>5,450</b>	<b>2,000</b>	<b>362,593</b>	<b>79,651</b>	<b>27,738</b>	<b>49,315</b>	<b>1,233</b>	<b>157,936</b>	<b>520,529</b>	<b>59</b>			

# Department Summary

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Department: ENGINEERING (B)

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** ENGINEERING

**Accounting Reference:** 1440

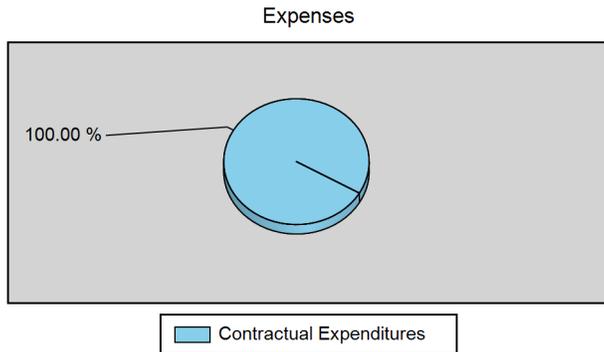
**Stage:** Tentative Budget

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## Mission Statement:

In 2020, the Town reorganized the engineering function to recognize the diminishing role and need for a full-time, in-house engineer. The Town now relies primarily on outside engineering services on a project-by-project basis with most of the funding coming from the capital project proceeds.

## Department Responsibilities:



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: ENGINEERING (B)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	1440	51100	FULL-TIME SALARIES	\$47,186	\$80,051	\$0	\$0	\$0	0.0%
B	1440	51103	LONGEVITY	\$0	\$1,350	\$0	\$0	\$0	0.0%
B	1440	54100	OFFICE EXPENSE	\$0	\$708	\$0	\$92	\$0	0.0%
B	1440	54300	TELEPHONE	\$644	\$641	\$0	\$0	\$0	0.0%
B	1440	54520	OUTSIDE PROFESSIONAL	\$0	\$0	\$0	\$0	\$40,000	100.0%
B	1440	54560	MOTOR VEHICLE REPAIRS & SUPP	\$42	\$153	\$0	\$0	\$0	0.0%
B	1440	54562	FUEL - MOTOR VEHICLE	\$165	\$93	\$0	\$0	\$0	0.0%
B	1440	54709	MTA TAX DUE	\$161	\$277	\$0	\$0	\$0	0.0%
B	1440	59010	NYS RETIREMENT	\$5,392	\$7,045	\$0	\$0	\$0	0.0%
B	1440	59030	SOCIAL SECURITY & MEDICARE	\$3,610	\$6,227	\$0	\$0	\$0	0.0%
B	1440	59060	HEALTH INSURANCE	\$6,107	\$6,286	\$0	\$239	\$0	0.0%
B	1440	59090	DENTAL/OPTICAL BENEFITS	\$941	\$957	\$0	\$0	\$0	0.0%
<b>TOTALS:</b>				<b>\$64,247</b>	<b>\$103,789</b>	<b>\$0</b>	<b>\$331</b>	<b>\$40,000</b>	<b>100.0%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: BUILDINGS & GROUNDS (B)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	1620	54310	LIGHT & POWER	\$15,380	\$16,529	\$18,000	\$10,082	\$18,000	0.0%
B	1620	54803	COMMON CHARGES - MAINTENANCE	\$89,487	\$97,668	\$97,668	\$86,024	\$99,621	2.0%
<b>TOTALS:</b>				<b>\$104,867</b>	<b>\$114,197</b>	<b>\$115,668</b>	<b>\$96,106</b>	<b>\$117,621</b>	<b>1.7%</b>

# Department Summary

Department: INFORMATION TECHNOLOGY (B)

**Function:** GENERAL GOVERNMENT

**Budget Year:** 2021

**Division:** INFORMATION TECHNOLOGY

**Accounting Reference:** 1680

**Stage:** Tentative Budget

## Mission Statement:

The mission of the Information Technology department is to provide both strategic IT vision and enterprising solutions in a professional, ethical and responsive manner for the town's staff, so they may be able to meet their goals, deliver results, and enhance their technology presence.

## Department Responsibilities:

The IT (Information Technology) department, formerly Central Data Processing, was created in 2000 and became its own department in 2007.

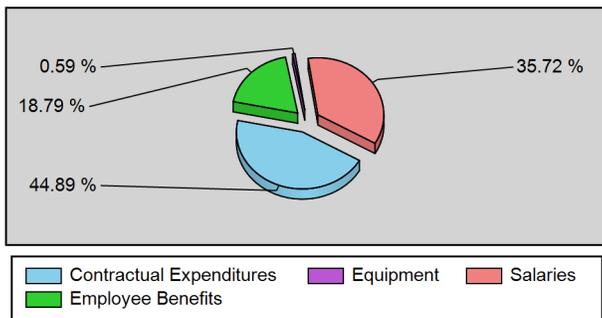
The IT Department is here to provide the technology required for the fulfillment of the Town's mission in an efficient and effective manner. The IT department assists in the technical analysis, design, procurement, implementation, operation and support of computing infrastructure and services.

The IT Department is responsible for overseeing the infrastructure of technical operations, including tracking the technology and the technology team in order to achieve the town's goals, meet quotas, eliminate security risks, increase user satisfaction, and maintaining operations and systems.

The IT department maintains the user and computer support for the Town and services the needs of all town departments.

The IT budget is allocated between the Whole Town A Fund -80%, and Part Town B fund -20%.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Paid Hours	0	0	0	417.60

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: INFORMATION TECHNOLOGY (B)  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	1680	51100	FULL-TIME SALARIES	\$93,457	\$76,720	\$81,254	\$58,114	\$92,196	13.5%
B	1680	51103	LONGEVITY	\$0	\$1,420	\$1,960	\$0	\$2,040	4.1%
B	1680	51300	OVERTIME	\$0	\$237	\$0	\$2,111	\$0	0.0%
B	1680	52200	OFFICE EQUIPMENT	\$203	\$53	\$54	\$0	\$60	10.8%
B	1680	52450	COMPUTER EQUIPMENT	\$864	\$808	\$885	\$376	\$1,353	52.9%
B	1680	52600	OTHER EQUIPMENT	\$0	\$25	\$72	\$0	\$79	10.0%
B	1680	54100	OFFICE EXPENSE	\$1,336	\$1,471	\$2,165	\$148	\$1,615	-25.4%
B	1680	54155	COMPUTER SOFTWARE	\$678	\$519	\$1,551	\$95	\$769	-50.4%
B	1680	54231	TRAINING EXPENSE	\$1,250	\$1,250	\$2,950	\$0	\$2,855	-3.2%
B	1680	54300	TELEPHONE	\$223	\$250	\$918	\$191	\$747	-18.6%
B	1680	54520	OUTSIDE PROFESSIONAL	\$0	\$325	\$3,000	\$200	\$1,600	-46.7%
B	1680	54560	MOTOR VEHICLE REPAIRS & SUPP	\$20	\$14	\$0	\$0	\$0	0.0%
B	1680	54562	FUEL - MOTOR VEHICLE	\$27	\$0	\$0	\$0	\$0	0.0%
B	1680	54600	UNIFORMS	\$69	\$0	\$160	\$0	\$168	5.0%
B	1680	54622	MAINTENANCE OF EQUIPMENT.OTH	\$414	\$0	\$0	\$0	\$0	0.0%
B	1680	54623	MAINTENANCE CONTRACT.SOFTWAR	\$71,089	\$81,135	\$88,789	\$74,069	\$93,414	5.2%
B	1680	54625	MAINTENANCE OF EQUIPMENT	\$1,067	\$1,134	\$3,240	\$155	\$5,280	62.9%
B	1680	54709	MTA TAX DUE	\$318	\$266	\$283	\$205	\$320	13.2%
B	1680	54991	SAFETY SUPPLIES	\$0	\$207	\$0	\$0	\$320	100.0%
B	1680	59010	NYS RETIREMENT	\$8,994	\$9,993	\$11,443	\$2,529	\$14,374	25.6%
B	1680	59030	SOCIAL SECURITY & MEDICARE	\$7,150	\$5,996	\$6,366	\$4,608	\$7,209	13.2%
B	1680	59060	HEALTH INSURANCE	\$21,735	\$20,729	\$21,768	\$14,914	\$26,726	22.8%
B	1680	59090	DENTAL/OPTICAL BENEFITS	\$1,819	\$1,914	\$1,914	\$1,448	\$2,338	22.1%
<b>TOTALS:</b>				<b>\$210,713</b>	<b>\$204,467</b>	<b>\$228,774</b>	<b>\$159,164</b>	<b>\$253,464</b>	<b>10.8%</b>



# Position Costing Summary

**Division:** INFORMATION TECHNOLOGY (B)  
**Scenario:** MAIN  
**Function:** GENERAL GOVERNMENT  
**Department:** INFORMATION TECHNOLOGY

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
NETWORK & SYSTEMS ADMINISTRATOR	DEPARTMENT HEAD	20,543	600	0	21,143	6,546	1,617	3,700	72	11,935	33,078	13	0.20	20.00	8
DATABASE COORDINATOR	CSEA / 33 / 3	15,261	0	0	15,261	2,518	1,167	1,618	52	5,355	20,616	2	0.20	20.00	8
GEOGRAPHIC INFO SYSTEMS MANAGER	CSEA / 32 / OFF	17,756	680	0	18,436	6,546	1,410	3,226	63	11,245	29,681	19	0.20	20.00	8
NETWORK & SYSTEMS SPEC. 1	CSEA / 29 / OFF	15,040	380	0	15,420	2,518	1,180	1,635	52	5,385	20,805	4	0.20	20.00	8
GEOGRAPHIC INFO SYSTEMS TECHNICIAN II	CSEA / 29 / 6	14,282	380	0	14,662	5,622	1,122	2,566	50	9,359	24,021	5	0.20	20.00	8
OFFICE APPLICATIONS SPECIALIST *NEW POSITION*	CSEA / 19 / 0	9,313	0	0	9,313	5,314	712	1,630	32	7,688	17,002		0.20	20.00	8
<b>Grand Total</b>		<b>92,196</b>	<b>2,040</b>	<b>0</b>	<b>94,236</b>	<b>29,064</b>	<b>7,209</b>	<b>14,374</b>	<b>320</b>	<b>50,968</b>	<b>145,204</b>	<b>43</b>			

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: UNALLOCATED INSURANCE  
EXPENDITURES**

ACCOUNT				DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	1910	54120		POSTAGE	\$19,143	\$14,881	\$22,000	\$14,043	\$22,000	0.0%
B	1910	54140		PRINTING	\$0	\$0	\$2,500	\$0	\$2,500	0.0%
B	1910	54150		GENERAL INSURANCE	\$309,789	\$258,488	\$276,800	\$238,414	\$284,280	2.7%
<b>TOTALS:</b>					<b>\$328,933</b>	<b>\$273,369</b>	<b>\$301,300</b>	<b>\$252,457</b>	<b>\$308,780</b>	<b>2.5%</b>

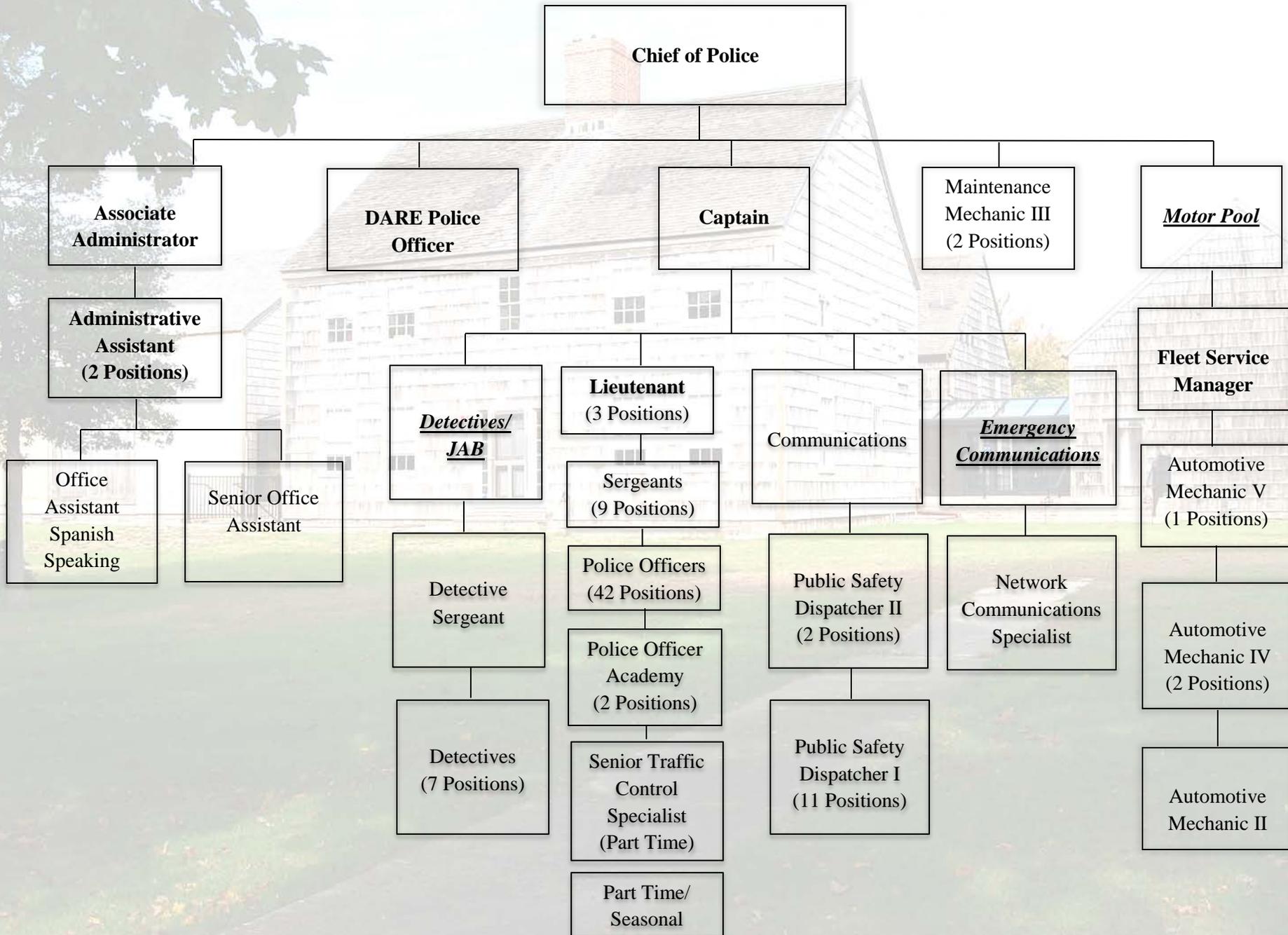
2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: RESERVE FOR CONTINGENCIES EXPENDITURES

ACCOUNT				DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	1990	54980		OTHER	\$0	\$0	\$50,000	\$0	\$50,000	0.0%
<b>TOTALS:</b>					\$0	\$0	\$50,000	\$0	\$50,000	0.0%

# Police Organization Chart



# Department Summary

Department: POLICE

**Function:** PUBLIC SAFETY  
**Division:** POLICE  
**Stage:** Tentative Budget

**Budget Year:** 2021  
**Accounting Reference:** 3120

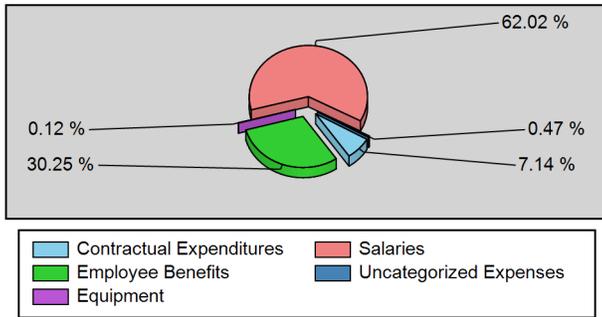
## Mission Statement:

To protect and serve the people of East Hampton, while enhancing their quality of life by adhering to the values and principles of the department. The East Hampton Town Police Department shall engage in behavior that is beyond ethical reproach and reflects the integrity of the police profession.

## Department Responsibilities:

To protect and serve the people of East Hampton Town by enforcing the laws of the State of New York and East Hampton Town Code, and continue to strive to improve the quality of community life by providing quality and equitable service to all.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Paid Hours	0	0	0	2,088.00
Aided Cases (Ambulance)	0	0	2,500	2,500
Alarm Calls	0	0	1,800	1,850
Calls for Service	0	0	19,000	19,000
Detective Cases Investigated	0	0	450	300
Domestic Disturbances	0	0	300.00	225.00
Motor Vehicle Accidents	0	0	1,000	900
Number of Arrests	0	0	800	450
Number of DWI Arrests	0	0	195	100
Personnel Training (avg hours)	0	0	50	50
Uniform Traffic Tickets	0	0	5,500	4,500
Vehicle Impounds	0	0	100	100

2021 Town of East Hampton TENTATIVE BUDGET



# DEPARTMENT: POLICE EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	3120	51100	FULL-TIME SALARIES	\$8,846,594	\$9,296,351	\$9,737,126	\$6,988,943	\$9,812,298	0.8%
B	3120	51101	POLICE HOLIDAY PAY	\$508,672	\$543,016	\$540,000	\$544,791	\$555,000	2.8%
B	3120	51102	PM SHIFT DIFFERENTIAL	\$427,841	\$479,216	\$446,000	\$478,473	\$485,000	8.7%
B	3120	51103	LONGEVITY	\$234,424	\$243,077	\$254,760	\$160,231	\$285,100	11.9%
B	3120	51104	PD CLEAN/CLOTHING ALLOWANCE	\$80,329	\$80,659	\$82,000	\$80,312	\$82,000	0.0%
B	3120	51105	HEALTH INSURANCE BUY BACK	\$3,917	\$13,375	\$15,000	\$26,583	\$35,000	133.3%
B	3120	51200	PART TIME SALARIES	\$131,984	\$132,918	\$150,000	\$166,697	\$145,000	-3.3%
B	3120	51300	OVERTIME	\$486,483	\$503,472	\$500,000	\$297,971	\$495,000	-1.0%
B	3120	51400	RETIREMENT PAYOUT	\$125,520	\$262,582	\$0	\$11,914	\$0	0.0%
B	3120	52200	OFFICE EQUIPMENT	\$3,000	\$5,714	\$5,000	\$3,907	\$5,000	0.0%
B	3120	52450	COMPUTER EQUIPMENT	\$2,497	\$2,217	\$2,650	\$744	\$2,700	1.9%
B	3120	52600	OTHER EQUIPMENT	\$32,924	\$354,333	\$8,000	\$3,477	\$8,000	0.0%
B	3120	52700	VEHICLE MAINT EQUIPMENT	\$6,500	\$6,500	\$6,500	\$511	\$6,500	0.0%
B	3120	54100	OFFICE EXPENSE	\$44,371	\$43,220	\$55,000	\$28,208	\$56,500	2.7%
B	3120	54155	COMPUTER SOFTWARE	\$116,550	\$114,646	\$117,500	\$115,970	\$175,000	48.9%
B	3120	54200	TRAVEL CONFERENCES & DUES	\$1,800	\$1,274	\$3,500	\$856	\$3,500	0.0%
B	3120	54231	TRAINING EXPENSE	\$13,049	\$11,310	\$18,000	\$4,795	\$18,000	0.0%
B	3120	54233	AMERICAN HEART TRAINING	\$12,000	\$10,582	\$10,000	\$4,467	\$10,500	5.0%
B	3120	54300	TELEPHONE	\$40,062	\$32,767	\$39,906	\$22,243	\$62,000	55.4%
B	3120	54310	LIGHT & POWER	\$120,048	\$111,656	\$125,000	\$91,292	\$125,000	0.0%
B	3120	54421	COMMUNICATION EQUIP MAINTENANC	\$65,345	\$148,532	\$110,000	\$36,686	\$90,000	-18.2%
B	3120	54500	SUBCONTRACT COSTS	\$28,568	\$2,050	\$6,000	\$2,125	\$6,000	0.0%
B	3120	54560	MOTOR VEHICLE REPAIRS & SUPP	\$64,298	\$68,429	\$70,000	\$30,296	\$70,000	0.0%
B	3120	54562	FUEL - MOTOR VEHICLE	\$129,225	\$116,466	\$110,000	\$53,374	\$110,000	0.0%
B	3120	54581	EMERGENCY ROAD SUPPLIES	\$7,223	\$7,473	\$7,500	\$4,173	\$8,000	6.7%
B	3120	54600	UNIFORMS	\$23,858	\$26,137	\$24,500	\$19,865	\$28,000	14.3%
B	3120	54603	UNIFORM ALLOWANCE	\$48,263	\$49,150	\$63,400	\$26,043	\$58,000	-8.5%
B	3120	54604	ARMORY EXPENSE	\$15,200	\$14,343	\$17,000	\$5,295	\$17,000	0.0%
B	3120	54621	MAINTENANCE OF EQUIPMENT	\$22,129	\$42,192	\$38,000	\$27,172	\$38,000	0.0%
B	3120	54624	MAINTENANCE OF EQUIPMENT - 911	\$223,014	\$240,057	\$295,000	\$175,809	\$315,000	6.8%
B	3120	54709	MTA TAX DUE	\$36,055	\$37,443	\$38,141	\$28,064	\$38,450	0.8%
B	3120	54720	BUILDING & MAINT. SUPPLIES	\$29,775	\$23,366	\$25,000	\$17,213	\$30,000	20.0%
B	3120	54760	MEDICAL SUPPLIES	\$10,834	\$13,148	\$13,500	\$13,967	\$16,500	22.2%
B	3120	54800	RENT	\$60,000	\$60,000	\$62,000	\$0	\$62,000	0.0%
B	3120	54802	RENT COMMUNICATION TOWER	\$59,934	\$94,931	\$127,500	\$20,198	\$145,000	13.7%
B	3120	54814	FOOD/MEALS	\$5,871	\$5,618	\$8,000	\$2,820	\$5,500	-31.3%
B	3120	54850	SMALL TOOLS & EQUIPMENT	\$5,000	\$3,408	\$4,000	\$749	\$4,000	0.0%
B	3120	54955	GRANT EXPENSES	\$50	\$220	\$1,000	\$0	\$1,000	0.0%
B	3120	54980	OTHER	\$0	\$1,000	\$1,000	\$0	\$1,000	0.0%
B	3120	59010	NYS RETIREMENT	\$226,770	\$255,321	\$271,635	\$64,897	\$323,521	19.1%
B	3120	59015	POLICE AND FIRE RETIREMENT	\$1,952,823	\$1,807,758	\$2,108,895	\$479,164	\$2,267,127	7.5%
B	3120	59030	SOCIAL SECURITY & MEDICARE	\$743,580	\$777,674	\$835,180	\$630,924	\$854,406	2.3%
B	3120	59060	HEALTH INSURANCE	\$1,996,576	\$2,001,051	\$2,146,595	\$1,434,924	\$2,129,040	-0.8%
B	3120	59090	DENTAL/OPTICAL BENEFITS	\$110,995	\$115,836	\$123,072	\$110,797	\$137,554	11.8%
<b>TOTALS:</b>				<b>\$17,103,951</b>	<b>\$18,160,486</b>	<b>\$18,622,861</b>	<b>\$12,216,935</b>	<b>\$19,122,196</b>	<b>2.7%</b>





# Position Costing Summary

POLICE OFFICER	PBA	124,887	3,850	0	<b>128,737</b>	32,238	9,848	31,412	438	<b>73,936</b>	<b>202,673</b>	9	1.00	100.00	0
POLICE OFFICER	PBA	64,333	0	5,000	<b>69,333</b>	1,458	5,304	13,035	236	<b>20,032</b>	<b>89,365</b>	2	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,100	0	<b>127,987</b>	32,238	9,791	37,372	435	<b>79,836</b>	<b>207,823</b>	6	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,100	0	<b>127,987</b>	14,766	9,791	24,062	435	<b>49,053</b>	<b>177,041</b>	7	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,850	0	<b>128,737</b>	14,766	9,848	37,591	438	<b>62,643</b>	<b>191,380</b>	9	1.00	100.00	0
POLICE OFFICER	PBA	124,887	4,750	0	<b>129,637</b>	32,238	9,917	37,854	441	<b>80,450</b>	<b>210,087</b>	15	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,850	0	<b>128,737</b>	32,238	9,848	37,591	438	<b>80,115</b>	<b>208,852</b>	11	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,100	0	<b>127,987</b>	32,238	9,791	24,062	435	<b>66,525</b>	<b>194,513</b>	6	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,850	0	<b>128,737</b>	32,238	9,848	37,591	438	<b>80,115</b>	<b>208,852</b>	11	1.00	100.00	0
POLICE OFFICER	PBA	124,887	4,750	0	<b>129,637</b>	32,238	9,917	37,854	441	<b>80,450</b>	<b>210,087</b>	15	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,100	0	<b>127,987</b>	32,238	9,791	31,229	435	<b>73,693</b>	<b>201,680</b>	7	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,850	0	<b>128,737</b>	32,238	9,848	37,591	438	<b>80,115</b>	<b>208,852</b>	11	1.00	100.00	0
POLICE OFFICER	PBA	124,887	4,750	5,000	<b>134,637</b>	1,458	10,300	39,314	458	<b>51,529</b>	<b>186,167</b>	15	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,100	0	<b>127,987</b>	32,238	9,791	24,062	435	<b>66,525</b>	<b>194,513</b>	6	1.00	100.00	0
POLICE OFFICER	PBA	124,887	5,250	0	<b>130,137</b>	32,238	9,956	38,000	442	<b>80,636</b>	<b>210,773</b>	17	1.00	100.00	0
POLICE OFFICER	PBA	124,887	3,100	0	<b>127,987</b>	27,618	9,791	24,062	435	<b>61,905</b>	<b>189,893</b>	6	1.00	100.00	0
POLICE OFFICER	PBA	109,739	3,100	0	<b>112,839</b>	12,762	8,632	21,214	384	<b>42,991</b>	<b>155,830</b>	4	1.00	100.00	0
POLICE OFFICER	PBA	109,739	3,100	0	<b>112,839</b>	12,762	8,632	21,214	384	<b>42,991</b>	<b>155,830</b>	5	1.00	100.00	0
POLICE OFFICER	PBA	109,739	3,100	5,000	<b>117,839</b>	1,458	9,015	22,154	401	<b>33,027</b>	<b>150,865</b>	5	1.00	100.00	0
POLICE OFFICER	PBA	109,739	3,100	0	<b>112,839</b>	12,762	8,632	21,214	384	<b>42,991</b>	<b>155,830</b>	5	1.00	100.00	0
POLICE OFFICER	PBA	109,739	3,100	0	<b>112,839</b>	27,618	8,632	21,214	384	<b>57,847</b>	<b>170,686</b>	4	1.00	100.00	0
POLICE OFFICER	PBA	109,739	3,100	0	<b>112,839</b>	27,618	8,632	21,214	384	<b>57,847</b>	<b>170,686</b>	5	1.00	100.00	0
POLICE OFFICER	PBA	94,599	0	0	<b>94,599</b>	12,762	7,237	17,785	322	<b>38,105</b>	<b>132,703</b>	4	1.00	100.00	0
POLICE OFFICER	PBA	94,599	0	0	<b>94,599</b>	27,618	7,237	17,785	322	<b>52,961</b>	<b>147,559</b>	4	1.00	100.00	0
POLICE OFFICER	PBA	94,599	0	0	<b>94,599</b>	12,762	7,237	17,785	322	<b>38,105</b>	<b>132,703</b>	4	1.00	100.00	0
POLICE OFFICER	PBA	94,599	0	0	<b>94,599</b>	27,618	7,237	17,785	322	<b>52,961</b>	<b>147,559</b>	4	1.00	100.00	0
POLICE OFFICER	PBA	94,599	0	0	<b>94,599</b>	12,762	7,237	17,785	322	<b>38,105</b>	<b>132,703</b>	4	1.00	100.00	0
POLICE OFFICER	PBA	79,470	0	0	<b>79,470</b>	27,618	6,079	14,940	270	<b>48,908</b>	<b>128,378</b>	3	1.00	100.00	0
POLICE OFFICER	PBA	79,470	0	0	<b>79,470</b>	27,618	6,079	14,940	270	<b>48,908</b>	<b>128,378</b>	2	1.00	100.00	0
POLICE OFFICER	PBA	79,470	0	5,000	<b>84,470</b>	1,458	6,462	15,880	287	<b>24,087</b>	<b>108,557</b>	2	1.00	100.00	0
POLICE OFFICER	PBA	64,333	0	0	<b>64,333</b>	12,762	4,921	12,095	219	<b>29,996</b>	<b>94,329</b>	3	1.00	100.00	0
POLICE OFFICER	PBA	64,333	0	0	<b>64,333</b>	12,762	4,921	12,095	219	<b>29,996</b>	<b>94,329</b>	1	1.00	100.00	0
POLICE OFFICER: TRAINING	PBA	57,415	0	0	<b>57,415</b>	27,618	4,392	10,794	195	<b>42,999</b>	<b>100,414</b>		1.00	100.00	0
POLICE OFFICER: TRAINING/OFFICER	PBA	59,159	0	0	<b>59,159</b>	12,762	4,526	11,122	201	<b>28,610</b>	<b>87,769</b>	0	1.00	100.00	0
PUBLIC SAFETY DISPATCHER I	PSD	75,068	2,750	0	<b>77,818</b>	26,082	5,953	8,249	265	<b>40,548</b>	<b>118,366</b>	3	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	96,565	4,500	0	<b>101,065</b>	32,238	7,731	17,686	344	<b>57,999</b>	<b>159,064</b>	23	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	96,565	4,500	0	<b>101,065</b>	14,766	7,731	17,686	344	<b>40,527</b>	<b>141,592</b>	15	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	96,565	4,500	0	<b>101,065</b>	14,766	7,731	17,686	344	<b>40,527</b>	<b>141,592</b>	20	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	96,565	4,000	0	<b>100,565</b>	14,766	7,693	17,599	342	<b>40,400</b>	<b>140,965</b>	15	1.00	100.00	38

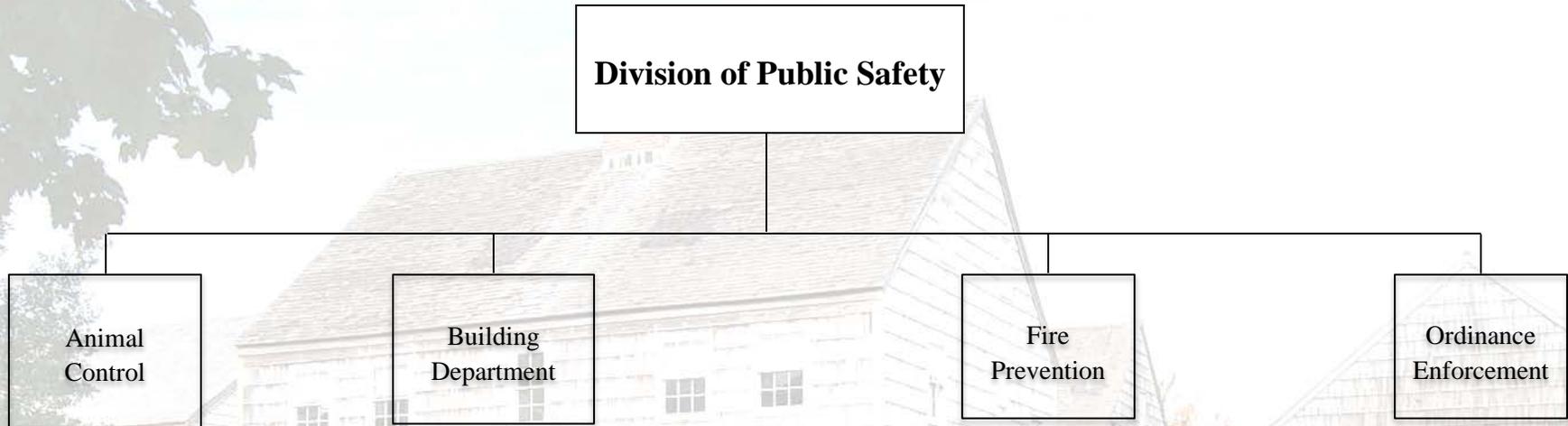


# Position Costing Summary

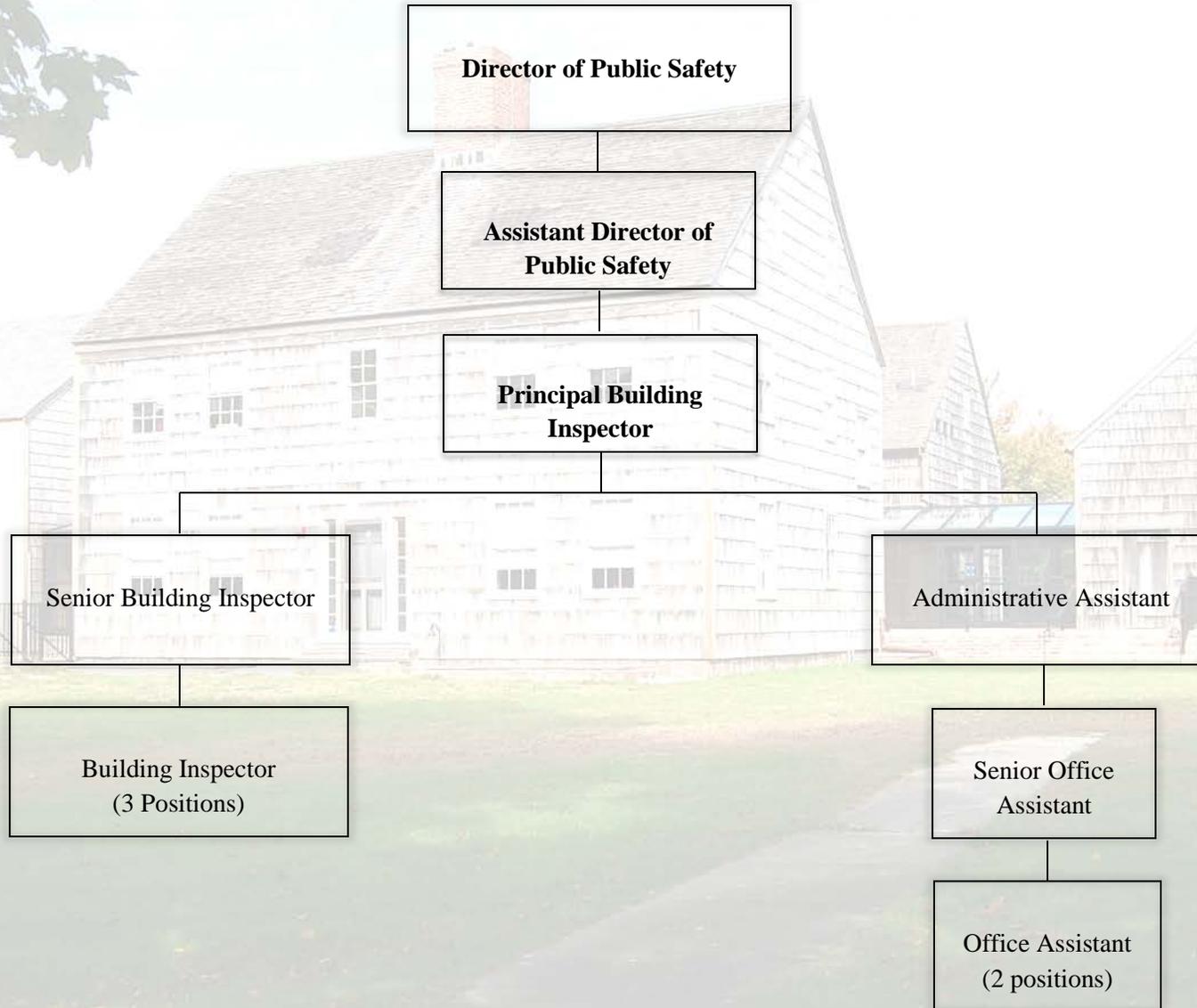
PUBLIC SAFETY DISPATCHER I	PSD	96,565	4,500	0	<b>101,065</b>	32,238	7,731	17,686	344	<b>57,999</b>	<b>159,064</b>	24	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	67,902	0	5,000	<b>72,902</b>	1,458	5,577	7,728	248	<b>15,010</b>	<b>87,913</b>	2	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	67,902	0	0	<b>67,902</b>	26,082	5,195	11,883	231	<b>43,390</b>	<b>111,292</b>	2	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	67,902	0	0	<b>67,902</b>	26,082	5,195	7,198	231	<b>38,705</b>	<b>106,607</b>	2	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	53,571	0	0	<b>53,571</b>	26,082	4,098	5,679	182	<b>36,040</b>	<b>89,611</b>	0	1.00	100.00	38
PUBLIC SAFETY DISPATCHER I	PSD	96,565	2,750	0	<b>99,315</b>	27,618	7,598	10,527	338	<b>46,080</b>	<b>145,396</b>	7	1.00	100.00	38
PUBLIC SAFETY DISPATCHER II	PSD	104,695	4,500	0	<b>109,195</b>	32,238	8,353	19,109	371	<b>60,071</b>	<b>169,267</b>	18	1.00	100.00	38
PUBLIC SAFETY DISPATCHER II	PSD	104,695	4,500	0	<b>109,195</b>	32,238	8,353	19,109	371	<b>60,071</b>	<b>169,267</b>	15	1.00	100.00	38
NETWORK COMMUNICATIONS SPECIALIST	CSEA / 34 / 4	84,970	1,900	0	<b>86,870</b>	12,592	6,646	9,208	295	<b>28,741</b>	<b>115,611</b>	4	1.00	100.00	40
FLEET SERVICE MGR.	CSEA / 29 / OFF	80,444	4,200	0	<b>84,644</b>	32,728	6,475	14,813	288	<b>54,304</b>	<b>138,948</b>	32	1.00	100.00	40
ASSOCIATE ADMINSTRATOR	CSEA / 29 / 7	78,292	2,900	0	<b>81,192</b>	32,728	6,211	14,209	276	<b>53,424</b>	<b>134,616</b>	15	1.00	100.00	40
ADMIN.ASST	CSEA / 26 / OFF	63,446	3,700	0	<b>67,146</b>	30,780	5,137	11,751	228	<b>47,896</b>	<b>115,042</b>	27	1.00	100.00	35
ADMIN.ASST	CSEA / 26 / OFF	72,510	3,400	0	<b>75,910</b>	15,256	5,807	13,284	258	<b>34,606</b>	<b>110,516</b>	21	1.00	100.00	40
AUTOMOTIVE MECHANIC 5	CSEA / 26 / OFF	70,386	4,200	0	<b>74,586</b>	32,728	5,706	13,053	254	<b>51,740</b>	<b>126,326</b>	32	1.00	100.00	40
AUTO. MECHANIC IV	CSEA / 25 / OFF	66,234	3,400	0	<b>69,634</b>	32,728	5,327	12,186	237	<b>50,478</b>	<b>120,112</b>	19	1.00	100.00	40
AUTO. MECHANIC IV	CSEA / 25 / OFF	67,931	3,400	0	<b>71,331</b>	32,728	5,457	12,483	243	<b>50,910</b>	<b>122,241</b>	20	1.00	100.00	40
AUTOMOTIVE MECHANIC II	CSEA / 20 / 3	50,107	0	0	<b>50,107</b>	12,592	3,833	5,311	170	<b>21,907</b>	<b>72,014</b>	3	1.00	100.00	40
MAINTENANCE MECHANIC III	CSEA / 18 / OFF	56,093	3,400	0	<b>59,493</b>	32,728	4,551	10,411	202	<b>47,893</b>	<b>107,386</b>	20	1.00	100.00	40
MAINTENANCE MECHANIC III	CSEA / 18 / OFF	57,862	3,400	0	<b>61,262</b>	32,728	4,687	10,721	208	<b>48,344</b>	<b>109,606</b>	18	1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / OFF	55,160	2,400	0	<b>57,560</b>	32,728	4,403	10,073	196	<b>47,400</b>	<b>104,960</b>	10	1.00	100.00	40
OFFICE ASSISTANT SPANISH SPEAKING	CSEA / 13 / OFF	43,115	3,700	0	<b>46,815</b>	32,728	3,581	8,193	159	<b>44,661</b>	<b>91,476</b>	23	1.00	100.00	35
<b>Grand Total</b>		<b>9,812,298</b>	<b>285,100</b>	<b>35,000</b>	<b>10,132,398</b>	<b>2,266,594</b>	<b>759,206</b>	<b>2,420,648</b>	<b>34,450</b>	<b>5,480,898</b>	<b>15,613,296</b>	<b>1,071</b>			

# Division of Public Safety Organization Chart

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# Safety Inspection-Buildings Organization Chart



# Department Summary

Department: SAFETY INSPECTION - BUILDINGS

**Function:** PUBLIC SAFETY

**Budget Year:** 2021

**Division:** SAFETY INSPECTION - BUILDINGS

**Accounting Reference:** 3620

**Stage:** Tentative Budget

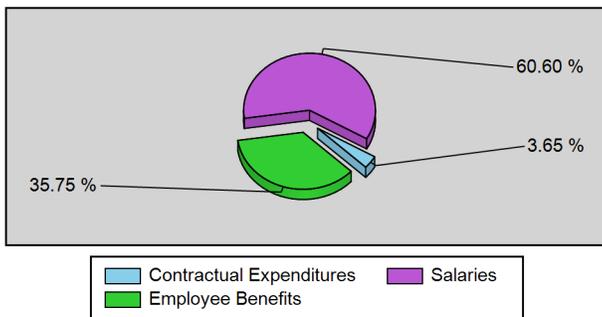
## Mission Statement:

To ensure compliance with the Town and State Building Codes, to ensure that structures throughout the town are safe and secure, and provide our residents with prompt, courteous and accurate service.

## Department Responsibilities:

The Building Inspector's Office is responsible for reviewing and approving all construction in the Town of East Hampton . The office issues building permits, certificates of occupancy, rental registry, title research reports, property research requests, does property inspections, provides public information and assistance and collects related fees.

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Building Permit Renewals	0	0	925	0
Building Permits Issued	0	0	1,700	0
New Home Permits	0	0	194	0
Certificates of Occupancy Issued	0	0	1,242	0
Inspections Done by Building Inspectors	0	0	3,650	0
Letters of Buildability Issued	0	0	50.00	0
Over the Counter Research for Public & Real Estates	0	0	800	0
Sign Permits	0	0	10	0
Title Research for Title Companies	0	0	1,760	0
Rental Registry	0	0	2,232	0

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: SAFETY INSPECTION - BUILDINGS  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	3620	51100	FULL-TIME SALARIES	\$449,991	\$425,336	\$502,793	\$327,115	\$562,812	11.9%
B	3620	51103	LONGEVITY	\$6,800	\$8,600	\$10,700	\$0	\$14,900	39.3%
B	3620	51105	HEALTH INSURANCE BUY BACK	\$1,875	\$2,500	\$2,500	\$1,875	\$0	-100.0%
B	3620	51200	PART TIME SALARIES	\$0	\$10,449	\$21,000	\$3,189	\$21,000	0.0%
B	3620	51300	OVERTIME	\$676	\$1,384	\$2,500	\$4,063	\$2,500	0.0%
B	3620	52600	OTHER EQUIPMENT	\$10,667	\$0	\$0	\$0	\$0	0.0%
B	3620	54100	OFFICE EXPENSE	\$5,749	\$4,491	\$5,604	\$3,359	\$6,904	23.2%
B	3620	54155	COMPUTER SOFTWARE	\$0	\$661	\$10,000	\$459	\$10,000	0.0%
B	3620	54200	TRAVEL CONFERENCES & DUES	\$550	\$1,650	\$1,950	\$0	\$1,950	0.0%
B	3620	54300	TELEPHONE	\$3,902	\$3,811	\$4,008	\$3,022	\$4,520	12.8%
B	3620	54400	LEASE OF EQUIPMENT	\$1,431	\$1,476	\$1,560	\$1,035	\$1,553	-0.5%
B	3620	54520	OUTSIDE PROFESSIONAL	\$20,000	\$20	\$300	\$0	\$300	0.0%
B	3620	54550	REPAIRS GENERAL	\$0	\$0	\$0	\$0	\$1,000	100.0%
B	3620	54560	MOTOR VEHICLE REPAIRS & SUPP	\$2,523	\$1,856	\$3,000	\$1,298	\$6,000	100.0%
B	3620	54562	FUEL - MOTOR VEHICLE	\$2,624	\$2,160	\$3,300	\$827	\$3,000	-9.1%
B	3620	54600	UNIFORMS	\$982	\$865	\$1,000	\$0	\$1,000	0.0%
B	3620	54709	MTA TAX DUE	\$1,562	\$1,524	\$1,754	\$1,143	\$1,964	12.0%
B	3620	59010	NYS RETIREMENT	\$61,018	\$64,089	\$65,216	\$15,925	\$83,420	27.9%
B	3620	59030	SOCIAL SECURITY & MEDICARE	\$35,140	\$34,305	\$39,473	\$25,723	\$44,195	12.0%
B	3620	59060	HEALTH INSURANCE	\$141,093	\$130,251	\$163,274	\$94,803	\$207,504	27.1%
B	3620	59090	DENTAL/OPTICAL BENEFITS	\$14,740	\$14,349	\$15,315	\$12,069	\$17,534	14.5%
<b>TOTALS:</b>				<b>\$761,323</b>	<b>\$709,777</b>	<b>\$855,248</b>	<b>\$495,904</b>	<b>\$992,056</b>	<b>16.0%</b>



# Position Costing Summary

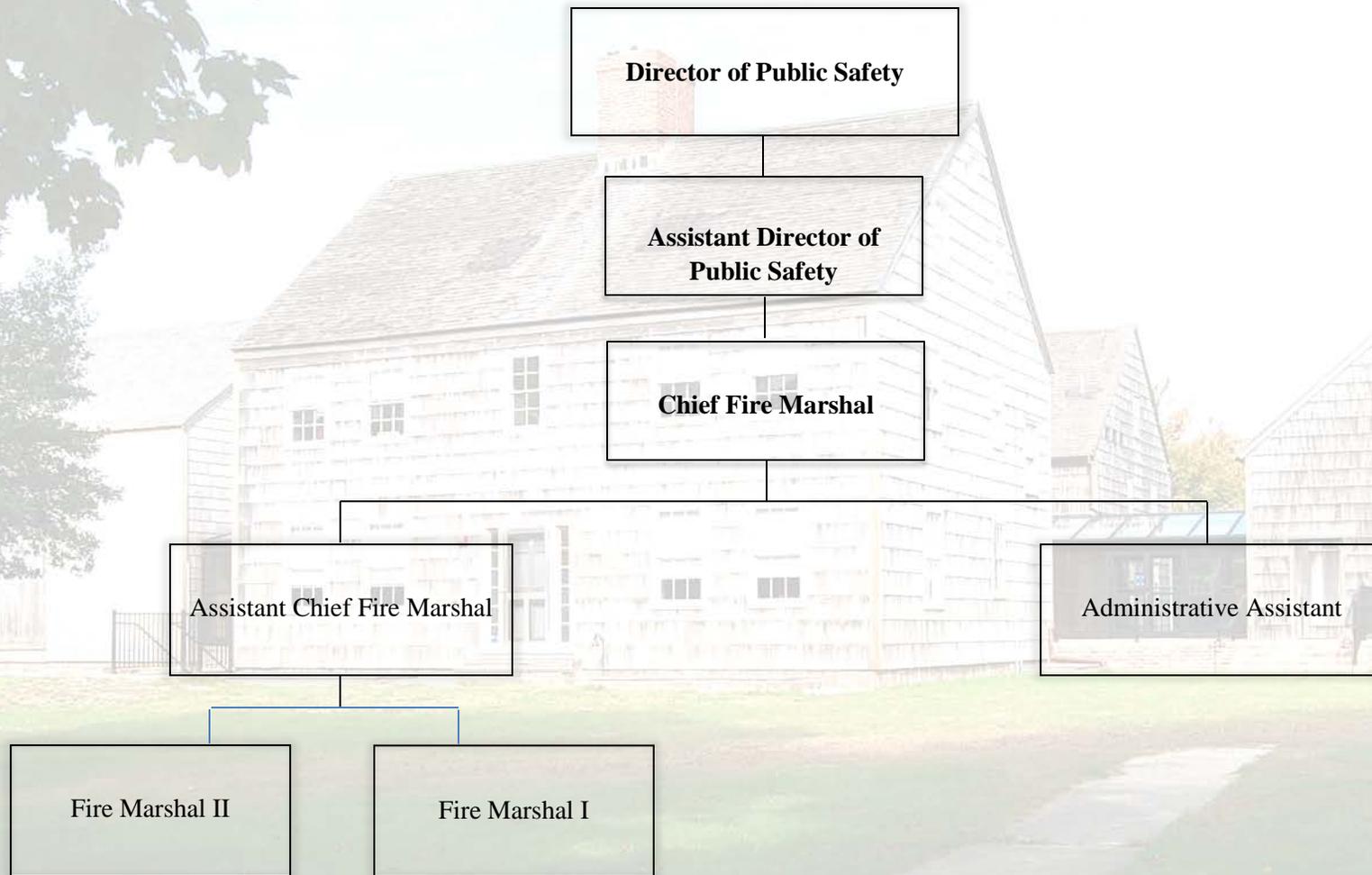
**Division:** SAFETY INSPECTION - BUILDINGS  
**Scenario:** MAIN  
**Function:** PUBLIC SAFETY  
**Department:** SAFETY INSPECTION - BUILDINGS

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	Alloc. FTE %	Weekly Hours	
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
PRINC. BLDG. INSPECTOR	DEPARTMENT HEAD	99,000	4,400	0	103,400	32,728	7,910	18,095	352	59,085	162,485	27	1.00	100.00	40
SR. BLDG. INSPECTOR	CSEA / 32 / 5	76,942	1,900	0	78,842	26,572	6,031	8,357	268	41,229	120,071	4	1.00	100.00	40
BUILDING INSPECTOR	CSEA / 28 / 5	68,600	1,900	0	70,500	12,592	5,393	7,473	240	25,698	96,198	4	1.00	100.00	40
BUILDING INSPECTOR	CSEA / 28 / 1	63,352	2,900	0	66,252	32,728	5,068	11,594	225	49,616	115,868	15	1.00	100.00	40
BUILDING INSPECTOR	CSEA / 28 / 0	62,102	0	0	62,102	26,572	4,751	10,868	211	42,402	104,504		1.00	100.00	40
ADMINISTRATIVE ASSISTANT	CSEA / 26 / 5	63,101	1,900	0	65,001	26,572	4,973	6,890	221	38,656	103,656	4	1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / 2	49,914	1,900	0	51,814	28,108	3,964	9,068	176	41,316	93,130	7	1.00	100.00	40
OFFICE ASSISTANT	CSEA / 12 / 5	41,884	0	0	41,884	12,592	3,204	4,440	142	20,378	62,262		1.00	100.00	40
OFFICE ASSISTANT	CSEA / 12 / 0	37,918	0	0	37,918	26,572	2,901	6,636	129	36,238	74,156		1.00	100.00	40
<b>Grand Total</b>		<b>562,812</b>	<b>14,900</b>	<b>0</b>	<b>577,712</b>	<b>225,038</b>	<b>44,195</b>	<b>83,420</b>	<b>1,964</b>	<b>354,617</b>	<b>932,329</b>	<b>61</b>			

# Safety Inspection-Fire Marshal Organization Chart

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# Department Summary

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*Department: SAFETY INSPECTION - FIRE MARSHAL*

**Function:** PUBLIC SAFETY

**Budget Year:** 2021

**Division:** SAFETY INSPECTION -  
FIRE MARSHAL

**Accounting Reference:** 3621

**Stage:** Tentative Budget

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## **Mission Statement:**

Our mission is to safeguard and strive to improve the safety and welfare of our residents, as well as those visitors to East Hampton, through fire safety education, inspections and enforcement.

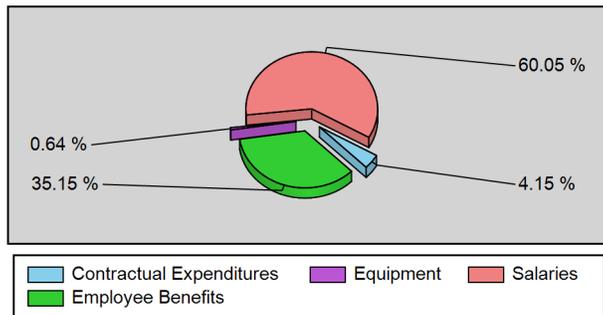
## **Department Responsibilities:**

The Fire Prevention Office, headed by the Chief Fire Marshal, is responsible for fire safety and inspections of public buildings and gathering places, temporary tents, and commercial establishments, investigation of fires, review of site plans, building permit reviews of commercial occupancies, conducting hazardous material mitigation, provide fire prevention education, provide technical assistance to contractors or public, serve as liaison between the fire departments and town agencies, enforce town codes, investigation of bona fide complaints, issue business permits, issue permits and supervision of fireworks shows, conduct certificate of occupancy inspections and conduct ADA Readily Achievable inspections .

# Department Summary

Department: SAFETY INSPECTION - FIRE MARSHAL

Expenses



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
ADA Complaints	0	0	10	0
Building & Equipment Plan Reviews	0	0	120	0
Building Permit Issuance Reviews	0	0	120	0
Burn Permits Issued	0	0	8	0
Business Permits Issued	0	0	130	0
Certificate of Occupancy Inspections/Reviews	0	0	60	0
Commercial Fire Inspections	0	0	1,200	0
Court Appearances	0	0	6	0
False Alarm Reviews	0	0	80	0
Fire Investigations	0	0	40	0
Firework Permits Issued	0	0	3	0
Firework Site Inspections	0	0	3	0
Hazardous Material Calls	0	0	5	0
Home Inspections	0	0	5	0
Investigation of Complaints	0	0	70	0
Liquor License Reviews	0	0	20	0
Multiple-Dwelling Inspections	0	0	250	0
PM Public Assembly Inspections	0	0	800	0
Public Fire Safety Education Programs	0	0	1,500	0
Signs	0	0	5	0
Site Plan Reviews for Fire Safety	0	0	140	0
Technical & Construction Assistance	0	0	800	0
Tent Permits Issued	0	0	150	0
Tent Site Inspections	0	0	150	0
Total Fire Inspections	0	0	2,000	0
Total Permits Issued	0	0	60	0
Vehicle & Traffic Tickets	0	0	120	0

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: SAFETY INSPECTION - FIRE MARSHAL  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	3621	51100	FULL-TIME SALARIES	\$288,685	\$291,893	\$312,564	\$212,536	\$392,577	25.6%
B	3621	51103	LONGEVITY	\$8,900	\$10,700	\$11,100	\$0	\$11,800	6.3%
B	3621	51200	PART TIME SALARIES	\$0	\$24,785	\$25,500	\$20,012	\$0	-100.0%
B	3621	51300	OVERTIME	\$10,126	\$16,400	\$15,000	\$11,918	\$15,000	0.0%
B	3621	52100	FURNITURE & FIXTURES	\$128	\$0	\$445	\$0	\$1,700	282.0%
B	3621	52450	COMPUTER EQUIPMENT	\$0	\$0	\$6,328	\$0	\$5,000	-21.0%
B	3621	52600	OTHER EQUIPMENT	\$16,921	\$1,079	\$175	\$328	\$875	400.0%
B	3621	54100	OFFICE EXPENSE	\$1,997	\$1,991	\$2,000	\$1,646	\$2,600	30.0%
B	3621	54200	TRAVEL CONFERENCES & DUES	\$250	\$800	\$2,269	\$175	\$2,000	-11.9%
B	3621	54231	TRAINING EXPENSE	\$2,778	\$900	\$3,000	\$465	\$3,000	0.0%
B	3621	54232	PUBLIC EDUCATION SUPPLIES	\$707	\$5,617	\$3,000	\$2,985	\$3,000	0.0%
B	3621	54300	TELEPHONE	\$2,255	\$2,701	\$4,795	\$1,963	\$4,500	-6.2%
B	3621	54400	LEASE OF EQUIPMENT	\$1,384	\$1,384	\$1,680	\$1,038	\$1,680	0.0%
B	3621	54520	OUTSIDE PROFESSIONAL	\$200	\$150	\$1,500	\$0	\$1,500	0.0%
B	3621	54560	MOTOR VEHICLE REPAIRS & SUPP	\$3,197	\$1,985	\$3,000	\$2,242	\$3,000	0.0%
B	3621	54562	FUEL - MOTOR VEHICLE	\$2,840	\$2,567	\$3,000	\$1,184	\$3,000	0.0%
B	3621	54600	UNIFORMS	\$3,653	\$2,805	\$5,992	\$1,350	\$6,000	0.1%
B	3621	54709	MTA TAX DUE	\$1,086	\$1,136	\$1,187	\$836	\$1,375	15.8%
B	3621	59010	NYS RETIREMENT	\$34,926	\$42,810	\$47,792	\$11,157	\$65,271	36.6%
B	3621	59030	SOCIAL SECURITY & MEDICARE	\$24,420	\$25,557	\$26,711	\$18,805	\$30,935	15.8%
B	3621	59060	HEALTH INSURANCE	\$112,847	\$111,829	\$118,288	\$80,701	\$143,124	21.0%
B	3621	59090	DENTAL/OPTICAL BENEFITS	\$7,525	\$7,657	\$7,657	\$5,793	\$9,741	27.2%
<b>TOTALS:</b>				<b>\$524,825</b>	<b>\$554,746</b>	<b>\$602,984</b>	<b>\$375,135</b>	<b>\$707,678</b>	<b>17.4%</b>



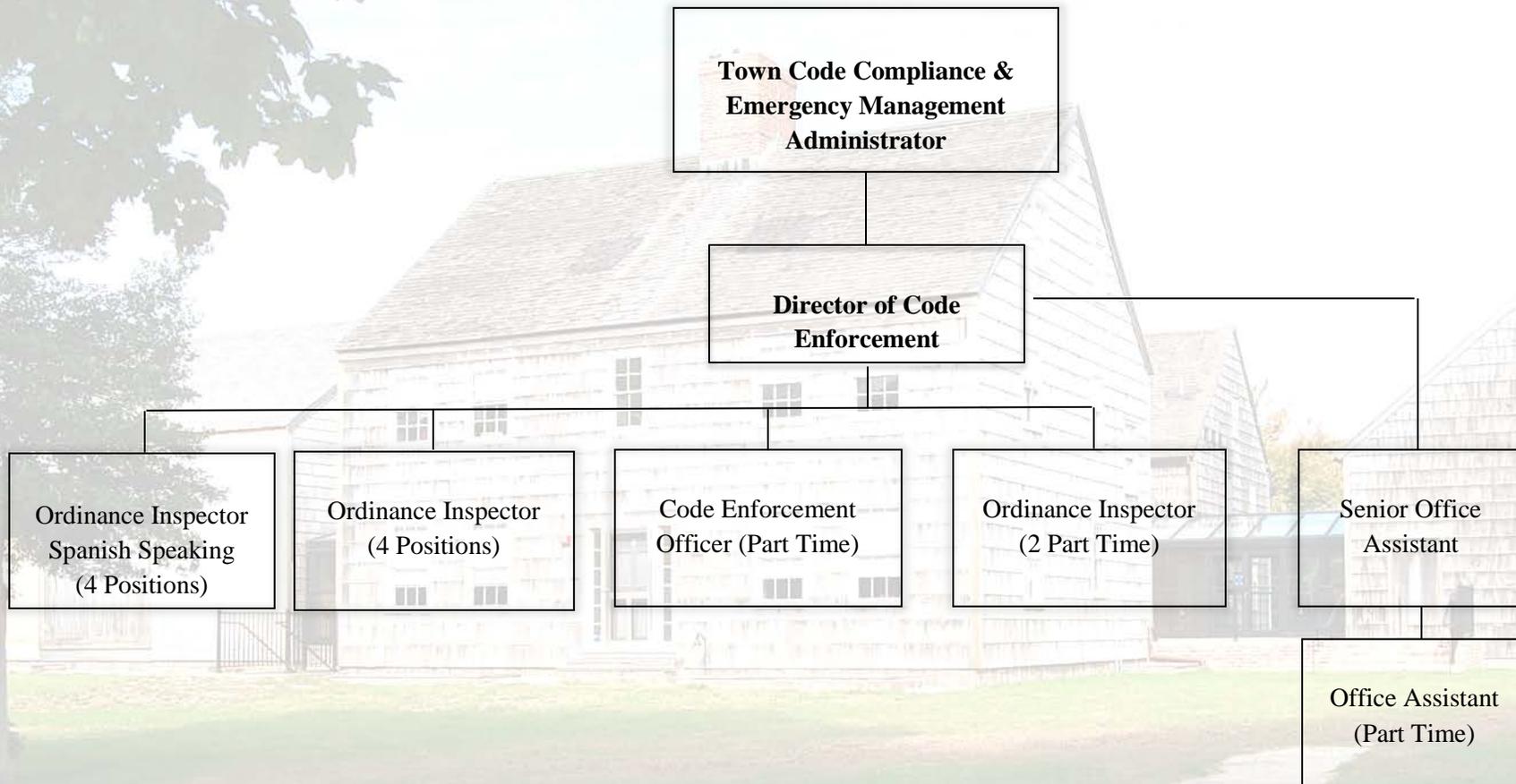
# Position Costing Summary

**Division:** SAFETY INSPECTION - FIRE MARSHAL  
**Scenario:** MAIN  
**Function:** PUBLIC SAFETY  
**Department:** SAFETY INSPECTION - FIRE MARSHAL

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
CHIEF FIRE MARSHAL	DEPARTMENT HEAD	92,514	3,300	0	95,814	32,728	7,330	16,767	326	57,151	152,965	16	1.00	100.00	40
ASSISTANT CHIEF FIRE MARSHALL	CSEA / 30 / OFF	85,088	2,900	0	87,988	32,728	6,731	15,398	299	55,156	143,144	16	1.00	100.00	40
FIRE MARSHAL II *PROMOTION*	CSEA / 29 / 5	77,730	1,900	0	79,630	28,108	6,092	8,441	271	42,911	122,542	5	1.00	100.00	40
FIRE MARSHALL I *PART TIME TO FULL TIME*	CSEA / 28 / 0	62,102	0	0	62,102	26,572	4,751	10,868	211	42,402	104,504		1.00	100.00	40
ADMIN.ASST	CSEA / 26 / OFF	75,143	3,700	0	78,843	32,728	6,031	13,798	268	52,825	131,668	23	1.00	100.00	40
<b>Grand Total</b>		<b>392,577</b>	<b>11,800</b>	<b>0</b>	<b>404,377</b>	<b>152,865</b>	<b>30,935</b>	<b>65,271</b>	<b>1,375</b>	<b>250,446</b>	<b>654,823</b>	<b>60</b>			

# Ordinance Enforcement Organization Chart



# Department Summary

Department: ORDINANCE ENFORCEMENT

Function: PUBLIC SAFETY

Budget Year: 2021

Division: ORDINANCE  
ENFORCEMENT

Accounting Reference: 3622

Stage: Tentative Budget

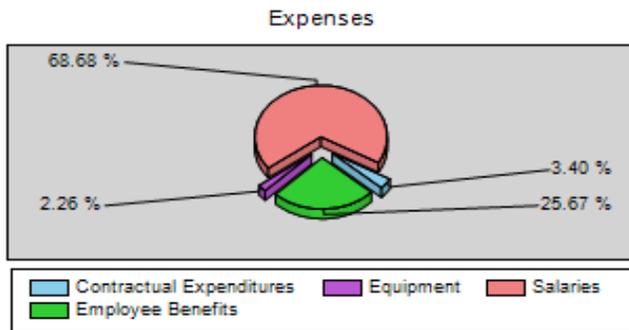
## Mission Statement:

The Ordinance Enforcement Department is responsible to protect and serve the residents and visitors of the town with respect to many quality of life issues enumerated within the Town Code. This is often accomplished by the use of well-established best practices in the investigation techniques of various reported code violations as well as those violations discovered by the members of the department while on routine patrol. Compliance with the Town Code helps maintain a virtuous quality of life for residents and visitors of the town which is of paramount importance to all.

## Department Responsibilities:

The department investigates violations of the Town Code that include noise complaints, rental registry violations, zoning violations, overcrowded housing, taxi operation violations, parking violations, land use violations and a plethora of other possible violations. The department utilizes the Town Code of East Hampton as well as New York State Codes such as the Residential, Building, Mechanical, and Property Maintenance Codes as they are applicable to reported violations to the department.

The department conducts thorough investigations of reported code violations as well as those violations discovered by ordinance officers to a positive resolution. The conclusion, after investigation, is often times resolved by voluntary compliance with the violator. In some cases the violation is not voluntarily resolved at which point the violator is summonsed to court and the case is resolved through the judicial process with the assistance of the Town Attorney or a representative from that office.



Key Performance Indicators	2018	2019	2020	2021
	Actual	Actual	Projected	Target
Cases Opened	0	0	2,271	0
Categories:				
Board Determinations	0	0	42	0
Contractor License Case	0	0	156	0
Environmental Complaint	0	0	279	0
Housing Complaint	0	0	260	0
Lighting Complaint	0	0	19	0
Noise Complaint	0	0	60	0

# Department Summary

Department: *ORDINANCE ENFORCEMENT*

Parking Cases	0	0	100	0
Peddler/Permits	0	0	20	0
Rental Registry	0	0	78	0
Safety Complaint	0	0	129	0
Signs	0	0	115.00	0
State Code Complaint	0	0	119	0
Taxi Complaint	0	0	40	0
Taxi Validation	0	0	305	0
Zoning Complaint	0	0	549	0
Cases Opened by Hamlet:				
-Amagansett	0	0	248	0
-East Hampton	0	0	866	0
-Montauk	0	0	565	0
-Springs	0	0	521	0
-Wainscott	0	0	71	0
Source of Complaint:				
E-Mail	0	0	24	0
Front Desk	0	0	147	0
Internal	0	0	766	0
Online	0	0	340	0
Phone	0	0	330	0
Patrol	0	0	504	0
Referral	0	0	160	0
Cases Resulting in Charges Filed	0	0	362	0
Cases Referred to Another Department	0	0	85	0
Complaint Unfounded	0	0	540	0
Voluntary Compliance	0	0	800	0

2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: ORDINANCE ENFORCEMENT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	3622	51100	FULL-TIME SALARIES	\$544,479	\$638,052	\$695,355	\$443,084	\$701,640	0.9%
B	3622	51102	PM SHIFT DIFFERENTIAL	\$1,359	\$2,430	\$2,000	\$4,307	\$2,000	0.0%
B	3622	51103	LONGEVITY	\$7,800	\$8,300	\$11,400	\$0	\$10,900	-4.4%
B	3622	51105	HEALTH INSURANCE BUY BACK	\$8,125	\$7,125	\$10,000	\$9,833	\$9,500	-5.0%
B	3622	51200	PART TIME SALARIES	\$81,782	\$45,758	\$107,114	\$27,134	\$109,257	2.0%
B	3622	51300	OVERTIME	\$15,198	\$13,987	\$15,000	\$37,072	\$15,000	0.0%
B	3622	52450	COMPUTER EQUIPMENT	\$0	\$0	\$2,000	\$0	\$5,000	150.0%
B	3622	52600	OTHER EQUIPMENT	\$4,085	\$3,814	\$4,000	\$0	\$4,000	0.0%
B	3622	54100	OFFICE EXPENSE	\$4,996	\$2,032	\$5,000	\$1,569	\$5,000	0.0%
B	3622	54155	COMPUTER SOFTWARE	\$0	\$661	\$5,000	\$459	\$5,000	0.0%
B	3622	54200	TRAVEL CONFERENCES & DUES	\$6,264	\$4,241	\$4,000	\$0	\$4,000	0.0%
B	3622	54300	TELEPHONE	\$6,993	\$7,289	\$6,500	\$5,134	\$8,714	34.1%
B	3622	54400	LEASE OF EQUIPMENT	\$1,228	\$1,140	\$1,500	\$877	\$1,440	-4.0%
B	3622	54520	OUTSIDE PROFESSIONAL	\$1,410	\$1,007	\$1,500	\$225	\$1,500	0.0%
B	3622	54560	MOTOR VEHICLE REPAIRS & SUPP	\$4,974	\$6,577	\$6,500	\$4,619	\$3,000	-53.8%
B	3622	54562	FUEL - MOTOR VEHICLE	\$8,712	\$7,157	\$6,250	\$4,255	\$6,500	4.0%
B	3622	54600	UNIFORMS	\$5,240	\$4,553	\$4,000	\$0	\$4,500	12.5%
B	3622	54709	MTA TAX DUE	\$2,202	\$2,471	\$2,801	\$1,773	\$2,826	0.9%
B	3622	59010	NYS RETIREMENT	\$66,269	\$50,563	\$70,248	\$10,948	\$64,129	-8.7%
B	3622	59030	SOCIAL SECURITY & MEDICARE	\$49,548	\$55,592	\$72,376	\$39,889	\$64,894	-10.3%
B	3622	59060	HEALTH INSURANCE	\$136,820	\$126,865	\$148,256	\$85,490	\$164,280	10.8%
B	3622	59090	DENTAL/OPTICAL BENEFITS	\$13,908	\$16,594	\$19,144	\$11,586	\$19,482	1.8%
<b>TOTALS:</b>				<b>\$971,393</b>	<b>\$1,006,208</b>	<b>\$1,199,944</b>	<b>\$688,255</b>	<b>\$1,212,563</b>	<b>1.1%</b>



# Position Costing Summary

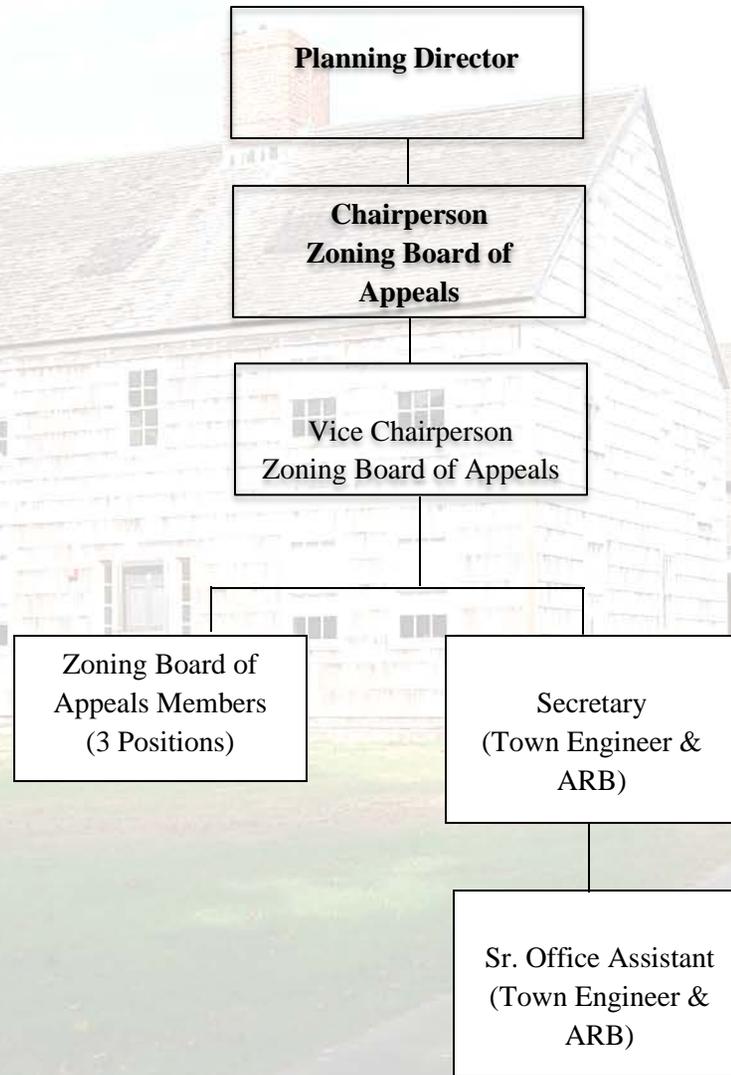
**Division:** ORDINANCE ENFORCEMENT  
**Scenario:** MAIN  
**Function:** PUBLIC SAFETY  
**Department:** ORDINANCE ENFORCEMENT

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
TOWN CODE COMPLIANCE & EMERGENCY MANAGEMENT ADMINISTRATOR	DIVISION HEAD	96,551	2,300	2,500	101,351	0	7,753	0	345	8,098	109,449	6	1.00	100.00	35
DIRECTOR OF CODE ENFORCEMENT	DEPARTMENT HEAD	86,897	0	2,500	89,397	1,948	6,839	0	304	9,091	98,488	2	1.00	100.00	35
ORDINANCE INSPECTOR SPANISH SPEAKING	CSEA / 24 / OFF1	63,720	1,900	0	65,620	28,108	5,020	6,956	223	40,307	105,926	7	1.00	100.00	40
ORDINANCE INSPECTOR SPANISH SPEAKING	CSEA / 24 / 3	57,691	0	0	57,691	26,572	4,413	6,115	196	37,297	94,988	2	1.00	100.00	40
ORDINANCE INSPECTOR SPANISH SPEAKING	CSEA / 24 / 2	56,554	0	2,000	58,554	12,592	4,479	6,207	199	23,477	82,031	1	1.00	100.00	40
ORDINANCE INSPECTOR SPANISH SPEAKING	CSEA / 24 / 1	55,440	0	0	55,440	12,592	4,241	5,877	188	22,898	78,338	2	1.00	100.00	40
ORDINANCE INSPECTOR	CSEA / 23 / 7	60,098	1,900	0	61,998	28,108	4,743	6,572	211	39,634	101,631	6	1.00	100.00	40
ORDINANCE INSPECTOR	CSEA / 23 / 5	57,753	1,900	2,500	62,153	1,948	4,755	6,588	211	13,502	75,655	4	1.00	100.00	40
ORDINANCE INSPECTOR	CSEA / 23 / 4	56,615	0	0	56,615	12,592	4,331	6,001	192	23,117	79,732	3	1.00	100.00	40
ORDINANCE INSPECTOR *NEW POSITION*	CSEA / 23 / 0	52,283	0	0	52,283	26,572	4,000	9,150	178	39,899	92,183		1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / OFF	58,040	2,900	0	60,940	32,728	4,662	10,664	207	48,262	109,201	16	1.00	100.00	40
<b>TOTAL FULL TIME</b>		<b>701,640</b>	<b>10,900</b>	<b>9,500</b>	<b>722,040</b>	<b>183,762</b>	<b>55,236</b>	<b>64,129</b>	<b>2,455</b>	<b>305,582</b>	<b>1,027,623</b>				
<b>PART TIME</b>															
PT OFFICE ASSISTANT	PART TIME	21,072	0	0	21,072	0	1,612	0	72	1,684	22,756				0
PT CODE ENFORCEMENT OFFICER	PART TIME	32,460	0	0	32,460	0	2,483	0	110	2,594	35,054				0
PT ORDINANCE INSPECTOR	PART TIME	26,509	0	0	26,509	0	2,028	0	90	2,118	28,627				0
PT ORDINANCE INSPECTOR	PART TIME	29,214	0	0	29,214	0	2,235	0	99	2,334	31,549				0
<b>TOTAL PART TIME</b>		<b>109,257</b>	<b>0</b>	<b>0</b>	<b>109,257</b>	<b>0</b>	<b>8,358</b>	<b>0</b>	<b>371</b>	<b>8,730</b>	<b>117,986</b>				
<b>Grand Total</b>		<b>810,897</b>	<b>10,900</b>	<b>9,500</b>	<b>831,297</b>	<b>183,762</b>	<b>63,594</b>	<b>64,129</b>	<b>2,826</b>	<b>314,312</b>	<b>1,145,609</b>	<b>49</b>			

# Zoning Board of Appeals Organization Chart

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# Department Summary

Department: ZONING BOARD OF APPEALS

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** ZONING BOARD OF APPEALS

**Accounting Reference:** 8010

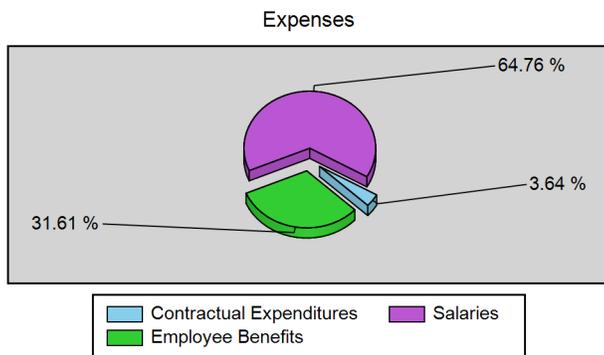
**Stage:** Tentative Budget

## Mission Statement:

To ensure equitable administration of the Town's Zoning Code. The Zoning Board hears and decides on all of the following: Variances, Natural Resources Special Permits, appeals from the Building Inspector, appeals from the Architectural Review Board, interpretations of the Zoning Code, Personal Wireless Service Facility Tiers and revocation of Certificate of Occupancies.

## Department Responsibilities:

The purpose of the Town Zoning Board of Appeals is to ensure equitable administration of the Town's Zoning Code (Chapter 255 of the Town Code). The Board is comprised of five members appointed by the Town Board. Each member serves a five-year term. The Zoning Board hears and decides on all of the following: variances, Natural Resources Special Permits, appeals from the Building Inspector, appeals from the Architectural Review Board, interpretations of the Zoning Code, personal wireless service facility tiers, and revocation of certificate of occupancies.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: ZONING BOARD OF APPEALS  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	8010	51100	FULL-TIME SALARIES	\$58,792	\$94,584	\$105,372	\$51,576	\$100,352	-4.8%
B	8010	51103	LONGEVITY	\$0	\$3,200	\$5,100	\$0	\$3,400	-33.3%
B	8010	51200	PART TIME SALARIES	\$53,473	\$46,471	\$48,056	\$35,401	\$49,017	2.0%
B	8010	51300	OVERTIME	\$74	\$0	\$0	\$0	\$0	0.0%
B	8010	52200	OFFICE EQUIPMENT	\$0	\$0	\$800	\$0	\$0	-100.0%
B	8010	54100	OFFICE EXPENSE	\$1,873	\$1,102	\$3,500	\$0	\$3,500	0.0%
B	8010	54110	ADVERTISING	\$3,363	\$3,209	\$4,500	\$1,526	\$4,500	0.0%
B	8010	54231	TRAINING EXPENSE	\$0	\$0	\$400	\$0	\$400	0.0%
B	8010	54300	TELEPHONE	\$85	\$85	\$178	\$134	\$178	-0.1%
B	8010	54709	MTA TAX DUE	\$382	\$490	\$539	\$296	\$519	-3.6%
B	8010	59010	NYS RETIREMENT	\$8,124	\$14,480	\$16,393	\$4,103	\$20,525	25.2%
B	8010	59030	SOCIAL SECURITY & MEDICARE	\$8,594	\$11,036	\$12,127	\$6,654	\$11,687	-3.6%
B	8010	59060	HEALTH INSURANCE	\$28,212	\$37,264	\$39,414	\$18,450	\$37,932	-3.8%
B	8010	59090	DENTAL/OPTICAL BENEFITS	\$2,986	\$3,829	\$3,829	\$2,253	\$3,896	1.8%
<b>TOTALS:</b>				<b>\$165,958</b>	<b>\$215,750</b>	<b>\$240,208</b>	<b>\$120,393</b>	<b>\$235,907</b>	<b>-1.8%</b>



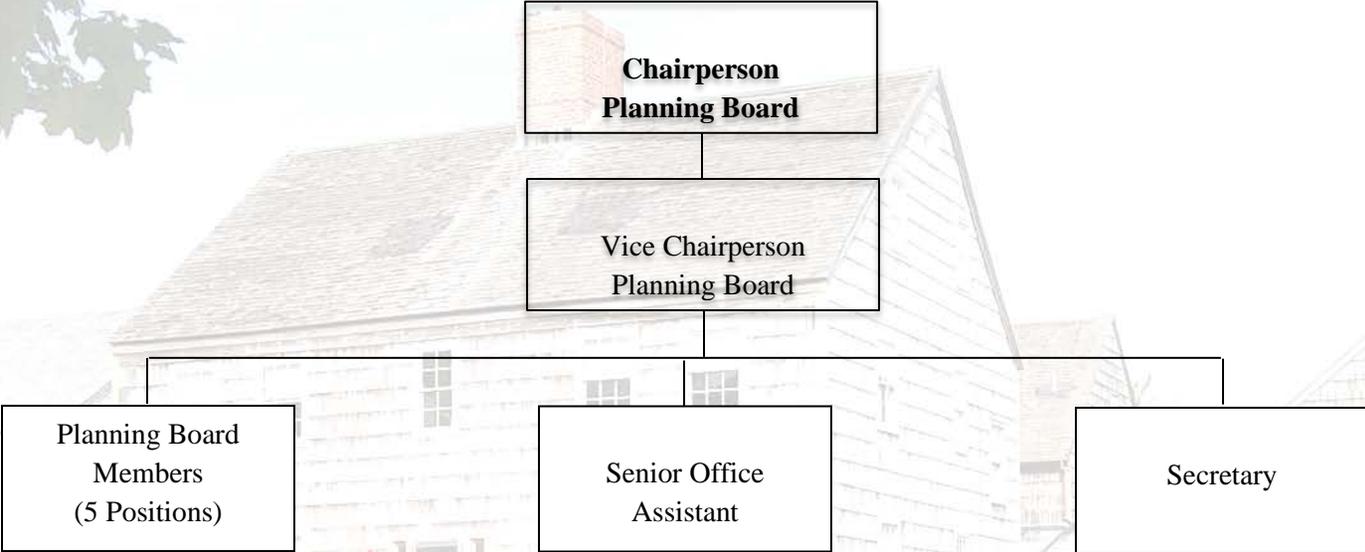
# Position Costing Summary

**Division:** ZONING BOARD OF APPEALS  
**Scenario:** Main  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** ZONING BOARD OF APPEALS

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
SECRETARY	NON REPRESENTED	45,900	0	0	45,900	26,572	3,511	8,033	156	38,272	84,172		1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / OFF	54,452	3,400	0	57,852	15,256	4,426	10,124	197	30,003	87,855	20	1.00	100.00	40
<b>TOTAL FULL TIME</b>		<b>100,352</b>	<b>3,400</b>	<b>0</b>	<b>103,752</b>	<b>41,828</b>	<b>7,937</b>	<b>18,157</b>	<b>353</b>	<b>68,275</b>	<b>172,027</b>				
<b>PART TIME</b>															
CHAIRPERSON - ZBA	STIPENDS	14,344	0	0	14,344	0	1,097	1,521	49	2,667	17,011				0
VICE CHAIRPERSON - ZBA	STIPENDS	10,668	0	0	10,668	0	816	0	36	852	11,521				0
MEMBER - ZBA	STIPENDS	8,001	0	0	8,001	0	612	848	27	1,487	9,489				0
MEMBER - ZBA	STIPENDS	8,001	0	0	8,001	0	612	0	27	639	8,641				0
MEMBER - ZBA	STIPENDS	8,001	0	0	8,001	0	612	0	27	639	8,641				0
<b>TOTAL PART TIME</b>		<b>49,017</b>	<b>0</b>	<b>0</b>	<b>49,017</b>	<b>0</b>	<b>3,750</b>	<b>2,369</b>	<b>167</b>	<b>6,285</b>	<b>55,302</b>				
<b>Grand Total</b>		<b>149,369</b>	<b>3,400</b>	<b>0</b>	<b>152,769</b>	<b>41,828</b>	<b>11,687</b>	<b>20,525</b>	<b>519</b>	<b>74,560</b>	<b>227,329</b>	<b>20</b>			

# Planning Board Organization Chart



# Department Summary

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Department: *PLANNING BOARD*

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** PLANNING BOARD

**Accounting Reference:** 8020

**Stage:** Tentative Budget

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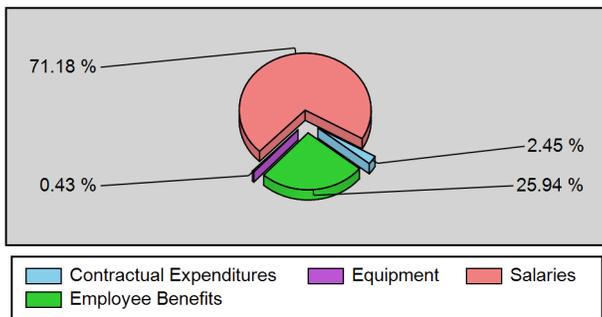
## Mission Statement:

To review and approve site plans and subdivision applications.

## Department Responsibilities:

The Town Planning Board approves plans for the development of commercial properties, and approves the subdivision of land. The Board reviews and provides input to the Town Board on all Urban Renewal Map requests, all changes to the Zoning Code and the Town Comprehensive Plan. The Board is comprised of seven members appointed by the Town Board. The members serve seven year terms with one position up for appointment/reappointment each year.

Expenses



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: PLANNING BOARD  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	8020	51100	FULL-TIME SALARIES	\$80,279	\$84,380	\$85,748	\$62,119	\$87,466	2.0%
B	8020	51103	LONGEVITY	\$6,700	\$4,950	\$5,100	\$0	\$5,250	2.9%
B	8020	51200	PART TIME SALARIES	\$66,880	\$68,218	\$69,581	\$52,184	\$70,973	2.0%
B	8020	51300	OVERTIME	\$291	\$1,329	\$0	\$77	\$0	0.0%
B	8020	52100	FURNITURE & FIXTURES	\$0	\$4,456	\$600	\$0	\$600	0.0%
B	8020	52450	COMPUTER EQUIPMENT	\$0	\$0	\$0	\$0	\$400	100.0%
B	8020	54100	OFFICE EXPENSE	\$1,539	\$1,618	\$2,500	\$702	\$2,500	0.0%
B	8020	54110	ADVERTISING	\$785	\$462	\$1,800	\$758	\$1,800	0.0%
B	8020	54140	PRINTING	\$0	\$0	\$750	\$456	\$750	0.0%
B	8020	54231	TRAINING EXPENSE	\$0	\$0	\$400	\$0	\$400	0.0%
B	8020	54300	TELEPHONE	\$155	\$154	\$178	\$133	\$178	-0.1%
B	8020	54709	MTA TAX DUE	\$524	\$540	\$545	\$389	\$557	2.0%
B	8020	59010	NYS RETIREMENT	\$12,920	\$13,844	\$15,566	\$3,463	\$17,267	10.9%
B	8020	59030	SOCIAL SECURITY & MEDICARE	\$11,792	\$12,154	\$12,273	\$8,750	\$12,522	2.0%
B	8020	59060	HEALTH INSURANCE	\$24,428	\$24,872	\$26,357	\$18,122	\$26,388	0.1%
B	8020	59090	DENTAL/OPTICAL BENEFITS	\$3,211	\$2,872	\$2,872	\$2,172	\$2,922	1.8%
<b>TOTALS:</b>				<b>\$209,503</b>	<b>\$219,848</b>	<b>\$224,270</b>	<b>\$149,327</b>	<b>\$229,973</b>	<b>2.5%</b>



# Position Costing Summary

**Division:** PLANNING BOARD  
**Scenario:** Main  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** PLANNING BOARD

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
SECRETARY	NON REPRESENTED	63,777	4,300	0	68,077	15,256	5,208	11,913	231	32,609	100,685	30	1.00	100.00	35
SR. OFFICE ASSISTANT	CSEA / 18 / 3	23,689	950	0	24,639	14,054	1,885	4,312	84	20,335	44,974	5	0.50	50.00	20
<b>TOTAL FULL TIME</b>		87,466	5,250	0	92,716	29,310	7,093	16,225	315	52,944	145,659				
<b>PART TIME</b>															
CHAIRPERSON - PLANNING BOARD	STIPENDS	14,344	0	0	14,344	0	1,097	0	49	1,146	15,491				0
VICE CHAIRPERSON - PLANNING BOARD	STIPENDS	10,668	0	0	10,668	0	816	0	36	852	11,521				0
MEMBER - PLANNING BOARD	STIPENDS	8,001	0	0	8,001	0	612	0	27	639	8,641				0
MEMBER - PLANNING BOARD	STIPENDS	8,001	0	0	8,001	0	612	0	27	639	8,641				0
MEMBER - PLANNING BOARD	STIPENDS	8,001	0	0	8,001	0	612	0	27	639	8,641				0
MEMBER - PLANNING BOARD	STIPENDS	8,001	0	0	8,001	0	612	0	27	639	8,641				0
MEMBER - PLANNING BOARD	STIPENDS	8,001	0	0	8,001	0	612	0	27	639	8,641				0
SECRETARY - PLANNING BOARD	STIPENDS	5,953	0	0	5,953	0	455	1,042	20	1,518	7,471				0
<b>TOTAL PART TIME</b>		70,973	0	0	70,973	0	5,429	1,042	241	6,713	77,685				
<b>Grand Total</b>		158,439	5,250	0	163,689	29,310	12,522	17,267	557	59,656	223,345	35			

# Planning Department Organization Chart



# Department Summary

Department: PLANNING DEPARTMENT

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** PLANNING DEPARTMENT

**Accounting Reference:** 8021

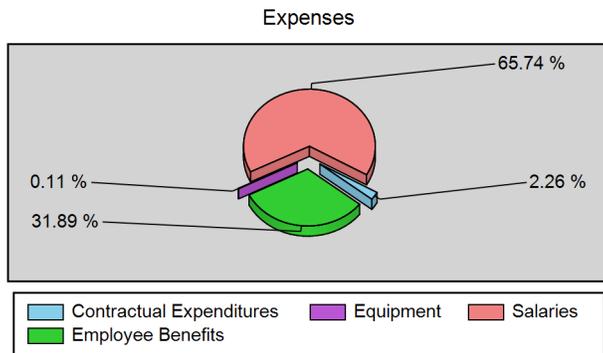
**Stage:** Tentative Budget

## Mission Statement:

To ensure proper planning and adherence to the requirements of the Town Zoning Code, and to study and recommend actions to the various Boards of specific site plans, and instruction on applications before the Town.

## Department Responsibilities:

The Town Planning Department plays a major stewardship role by providing professional planning and technical services regarding the town's land use, its environmental choices, its infrastructure and its cultural and natural resources. Among its many duties, the department is responsible for reviewing various applications for Site plans, Subdivisions, Natural Resources Special Permits and Variances and making recommendations to the Town's Planning and Zoning Boards. The department's staff members serve on several Town Committees as advisors, participate in the development of Town policies, regulations and comprehensive planning and work on a wide array of Town projects. Planning Department staff members also represent the Town in a number of East End and Suffolk County Planning efforts.



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Lot Inspections/Flaggings/Verifications	0	0	335	0
Planning Board Submissions	0	0	120	0
Town Board Projects	0	0	75	0
Zoning Board Decisions	0	0	190	0

2021 Town of East Hampton TENTATIVE BUDGET



## DEPARTMENT: PLANNING DEPARTMENT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	8021	51100	FULL-TIME SALARIES	\$628,225	\$760,103	\$808,900	\$483,250	\$783,584	-3.1%
B	8021	51103	LONGEVITY	\$21,063	\$17,597	\$19,900	\$0	\$21,050	5.8%
B	8021	51105	HEALTH INSURANCE BUY BACK	\$0	\$1,875	\$2,500	\$2,500	\$5,000	100.0%
B	8021	51200	PART TIME SALARIES	\$16,862	\$45,053	\$30,000	\$30,441	\$58,676	95.6%
B	8021	51300	OVERTIME	\$1,345	\$819	\$0	\$1,083	\$1,500	100.0%
B	8021	52100	FURNITURE & FIXTURES	\$0	\$0	\$1,500	\$758	\$500	-66.7%
B	8021	52450	COMPUTER EQUIPMENT	\$0	\$2,000	\$1,000	\$0	\$1,000	0.0%
B	8021	54100	OFFICE EXPENSE	\$12,514	\$4,290	\$6,000	\$4,479	\$6,000	0.0%
B	8021	54140	PRINTING	\$225	\$0	\$1,500	\$0	\$1,500	0.0%
B	8021	54155	COMPUTER SOFTWARE	\$0	\$0	\$500	\$0	\$500	0.0%
B	8021	54200	TRAVEL CONFERENCES & DUES	\$435	\$0	\$1,000	\$0	\$1,000	0.0%
B	8021	54300	TELEPHONE	\$722	\$1,252	\$561	\$738	\$1,854	230.6%
B	8021	54520	OUTSIDE PROFESSIONAL	\$53,466	\$43,555	\$14,000	\$36,739	\$15,000	7.1%
B	8021	54560	MOTOR VEHICLE REPAIRS & SUPP	\$712	\$751	\$2,500	\$825	\$2,500	0.0%
B	8021	54562	FUEL - MOTOR VEHICLE	\$846	\$775	\$700	\$392	\$700	0.0%
B	8021	54709	MTA TAX DUE	\$2,269	\$2,616	\$2,826	\$1,759	\$2,798	-1.0%
B	8021	54980	OTHER	\$0	\$0	\$500	\$85	\$500	0.0%
B	8021	59010	NYS RETIREMENT	\$77,860	\$96,440	\$124,583	\$25,208	\$128,904	3.5%
B	8021	59030	SOCIAL SECURITY & MEDICARE	\$51,063	\$56,188	\$63,594	\$39,514	\$62,950	-1.0%
B	8021	59060	HEALTH INSURANCE	\$174,798	\$171,949	\$272,518	\$139,996	\$197,412	-27.6%
B	8021	59090	DENTAL/OPTICAL BENEFITS	\$16,233	\$17,706	\$23,930	\$16,172	\$22,404	-6.4%
<b>TOTALS:</b>				<b>\$1,058,637</b>	<b>\$1,222,969</b>	<b>\$1,378,512</b>	<b>\$783,939</b>	<b>\$1,315,332</b>	<b>-4.6%</b>



# Position Costing Summary

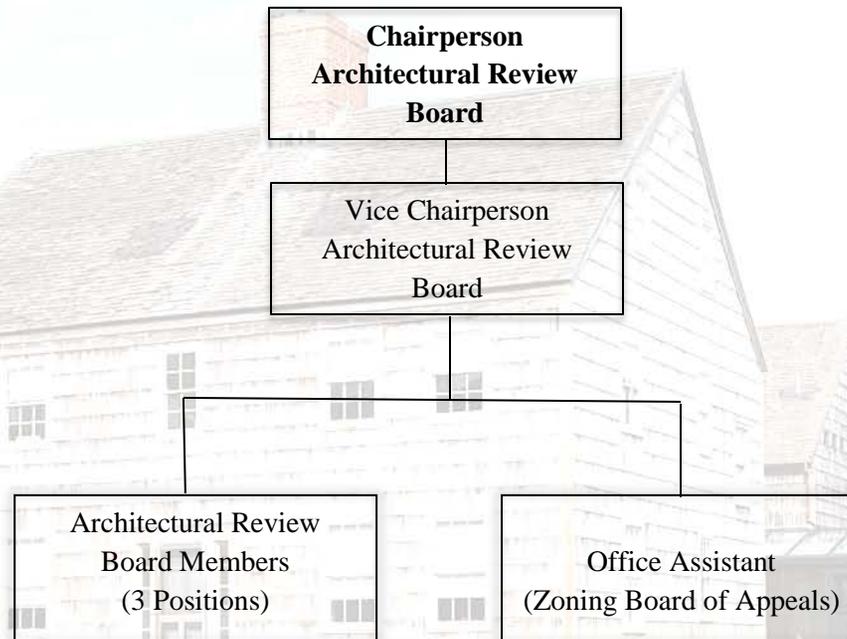
**Division:** PLANNING DEPARTMENT  
**Scenario:** MAIN  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** PLANNING DEPARTMENT

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
TOWN PLANNING DIRECTOR	DEPARTMENT HEAD	101,460	4,800	0	106,260	32,728	8,129	18,595	361	59,814	166,074	32	1.00	100.00	40
ASSISTANT TOWN PLANNING DIRECTOR	CSEA / 34 / OFF	89,614	0	0	89,614	32,728	6,855	15,682	305	55,571	145,184		1.00	100.00	40
CHIEF ENVIRONMENTAL ANALYST	CSEA / 33 / OFF	98,373	3,700	0	102,073	32,728	7,809	17,863	347	58,747	160,820	26	1.00	100.00	40
SENIOR ENVIRONMENTAL ANALYST	CSEA / 31 / 1	68,159	2,400	0	70,559	32,728	5,398	12,348	240	50,714	121,272	11	1.00	100.00	40
SENIOR PLANNER	CSEA / 28 / OFF1	77,638	2,900	0	80,538	15,256	6,161	14,094	274	35,785	116,323	13	1.00	100.00	40
ADMIN.ASST *PROMOTION*	CSEA / 26 / 0	57,124	3,400	0	60,524	15,256	4,630	10,592	206	30,684	91,208	20	1.00	100.00	40
PLANNER	CSEA / 24 / 0	54,347	0	2,500	56,847	1,948	4,349	6,026	193	12,516	69,363	0	1.00	100.00	40
PLANNER	CSEA / 24 / 0	54,347	0	0	54,347	12,592	4,158	5,761	185	22,695	77,043	0	1.00	100.00	40
ENVIRONMENTAL TECHNICIAN	CSEA / 22 / 3	53,427	0	2,500	55,927	1,948	4,278	5,928	190	12,345	68,272	2	1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / 3	23,689	950	0	24,639	14,054	1,885	4,312	84	20,335	44,974	5	0.50	50.00	20
PLANNING AIDE	CSEA / 17 / OFF	52,745	2,900	0	55,645	15,256	4,257	9,738	189	29,440	85,085	15	1.00	100.00	40
ENVIRONMENTAL AIDE *MERIT*	CSEA / 15 / 7	52,660	0	0	52,660	12,592	4,029	5,582	179	22,382	75,042	2	1.00	100.00	40
<b>Grand Total</b>		<b>783,584</b>	<b>21,050</b>	<b>5,000</b>	<b>809,634</b>	<b>219,816</b>	<b>61,937</b>	<b>126,521</b>	<b>2,753</b>	<b>411,027</b>	<b>1,220,661</b>	<b>126</b>			

# Architectural Review Board Organization Chart

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# Department Summary

Department: ARCHITECTURAL REVIEW BOARD

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** ARCHITECTURAL REVIEW BOARD

**Accounting Reference:** 8022

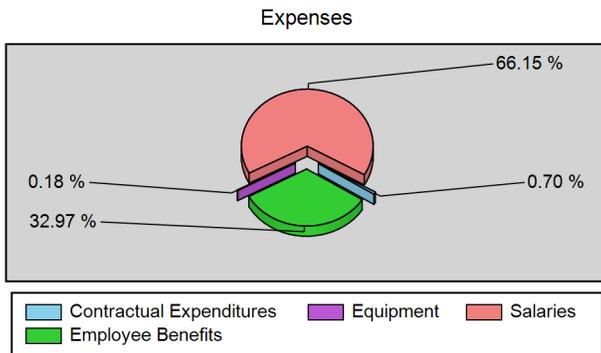
**Stage:** Tentative Budget

## Mission Statement:

To ensure proper architectural integrity in structures erected in the Town.

## Department Responsibilities:

The Town of East Hampton possesses a rich architectural heritage dating from colonial times. The Town's visual and cultural resources support the area's resort economy, which has grown to rival or surpass the traditional economic cornerstones of farming and fishing. Yet, the growth of the Town's resort economy, with its economic benefits, also possesses the potential to destroy the rural character upon which it is based. Continued prosperity requires the preservation of those things that make the Town a desirable and attractive place for residents and visitors alike. The Architectural Review Board is thus charged with the responsibility of carrying out the architectural and design review provided for in Article VII of the Town Code. The Board reviews applications for construction designs for certain structures in designated areas as well as for all signs and tall fences within the Town.



2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: ARCHITECTURAL REVIEW BOARD  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	8022	51100	FULL-TIME SALARIES	\$0	\$0	\$0	\$0	\$41,703	100.0%
B	8022	51200	PART TIME SALARIES	\$22,956	\$28,933	\$31,722	\$23,792	\$32,356	2.0%
B	8022	52200	OFFICE EQUIPMENT	\$0	\$149	\$200	\$0	\$200	0.0%
B	8022	54100	OFFICE EXPENSE	\$363	\$157	\$500	\$0	\$500	0.0%
B	8022	54231	TRAINING EXPENSE	\$0	\$0	\$200	\$0	\$200	0.0%
B	8022	54300	TELEPHONE	\$86	\$86	\$89	\$67	\$89	-0.1%
B	8022	54709	MTA TAX DUE	\$78	\$98	\$108	\$81	\$252	133.5%
B	8022	59010	NYS RETIREMENT	\$0	\$0	\$0	\$0	\$4,421	100.0%
B	8022	59030	SOCIAL SECURITY & MEDICARE	\$1,756	\$2,213	\$2,427	\$1,820	\$5,666	133.5%
B	8022	59060	HEALTH INSURANCE	\$0	\$0	\$0	\$0	\$24,624	100.0%
B	8022	59090	DENTAL/OPTICAL BENEFITS	\$0	\$0	\$0	\$0	\$1,948	100.0%
<b>TOTALS:</b>				<b>\$25,240</b>	<b>\$31,637</b>	<b>\$35,246</b>	<b>\$25,759</b>	<b>\$111,958</b>	<b>217.7%</b>



# Position Costing Summary

**Division:** ARCHITECTURAL REVIEW BOARD  
**Scenario:** MAIN  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** ARCHITECTURAL REVIEW BOARD

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	Alloc. FTE	Alloc. %	Weekly Hours	
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits						
<b>FULL TIME</b>																
OFFICE ASSISTANT *MERIT*	CSEA / 12 / 1	41,703	0	0	41,703	26,572	3,190	4,421	142	34,325	76,028	1	1.00	100.00	40	
<b>TOTAL FULL TIME</b>		41,703	0	0	41,703	26,572	3,190	4,421	142	34,325	76,028					
<b>PART TIME</b>																
CHAIRPERSON - ARB	STIPENDS	9,364	0	0	9,364	0	716	0	32	748	10,112				0	
VICE CHAIRPERSON - ARB	STIPENDS	6,763	0	0	6,763	0	517	0	23	540	7,303				0	
MEMBER - ARB	STIPENDS	5,410	0	0	5,410	0	414	0	18	432	5,842				0	
MEMBER - ARB	STIPENDS	5,410	0	0	5,410	0	414	0	18	432	5,842				0	
MEMBER - ARB	STIPENDS	5,410	0	0	5,410	0	414	0	18	432	5,842				0	
<b>TOTAL PART TIME</b>		32,356	0	0	32,356	0	2,475	0	110	2,585	34,942					
<b>Grand Total</b>		<b>74,059</b>	<b>0</b>	<b>0</b>	<b>74,059</b>	<b>26,572</b>	<b>5,666</b>	<b>4,421</b>	<b>252</b>	<b>36,910</b>	<b>110,969</b>	<b>1</b>				

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: EMPLOYEE BENEFITS  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	9000	54980	OTHER	\$0	\$0	\$5,000	\$0	\$5,000	0.0%
B	9000	59010	NYS RETIREMENT	\$28,867	\$27,993	\$30,000	\$8,626	\$32,000	6.7%
B	9000	59040	WORKER'S COMPENSATION	\$445,385	\$550,599	\$350,000	\$649,346	\$365,000	4.3%
B	9000	59050	UNEMPLOYMENT INSURANCE EXPEN	\$11,637	\$1,907	\$2,500	\$2,500	\$2,500	0.0%
B	9000	59060	HEALTH INSURANCE - RETIREES	\$1,472,318	\$1,328,102	\$1,420,000	\$962,954	\$1,585,000	11.6%
B	9000	59090	DENTAL/OPTICAL BENEFITS - RETIREES	\$6,606	\$2,719	\$3,225	\$2,816	\$4,100	27.1%
<b>TOTALS:</b>				\$1,964,812	\$1,911,319	\$1,810,725	\$1,626,242	\$1,993,600	10.1%

2021 Town of East Hampton TENTATIVE BUDGET



**DEPARTMENT: BOND ANTICIPATION NOTES  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	9700	54520	OUTSIDE PROFESSIONAL	\$15,218	\$0	\$0	\$0	\$0	0.0%
B	9700	56001	PRINCIPAL-BOND ANTIC. NOTE	\$5,031	\$3,000	\$1,000	\$1,000	\$25,000	2400.0%
B	9700	57003	INTEREST-BOND ANTIC.NOTE	\$141,847	\$92,207	\$18,529	\$124,533	\$16,210	-12.5%
B	9700	57007	INT BANS-WAINSCOTT WATER	\$0	\$330,513	\$29,917	\$0	\$0	-100.0%
<b>TOTALS:</b>				<b>\$162,096</b>	<b>\$425,720</b>	<b>\$49,446</b>	<b>\$125,533</b>	<b>\$41,210</b>	<b>-16.7%</b>

2021 Town of East Hampton TENTATIVE BUDGET

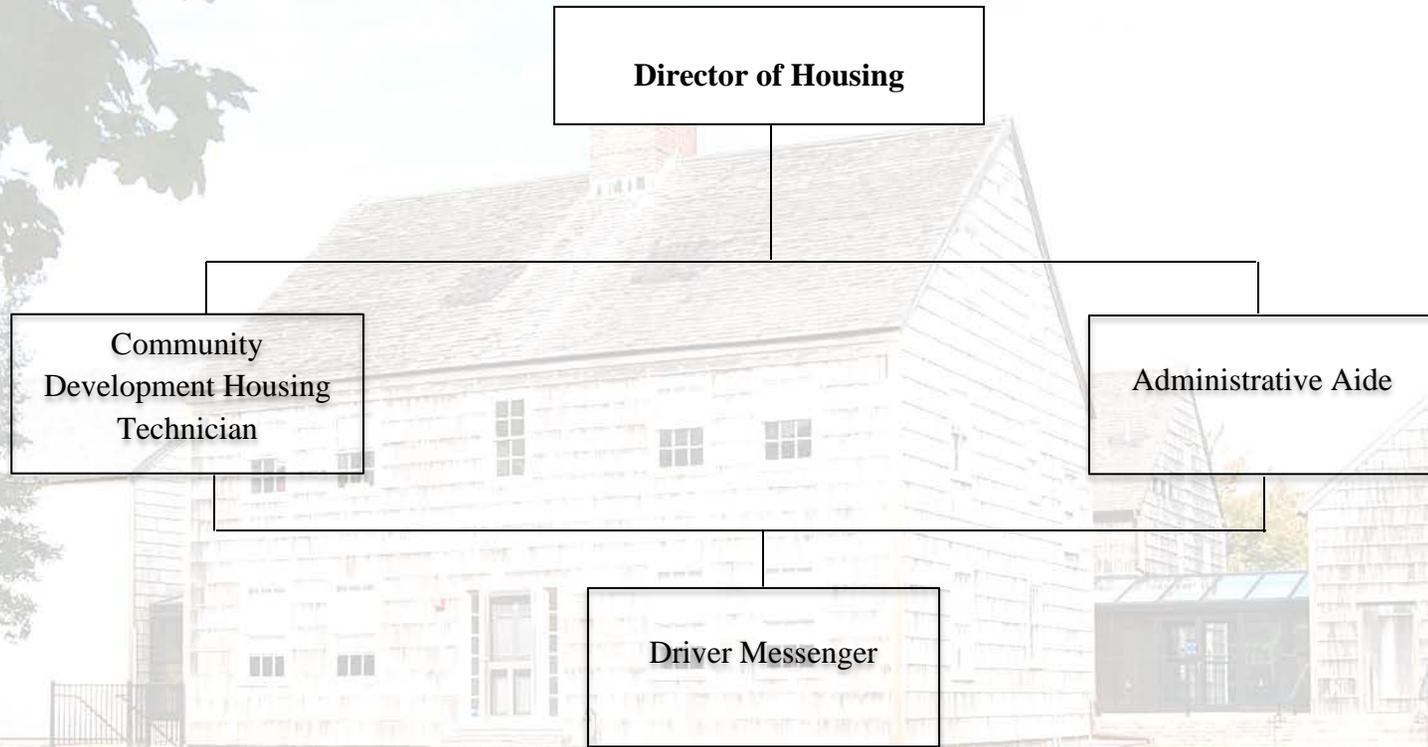


## DEPARTMENT: SERIAL BONDS EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Chg
B	9710	54520	OUTSIDE PROFESSIONAL	\$25,097	\$0	\$0	\$0	\$0	0.0%
B	9710	56000	DEBT PRINCIPAL	\$472,075	\$1,031,481	\$1,498,953	\$1,493,178	\$1,437,708	-4.1%
B	9710	56003	DEFICIT BOND - PRINCIPAL	\$1,004,279	\$541,904	\$323,663	\$323,663	\$59,184	-81.7%
B	9710	57001	INTEREST-SERIAL BOND	\$96,292	\$340,033	\$755,394	\$754,758	\$731,676	-3.1%
B	9710	57006	DEFICIT BOND - INTEREST	\$44,032	\$20,240	\$7,055	\$7,055	\$999	-85.8%
<b>TOTALS:</b>				<b>\$1,641,775</b>	<b>\$1,933,658</b>	<b>\$2,585,065</b>	<b>\$2,578,653</b>	<b>\$2,229,567</b>	<b>-13.8%</b>

# Housing & Community Development Organization Chart

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# Department Summary

Department: HOUSING/COMM.DEV.OPERATING

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** HOUSING/COMM.DEV.OPERATING

**Accounting Reference:** 8680

**Stage:** Tentative Budget

## Mission Statement:

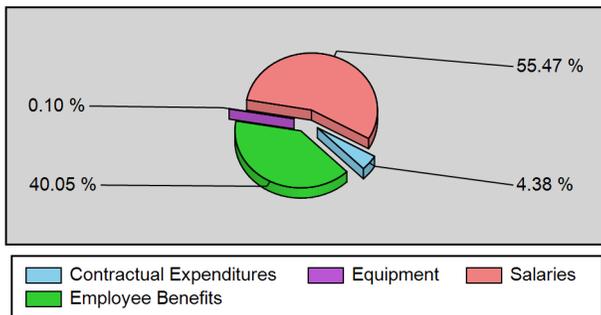
To provide housing opportunities and support programs for Town residents.

## Department Responsibilities:

The Office of Housing and Community Development has various responsibilities related to the provision of affordable housing and implementing grant programs in the Town. These include:

- Operation of Section 8 Housing Choice Voucher Program
- Management of Community Development Block Grant Program
- Operation of Residential Home Improvement Program
- Project management for Town Affordable Housing Initiatives
- Permit issuance and compliance, apartments in homes and commercial
- Special Projects related to expertise

Expenses





## FUND: HOUSING/COMM.DEV.OPERATING REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
CD1	0000		UNALLOCATED						
CD1	0000	42401	INTEREST ON INVESTMENTS	\$219	\$1,015	\$0	\$283	\$0	0.00%
CD1	0000	42410	RENTAL OF PROPERTY	\$0	\$0	\$0	\$2,500	\$0	0.00%
CD1	0000	42701	REFUNDS,PRIOR YR.APPROPRIATI	\$0	\$53	\$0	\$0	\$0	0.00%
CD1	0000	42769	DENTAL & OPTICAL PREMIUM REIMB	\$399	\$415	\$0	\$212	\$0	0.00%
CD1	0000	42771	MEDICAL PREMIUM REIMBURSEMEN	\$9,730	\$2,449	\$0	\$0	\$0	0.00%
CD1	0000	44916	FED AID SEC.8 RENTAL PYMTS A	\$1,336,689	\$1,326,889	\$0	\$880,778	\$0	0.00%
CD1	0000	44918	RECAPTURED RENT SUBSIDIES	\$1,612	\$5,062	\$0	\$0	\$0	0.00%
CD1	0000	44989	FED AID-SEC.8 ADMIN.FEES	\$104,733	\$104,365	\$124,000	\$67,509	\$100,000	-19.35%
CD1	0000	44990	FED AID-HCV ADM CARES ACT	\$0	\$0	\$0	\$47,956	\$0	0.00%
CD1	0000	45030	INTERFUND TRANSFERS	\$369,000	\$387,820	\$401,759	\$225,000	\$422,840	5.25%
CD1	0000		<b>Total</b>	<b>\$1,822,383</b>	<b>\$1,828,069</b>	<b>\$525,759</b>	<b>\$1,224,238</b>	<b>\$522,840</b>	<b>-0.29%</b>
<b>TOTALS:</b>				<b>\$1,822,383</b>	<b>\$1,828,069</b>	<b>\$525,759</b>	<b>\$1,224,238</b>	<b>\$522,840</b>	<b>-0.56%</b>



## FUND: HOUSING/COMM.DEV.OPERATING EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
CD1	8610		RENT SUBSIDIES						
CD1	8610	54925	RENT SUBSIDIES-RENTAL PYMTS	\$1,325,741	\$1,313,909	\$0	\$907,648	\$0	0.00%
CD1	8610	54926	HCV COVID RELATED EXPENSES	\$0	\$0	\$0	\$5,078	\$0	0.00%
CD1	8610		<b>Total</b>	<b>\$1,325,741</b>	<b>\$1,313,909</b>	<b>\$0</b>	<b>\$912,726</b>	<b>\$0</b>	<b>0.00%</b>
CD1	8680		HOUSING/COMM.DEV.OPERATING						
CD1	8680	51100	FULL-TIME SALARIES	\$243,065	\$246,278	\$262,465	\$182,606	\$266,865	1.68%
CD1	8680	51103	LONGEVITY	\$11,700	\$11,800	\$13,000	\$0	\$13,400	3.08%
CD1	8680	51300	OVERTIME	\$24	\$362	\$0	\$0	\$0	0.00%
CD1	8680	52200	OFFICE EQUIPMENT	\$0	\$0	\$500	\$31	\$500	0.00%
CD1	8680	54100	OFFICE EXPENSE	\$2,396	\$3,097	\$3,155	\$1,675	\$3,500	10.94%
CD1	8680	54150	GENERAL INSURANCE	\$5,138	\$5,363	\$4,690	\$3,795	\$4,690	0.00%
CD1	8680	54155	COMPUTER SOFTWARE	\$6,728	\$6,466	\$7,500	\$595	\$7,500	0.00%
CD1	8680	54200	TRAVEL CONFERENCES & DUES	\$450	\$0	\$1,500	\$75	\$1,500	0.00%
CD1	8680	54300	TELEPHONE	\$476	\$474	\$535	\$401	\$533	-0.32%
CD1	8680	54400	LEASE OF EQUIPMENT	\$191	\$1,267	\$2,400	\$1,558	\$2,400	0.00%
CD1	8680	54520	OUTSIDE PROFESSIONAL	\$1,100	\$2,712	\$1,000	\$135	\$1,000	0.00%
CD1	8680	54550	REPAIRS GENERAL	\$0	\$0	\$0	\$4,703	\$0	0.00%
CD1	8680	54560	MOTOR VEHICLE REPAIRS & SUPP	\$45	\$139	\$500	\$37	\$500	0.00%
CD1	8680	54562	FUEL - MOTOR VEHICLE	\$41	\$60	\$500	\$7	\$500	0.00%
CD1	8680	54709	MTA TAX DUE	\$866	\$879	\$937	\$621	\$953	1.74%
CD1	8680	59010	NYS RETIREMENT	\$27,991	\$28,218	\$45,950	\$7,243	\$49,046	6.74%
CD1	8680	59030	SOCIAL SECURITY & MEDICARE	\$19,491	\$19,774	\$21,073	\$13,969	\$21,440	1.74%
CD1	8680	59060	HEALTH INSURANCE	\$112,847	\$116,181	\$122,897	\$83,842	\$123,120	0.18%
CD1	8680	59090	DENTAL/OPTICAL BENEFITS	\$7,525	\$7,657	\$7,657	\$5,793	\$7,793	1.77%
CD1	8680		<b>Total</b>	<b>\$440,075</b>	<b>\$450,727</b>	<b>\$496,259</b>	<b>\$307,085</b>	<b>\$505,240</b>	<b>1.81%</b>
CD1	9000		EMPLOYEE BENEFITS						
CD1	9000	59040	WORKER'S COMPENSATION	\$0	\$0	\$500	\$0	\$500	0.00%
CD1	9000	59060	HEALTH INSURANCE - RETIREES	\$34,837	\$26,219	\$29,000	\$4,471	\$15,000	-48.28%
CD1	9000	59090	DENTAL/OPTICAL BENEFITS - RETIREES	\$0	\$0	\$0	\$0	\$2,100	100.00%
CD1	9000		<b>Total</b>	<b>\$34,837</b>	<b>\$26,219</b>	<b>\$29,500</b>	<b>\$4,471</b>	<b>\$17,600</b>	<b>-40.34%</b>
<b>TOTALS:</b>				<b>\$1,800,654</b>	<b>\$1,790,855</b>	<b>\$525,759</b>	<b>\$1,224,283</b>	<b>\$522,840</b>	<b>-0.56%</b>



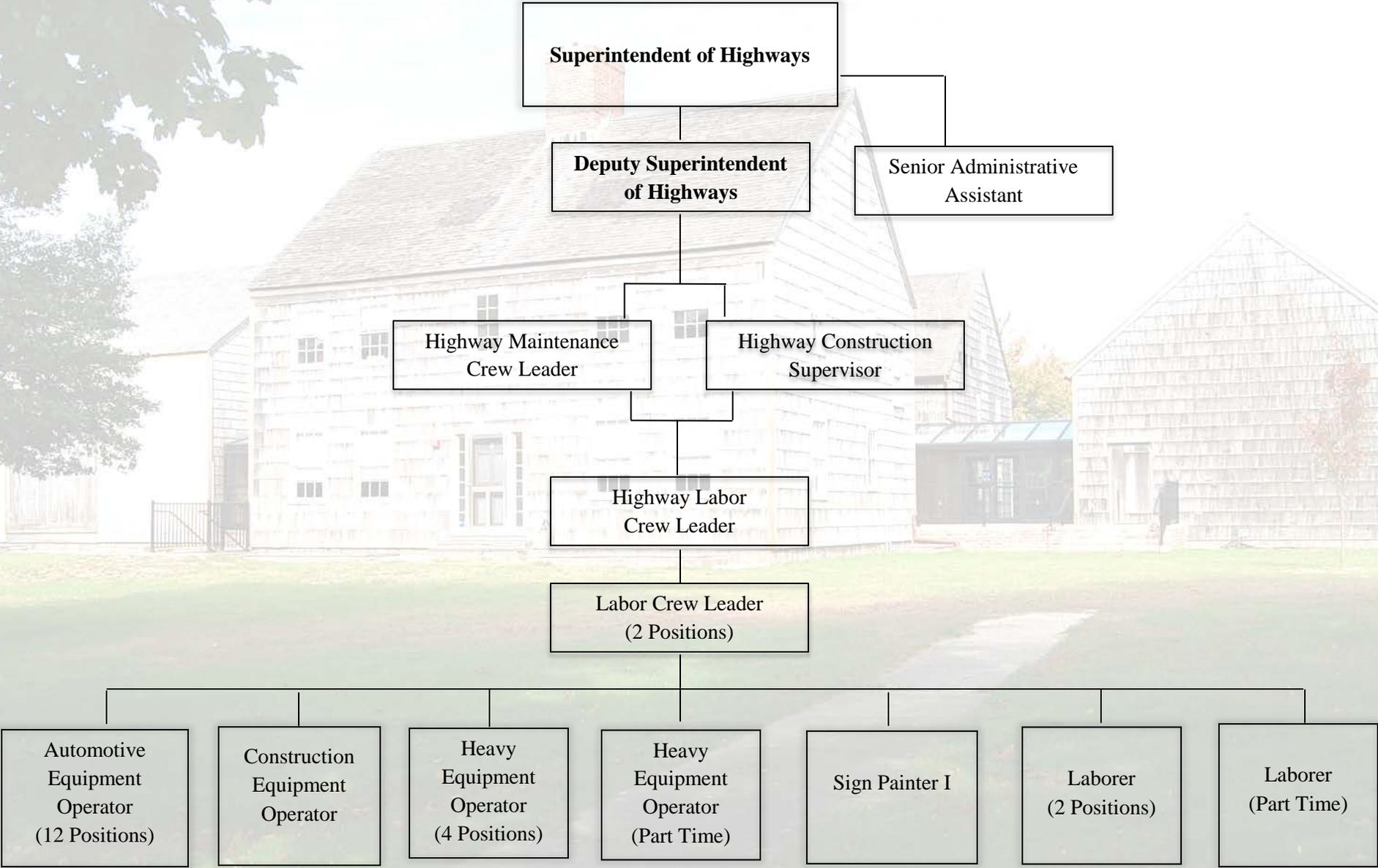
# Position Costing Summary

**Division:** HOUSING/COMM.DEV.OPERATING  
**Scenario:** Main  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** HOUSING/COMM.DEV.OPERATING

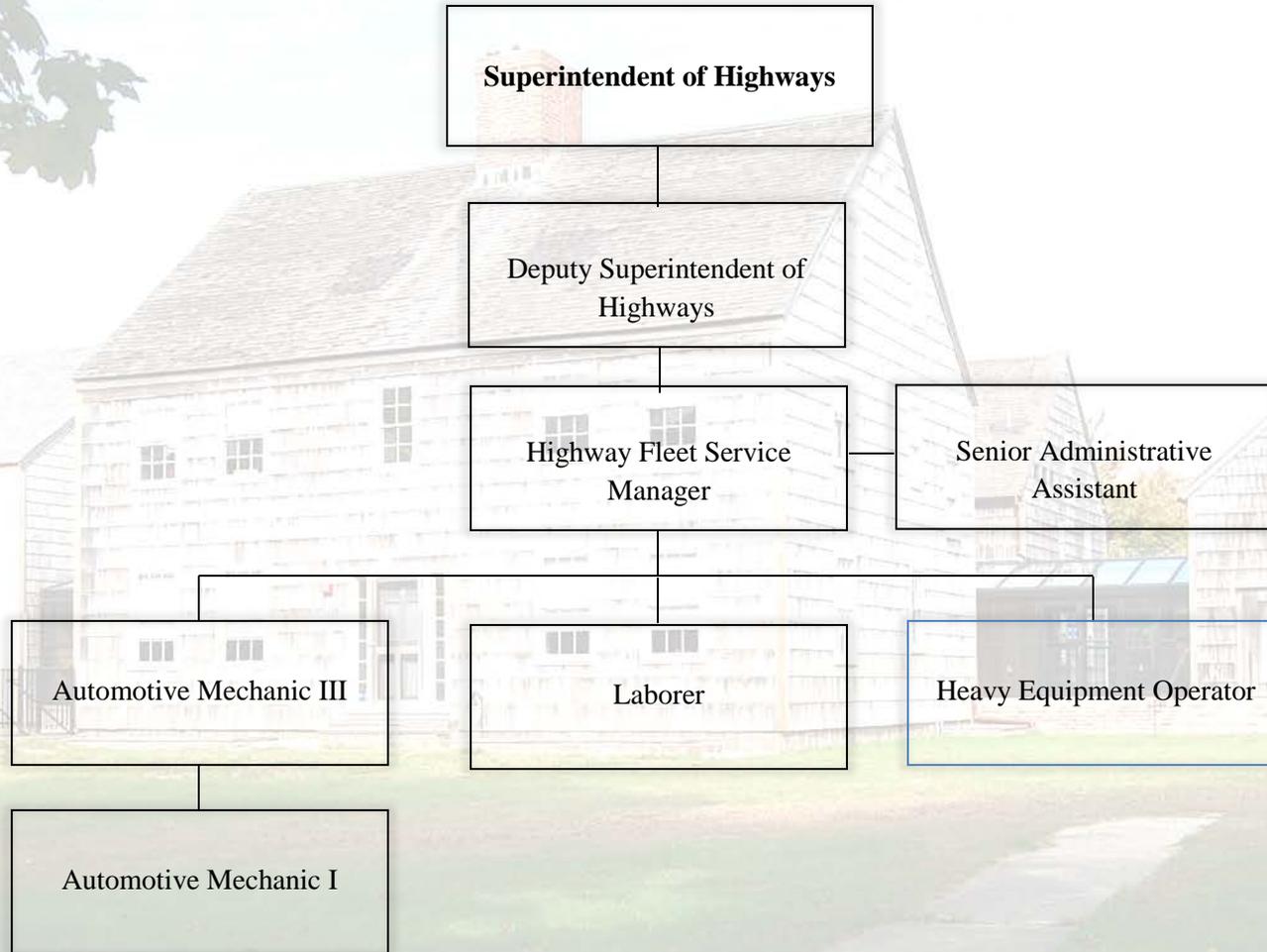
**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
<b>DIRECTOR OF HOUSING</b>	DEPARTMENT HEAD	97,043	4,400	0	<b>101,443</b>	32,728	7,760	17,752	345	<b>58,586</b>	<b>160,029</b>	28	1.00	100.00	40
<b>ADMINISTRATIVE AIDE</b>	CSEA / 27 / OFF	72,149	3,700	0	<b>75,849</b>	32,728	5,802	13,274	258	<b>52,062</b>	<b>127,911</b>	24	1.00	100.00	40
<b>COMM. DEVELOP. HOUSING TECH.</b>	CSEA / 27 / OFF	61,656	2,400	0	<b>64,056</b>	32,728	4,900	11,210	218	<b>49,056</b>	<b>113,112</b>	12	1.00	100.00	35
<b>DRIVER MESSENGER</b>	CSEA / 08 / OFF	36,018	2,900	0	<b>38,918</b>	32,728	2,977	6,811	132	<b>42,648</b>	<b>81,566</b>	15	1.00	100.00	35
<b>Grand Total</b>		<b>266,865</b>	<b>13,400</b>	<b>0</b>	<b>280,265</b>	<b>130,913</b>	<b>21,440</b>	<b>49,046</b>	<b>953</b>	<b>202,352</b>	<b>482,617</b>	<b>79</b>			

# Highway General Repairs Organization Chart



# Highway Machinery Organization Chart



# Department Summary

Department: HIGHWAY

Function: TRANSPORTATION

Division: HIGHWAY

Stage: Tentative Budget

Budget Year: 2021

Accounting Reference: 5110, 5112, 5130, 5140,  
5142, 5148

## Mission Statement:

The Highway Department is a professional team dedicated to enhancing the quality of life in East Hampton and supporting our core values by making every effort to maximize the efficient, effective use of our resources in the support maintenance and upkeep of the infrastructure, maintaining public safety, and providing the highest level of service to the community.

## Department Responsibilities:

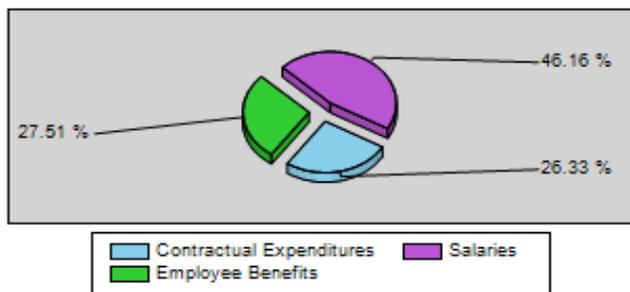
The East Hampton Town Highway Department maintains 300 center lane miles of roads in an area that spans from Montauk to the East Hampton/Southampton Town Line and Sag Harbor to the North.

Maintenance includes:

1. Snow and Ice control of roadways & sidewalks
2. Patching potholes
3. Supervision of paving projects
4. Sweeping roads and parking lots
5. Maintenance and mowing of road shoulders
6. Pruning, trimming, or removing dead or diseased trees
7. Installation and maintenance of new street trees
8. Litter removal (including, but not limited to, Adopt-A-Rd. litter)
9. Installation of stop lines, crosswalks, handicap markings and striping of roadways
10. Cleaning of curb inlets and catch basins
11. Repair and or installation of drainage systems
12. Oversee sign shop that manufactures, installs and maintains the town street signs –including those required by NYS and the Federal Gov't. (MUTCD).
13. Pick up leaves and brush during spring and fall season
14. Carting of illegally dumped items on town roads
15. Pick up dead deer and other road kill
16. Pick up post-eviction materials and items
17. Perform town wide diesel inspections. Equipment maintenance and repairs

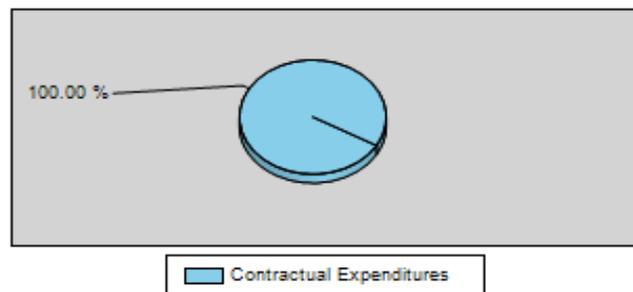
### 5110 - HIGHWAY GENERAL REPAIRS

Expenses



### 5112 - HIGHWAY PERMANENT IMPROVEMENTS

Expenses

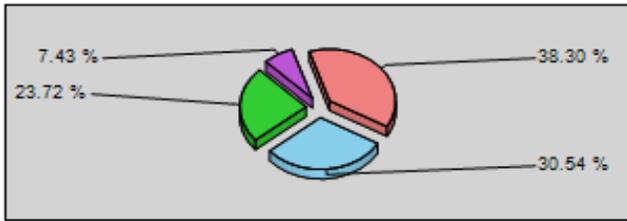


# Department Summary

Department: HIGHWAY

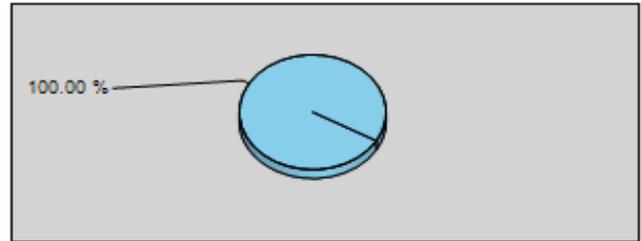
## 5130 - HIGHWAY MACHINERY

Expenses



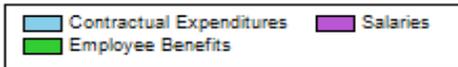
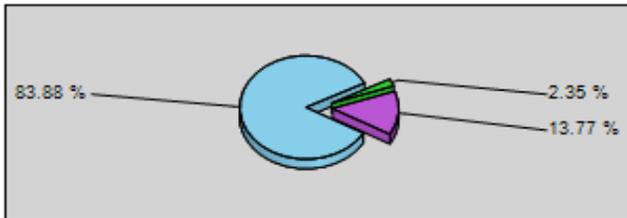
## 5140 - MISC. BRUSH & WEEDS

Expenses



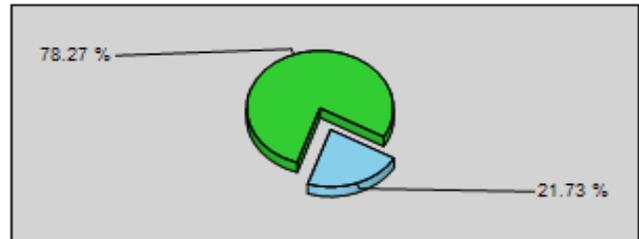
## 5142 - SNOW REMOVAL

Expenses



## 5148 - SERVICES FOR OTHER GOVERNMENTS

Expenses





## FUND: HIGHWAY FUND REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
DB	0000		UNALLOCATED						
DB	0000	41001	REAL PROPERTY TAXES	\$6,157,160	\$6,140,080	\$6,112,249	\$5,951,070	\$6,118,380	0.10%
DB	0000	41093	PILOT-LIPA	\$38,209	\$37,253	\$35,000	\$37,998	\$35,000	0.00%
DB	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$250,000	\$0	\$250,000	0.00%
DB	0000	41776	APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$0	\$0	\$83,581	100.00%
DB	0000	41782	APPROPRIATION RESERVES - PREMIUM ON BANS	\$0	\$0	\$570	\$0	\$4,995	776.32%
DB	0000	42229	SERVICES OTHER GOVERNMENTS	\$134,909	\$241,648	\$124,000	\$60,373	\$124,000	0.00%
DB	0000	42401	INTEREST ON INVESTMENTS	\$24,670	\$85,285	\$30,000	\$25,128	\$30,000	0.00%
DB	0000	42405	INTEREST INC - INTERFUND LOA	\$0	\$21	\$0	\$0	\$0	0.00%
DB	0000	42560	STREET OPENING PERMITS	\$46,750	\$121,750	\$45,000	\$64,700	\$45,000	0.00%
DB	0000	42665	SALES OF EQUIPMENT	\$0	\$35,157	\$5,000	\$0	\$5,000	0.00%
DB	0000	42680	INSURANCE RECOVERIES	\$22,468	\$20,800	\$0	\$10,400	\$0	0.00%
DB	0000	42701	REFUNDS, PRIOR YR. APPROPRIATI	\$90	\$0	\$0	\$6,349	\$0	0.00%
DB	0000	42710	PREMIUM ON OBLIGATIONS	\$13,613	\$63,927	\$0	\$27,249	\$10,000	100.00%
DB	0000	42712	PREMIUM & INT. ON BONDS	\$18,704	\$571	\$0	\$4,995	\$0	0.00%
DB	0000	42769	DENTAL & OPTICAL PREMIUM REIMB	\$6,488	\$6,475	\$2,000	\$3,262	\$2,000	0.00%
DB	0000	42770	MISCELLANEOUS	\$21,366	\$15,837	\$500	\$7,703	\$500	0.00%
DB	0000	42771	MEDICAL PREMIUM REIMBURSEMEN	\$76,074	\$6,677	\$0	\$0	\$0	0.00%
DB	0000	43089	STATE AID-STORMS	\$101,402	\$100,942	\$25,000	\$0	\$0	-100.00%
DB	0000	43501	STATE AID-CHIPS	\$545,009	\$545,182	\$545,000	\$0	\$545,000	0.00%
DB	0000	43505	STATE AID - SNOW & ICE	\$40,027	\$55,331	\$30,000	\$0	\$30,000	0.00%
DB	0000	43509	STATE AID ROADS-PAVE NY	\$124,395	\$124,443	\$0	\$0	\$0	0.00%
DB	0000	43731	STATE AID-ROAD/TRAIL	\$0	\$125,000	\$0	\$0	\$0	0.00%
DB	0000	44960	FED. AID-STORMS	\$2,764	\$0	\$0	\$0	\$0	0.00%
DB	0000	45040	INTERFUND TRANSFER	\$579	\$2	\$0	\$191,813	\$0	0.00%
DB	0000		<b>Total</b>	<b>\$7,374,677</b>	<b>\$7,726,381</b>	<b>\$7,204,319</b>	<b>\$6,391,039</b>	<b>\$7,283,456</b>	<b>1.10%</b>
<b>TOTALS:</b>				<b>\$7,374,677</b>	<b>\$7,726,381</b>	<b>\$7,204,319</b>	<b>\$6,391,039</b>	<b>\$7,283,456</b>	<b>1.10%</b>



## FUND: HIGHWAY FUND EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
DB	1990		RESERVE FOR CONTINGENCIES						
DB	1990	51990	CONTINGENCY	\$0	\$2,438	\$5,000	\$0	\$5,000	0.00%
DB	1990		Total	\$0	\$2,438	\$5,000	\$0	\$5,000	0.00%
DB	5110		HIGHWAY GENERAL REPAIRS						
DB	5110	51100	FULL-TIME SALARIES	\$1,187,933	\$1,155,464	\$1,432,161	\$766,426	\$1,392,381	-2.78%
DB	5110	51103	LONGEVITY	\$34,600	\$34,200	\$45,200	\$0	\$44,000	-2.65%
DB	5110	51105	HEALTH INSURANCE BUY BACK	\$1,833	\$3,958	\$2,500	\$6,667	\$2,500	0.00%
DB	5110	51200	PART TIME SALARIES	\$99,961	\$120,912	\$89,449	\$63,051	\$90,642	1.33%
DB	5110	51300	OVERTIME	\$91,062	\$155,570	\$50,000	\$60,966	\$80,000	60.00%
DB	5110	54150	GENERAL INSURANCE	\$91,110	\$63,479	\$77,186	\$64,171	\$80,000	3.65%
DB	5110	54231	TRAINING EXPENSE	\$275	\$0	\$2,000	\$379	\$2,000	0.00%
DB	5110	54301	SIDEWALK IMPROVEMENTS	\$3,150	\$0	\$4,000	\$0	\$4,000	0.00%
DB	5110	54330	HEAT	\$0	\$0	\$0	\$0	\$0	0.00%
DB	5110	54401	SUPPLIES	\$1,669	\$3,786	\$8,160	\$1,677	\$8,160	0.00%
DB	5110	54500	SUBCONTRACT COSTS	\$142	\$441	\$2,000	\$1,527	\$2,000	0.00%
DB	5110	54520	OUTSIDE PROFESSIONAL	\$0	\$0	\$500	\$0	\$500	0.00%
DB	5110	54562	FUEL - MOTOR VEHICLE	\$106,569	\$100,492	\$90,000	\$41,005	\$90,000	0.00%
DB	5110	54570	MAINTENANCE	\$0	\$0	\$0	\$88	\$0	0.00%
DB	5110	54581	EMERGENCY ROAD SUPPLIES	\$1,338	\$1,381	\$5,000	\$4,198	\$5,000	0.00%
DB	5110	54600	UNIFORMS	\$2,719	\$1,084	\$5,000	\$227	\$5,000	0.00%
DB	5110	54700	DRAINAGE IMPROVEMENTS	\$84,644	\$239,907	\$100,000	\$40,905	\$100,000	0.00%
DB	5110	54708	DRAINAGE MAINTENANCE	\$40,467	\$30,176	\$50,000	\$7,004	\$70,000	40.00%
DB	5110	54709	MTA TAX DUE	\$4,806	\$5,021	\$5,336	\$3,027	\$5,774	8.22%
DB	5110	54740	ROAD SURFACING MATERIAL	\$646,440	\$695,879	\$500,000	\$419,563	\$550,000	10.00%
DB	5110	59010	NYS RETIREMENT	\$162,581	\$154,507	\$197,862	\$38,641	\$214,308	8.31%
DB	5110	59030	SOCIAL SECURITY & MEDICARE	\$108,137	\$112,974	\$120,052	\$68,118	\$129,858	8.17%
DB	5110	59060	HEALTH INSURANCE	\$518,501	\$440,724	\$561,246	\$269,008	\$556,620	-0.82%
DB	5110	59090	DENTAL/OPTICAL BENEFITS	\$47,672	\$45,798	\$49,773	\$32,506	\$48,705	-2.15%
DB	5110		Total	\$3,235,609	\$3,365,751	\$3,397,425	\$1,889,154	\$3,481,449	2.47%



## FUND: HIGHWAY FUND EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
DB	5112		HIGHWAY PERMANENT IMPROVEMENTS						
DB	5112	54740	ROAD SURFACING MATERIAL	\$402,447	\$421,631	\$425,000	\$239,030	\$425,000	0.00%
DB	5112		Total	\$402,447	\$421,631	\$425,000	\$239,030	\$425,000	0.00%
DB	5130		HIGHWAY MACHINERY						
DB	5130	51100	FULL-TIME SALARIES	\$257,304	\$252,765	\$285,410	\$165,991	\$258,701	-9.36%
DB	5130	51103	LONGEVITY	\$7,100	\$10,050	\$10,770	\$1,090	\$8,740	-18.85%
DB	5130	51105	HEALTH INSURANCE BUY BACK	\$0	\$0	\$0	\$0	\$1,500	100.00%
DB	5130	51200	PART TIME SALARIES	\$921	\$9,271	\$2,060	\$16,372	\$3,121	51.49%
DB	5130	51300	OVERTIME	\$2,451	\$1,957	\$2,500	\$451	\$2,500	-0.00%
DB	5130	52400	COMMUNICATION EQUIPMENT	\$41,399	\$42,004	\$45,000	\$29,595	\$44,980	-0.04%
DB	5130	52600	OTHER EQUIPMENT	\$93,858	\$11,350	\$8,000	\$20,000	\$8,000	0.00%
DB	5130	54500	SUBCONTRACT COSTS	\$4,688	\$3,471	\$7,100	\$309	\$7,100	0.00%
DB	5130	54550	REPAIRS GENERAL	\$0	\$0	\$0	\$2,104	\$0	0.00%
DB	5130	54560	MOTOR VEHICLE REPAIRS & SUPP	\$149,436	\$201,744	\$170,000	\$81,807	\$172,150	1.26%
DB	5130	54563	TIRES	\$10,174	\$7,021	\$26,000	\$5,844	\$26,000	0.00%
DB	5130	54600	UNIFORMS	\$1,656	\$708	\$6,000	\$631	\$6,000	0.00%
DB	5130	54709	MTA TAX DUE	\$1,349	\$470	\$1,011	\$648	\$918	-9.16%
DB	5130	54850	SMALL TOOLS & EQUIPMENT	\$4,828	\$2,083	\$6,500	\$3,175	\$6,500	0.00%
DB	5130	59010	NYS RETIREMENT	\$29,298	\$33,293	\$45,120	\$8,780	\$44,335	-1.74%
DB	5130	59030	SOCIAL SECURITY & MEDICARE	\$26,031	\$14,907	\$22,737	\$14,580	\$22,931	0.85%
DB	5130	59060	HEALTH INSURANCE	\$100,600	\$98,935	\$106,893	\$61,504	\$90,258	-15.56%
DB	5130	59090	DENTAL/OPTICAL BENEFITS	\$8,842	\$8,837	\$8,997	\$6,002	\$9,157	1.77%
DB	5130		Total	\$739,934	\$698,866	\$754,099	\$418,884	\$712,890	-5.46%
DB	5140		MISC. BRUSH & WEEDS						
DB	5140	54110	ADVERTISING	\$220	\$201	\$500	\$235	\$500	0.00%
DB	5140	54120	POSTAGE	\$5,311	\$4,058	\$6,000	\$3,830	\$6,000	0.00%
DB	5140	54400	LEASE OF EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00%
DB	5140	54500	SUBCONTRACT COSTS	\$485	\$0	\$2,000	\$0	\$2,000	0.00%
DB	5140	54523	DISPOSAL FEES	\$275	\$0	\$1,000	\$0	\$1,000	0.00%
DB	5140	54548	STORM BRUSH REMOVAL	\$0	\$0	\$0	\$0	\$0	0.00%
DB	5140	54550	REPAIRS GENERAL	\$7,633	\$15,867	\$12,480	\$4,839	\$12,480	0.00%
DB	5140	54731	SIGNS	\$9,351	\$14,562	\$15,000	\$7,713	\$15,000	0.00%
DB	5140	54741	HIGHWAY STRIPING	\$70,258	\$43,247	\$65,000	\$40,997	\$65,000	0.00%
DB	5140	54760	MEDICAL SUPPLIES	\$159	\$192	\$250	\$0	\$250	0.00%
DB	5140	54961	LITTER ABATEMENT PROGRAM	\$1,225	\$2,000	\$2,000	\$0	\$2,000	0.00%
DB	5140	54982	TREE MAINTENANCE	\$600	\$1,920	\$2,500	\$700	\$2,500	0.00%
DB	5140	54991	SAFETY SUPPLIES	\$1,447	\$197	\$2,000	\$0	\$2,000	0.00%
DB	5140		Total	\$96,963	\$82,244	\$108,730	\$58,314	\$108,730	0.00%



## FUND: HIGHWAY FUND EXPENDITURES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change	
DB	5142								
		<b>SNOW REMOVAL</b>							
DB	5142	51100	\$3,962	\$0	\$0	\$0	\$0	0.00%	
DB	5142	51200	\$5,077	\$2,375	\$15,000	\$288	\$15,000	0.00%	
DB	5142	51300	\$19,047	\$5,497	\$40,000	\$747	\$40,000	0.00%	
DB	5142	54505	\$164,562	\$52,641	\$115,000	\$440	\$115,000	0.00%	
DB	5142	54709	\$96	\$27	\$211	\$4	\$187	-11.46%	
DB	5142	54750	\$208,551	\$186,719	\$220,000	\$41,908	\$220,000	0.00%	
DB	5142	59010	\$5,813	\$5,323	\$8,250	\$1,314	\$5,000	-39.39%	
DB	5142	59030	\$2,149	\$602	\$4,208	\$79	\$4,208	0.01%	
DB	5142	59060	\$0	\$0	\$0	\$172	\$0	0.00%	
DB	5142		<b>Total</b>	<b>\$409,255</b>	<b>\$253,183</b>	<b>\$402,669</b>	<b>\$44,952</b>	<b>\$399,395</b>	<b>-0.81%</b>
DB	5148								
		<b>SERVICES FOR OTHER GOVERNMENTS</b>							
DB	5148	54500	\$56,390	\$32,555	\$100,000	\$4,729	\$100,000	0.00%	
DB	5148	59995	\$335,381	\$342,232	\$375,728	\$0	\$360,230	-4.12%	
DB	5148		<b>Total</b>	<b>\$391,771</b>	<b>\$374,787</b>	<b>\$475,728</b>	<b>\$4,729</b>	<b>\$460,230</b>	<b>-3.26%</b>
DB	9000								
		<b>EMPLOYEE BENEFITS</b>							
DB	9000	59010	\$24,219	\$23,340	\$32,000	\$5,864	\$34,000	6.25%	
DB	9000	59040	\$214,881	\$229,414	\$200,000	\$194,440	\$220,000	10.00%	
DB	9000	59050	\$0	\$3,850	\$1,000	\$8,674	\$5,000	400.00%	
DB	9000	59060	\$214,757	\$169,269	\$182,000	\$122,070	\$190,000	4.40%	
DB	9000	59090	\$4,840	\$949	\$1,500	\$644	\$1,500	0.00%	
DB	9000		<b>Total</b>	<b>\$458,696</b>	<b>\$426,822</b>	<b>\$416,500</b>	<b>\$331,692</b>	<b>\$450,500</b>	<b>8.16%</b>
DB	9700								
		<b>BOND ANTICIPATION NOTES</b>							
DB	9700	56001	\$0	\$9,000	\$0	\$0	\$0	0.00%	
DB	9700	57003	\$31,048	\$38,990	\$1,496	\$1,496	\$6,832	356.68%	
DB	9700		<b>Total</b>	<b>\$31,048</b>	<b>\$47,990</b>	<b>\$1,496</b>	<b>\$1,496</b>	<b>\$6,832</b>	<b>356.68%</b>
DB	9710								
		<b>SERIAL BONDS</b>							
DB	9710	56000	\$802,117	\$908,230	\$979,506	\$872,986	\$1,000,338	2.13%	
DB	9710	57001	\$168,059	\$189,273	\$238,166	\$217,883	\$233,092	-2.13%	
DB	9710		<b>Total</b>	<b>\$970,176</b>	<b>\$1,097,503</b>	<b>\$1,217,672</b>	<b>\$1,090,869</b>	<b>\$1,233,430</b>	<b>1.29%</b>
DB	9901								
		<b>INTERFUND TRANSFERS</b>							
DB	9901	59997	\$0	\$380,000	\$0	\$0	\$0	0.00%	
DB	9901		<b>Total</b>	<b>\$0</b>	<b>\$380,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>TOTALS:</b>			<b>\$6,735,898</b>	<b>\$7,151,214</b>	<b>\$7,204,319</b>	<b>\$4,079,120</b>	<b>\$7,283,456</b>	<b>1.10%</b>	



# Position Costing Summary

**Division:** HIGHWAY GENERAL REPAIRS  
**Scenario:** MAIN  
**Function:** TRANSPORTATION  
**Department:** HIGHWAY GENERAL REPAIRS

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
HIGHWAY CONSTRUCTION SUPERVISOR	CSEA / 28 / OFF	79,760	4,200	0	83,960	32,728	6,423	14,693	285	54,130	138,090	29	1.00	100.00	40
HIGHWAY MAINTENANCE CREW LEADER	CSEA / 27 / 5	70,566	1,900	0	72,466	28,108	5,544	7,681	246	41,580	114,046	4	1.00	100.00	40
HIGHWAY LABOR CREW LEADER	CSEA / 26 / OFF	72,065	3,700	0	75,765	32,728	5,796	13,259	258	52,041	127,806	23	1.00	100.00	40
LABOR CREW LEADER	CSEA / 25 / OFF	66,513	2,400	0	68,913	32,728	5,272	12,060	234	50,294	119,207	12	1.00	100.00	40
LABOR CREW LEADER	CSEA / 25 / OFF	68,786	3,400	0	72,186	32,728	5,522	12,633	245	51,128	123,315	18	1.00	100.00	40
CONSTRUCTION EQUIP. OPERATOR	CSEA / 23 / OFF	63,151	2,400	0	65,551	32,728	5,015	11,471	223	49,437	114,988	13	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / OFF	56,142	1,900	0	58,042	28,108	4,440	6,152	197	38,898	96,940	8	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / OFF	58,635	2,900	0	61,535	32,728	4,707	10,769	209	48,413	109,948	13	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / OFF	63,126	2,900	0	66,026	32,728	5,051	11,555	224	49,558	115,584	18	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / OFF	60,493	3,400	0	63,893	15,256	4,888	11,181	217	31,542	95,435	19	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / OFF	53,915	2,900	0	56,815	15,256	4,346	9,943	193	29,738	86,553	14	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / OFF	57,368	2,900	0	60,268	32,728	4,610	10,547	205	48,090	108,358	17	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / OFF	55,612	2,400	0	58,012	15,256	4,438	8,470	197	28,361	86,373	9	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / OFF	52,651	2,900	0	55,551	15,256	4,250	9,721	189	29,416	84,967	13	1.00	100.00	40
SIGN PAINTER I	CSEA / 18 / OFF	56,427	1,900	0	58,327	13,252	4,462	6,183	198	24,095	82,422	7	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 6	50,292	1,900	0	52,192	28,108	3,993	5,532	177	37,811	90,003	5	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 3	47,379	0	0	47,379	12,592	3,624	5,022	161	21,400	68,779	2	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 3	47,379	0	0	47,379	32,728	3,624	5,022	161	41,536	88,915	2	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 3	47,379	0	0	47,379	26,572	3,624	5,022	161	35,380	82,759	2	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 2	46,444	0	0	46,444	12,592	3,553	8,128	158	24,431	70,874	1	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 2	46,444	0	2,500	48,944	1,948	3,744	5,188	166	11,047	59,991	2	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 1	45,530	0	0	45,530	12,592	3,483	4,826	155	21,056	66,586	1	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 0	44,631	0	0	44,631	26,572	3,414	4,731	152	34,869	79,500	0	1.00	100.00	40
LABORER	CSEA / 13 / 5	42,878	0	0	42,878	32,728	3,280	4,545	146	40,699	83,578	1	1.00	100.00	40
LABORER	CSEA / 13 / 0	38,817	0	0	38,817	26,572	2,970	6,793	132	36,467	75,284		1.00	100.00	40
<b>TOTAL FULL TIME</b>		<b>1,392,381</b>	<b>44,000</b>	<b>2,500</b>	<b>1,438,881</b>	<b>605,325</b>	<b>110,074</b>	<b>211,127</b>	<b>4,892</b>	<b>931,418</b>	<b>2,370,299</b>				
<b>PART TIME</b>															
PT HEAVY EQUIPMENT OPERATOR	PART TIME	30,611	0	0	30,611	0	2,342	0	104	2,446	33,057				
PT LABORER	PART TIME	30,015	0	0	30,015	0	2,296	0	102	2,398	32,414				
PT LABORER	PART TIME	30,015	0	0	30,015	0	2,296	3,182	102	5,580	35,595				
<b>TOTAL PART TIME</b>		<b>90,642</b>	<b>0</b>	<b>0</b>	<b>90,642</b>	<b>0</b>	<b>6,934</b>	<b>3,182</b>	<b>308</b>	<b>10,424</b>	<b>101,066</b>				
<b>Grand Total</b>		<b>1,483,023</b>	<b>44,000</b>	<b>2,500</b>	<b>1,529,523</b>	<b>605,325</b>	<b>117,008</b>	<b>214,308</b>	<b>5,200</b>	<b>941,842</b>	<b>2,471,365</b>	<b>233</b>			



# Position Costing Summary

**Division:** HIGHWAY MACHINERY  
**Scenario:** Main  
**Function:** TRANSPORTATION  
**Department:** HIGHWAY MACHINERY

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
HIGHWAY FLEET SERVICE MGR.	CSEA / 31 / OFF	64,005	2,940	0	<b>66,945</b>	22,910	5,121	11,715	228	<b>39,974</b>	<b>106,919</b>	29	0.70	70.00	28
AUTOMOTIVE MECHANIC III	CSEA / 22 / OFF	58,215	2,900	0	<b>61,115</b>	32,728	4,675	10,695	208	<b>48,306</b>	<b>109,421</b>	15	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / OFF1	56,909	2,900	0	<b>59,809</b>	15,256	4,575	10,467	203	<b>30,502</b>	<b>90,311</b>	13	1.00	100.00	40
AUTOMOTIVE MECHANIC I	CSEA / 14 / 0	40,755	0	1,500	<b>42,255</b>	1,948	3,233	4,479	144	<b>9,803</b>	<b>52,059</b>	0	1.00	100.00	40
LABORER	CSEA / 13 / 0	38,817	0	0	<b>38,817</b>	26,572	2,970	6,793	132	<b>36,467</b>	<b>75,284</b>	1.00	100.00	40	
<b>TOTAL FULL TIME</b>		<b>258,701</b>	<b>8,740</b>	<b>1,500</b>	<b>268,941</b>	<b>99,415</b>	<b>20,574</b>	<b>44,149</b>	<b>914</b>	<b>165,052</b>	<b>433,993</b>				
<b>PART TIME</b>															
HWY TOOL ROOM CUSTODIAN	STIPENDS	1,061	0	0	<b>1,061</b>	0	81	186	4	<b>271</b>	<b>1,332</b>				
<b>TOTAL PART TIME</b>		<b>1,061</b>	<b>0</b>	<b>0</b>	<b>1,061</b>	<b>0</b>	<b>81</b>	<b>186</b>	<b>4</b>	<b>271</b>	<b>1,332</b>				
<b>Grand Total</b>		<b>259,762</b>	<b>8,740</b>	<b>1,500</b>	<b>270,002</b>	<b>99,415</b>	<b>20,655</b>	<b>44,335</b>	<b>918</b>	<b>165,322</b>	<b>435,324</b>	<b>57</b>			

# Department Summary

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Department: MUNICIPAL FUEL FACILITY

**Function:** GENERAL  
GOVERNMENT

**Budget Year:** 2021

**Division:** MUNICIPAL FUEL  
FACILITY

**Accounting Reference:** 1989

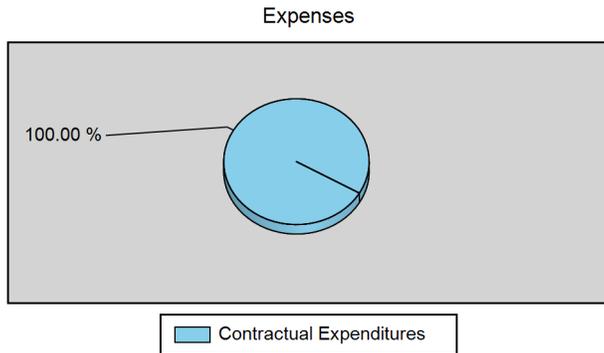
**Stage:** Tentative Budget

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## Mission Statement:

## Department Responsibilities:

Joint Fuel Facility with the Village of East Hampton - Providing fuel to Town and Village vehicles as dictated by the Inter-municipal Agreement, funded through Inter-fund and Inter-Municipal charge backs.





## FUND: INTERNAL SERVICE FUND-JOINT FUEL FACILITY REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
M	0000		UNALLOCATED						
M	0000	42389	SVCS.OTHER GOVT-VILLAGE E.HAMPTON	\$106,432	\$94,256	\$86,425	\$39,241	\$78,684	-8.96%
M	0000	42401	INTEREST ON INVESTMENTS	\$0	\$3	\$0	\$0	\$0	0.00%
M	0000	42405	INTEREST INC - INTERFUND LOA	\$54	\$42	\$0	\$0	\$0	0.00%
M	0000	42770	MISCELLANEOUS	\$324,758	\$322,930	\$259,275	\$184,772	\$264,316	1.94%
M	0000		Total	\$431,244	\$417,231	\$345,700	\$224,014	\$343,000	-0.78%
<b>TOTALS:</b>				\$431,244	\$417,231	\$345,700	\$224,014	\$343,000	-0.78%



## FUND: INTERNAL SERVICE FUND-JOINT FUEL FACILITY EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
M	1989		MUNICIPAL FUEL FACILITY						
M	1989	54150	GENERAL INSURANCE	\$3,293	\$3,341	\$4,200	\$0	\$4,000	-4.76%
M	1989	54310	LIGHT & POWER	\$2,073	\$2,073	\$3,000	\$0	\$3,000	0.00%
M	1989	54350	OVERHEAD COSTS (STAFFING)	\$23,220	\$21,406	\$0	\$0	\$0	0.00%
M	1989	54562	FUEL - MOTOR VEHICLE	\$397,974	\$379,426	\$325,000	\$227,293	\$325,000	0.00%
M	1989	54621	MAINTENANCE OF EQUIPMENT	\$1,158	\$275	\$1,500	\$775	\$1,500	0.00%
M	1989	54623	MAINTENANCE CONTRACT.SOFTWAR	\$0	\$0	\$3,000	\$0	\$500	-83.33%
M	1989	54720	BUILDING & MAINT. SUPPLIES	\$8,586	\$3,518	\$9,000	\$3,426	\$9,000	0.00%
M	1989		Total	\$436,303	\$410,039	\$345,700	\$231,494	\$343,000	-0.78%
<b>TOTALS:</b>				\$436,303	\$410,039	\$345,700	\$231,494	\$343,000	-0.78%



## FUND: MERCHANTS' PATH IMPROV DISTRIC REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SA1	0000		UNALLOCATED						
SA1	0000	41001	REAL PROPERTY TAXES	\$30,147	\$28,286	\$29,626	\$29,625	\$0	-100.00%
SA1	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$500	\$0	\$0	-100.00%
SA1	0000	42401	INTEREST ON INVESTMENTS	\$35	\$53	\$20	\$27	\$0	-100.00%
SA1	0000		Total	\$30,182	\$28,339	\$30,146	\$29,652	\$0	-100.00%
<b>TOTALS:</b>				\$30,182	\$28,339	\$30,146	\$29,652	\$0	-100.00%



## FUND: MERCHANTS' PATH IMPROV DISTRIC EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SA1	9710		SERIAL BONDS						
SA1	9710	56000	DEBT PRINCIPAL	\$28,328	\$29,195	\$29,773	\$29,773	\$0	-100.00%
SA1	9710	57001	INTEREST-SERIAL BOND	\$1,828	\$1,109	\$373	\$372	\$0	-100.00%
SA1	9710		Total	\$30,156	\$30,304	\$30,146	\$30,145	\$0	-100.00%
<b>TOTALS:</b>				\$30,156	\$30,304	\$30,146	\$30,145	\$0	-100.00%



## FUND: WEST DRIVE ROAD IMPROVEMENT DISTRICT REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SA7	0000		UNALLOCATED						
SA7	0000	41001	REAL PROPERTY TAXES	\$74,765	\$72,600	\$72,327	\$72,327	\$73,000	0.93%
SA7	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$1,000	\$0	\$0	-100.00%
SA7	0000	42401	INTEREST ON INVESTMENTS	\$262	\$758	\$150	\$236	\$289	92.67%
SA7	0000		<b>Total</b>	<b>\$75,027</b>	<b>\$73,358</b>	<b>\$73,477</b>	<b>\$72,563</b>	<b>\$73,289</b>	<b>-0.26%</b>
<b>TOTALS:</b>				<b>\$75,027</b>	<b>\$73,358</b>	<b>\$73,477</b>	<b>\$72,563</b>	<b>\$73,289</b>	<b>-0.26%</b>



## FUND: WEST DRIVE ROAD IMPROVEMENT DISTRICT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SA7	9710		SERIAL BONDS						
SA7	9710	56000	DEBT PRINCIPAL	\$60,553	\$60,553	\$61,597	\$61,597	\$62,641	1.69%
SA7	9710	57001	INTEREST-SERIAL BOND	\$14,302	\$13,091	\$11,880	\$11,880	\$10,648	-10.37%
SA7	9710		<b>Total</b>	<b>\$74,855</b>	<b>\$73,644</b>	<b>\$73,477</b>	<b>\$73,477</b>	<b>\$73,289</b>	<b>-0.26%</b>
<b>TOTALS:</b>				<b>\$74,855</b>	<b>\$73,644</b>	<b>\$73,477</b>	<b>\$73,477</b>	<b>\$73,289</b>	<b>-0.26%</b>



## FUND: UR ROAD IMPROVEMENT DISTRICT #284 & #483 REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SA8	0000		UNALLOCATED						
SA8	0000	41001	REAL PROPERTY TAXES	\$155,100	\$74,828	\$76,163	\$76,163	\$87,935	15.46%
SA8	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$18,000	\$0	\$5,000	-72.22%
SA8	0000	42401	INTEREST ON INVESTMENTS	\$659	\$1,430	\$300	\$345	\$500	66.67%
SA8	0000		<b>Total</b>	<b>\$155,760</b>	<b>\$76,258</b>	<b>\$94,463</b>	<b>\$76,508</b>	<b>\$93,435</b>	<b>-1.09%</b>
<b>TOTALS:</b>				<b>\$155,760</b>	<b>\$76,258</b>	<b>\$94,463</b>	<b>\$76,508</b>	<b>\$93,435</b>	<b>-1.09%</b>



## FUND: UR ROAD IMPROVEMENT DISTRICT #284 & #483 EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SA8	9710		SERIAL BONDS						
SA8	9710	56000	DEBT PRINCIPAL	\$79,151	\$79,734	\$80,913	\$80,913	\$81,504	0.73%
SA8	9710	57001	INTEREST-SERIAL BOND	\$16,727	\$15,144	\$13,550	\$13,549	\$11,931	-11.95%
SA8	9710		<b>Total</b>	<b>\$95,878</b>	<b>\$94,878</b>	<b>\$94,463</b>	<b>\$94,462</b>	<b>\$93,435</b>	<b>-1.09%</b>
<b>TOTALS:</b>				<b>\$95,878</b>	<b>\$94,878</b>	<b>\$94,463</b>	<b>\$94,462</b>	<b>\$93,435</b>	<b>-1.09%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: EAST HAMPTON WATER SUPPLY FPD  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF1	0000		UNALLOCATED						
SF1	0000	41001	REAL PROPERTY TAXES	\$891,020	\$913,556	\$907,306	\$907,306	\$971,685	7.10%
SF1	0000	41093	PILOT-LIPA	\$14,746	\$14,841	\$3,400	\$15,138	\$3,400	0.00%
SF1	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$20,000	\$0	\$25,000	25.00%
SF1	0000	42401	INTEREST ON INVESTMENTS	\$713	\$5,460	\$200	\$1,249	\$500	150.00%
SF1	0000		<b>Total</b>	<b>\$906,479</b>	<b>\$933,857</b>	<b>\$930,906</b>	<b>\$923,693</b>	<b>\$1,000,585</b>	<b>7.49%</b>
<b>TOTALS:</b>				<b>\$906,479</b>	<b>\$933,857</b>	<b>\$930,906</b>	<b>\$923,693</b>	<b>\$1,000,585</b>	<b>7.49%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: EAST HAMPTON WATER SUPPLY FPD  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF1	0000		UNALLOCATED						
SF1	0000	58324	EQUIPMENT RENTAL(HYDRANT)	\$62,050	\$62,241	\$65,000	\$31,251	\$65,000	0.00%
SF1	0000	58325	SUBCONTRACT COSTS	\$824,720	\$865,906	\$865,906	\$865,906	\$891,935	3.01%
SF1	0000	58326	FIRE HOUSE BUILDING	\$0	\$0	\$0	\$0	\$43,650	100.00%
SF1	0000		<b>Total</b>	<b>\$886,770</b>	<b>\$928,147</b>	<b>\$930,906</b>	<b>\$897,157</b>	<b>\$1,000,585</b>	<b>7.49%</b>
<b>TOTALS:</b>				<b>\$886,770</b>	<b>\$928,147</b>	<b>\$930,906</b>	<b>\$897,157</b>	<b>\$1,000,585</b>	<b>7.49%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: PROMISED LAND FIRE PROT DIST  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF2	0000		UNALLOCATED						
SF2	0000	41001	REAL PROPERTY TAXES	\$417,974	\$425,800	\$474,887	\$474,887	\$528,147	11.22%
SF2	0000	41093	PILOT-LIPA	\$2,399	\$3,402	\$2,500	\$3,470	\$0	-100.00%
SF2	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$0	\$0	\$2,500	100.00%
SF2	0000	42401	INTEREST ON INVESTMENTS	\$60	\$686	\$0	\$490	\$0	0.00%
SF2	0000		<b>Total</b>	<b>\$420,433</b>	<b>\$429,888</b>	<b>\$477,387</b>	<b>\$478,847</b>	<b>\$530,647</b>	<b>11.16%</b>
<b>TOTALS:</b>				<b>\$420,433</b>	<b>\$429,888</b>	<b>\$477,387</b>	<b>\$478,847</b>	<b>\$530,647</b>	<b>11.16%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: PROMISED LAND FIRE PROT DIST  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF2	0000		UNALLOCATED						
SF2	0000	58325	SUBCONTRACT COSTS	\$420,004	\$428,299	\$477,387	\$477,387	\$530,647	11.16%
SF2	0000		<b>Total</b>	<b>\$420,004</b>	<b>\$428,299</b>	<b>\$477,387</b>	<b>\$477,387</b>	<b>\$530,647</b>	<b>11.16%</b>
<b>TOTALS:</b>				<b>\$420,004</b>	<b>\$428,299</b>	<b>\$477,387</b>	<b>\$477,387</b>	<b>\$477,387</b>	<b>11.16%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: E HAMPTON ROAD FIRE PROT DIST  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF3	0000		UNALLOCATED						
SF3	0000	41001	REAL PROPERTY TAXES	\$44,763	\$46,885	\$46,885	\$47,775	\$50,409	7.52%
SF3	0000	41093	PILOT-LIPA	\$136	\$133	\$136	\$136	\$0	-100.00%
SF3	0000	42401	INTEREST ON INVESTMENTS	\$14	\$72	\$20	\$80	\$0	-100.00%
SF3	0000	45030	INTERFUND TRANSFERS	\$0	\$0	\$0	\$895	\$0	0.00%
SF3	0000		Total	\$44,913	\$47,091	\$47,041	\$48,886	\$50,409	7.16%
<b>TOTALS:</b>				\$44,913	\$47,091	\$47,041	\$48,886	\$50,409	7.16%

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: E HAMPTON ROAD FIRE PROT DIST  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF3	0000		UNALLOCATED						
SF3	0000	58325	SUBCONTRACT COSTS	\$44,872	\$47,041	\$47,041	\$47,931	\$49,514	5.26%
SF3	0000	59997	TRANSFER TO OTHER FUNDS	\$0	\$0	\$0	\$0	\$895	100.00%
SF3	0000		Total	\$44,872	\$47,041	\$47,041	\$47,931	\$50,409	7.16%
<b>TOTALS:</b>				\$44,872	\$47,041	\$47,041	\$47,931	\$50,409	7.16%



## FUND: MONTAUK FIRE PROTECTION DIST REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF4	0000		UNALLOCATED						
SF4	0000	41001	REAL PROPERTY TAXES	\$249,970	\$293,400	\$339,800	\$339,800	\$373,800	10.01%
SF4	0000	41093	PILOT-LIPA	\$1,531	\$0	\$0	\$0	\$0	0.00%
SF4	0000	42401	INTEREST ON INVESTMENTS	\$111	\$445	\$200	\$354	\$200	0.00%
SF4	0000		Total	\$251,612	\$293,845	\$340,000	\$340,154	\$374,000	10.00%
<b>TOTALS:</b>				\$251,612	\$293,845	\$340,000	\$340,154	\$374,000	10.00%



## FUND: MONTAUK FIRE PROTECTION DIST EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF4	0000		UNALLOCATED						
SF4	0000	58325	SUBCONTRACT COSTS	\$250,000	\$295,000	\$340,000	\$340,000	\$374,000	10.00%
SF4	0000		Total	\$250,000	\$295,000	\$340,000	\$340,000	\$374,000	10.00%
<b>TOTALS:</b>				\$250,000	\$295,000	\$340,000	\$340,000	\$374,000	10.00%

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: NORTHWEST FIRE PROTECT DIST  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF5	0000		UNALLOCATED						
SF5	0000	41001	REAL PROPERTY TAXES	\$1,596,030	\$1,675,954	\$1,670,954	\$1,670,954	\$1,803,206	7.91%
SF5	0000	41093	PILOT-LIPA	\$2,172	\$2,241	\$2,100	\$2,286	\$2,100	0.00%
SF5	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$5,000	\$0	\$2,500	-50.00%
SF5	0000	42401	INTEREST ON INVESTMENTS	\$193	\$6,640	\$350	\$1,753	\$600	71.43%
SF5	0000		Total	\$1,598,395	\$1,684,835	\$1,678,404	\$1,674,993	\$1,808,406	7.75%

<b>TOTALS:</b>				\$1,598,395	\$1,684,835	\$1,678,404	\$1,674,993	\$1,808,406	7.75%
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2021 Town of East Hampton TENTATIVE BUDGET



**FUND: NORTHWEST FIRE PROTECT DIST  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SF5	0000		UNALLOCATED						
SF5	0000	58325	SUBCONTRACT COSTS	\$1,598,480	\$1,678,404	\$1,678,404	\$1,678,404	\$1,728,756	3.00%
SF5	0000	58326	FIRE HOUSE BUILDING	\$0	\$0	\$0	\$0	\$79,650	100.00%
SF5	0000		Total	\$1,598,480	\$1,678,404	\$1,678,404	\$1,678,404	\$1,808,406	7.75%

<b>TOTALS:</b>				\$1,598,480	\$1,678,404	\$1,678,404	\$1,678,404	\$1,808,406	7.75%
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2021 Town of East Hampton TENTATIVE BUDGET



**FUND: EAST HAMPTON STREET LIGHT DIST  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL1	0000		UNALLOCATED						
SL1	0000	41001	REAL PROPERTY TAXES	\$17,830	\$19,330	\$17,325	\$17,325	\$17,600	1.59%
SL1	0000	41093	PILOT-LIPA	\$119	\$125	\$150	\$127	\$150	0.00%
SL1	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$5,000	\$0	\$6,000	20.00%
SL1	0000	42401	INTEREST ON INVESTMENTS	\$192	\$530	\$25	\$129	\$50	100.00%
SL1	0000		<b>Total</b>	<b>\$18,142</b>	<b>\$19,985</b>	<b>\$22,500</b>	<b>\$17,581</b>	<b>\$23,800</b>	<b>5.78%</b>
<b>TOTALS:</b>				<b>\$18,142</b>	<b>\$19,985</b>	<b>\$22,500</b>	<b>\$17,581</b>	<b>\$23,800</b>	<b>5.78%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: EAST HAMPTON STREET LIGHT DIST  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL1	0000		UNALLOCATED						
SL1	0000	54310	LIGHT & POWER	\$3,598	\$2,589	\$7,000	\$1,655	\$7,200	2.86%
SL1	0000	54723	LIGHT & MAINTENANCE SUPPLIES	\$1,983	\$1,425	\$1,500	\$0	\$1,600	6.67%
SL1	0000		<b>Total</b>	<b>\$5,581</b>	<b>\$4,014</b>	<b>\$8,500</b>	<b>\$1,655</b>	<b>\$8,800</b>	<b>3.53%</b>
SL1	9901		TRANSFER TO OTHER FUNDS						
SL1	9901	59997	TRANSFER TO OTHER FUNDS	\$12,000	\$12,500	\$14,000	\$0	\$15,000	7.14%
SL1	9901		<b>Total</b>	<b>\$12,000</b>	<b>\$12,500</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$15,000</b>	<b>7.14%</b>
<b>TOTALS:</b>				<b>\$17,581</b>	<b>\$16,514</b>	<b>\$22,500</b>	<b>\$1,655</b>	<b>\$23,800</b>	<b>5.78%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: NORTH END ST LIGHT DISTRICT  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL2	0000		UNALLOCATED						
SL2	0000	41001	REAL PROPERTY TAXES	\$14,370	\$13,635	\$17,080	\$17,080	\$20,175	18.12%
SL2	0000	41093	PILOT-LIPA	\$990	\$90	\$50	\$91	\$50	0.00%
SL2	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$0	\$0	\$1,000	100.00%
SL2	0000	42401	INTEREST ON INVESTMENTS	\$139	\$243	\$20	\$67	\$25	25.00%
SL2	0000	45030	INTERFUND TRANSFERS	\$0	\$0	\$0	\$1,250	\$0	0.00%
SL2	0000		<b>Total</b>	<b>\$15,499</b>	<b>\$13,967</b>	<b>\$17,150</b>	<b>\$18,488</b>	<b>\$21,250</b>	<b>23.91%</b>
<b>TOTALS:</b>				<b>\$15,499</b>	<b>\$13,967</b>	<b>\$17,150</b>	<b>\$18,488</b>	<b>\$21,250</b>	<b>23.91%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: NORTH END ST LIGHT DISTRICT  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL2	0000		UNALLOCATED						
SL2	0000	54310	LIGHT & POWER	\$10,983	\$7,009	\$5,750	\$4,473	\$8,000	39.13%
SL2	0000	54723	LIGHT & MAINTENANCE SUPPLIES	\$0	\$500	\$800	\$549	\$1,000	25.00%
SL2	0000		<b>Total</b>	<b>\$10,983</b>	<b>\$7,509</b>	<b>\$6,550</b>	<b>\$5,022</b>	<b>\$9,000</b>	<b>37.40%</b>
SL2	9901		TRANSFER TO OTHER FUNDS						
SL2	9901	59997	TRANSFER TO OTHER FUNDS	\$8,000	\$10,250	\$10,600	\$0	\$12,250	15.57%
SL2	9901		<b>Total</b>	<b>\$8,000</b>	<b>\$10,250</b>	<b>\$10,600</b>	<b>\$0</b>	<b>\$12,250</b>	<b>15.57%</b>
<b>TOTALS:</b>				<b>\$18,983</b>	<b>\$17,759</b>	<b>\$17,150</b>	<b>\$5,022</b>	<b>\$21,250</b>	<b>23.91%</b>

2021 Town of East Hampton TENTATIVE BUDGET



## FUND: PANTIGO STREET LIGHT DISTRICT REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL3	0000		UNALLOCATED						
SL3	0000	41001	REAL PROPERTY TAXES	\$10,220	\$9,595	\$11,590	\$11,590	\$10,625	-8.33%
SL3	0000	41093	PILOT-LIPA	\$487	\$44	\$40	\$45	\$50	25.00%
SL3	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$1,500	\$0	\$3,000	100.00%
SL3	0000	42401	INTEREST ON INVESTMENTS	\$110	\$270	\$20	\$71	\$25	25.00%
SL3	0000		<b>Total</b>	<b>\$10,816</b>	<b>\$9,909</b>	<b>\$13,150</b>	<b>\$11,706</b>	<b>\$13,700</b>	<b>4.18%</b>
<b>TOTALS:</b>				<b>\$10,816</b>	<b>\$9,909</b>	<b>\$13,150</b>	<b>\$11,706</b>	<b>\$13,700</b>	<b>4.18%</b>

2021 Town of East Hampton TENTATIVE BUDGET



## FUND: PANTIGO STREET LIGHT DISTRICT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL3	0000		UNALLOCATED						
SL3	0000	54310	LIGHT & POWER	\$7,991	\$3,309	\$6,500	\$2,469	\$6,700	3.08%
SL3	0000	54723	LIGHT & MAINTENANCE SUPPLIES	\$1,190	\$1,355	\$1,400	\$0	\$1,500	7.14%
SL3	0000		<b>Total</b>	<b>\$9,181</b>	<b>\$4,664</b>	<b>\$7,900</b>	<b>\$2,469</b>	<b>\$8,200</b>	<b>3.80%</b>
SL3	9901		TRANSFER TO OTHER FUNDS						
SL3	9901	59997	TRANSFER TO OTHER FUNDS	\$3,000	\$5,150	\$5,250	\$0	\$5,500	4.76%
SL3	9901		<b>Total</b>	<b>\$3,000</b>	<b>\$5,150</b>	<b>\$5,250</b>	<b>\$0</b>	<b>\$5,500</b>	<b>4.76%</b>
<b>TOTALS:</b>				<b>\$12,181</b>	<b>\$9,814</b>	<b>\$13,150</b>	<b>\$2,469</b>	<b>\$13,700</b>	<b>4.18%</b>

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: AMAGANSETT STREET LIGHT DIST  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL4	0000		UNALLOCATED						
SL4	0000	41001	REAL PROPERTY TAXES	\$49,200	\$49,800	\$49,540	\$49,540	\$50,740	2.42%
SL4	0000	41093	PILOT-LIPA	\$291	\$292	\$150	\$298	\$160	6.67%
SL4	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$9,000	\$0	\$10,000	11.11%
SL4	0000	42401	INTEREST ON INVESTMENTS	\$446	\$1,192	\$60	\$288	\$100	66.67%
SL4	0000		Total	\$49,937	\$51,285	\$58,750	\$50,126	\$61,000	3.83%
<b>TOTALS:</b>				\$49,937	\$51,285	\$58,750	\$50,126	\$61,000	3.83%

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: AMAGANSETT STREET LIGHT DIST  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL4	0000		UNALLOCATED						
SL4	0000	54310	LIGHT & POWER	\$11,947	\$16,383	\$22,000	\$10,470	\$23,000	4.55%
SL4	0000	54723	LIGHT & MAINTENANCE SUPPLIES	\$1,455	\$890	\$1,750	\$0	\$2,000	14.29%
SL4	0000		Total	\$13,402	\$17,273	\$23,750	\$10,470	\$25,000	5.26%
SL4	9901		TRANSFER TO OTHER FUNDS						
SL4	9901	59997	TRANSFER TO OTHER FUNDS	\$32,000	\$34,000	\$35,000	\$0	\$36,000	2.86%
SL4	9901		Total	\$32,000	\$34,000	\$35,000	\$0	\$36,000	2.86%
<b>TOTALS:</b>				\$45,402	\$51,290	\$58,750	\$10,470	\$61,000	3.83%

2021 Town of East Hampton TENTATIVE BUDGET



**FUND: MONTAUK STREET LIGHT DISTRICT  
REVENUES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL5	0000		UNALLOCATED						
SL5	0000	41001	REAL PROPERTY TAXES	\$81,160	\$79,924	\$78,413	\$78,413	\$73,386	-6.41%
SL5	0000	41093	PILOT-LIPA	\$882	\$847	\$500	\$864	\$550	10.00%
SL5	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$15,000	\$0	\$20,000	33.33%
SL5	0000	41776	APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$0	\$0	\$1,473	100.00%
SL5	0000	42401	INTEREST ON INVESTMENTS	\$619	\$1,884	\$100	\$502	\$100	0.00%
SL5	0000	42710	PREMIUM ON OBLIGATIONS	\$0	\$3,133	\$0	\$0	\$0	0.00%
SL5	0000	42712	PREMIUM & INT. ON BONDS	\$1,427	\$0	\$0	\$0	\$0	0.00%
SL5	0000	42770	MISCELLANEOUS	\$0	\$0	\$0	\$126	\$0	0.00%
SL5	0000	45040	INTERFUND TRANSFER	\$0	\$0	\$0	\$4,571	\$0	0.00%
SL5	0000		<b>Total</b>	<b>\$84,087</b>	<b>\$85,788</b>	<b>\$94,013</b>	<b>\$84,475</b>	<b>\$95,509</b>	<b>1.59%</b>

<b>TOTALS:</b>				<b>\$84,087</b>	<b>\$85,788</b>	<b>\$94,013</b>	<b>\$84,475</b>	<b>\$95,509</b>	<b>1.59%</b>
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2021 Town of East Hampton TENTATIVE BUDGET



**FUND: MONTAUK STREET LIGHT DISTRICT  
EXPENDITURES**

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SL5	0000		UNALLOCATED						
SL5	0000	54310	LIGHT & POWER	\$23,097	\$23,958	\$41,000	\$17,051	\$41,000	0.00%
SL5	0000	54723	LIGHT & MAINTENANCE SUPPLIES	\$4,880	\$4,672	\$4,500	\$0	\$5,000	11.11%
SL5	0000		<b>Total</b>	<b>\$27,977</b>	<b>\$28,629</b>	<b>\$45,500</b>	<b>\$17,051</b>	<b>\$46,000</b>	<b>1.10%</b>
SL5	9700		BOND ANTICIPATION NOTES						
SL5	9700	56001	PRINCIPAL-BOND ANTIC. NOTE	\$0	\$0	\$0	\$0	\$0	0.00%
SL5	9700	57003	INTEREST-BOND ANTIC. NOTE	\$0	\$2,975	\$0	\$0	\$0	0.00%
SL5	9700		<b>Total</b>	<b>\$0</b>	<b>\$2,975</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
SL5	9710		SERIAL BONDS						
SL5	9710	56000	DEBT PRINCIPAL	\$6,628	\$6,776	\$10,147	\$10,147	\$10,386	2.36%
SL5	9710	57001	INTEREST-SERIAL BOND	\$782	\$649	\$3,366	\$3,365	\$3,123	-7.22%
SL5	9710		<b>Total</b>	<b>\$7,410</b>	<b>\$7,425</b>	<b>\$13,513</b>	<b>\$13,512</b>	<b>\$13,509</b>	<b>-0.03%</b>
SL5	9795		INTERFUND LOANS						
SL5	9795	70000	INTERFUND LOAN - INTEREST	\$0	\$17	\$0	\$0	\$0	0.00%
SL5	9795		<b>Total</b>	<b>\$0</b>	<b>\$17</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
SL5	9901		TRANSFER TO OTHER FUNDS						
SL5	9901	59997	TRANSFER TO OTHER FUNDS	\$32,000	\$34,000	\$35,000	\$0	\$0	-100.00%
SL5	9901		<b>Total</b>	<b>\$32,000</b>	<b>\$34,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>-100.00%</b>

<b>TOTALS:</b>				<b>\$67,387</b>	<b>\$73,046</b>	<b>\$94,013</b>	<b>\$30,564</b>	<b>\$59,509</b>	<b>-36.70%</b>
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2021 Town of East Hampton TENTATIVE BUDGET



## FUND: WAINSCOTT WATER DISTRICT REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SW1	0000		UNALLOCATED						
SW1	0000	41001	REAL PROPERTY TAXES	\$0	\$0	\$0	\$0	\$31,110	100.00%
SW1	0000	41776	APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$0	\$0	\$12	100.00%
SW1	0000	42710	PREMIUM ON OBLIGATIONS	\$0	\$0	\$0	\$13	\$0	0.00%
SW1	0000	45030	INTERFUND TRANSFERS	\$0	\$0	\$0	\$211,443	\$0	0.00%
SW1	0000		<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$211,456</b>	<b>\$31,122</b>	<b>100.00%</b>
<b>TOTALS:</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$211,456</b>	<b>\$31,122</b>	<b>100.00%</b>

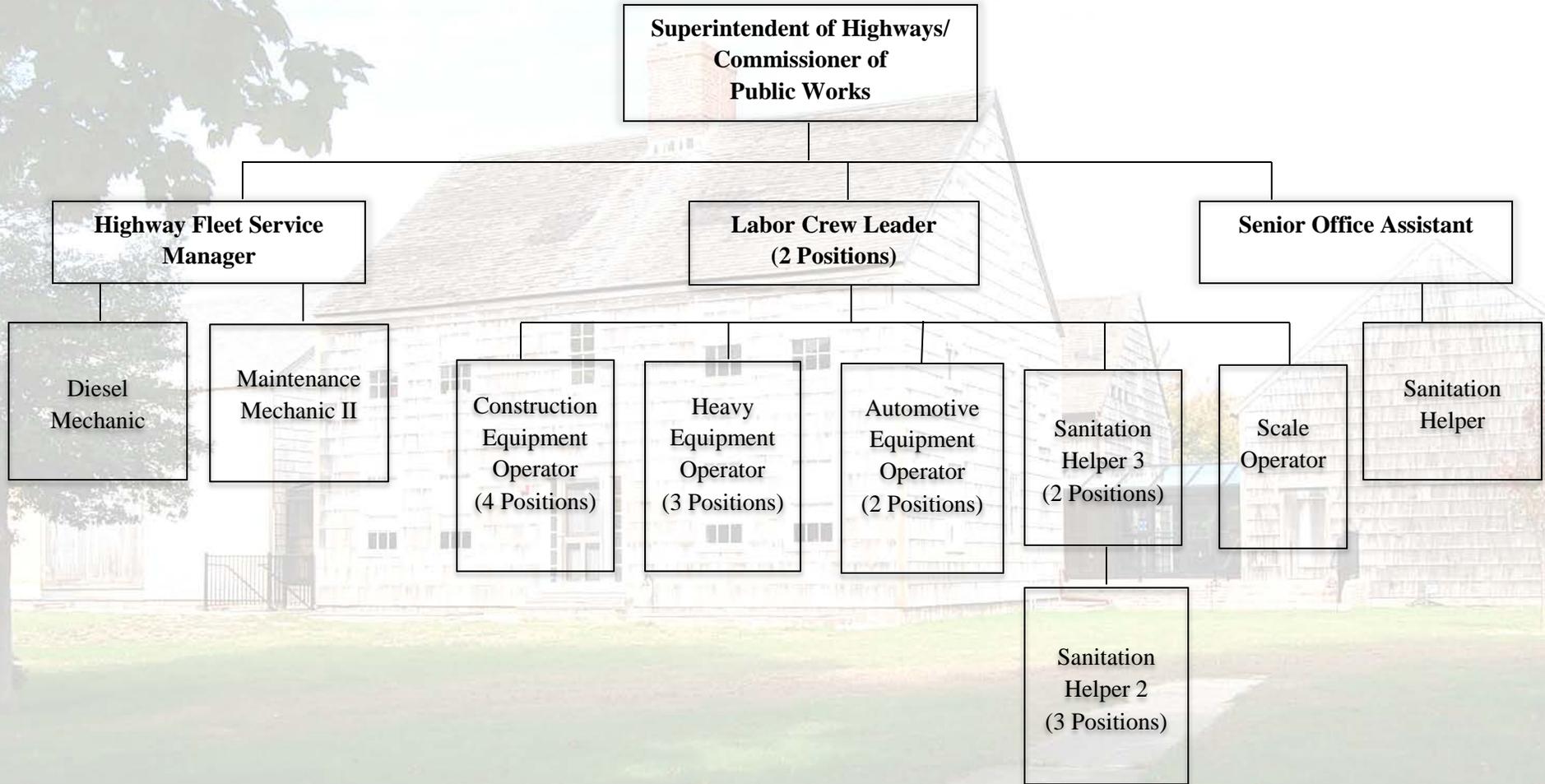
2021 Town of East Hampton TENTATIVE BUDGET



## FUND: WAINSCOTT WATER DISTRICT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SW1	0000		UNALLOCATED						
SW1	0000	54520	OUTSIDE PROFESSIONAL	\$0	\$0	\$0	\$0	\$2,500	100.00%
SW1	0000		<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	<b>100.00%</b>
SW1	9710		SERIAL BONDS						
SW1	9710	56000	DEBT PRINCIPAL	\$0	\$0	\$0	\$0	\$19,696	100.00%
SW1	9710	57001	INTEREST-SERIAL BOND	\$0	\$0	\$0	\$0	\$8,926	100.00%
SW1	9710		<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,622</b>	<b>100.00%</b>
<b>TOTALS:</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,122</b>	<b>100.00%</b>

# Refuse/Recycling Organization Chart



# Department Summary

Department: REFUSE/RECYCLING

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** REFUSE/RECYCLING

**Accounting Reference:** 8160

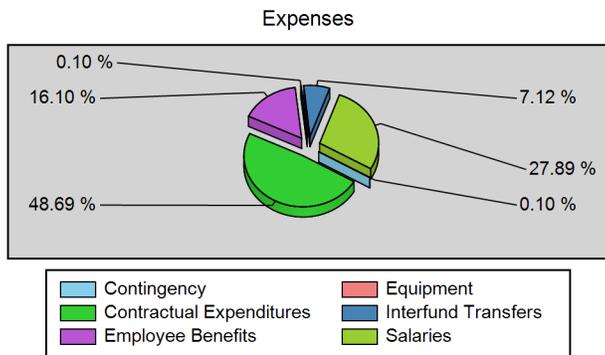
**Stage:** Tentative Budget

## Mission Statement:

To process solid waste and recyclable materials generated by Town residents and commercial businesses.

## Department Responsibilities:

The Department operates a main recycling facility in East Hampton and a transfer station in Montauk. All solid waste and recyclables handled by the Town are self-hauled to these facilities by residents and small businesses. These materials are processed and shipped out of town. The Department processes brush and other compostable materials into a compost product made available to the public. The Department also accepts material from commercial haulers.





## FUND: REFUSE & RECYCLING FUND REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SR	0000		UNALLOCATED						
SR	0000	41001	REAL PROPERTY TAXES	\$3,538,176	\$3,473,517	\$3,654,586	\$3,320,122	\$3,849,350	5.33%
SR	0000	41093	PILOT-LIPA	\$16,479	\$20,700	\$15,000	\$21,114	\$15,000	0.00%
SR	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$50,000	\$0	\$155,760	211.52%
SR	0000	41776	APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$95,077	\$0	\$107,050	12.59%
SR	0000	41782	APPROPRIATION RESERVES - PREMIUM ON BANS	\$0	\$0	\$1,301	\$0	\$2,502	92.31%
SR	0000	42130	SOLID WASTE PERMITS	\$982,830	\$962,960	\$960,000	\$730,315	\$960,000	0.00%
SR	0000	42140	SOLID WASTE FEES(TIPPING)	\$1,286,021	\$1,293,893	\$1,375,000	\$941,629	\$1,380,000	0.36%
SR	0000	42150	SALES-RECYCLABLE GOODS	\$350,778	\$363,809	\$350,000	\$271,628	\$350,000	0.00%
SR	0000	42401	INTEREST ON INVESTMENTS	\$34,297	\$81,546	\$35,000	\$20,332	\$35,000	0.00%
SR	0000	42665	SALES OF EQUIPMENT	\$0	\$12,189	\$1,000	\$0	\$1,000	0.00%
SR	0000	42680	INSURANCE RECOVERIES	\$27,304	\$17,140	\$1,000	\$8,599	\$1,000	0.00%
SR	0000	42701	REFUNDS,PRIOR YR.APPROPRIATI	\$0	\$0	\$0	\$2,673	\$0	0.00%
SR	0000	42710	PREMIUM ON OBLIGATIONS	\$9,302	\$44,197	\$0	\$2,345	\$0	0.00%
SR	0000	42712	PREMIUM & INT.ON BONDS	\$13,348	\$1,301	\$0	\$2,503	\$0	0.00%
SR	0000	42769	DENTAL & OPTICAL PREMIUM REIMB	\$3,640	\$4,249	\$1,000	\$2,381	\$1,000	0.00%
SR	0000	42770	MISCELLANEOUS	\$1,071	\$523	\$0	\$10,033	\$0	0.00%
SR	0000	42771	MEDICAL PREMIUM REIMBURSEMEN	\$43,614	\$5,596	\$0	\$0	\$0	0.00%
SR	0000	43097	STATE AID - CAPITAL PROJECTS	\$227,400	\$0	\$0	\$0	\$0	0.00%
SR	0000	43740	STATE AID-HAZARDOUS MATERIAL	\$10,877	\$0	\$15,000	\$0	\$15,000	0.00%
SR	0000	45040	INTERFUND TRANSFER	\$12,202	\$7,000	\$0	\$52,399	\$0	0.00%
SR	0000		<b>Total</b>	<b>\$6,557,338</b>	<b>\$6,288,619</b>	<b>\$6,553,964</b>	<b>\$5,386,074</b>	<b>\$6,872,662</b>	<b>4.86%</b>
<b>TOTALS:</b>				<b>\$6,557,338</b>	<b>\$6,288,619</b>	<b>\$6,553,964</b>	<b>\$5,386,074</b>	<b>\$6,872,662</b>	<b>4.86%</b>



## FUND: REFUSE & RECYCLING FUND EXPENDITURES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SR	8160	REFUSE/RECYCLING						
SR	8160	51100 FULL-TIME SALARIES	\$1,066,791	\$1,037,941	\$1,108,748	\$744,610	\$1,173,316	5.82%
SR	8160	51103 LONGEVITY	\$32,500	\$35,350	\$39,830	\$0	\$46,010	15.52%
SR	8160	51105 HEALTH INSURANCE BUY BACK	\$663	\$4,667	\$3,000	\$3,000	\$3,000	0.00%
SR	8160	51200 PART TIME SALARIES	\$33,433	\$20,000	\$20,808	\$63,703	\$85,000	308.50%
SR	8160	51300 OVERTIME	\$54,166	\$69,011	\$46,500	\$38,968	\$46,500	0.00%
SR	8160	51990 CONTINGENCY	\$6,304	\$4,090	\$5,000	\$0	\$5,000	0.00%
SR	8160	52600 OTHER EQUIPMENT	\$1,115	\$24,428	\$5,000	\$4,244	\$5,000	0.00%
SR	8160	54100 OFFICE EXPENSE	\$5,770	\$10,136	\$8,000	\$5,770	\$8,000	0.00%
SR	8160	54120 POSTAGE	\$6,354	\$5,676	\$8,392	\$5,356	\$8,388	-0.05%
SR	8160	54150 GENERAL INSURANCE	\$64,153	\$65,750	\$66,304	\$47,299	\$66,304	-0.00%
SR	8160	54300 TELEPHONE	\$1,820	\$1,781	\$446	\$1,200	\$1,960	339.86%
SR	8160	54310 LIGHT & POWER	\$38,354	\$46,706	\$49,000	\$30,652	\$48,996	-0.01%
SR	8160	54320 WATER	\$2,569	\$2,198	\$4,800	\$1,965	\$4,800	0.00%
SR	8160	54330 HEAT	\$17,384	\$11,508	\$18,000	\$6,899	\$18,000	0.00%
SR	8160	54400 LEASE OF EQUIPMENT	\$0	\$0	\$6,000	\$699	\$6,000	0.00%
SR	8160	54500 SUBCONTRACT COSTS	\$1,518,333	\$1,652,530	\$1,615,000	\$1,048,921	\$1,750,096	8.37%
SR	8160	54510 NYSDEC PAYMENTS	\$810	\$9,710	\$10,000	\$480	\$9,000	-10.00%
SR	8160	54520 OUTSIDE PROFESSIONAL	\$7,884	\$32,949	\$65,000	\$24,736	\$50,000	-23.08%
SR	8160	54531 HOUSEHOLD HAZARDOUS WASTE PR	\$26,352	\$14,887	\$30,000	\$22,950	\$40,000	33.33%
SR	8160	54550 REPAIRS GENERAL	\$49,823	\$19,096	\$54,000	\$11,455	\$54,000	0.00%
SR	8160	54560 MOTOR VEHICLE REPAIRS & SUPP	\$81,852	\$90,713	\$90,000	\$74,655	\$90,000	0.00%
SR	8160	54562 FUEL - MOTOR VEHICLE	\$92,596	\$86,075	\$90,000	\$55,399	\$90,000	0.00%
SR	8160	54600 UNIFORMS	\$2,387	\$2,907	\$3,000	\$201	\$12,996	333.20%
SR	8160	54626 SERVICE CONTRACTS	\$1,000	\$1,000	\$1,000	\$750	\$1,000	-0.00%
SR	8160	54709 MTA TAX DUE	\$3,892	\$3,968	\$3,986	\$2,891	\$4,467	12.06%
SR	8160	54720 BUILDING & MAINT. SUPPLIES	\$4,751	\$14,582	\$9,000	\$1,627	\$9,000	0.00%
SR	8160	54850 SMALL TOOLS & EQUIPMENT	\$874	\$476	\$1,200	\$428	\$1,200	0.00%
SR	8160	54900 TESTING & FEES	\$71,816	\$88,709	\$95,004	\$37,080	\$85,000	-10.53%
SR	8160	54941 PUBLIC INFORMATION	\$758	\$4,937	\$5,004	\$129	\$3,200	-36.05%
SR	8160	59010 NYS RETIREMENT	\$122,156	\$114,710	\$160,109	\$28,663	\$192,121	19.99%
SR	8160	59030 SOCIAL SECURITY & MEDICARE	\$87,567	\$89,273	\$89,688	\$65,046	\$100,520	12.08%
SR	8160	59060 HEALTH INSURANCE	\$393,089	\$395,754	\$427,870	\$283,007	\$439,206	2.65%
SR	8160	59090 DENTAL/OPTICAL BENEFITS	\$36,650	\$35,998	\$37,904	\$30,124	\$40,523	6.91%
SR	8160	59995 TRANSFER-GEN. ADMINISTRATION	\$297,571	\$307,583	\$341,623	\$0	\$339,252	-0.69%
SR	8160	<b>Total</b>	<b>\$4,131,535</b>	<b>\$4,305,098</b>	<b>\$4,519,215</b>	<b>\$2,642,908</b>	<b>\$4,837,855</b>	<b>7.05%</b>



## FUND: REFUSE & RECYCLING FUND EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SR	9000		EMPLOYEE BENEFITS						
SR	9000	59010	NYS RETIREMENT	\$19,691	\$20,418	\$32,000	\$5,263	\$35,000	9.38%
SR	9000	59040	WORKER'S COMPENSATION	\$53,534	\$50,010	\$45,000	\$29,767	\$50,000	11.11%
SR	9000	59050	UNEMPLOYMENT INSURANCE EXPEN	\$0	\$0	\$1,000	\$0	\$1,000	0.00%
SR	9000	59060	HEALTH INSURANCE - RETIREES	\$185,638	\$165,630	\$156,000	\$113,396	\$175,000	12.18%
SR	9000	59090	DENTAL/OPTICAL BENEFITS - RETIREES	\$6,711	\$2,705	\$3,200	\$0	\$4,200	31.25%
SR	9000		Total	\$265,574	\$238,763	\$237,200	\$148,426	\$265,200	11.80%
SR	9700		BOND ANTICIPATION NOTES						
SR	9700	56001	PRINCIPAL-BOND ANTIC. NOTE	\$7,548	\$0	\$1,000	\$1,000	\$0	-100.00%
SR	9700	57003	INTEREST-BOND ANTIC.NOTE	\$24,320	\$27,825	\$3,411	\$3,411	\$3,423	0.35%
SR	9700		Total	\$31,868	\$27,825	\$4,411	\$4,411	\$3,423	-22.40%
SR	9710		SERIAL BONDS						
SR	9710	56000	DEBT PRINCIPAL	\$1,494,007	\$1,548,084	\$1,621,470	\$1,610,348	\$1,617,897	-0.22%
SR	9710	57001	INTEREST-SERIAL BOND	\$159,629	\$150,085	\$171,668	\$153,172	\$148,287	-13.62%
SR	9710		Total	\$1,653,636	\$1,698,169	\$1,793,138	\$1,763,520	\$1,766,184	-1.50%
<b>TOTALS:</b>				<b>\$6,082,613</b>	<b>\$6,269,855</b>	<b>\$6,553,964</b>	<b>\$4,559,265</b>	<b>\$6,872,662</b>	<b>4.86%</b>



# Position Costing Summary

Division: REFUSE/RECYCLING  
 Scenario: MAIN  
 Function: HOME & COMMUNITY SERVICES  
 Department: REFUSE/RECYCLING

Stage: Tentative Budget  
 Status: Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
HIGHWAY FLEET SERVICE MGR.	CSEA / 31 / OFF	27,431	1,260	0	28,691	9,818	2,195	5,021	98	17,132	45,822	29	0.30	30.00	12
DIESEL MECHANIC	CSEA / 26 / OFF	66,073	2,900	0	68,973	32,728	5,276	12,070	235	50,309	119,282	13	1.00	100.00	40
LABOR CREW LEADER	CSEA / 25 / OFF	74,964	3,700	0	78,664	32,728	6,018	13,766	267	52,780	131,444	24	1.00	100.00	40
LABOR CREW LEADER	CSEA / 25 / OFF	68,105	2,400	0	70,505	28,108	5,394	7,474	240	41,215	111,720	8	1.00	100.00	40
CONSTRUCTION EQUIP. OPERATOR	CSEA / 23 / OFF	65,261	2,900	0	68,161	32,728	5,214	11,928	232	50,103	118,264	14	1.00	100.00	40
CONSTRUCTION EQUIP. OPERATOR	CSEA / 23 / OFF	67,103	3,400	0	70,503	32,728	5,393	12,338	240	50,699	121,203	22	1.00	100.00	40
CONSTRUCTION EQUIP. OPERATOR	CSEA / 23 / 7	60,098	1,900	0	61,998	26,572	4,743	6,572	211	38,098	100,095	4	1.00	100.00	40
CONSTRUCTION EQUIP. OPERATOR	CSEA / 23 / 7	60,098	1,900	0	61,998	13,252	4,743	6,572	211	24,778	86,775	4	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / OFF	61,614	3,700	0	65,314	32,728	4,997	11,430	222	49,377	114,691	25	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / OFF	61,704	3,400	0	65,104	32,728	4,980	11,393	221	49,323	114,427	20	1.00	100.00	40
HEAVY EQUIPMENT OPERATOR	CSEA / 21 / 0	48,539	0	0	48,539	26,572	3,713	8,494	165	38,945	87,484		1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / OFF	59,610	4,200	0	63,810	32,728	4,881	11,167	217	48,993	112,803	29	1.00	100.00	40
SR. OFFICE ASSISTANT	CSEA / 18 / 5	49,302	2,900	0	52,202	15,256	3,993	9,135	177	28,562	80,764	13	1.00	100.00	40
AUTO EQUIP. OPER.	CSEA / 18 / 1	45,530	0	0	45,530	12,592	3,483	4,826	155	21,056	66,586	1	1.00	100.00	40
SANITATION HELPER 3	CSEA / 16 / OFF	54,191	4,200	0	58,391	32,728	4,467	10,218	199	47,612	106,003	31	1.00	100.00	40
SANITATION HELPER 3	CSEA / 16 / OFF	55,239	3,400	0	58,639	15,256	4,486	10,262	199	30,203	88,843	20	1.00	100.00	40
MAINTENANCE MECHANIC II *MERIT*	CSEA / 16 / 2	23,915	950	0	24,865	13,286	1,902	2,636	85	17,908	42,773	4	0.50	50.00	20
SCALE OPERATOR	CSEA / 15 / OFF	51,325	2,900	0	54,225	28,108	4,148	9,489	184	41,930	96,156	15	1.00	100.00	40
SANITATION HELPER 2	CSEA / 14 / 4	44,133	0	1,500	45,633	1,948	3,491	4,837	155	10,431	56,064		1.00	100.00	40
SANITATION HELPER 2	CSEA / 14 / 4	44,133	0	1,500	45,633	1,948	3,491	4,837	155	10,431	56,064	3	1.00	100.00	40
SANITATION HELPER 2	CSEA / 14 / 2	42,410	0	0	42,410	12,592	3,244	4,495	144	20,476	62,886		1.00	100.00	40
SANITATION HELPER *MERIT*	CSEA / 12 / 2	42,539	0	0	42,539	12,592	3,254	4,509	145	20,500	63,039	2	1.00	100.00	40
TOTAL FULL TIME		1,173,316	46,010	3,000	1,222,326	479,729	93,508	183,471	4,156	760,863	1,983,189				
PART TIME															
COMMISSIONER OF PUBLIC WORKS	STIPENDS	25,000	0	0	25,000	0	1,913	3,650	85	5,648	30,648				0
TOTAL PART TIME		25,000	0	0	25,000	0	1,913	3,650	85	5,648	30,648				
Grand Total		1,198,316	46,010	3,000	1,247,326	479,729	95,420	187,121	4,241	766,510	2,013,837	281			

# Department Summary

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*Department: SCAVENGER WASTE FUND*

**Function:** HOME & COMMUNITY  
SERVICES

**Budget Year:** 2021

**Division:** SCAVENGER WASTE  
FUND

**Accounting Reference:** 8131

**Stage:** Tentative Budget

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## **Mission Statement:**

The Scavenger Waste Fund was established in the 1980's, primarily to operate the Scavenger Wastewater processing facility. The Town Board in 2014 decided to close the facility. The Fund, however, needs to stay in existence in order to close down the Scavenger Plant, ("mothball the facility"), pay off the remaining deficit on the Scavenger Fund, and complete debt service payments related to past capital improvements.



## FUND: SCAVENGER WASTEWATER DISTRICT REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SS	0000		UNALLOCATED						
SS	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$15,000	\$0	\$0	-100.00%
SS	0000	41782	APPROPRIATION RESERVES - PREMIUM ON BANS	\$0	\$0	\$2,983	\$0	\$0	-100.00%
SS	0000	42401	INTEREST ON INVESTMENTS	\$1,491	\$5,843	\$50	\$9,279	\$0	-100.00%
SS	0000	42661	SALES OF REAL PROPERTY	\$0	\$0	\$36,596	\$2,300,000	\$0	-100.00%
SS	0000	42712	PREMIUM & INT.ON BONDS	\$6,649	\$2,983	\$0	\$0	\$0	0.00%
SS	0000		<b>Total</b>	<b>\$8,140</b>	<b>\$8,826</b>	<b>\$54,629</b>	<b>\$2,309,279</b>	<b>\$0</b>	<b>-100.00%</b>
<b>TOTALS:</b>				<b>\$8,140</b>	<b>\$8,826</b>	<b>\$54,629</b>	<b>\$2,309,279</b>	<b>\$0</b>	<b>-100.00%</b>



## FUND: SCAVENGER WASTEWATER DISTRICT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SS	8131		SCAVENGER WASTE FUND						
SS	8131	54150	GENERAL INSURANCE	\$163	\$0	\$0	\$0	\$0	0.00%
SS	8131		<b>Total</b>	<b>\$163</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
SS	9700		BOND ANTICIPATION NOTES						
SS	9700	56001	PRINCIPAL-BOND ANTIC. NOTE	\$0	\$4,000	\$0	\$352,571	\$0	0.00%
SS	9700	57003	INTEREST-BOND ANTIC.NOTE	\$8,000	\$13,860	\$7,819	\$7,818	\$0	-100.00%
SS	9700		<b>Total</b>	<b>\$8,000</b>	<b>\$17,860</b>	<b>\$7,819</b>	<b>\$360,389</b>	<b>\$0</b>	<b>-100.00%</b>
SS	9710		SERIAL BONDS						
SS	9710	56000	DEBT PRINCIPAL	\$43,524	\$40,286	\$41,640	\$41,640	\$0	-100.00%
SS	9710	57001	INTEREST-SERIAL BOND	\$7,890	\$6,504	\$5,170	\$5,169	\$0	-100.00%
SS	9710		<b>Total</b>	<b>\$51,414</b>	<b>\$46,790</b>	<b>\$46,810</b>	<b>\$46,809</b>	<b>\$0</b>	<b>-100.00%</b>
<b>TOTALS:</b>				<b>\$59,577</b>	<b>\$64,650</b>	<b>\$54,629</b>	<b>\$407,198</b>	<b>\$0</b>	<b>-100.00%</b>

2021 Town of East Hampton TENTATIVE BUDGET



## FUND: CAMP HERO SEWER DISTRICT REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SS1	0000		UNALLOCATED						
SS1	0000	41001	REAL PROPERTY TAXES	\$42,376	\$41,658	\$44,111	\$44,110	\$72,275	63.85%
SS1	0000	41775	APPROPRIATED UNRESERVED SURP	\$0	\$0	\$8,000	\$0	\$0	-100.00%
SS1	0000	42401	INTEREST ON INVESTMENTS	\$406	\$964	\$50	\$215	\$100	100.00%
SS1	0000	42770	MISCELLANEOUS	\$0	\$536	\$0	\$0	\$0	0.00%
SS1	0000	45040	INTERFUND TRANSFER	\$0	\$5,790	\$0	\$0	\$0	0.00%
SS1	0000		Total	\$42,782	\$48,947	\$52,161	\$44,325	\$72,375	38.75%
<b>TOTALS:</b>				\$42,782	\$48,947	\$52,161	\$44,325	\$72,375	38.75%

2021 Town of East Hampton TENTATIVE BUDGET

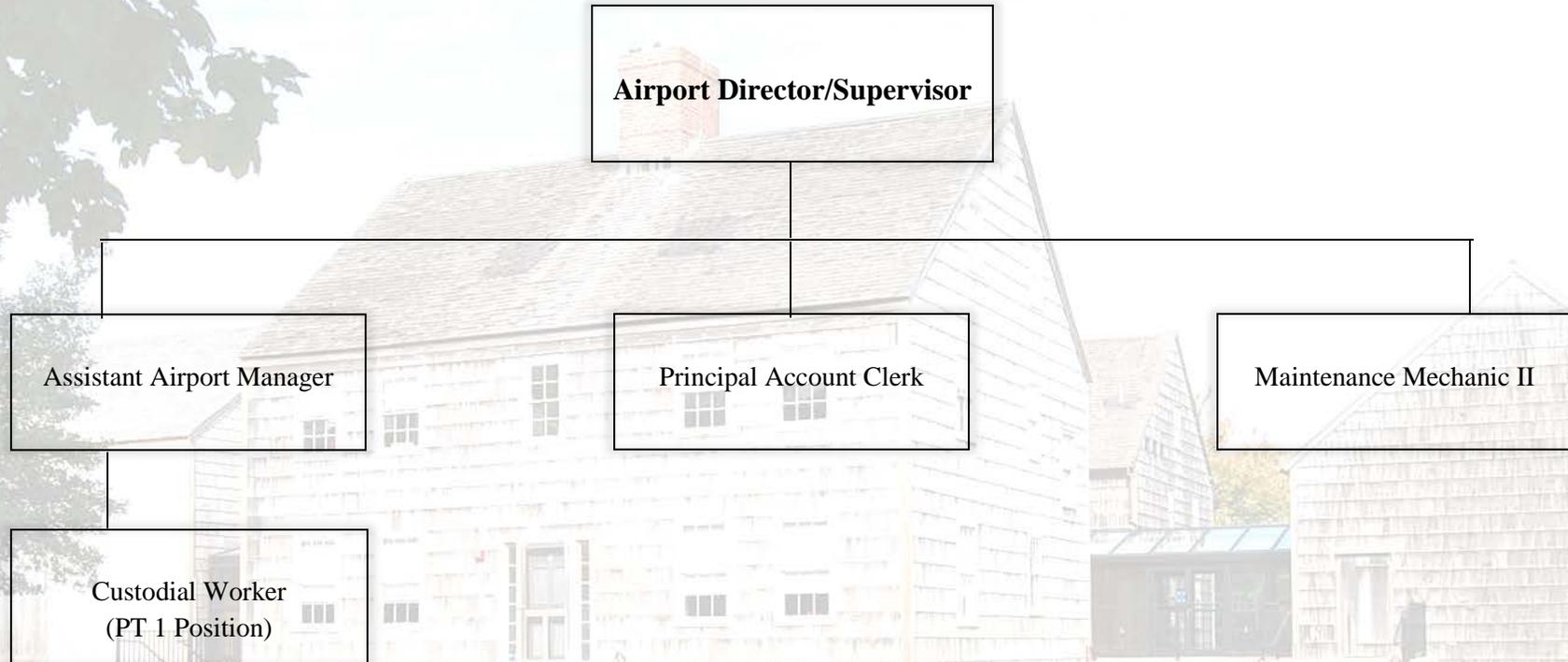


## FUND: CAMP HERO SEWER DISTRICT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SS1	8130		CAMP HERO SEWER DISTRICT						
SS1	8130	54155	COMPUTER SOFTWARE	\$0	\$0	\$0	\$0	\$750	100.00%
SS1	8130	54310	LIGHT & POWER	\$1,846	\$271	\$3,000	\$130	\$1,250	-58.33%
SS1	8130	54500	SUBCONTRACT COSTS	\$0	\$0	\$0	\$0	\$5,500	100.00%
SS1	8130	54520	OUTSIDE PROFESSIONAL	\$0	\$0	\$0	\$0	\$10,000	100.00%
SS1	8130	54550	REPAIRS GENERAL	\$19,044	\$24,263	\$10,000	\$20,132	\$10,000	0.00%
SS1	8130	54570	MAINTENANCE	\$0	\$11,390	\$10,000	\$6,579	\$0	-100.00%
SS1	8130		Total	\$20,890	\$35,925	\$23,000	\$26,841	\$27,500	19.57%
SS1	9710		SERIAL BONDS						
SS1	9710	56000	DEBT PRINCIPAL	\$23,145	\$23,446	\$24,049	\$24,049	\$24,436	1.61%
SS1	9710	57001	INTEREST-SERIAL BOND	\$6,330	\$5,760	\$5,112	\$5,111	\$4,439	-13.17%
SS1	9710		Total	\$29,475	\$29,206	\$29,161	\$29,160	\$28,875	-0.98%
SS1	9901		INTERFUND TRANSFERS						
SS1	9901	59997	TRANSFER TO OTHER FUNDS	\$0	\$0	\$0	\$0	\$16,000	100.00%
SS1	9901		Total	\$0	\$0	\$0	\$0	\$16,000	100.00%
<b>TOTALS:</b>				\$50,365	\$65,131	\$52,161	\$56,001	\$72,375	38.75%

# Airport Organization Chart

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# Department Summary

Department: MUNICIPAL AIRPORT

**Function:** TRANSPORTATION  
**Division:** MUNICIPAL AIRPORT  
**Stage:** Tentative Budget

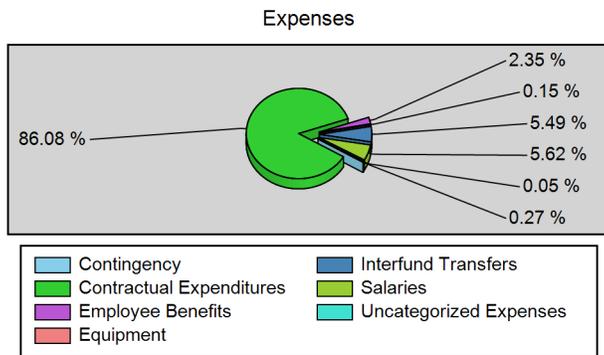
**Budget Year:** 2021  
**Accounting Reference:** 5610

## Mission Statement:

To operate and maintain the Airport in accordance with Town Code and Federal Regulations in a manner that promotes safety and efficiency; to operate the airport in a manner consistent with the needs of the community, being mindful of the service the Airport provides to the community while at the same time monitoring the Airport's environmental impact (Noise Abatement program); and to manage the business of the Airport to include overseeing leases, fuel sales and aircraft operations.

## Department Responsibilities:

The Town Airport is a public facility in operation since the mid-1930's. The airport is administered by an Airport Director with two full-time staff and some additional part-time/seasonal help.



Key Performance Indicators	2018 Actual	2019 Actual	2020 Projected	2021 Target
Number of Aircrafts Serviced:				
-Helicopter	0	0	9,500	7,600
-Jet	0	0	4,300	4,300
Local Operations	0	0	5,500	5,500
Movements (Landing or Take-Off)	0	0	28,500	28,500
-Other	0	0	0	0
-Piston Single & Multi-Engine	0	0	9,200	9,200
Transient	0	0	23,000	23,000
-Turboprop Single & Multi-Engine	0	0	5,500	4,400



## FUND: EAST HAMPTON TOWN AIRPORT REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SX	0000		UNALLOCATED						
SX	0000	41721	PARKING LOTS REVENUES	\$55,430	\$59,280	\$51,000	\$18,530	\$51,000	0.00%
SX	0000	41770	AIRPORT RENTALS & LEASES	\$1,079,691	\$1,367,205	\$1,158,985	\$911,237	\$1,040,000	-10.27%
SX	0000	41771	AIRPORT LANDING FEES	\$2,154,850	\$2,204,158	\$2,230,000	\$406,045	\$2,230,000	0.00%
SX	0000	41772	AIRPORT ADVERSITING INCOME	\$60,276	\$60,790	\$51,000	\$36,667	\$51,000	0.00%
SX	0000	41774	VENDING MACHINES	\$0	\$0	\$200	\$0	\$200	0.00%
SX	0000	41776	APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$6,653	\$0	\$9,716	46.04%
SX	0000	41782	APPROPRIATION RESERVES - PREMIUM ON BANS	\$0	\$0	\$1,073	\$0	\$0	-100.00%
SX	0000	42401	INTEREST ON INVESTMENTS	\$45,966	\$103,160	\$70,000	\$22,950	\$60,000	-14.29%
SX	0000	42405	INTEREST INC - INTERFUND LOA	\$31	\$0	\$0	\$0	\$0	0.00%
SX	0000	42656	SALE OF AVIATION FUEL	\$2,863,912	\$2,626,265	\$2,586,000	\$1,059,732	\$2,563,100	-0.89%
SX	0000	42661	SALES OF REAL PROPERTY	\$4,749,411	\$0	\$0	\$0	\$0	0.00%
SX	0000	42665	SALES OF EQUIPMENT	\$0	\$900	\$0	\$0	\$0	0.00%
SX	0000	42680	INSURANCE RECOVERIES	\$0	\$10,857	\$0	\$0	\$0	0.00%
SX	0000	42710	PREMIUM ON OBLIGATIONS	\$9,405	\$54,218	\$0	\$9,717	\$0	0.00%
SX	0000	42712	PREMIUM & INT.ON BONDS	\$32,489	\$1,073	\$0	\$0	\$0	0.00%
SX	0000	42769	DENTAL & OPTICAL PREMIUM REIMB	\$572	\$830	\$0	\$424	\$0	0.00%
SX	0000	42770	MISCELLANEOUS	\$231	\$200,517	\$0	\$0	\$0	0.00%
SX	0000	42771	MEDICAL PREMIUM REIMBURSEMEN	\$6,479	\$0	\$0	\$0	\$0	0.00%
SX	0000	45040	INTERFUND TRANSFER	\$15,658	\$3,737	\$0	\$0	\$0	0.00%
SX	0000		<b>Total</b>	<b>\$11,074,401</b>	<b>\$6,692,990</b>	<b>\$6,154,911</b>	<b>\$2,465,302</b>	<b>\$6,005,016</b>	<b>-2.44%</b>
<b>TOTALS:</b>				<b>\$11,074,401</b>	<b>\$6,692,990</b>	<b>\$6,154,911</b>	<b>\$2,465,302</b>	<b>\$6,005,016</b>	<b>-2.44%</b>



## FUND: EAST HAMPTON TOWN AIRPORT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SX	5610		MUNICIPAL AIRPORT						
SX	5610	51100	FULL-TIME SALARIES	\$281,791	\$248,423	\$269,591	\$182,914	\$269,105	-0.18%
SX	5610	51103	LONGEVITY	\$6,100	\$6,200	\$6,400	\$0	\$6,600	3.13%
SX	5610	51105	HEALTH INSURANCE BUY BACK	\$1,042	\$2,500	\$1,250	\$2,500	\$2,500	100.00%
SX	5610	51200	PART TIME SALARIES	\$14,954	\$16,637	\$18,870	\$6,806	\$23,338	23.68%
SX	5610	51300	OVERTIME	\$0	\$0	\$4,900	\$0	\$4,900	0.00%
SX	5610	51990	CONTINGENCY	\$0	\$4,760	\$170,051	\$22,565	\$14,556	-91.44%
SX	5610	52011	PARKING LOT IMPROVEMENT	\$0	\$0	\$50,000	\$0	\$0	-100.00%
SX	5610	52100	FURNITURE & FIXTURES	\$0	\$1,022	\$3,000	\$0	\$3,000	0.00%
SX	5610	52200	OFFICE EQUIPMENT	\$1,420	\$0	\$500	\$0	\$500	0.00%
SX	5610	52300	VEHICLES	\$33,341	\$0	\$0	\$0	\$0	0.00%
SX	5610	52450	COMPUTER EQUIPMENT	\$1,191	\$1,958	\$3,000	\$2,606	\$3,000	0.00%
SX	5610	52600	OTHER EQUIPMENT	\$0	\$1,800	\$1,500	\$0	\$1,500	0.00%
SX	5610	54100	OFFICE EXPENSE	\$4,960	\$3,724	\$5,500	\$5,633	\$5,750	4.55%
SX	5610	54120	POSTAGE	\$66	\$99	\$325	\$92	\$325	0.00%
SX	5610	54124	AIRPORT-BILLING SVCS LANDING FEES	\$280,130	\$286,541	\$268,000	\$70,628	\$289,900	8.17%
SX	5610	54125	CREDIT CARD PROCESSING FEES	\$2,194	\$2,527	\$2,600	\$634	\$2,600	0.00%
SX	5610	54150	GENERAL INSURANCE	\$93,507	\$94,612	\$98,880	\$70,305	\$98,800	-0.08%
SX	5610	54155	COMPUTER SOFTWARE	\$175	\$0	\$1,500	\$0	\$1,500	0.00%
SX	5610	54200	TRAVEL CONFERENCES & DUES	\$1,795	\$0	\$0	\$0	\$0	0.00%
SX	5610	54300	TELEPHONE	\$7,865	\$8,795	\$11,000	\$5,190	\$8,750	-20.45%
SX	5610	54310	LIGHT & POWER	\$40,675	\$38,340	\$43,000	\$24,037	\$43,000	0.00%
SX	5610	54320	WATER	\$590	\$528	\$950	\$123	\$1,000	5.26%
SX	5610	54330	HEAT	\$7,780	\$4,774	\$11,000	\$2,779	\$11,250	2.27%
SX	5610	54420	OTHER EQUIPMENT RENTAL/MAINT	\$3,071	\$2,411	\$4,200	\$1,766	\$4,200	0.00%
SX	5610	54500	SUBCONTRACT COSTS	\$728,883	\$763,783	\$871,376	\$390,392	\$861,129	-1.18%
SX	5610	54510	NYSDEC PAYMENTS	\$0	\$0	\$0	\$327,186	\$0	0.00%
SX	5610	54520	OUTSIDE PROFESSIONAL	\$796,595	\$486,330	\$1,000,000	\$248,631	\$1,000,000	0.00%
SX	5610	54550	REPAIRS GENERAL	\$0	\$26,414	\$6,500	\$212	\$6,500	0.00%
SX	5610	54560	MOTOR VEHICLE REPAIRS & SUPP	\$2,843	\$1,579	\$1,500	\$86	\$1,500	0.00%
SX	5610	54562	FUEL - MOTOR VEHICLE	\$2,254	\$1,700	\$3,000	\$785	\$3,000	0.00%
SX	5610	54600	UNIFORMS	\$460	\$0	\$1,000	\$0	\$0	-100.00%
SX	5610	54660	REPAIRS - GENERAL	\$16,811	\$0	\$0	\$0	\$0	0.00%
SX	5610	54703	SIGNS-LIGHT & MAINT. SUPPLIE	\$6,564	\$754	\$2,750	\$467	\$2,750	0.00%
SX	5610	54709	MTA TAX DUE	\$1,033	\$931	\$1,007	\$653	\$1,025	1.83%



## FUND: EAST HAMPTON TOWN AIRPORT EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
SX	5610	54720	BUILDING & MAINT. SUPPLIES	\$0	\$6,517	\$7,000	\$2,751	\$7,000	0.00%
SX	5610	54850	SMALL TOOLS & EQUIPMENT	\$3,404	\$0	\$6,720	\$1,077	\$6,720	0.00%
SX	5610	54990	AVIATION FUEL	\$2,600,968	\$2,361,450	\$2,307,600	\$961,466	\$2,300,000	-0.33%
SX	5610	59010	NYS RETIREMENT	\$26,540	\$22,230	\$24,441	\$6,286	\$26,669	9.12%
SX	5610	59030	SOCIAL SECURITY & MEDICARE	\$23,248	\$20,943	\$22,652	\$14,705	\$23,068	1.83%
SX	5610	59060	HEALTH INSURANCE	\$75,621	\$62,351	\$65,943	\$44,995	\$66,048	0.16%
SX	5610	59090	DENTAL/OPTICAL BENEFITS	\$7,367	\$8,448	\$7,657	\$5,793	\$7,793	1.77%
SX	5610	59995	TRANSFER-GEN. ADMINISTRATION	\$264,734	\$303,583	\$322,498	\$0	\$296,538	-8.05%
SX	5610		<b>Total</b>	<b>\$5,339,973</b>	<b>\$4,792,660</b>	<b>\$5,627,661</b>	<b>\$2,404,064</b>	<b>\$5,405,814</b>	<b>-3.94%</b>
SX	9000		<b>EMPLOYEE BENEFITS</b>						
SX	9000	59010	NYS RETIREMENT	\$6,000	\$6,000	\$6,200	\$1,825	\$65,000	948.39%
SX	9000	59040	WORKER'S COMPENSATION	\$4,256	\$4,430	\$5,000	\$3,414	\$10,000	100.00%
SX	9000	59050	UNEMPLOYMENT INSURANCE EXPEN	\$0	\$0	\$1,000	\$0	\$1,000	0.00%
SX	9000	59060	HEALTH INSURANCE - RETIREES	\$24,939	\$31,235	\$35,000	\$20,530	\$35,000	0.00%
SX	9000	59090	DENTAL/OPTICAL BENEFITS - RETIREES	\$949	\$1,124	\$700	\$0	\$2,100	200.00%
SX	9000		<b>Total</b>	<b>\$36,144</b>	<b>\$42,789</b>	<b>\$47,900</b>	<b>\$25,769</b>	<b>\$113,100</b>	<b>136.12%</b>
SX	9700		<b>BOND ANTICIPATION NOTES</b>						
SX	9700	56001	PRINCIPAL-BOND ANTIC. NOTE	\$0	\$110,000	\$0	\$0	\$0	0.00%
SX	9700	57003	INTEREST-BOND ANTIC.NOTE	\$48,800	\$67,725	\$2,813	\$2,812	\$0	-100.00%
SX	9700		<b>Total</b>	<b>\$48,800</b>	<b>\$177,725</b>	<b>\$2,813</b>	<b>\$2,812</b>	<b>\$0</b>	<b>-100.00%</b>
SX	9710		<b>SERIAL BONDS</b>						
SX	9710	56000	DEBT PRINCIPAL	\$226,588	\$297,730	\$350,739	\$350,739	\$362,499	3.35%
SX	9710	57001	INTEREST-SERIAL BOND	\$50,491	\$75,720	\$125,798	\$119,965	\$123,603	-1.74%
SX	9710	57003	INTEREST-BOND ANTIC.NOTE	\$0	\$0	\$0	\$0	\$0	0.00%
SX	9710		<b>Total</b>	<b>\$277,079</b>	<b>\$373,450</b>	<b>\$476,537</b>	<b>\$470,704</b>	<b>\$486,102</b>	<b>2.01%</b>
SX	9795		<b>INTERFUND LOANS</b>						
SX	9795	70000	INTERFUND LOAN - INTEREST	\$332	\$152	\$0	\$0	\$0	0.00%
SX	9795		<b>Total</b>	<b>\$332</b>	<b>\$152</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

<b>TOTALS:</b>	<b>\$5,702,329</b>	<b>\$5,386,776</b>	<b>\$6,154,911</b>	<b>\$2,903,348</b>	<b>\$6,005,016</b>	<b>-2.44%</b>
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# Position Costing Summary

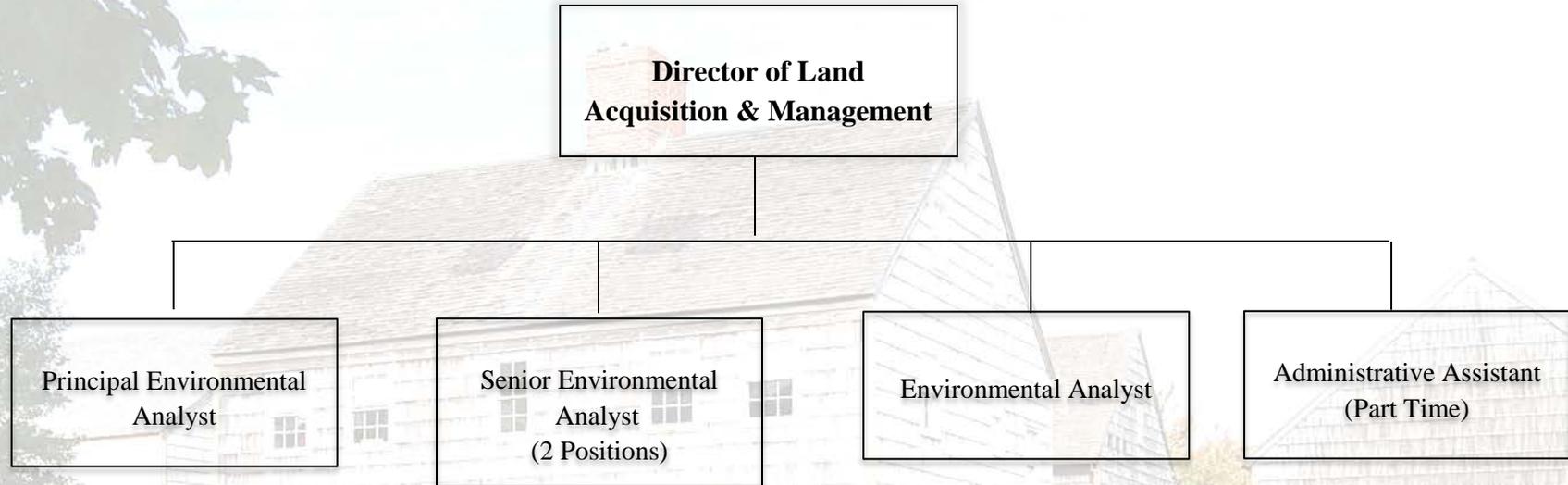
**Division:** MUNICIPAL AIRPORT  
**Scenario:** MAIN  
**Function:** TRANSPORTATION  
**Department:** MUNICIPAL AIRPORT

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
AIRPORT DIRECTOR/SUPERVISOR	DEPARTMENT HEAD	100,560	3,200	0	103,760	26,572	7,938	0	353	34,863	138,623	15	1.00	100.00	40
PRINCIPAL ACCOUNT CLERK	CSEA / 26 / 7	70,691	3,400	0	74,091	32,728	5,668	12,966	252	51,614	125,705	22	1.00	100.00	40
SENIOR AIRPORT ATTENDANT	CSEA / 22 / 3	53,427	0	2,500	55,927	1,948	4,278	5,928	190	12,345	68,272	3	1.00	100.00	40
MAINTENANCE MECHANIC II	CSEA / 16 / 2	44,427	0	0	44,427	12,592	3,399	7,775	151	23,917	68,343	2	1.00	100.00	40
TOTAL FULL TIME		269,105	6,600	2,500	278,205	73,841	21,283	26,669	946	122,738	400,944				
PART TIME															
PT CUSTODIAL WORKER	PART TIME	23,338	0	0	23,338	0	1,785	0	79	1,865	25,202				0
TOTAL PART TIME		23,338	0	0	23,338	0	1,785	0	79	1,865	25,202				
Grand Total		292,443	6,600	2,500	301,543	73,841	23,068	26,669	1,025	124,603	426,146	42			

# Land Acquisition & Management Organization Chart

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# Department Summary

Department: CPF - ACQUISITIONS

**Function:** HOME & COMMUNITY SERVICES

**Budget Year:** 2021

**Division:** COMMUNITY PRESERVATION FUND

**Accounting Reference:** 8800, 8801 & 8802

**Stage:** Tentative Budget

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## Mission Statement:

This Department's goal is to help protect our sense of place through acquisition, land management and the implementation of water quality initiatives to preserve East Hampton's unique natural environments, open spaces, farms and historic places for the enjoyment of all those who share our community now and in the future

## Department Responsibilities:

Department Responsibilities: In our continuing effort to create greater efficiency, transparency, accountability and to ensure the successful continuation of this program and its objectives, the Town Board, the Department of Land Acquisition & Management have instituted a series of fiscal oversight measures. One aspect of these measures that ensures the above goals is the creation of the department budget. Said budget is designed to act as a control and guide for appropriate expenditures consistent with Town law 64-e (Peconic Bay Region Community Preservation Fund) for costs related to CPF.

The CA 8800 (CPF Acquisitions) budget lines are specific to costs related to the acquisition of real property, or interests in real property using Community Preservation Funds as defined by Town Law 64-e. This section of the budget also pays the debt service associated with borrowed funds, as well as all departmental costs associated with acquisitions such as but not limited to, salaries, office supplies, phones, appraisals, surveys, title work, etc.

The CA 8801 (CPF Stewardship) budget lines are specific to costs related to stewardship tasks for CPF preserved lands including, but not limited to, sign installation, fence installation, trail and access road maintenance and repair, property inspections and monitoring, property encroachment resolution, structure demolition, wetland or grassland restoration and other related stewardship duties.

The CA 8802 (CPF Water Quality) budget lines are specific to costs related to the planning, design, implementation, installation and acquisition of properties for the purpose of water quality improvements per Town Code Chapter 112 amendment. This section of the budget pays the departmental costs associated with water quality projects such as but not limited to, salaries, office supplies, phones, subcontractor costs, project planning, grant writing, etc.

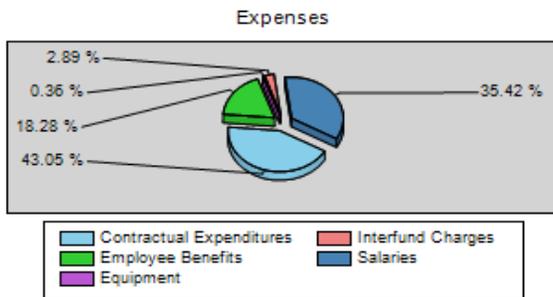
The following are additional department responsibilities:

- Facilitate the negotiation and acquisition of land on behalf of the Town Board
- Facilitate and manage water quality improvement projects on behalf of the Town Board
- Compile information for and present to the CPF Advisory Board, the CPF Water Quality Technical Advisory Committee and Town Board
- Leverage private and public funding for projects (State, County, PLT, TNC Private individuals)
- Write grants for acquisitions and water quality improvement projects
- Order and review appraisals and closing documents
- Write resolutions and present property information and water quality project plans at work sessions and public hearings
- Create baseline documentation for all acquired CPF assets
- Create a management and stewardship document that governs expenditures associated with CPF acquisitions
- Create Management Plans for CPF properties
- Coordinate with our State, County and private partners on the management of co-owned properties
- Conduct the monitoring and management of over 2,000 acres of CPF properties with employees, other Town Departments and outside contractors as necessary
- Make presentations to civic organizations and real estate companies to help educate and inform
- Coordinate and facilitate educational and recreational programs to increase public awareness of the Town's Community Preservation Program
- Educate the public on what they can do to improve water quality
- Work with Fred Thiele and other law makers, as well as the other east end Towns to review and revise the CPF law, and create rules and regulations to help interpret Town law (64-e)
- Work with TNC and Peconic Land Trust toward furthering the Town's goals of land preservation and water quality
- Continually add content to the department web site
- Act as liaison and ex-officio member of the CPF Advisory Board, Nature Preserve Committee, and CPF Water Quality Technical Advisory Committee

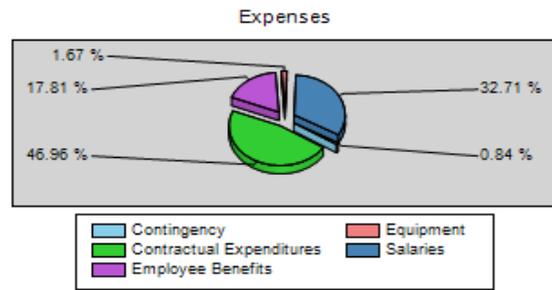
# Department Summary

Department: CPF - ACQUISITIONS

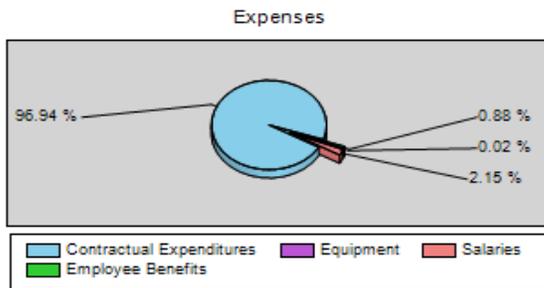
## 8800 - CPF ACQUISITIONS



## 8801 - CPF STEWARDSHIP



## 8802 - CPF WATER QUALITY



<b>Key Performance Indicators</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Projected</b>	<b>2021 Target</b>
Baselines Produced-CPF	0	0	30.00	21.00
Baselines Produced-Nature Preserve	0	0	8.00	0
Plans Produced (Project Plan, M&S Plan, Management Plan)	5.00	3.00	4.00	4.00
Projects (demolition, restorations, violations)	59.00	46.00	35.00	35.00
Properties Acquired	15.00	28.00	35.00	21.00
Properties Appraised	60.00	67.00	55.00	50.00
Properties Identified & Researched	96.00	112.00	115.00	100.00
Properties Monitored-CPF	396.00	422.00	400.00	420.00
Properties Monitored-Nature Preserve	436.00	436.00	442.00	442.00
Trail Maintenance & Creation-CPF	50.00	53.00	41.00	44.00
Trail Maintenance & Creation-Nature Preserve	32.00	35.00	12.00	12.00



## FUND: COMMUNITY PRESERVATION REVENUES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
CA	0000		UNALLOCATED						
CA	0000	41092	REAL ESTATE TRANSFER TAX	\$32,477,987	\$23,015,228	\$25,000,000	\$18,011,392	\$25,000,000	0.00%
CA	0000	41776	APPROPRIATION OF DEBT RESERVE	\$0	\$0	\$46,640	\$0	\$0	-100.00%
CA	0000	42401	INTEREST ON INVESTMENTS	\$173,338	\$553,912	\$125,000	\$149,090	\$150,000	20.00%
CA	0000	42410	RENTAL OF PROPERTY	\$4,424	\$4,924	\$2,500	\$4,064	\$2,500	0.00%
CA	0000	42702	DONATION-LAND ACQUISITION	\$300,000	\$0	\$0	\$0	\$0	0.00%
CA	0000	42769	DENTAL & OPTICAL PREMIUM REIMB	\$399	\$415	\$0	\$212	\$0	0.00%
CA	0000	42770	MISCELLANEOUS	\$0	\$0	\$0	\$66,512	\$0	0.00%
CA	0000	42771	MEDICAL PREMIUM REIMBURSEMEN	\$2,436	\$0	\$0	\$0	\$0	0.00%
CA	0000	42778	CLEAN ENERGY REBATE INCOME	\$0	\$5,000	\$0	\$0	\$0	0.00%
CA	0000		<b>Total</b>	<b>\$32,958,584</b>	<b>\$23,579,479</b>	<b>\$25,174,140</b>	<b>\$18,231,271</b>	<b>\$25,152,500</b>	<b>-0.09%</b>
<b>TOTALS:</b>				<b>\$32,958,584</b>	<b>\$23,579,479</b>	<b>\$25,174,140</b>	<b>\$18,231,271</b>	<b>\$25,152,500</b>	<b>-0.09%</b>



## FUND: COMMUNITY PRESERVATION EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
CA	1940		ACQUISITION OF LAND						
CA	1940	52702	LAND ACQUISITIONS	\$10,317,935	\$23,563,933	\$15,946,683	\$11,287,718	\$17,725,962	11.16%
CA	1940		<b>Total</b>	<b>\$10,317,935</b>	<b>\$23,563,933</b>	<b>\$15,946,683</b>	<b>\$11,287,718</b>	<b>\$17,725,962</b>	<b>11.16%</b>
CA	8800		CPF - ACQUISITIONS						
CA	8800	51100	FULL-TIME SALARIES	\$80,498	\$79,478	\$81,067	\$59,241	\$82,688	2.00%
CA	8800	51103	LONGEVITY	\$0	\$2,465	\$2,550	\$0	\$2,635	3.33%
CA	8800	51200	PART TIME SALARIES	\$11,398	\$11,957	\$12,443	\$8,459	\$12,692	2.00%
CA	8800	52450	COMPUTER EQUIPMENT	\$0	\$33	\$1,000	\$0	\$1,000	0.00%
CA	8800	54100	OFFICE EXPENSE	\$346	\$448	\$800	\$22	\$800	0.00%
CA	8800	54200	TRAVEL CONFERENCES & DUES	\$0	\$0	\$2,000	\$0	\$2,000	0.00%
CA	8800	54300	TELEPHONE	\$0	\$0	\$356	\$267	\$356	-0.13%
CA	8800	54520	OUTSIDE PROFESSIONAL	\$9,800	\$10,000	\$11,000	\$0	\$11,000	0.00%
CA	8800	54709	MTA TAX DUE	\$312	\$329	\$327	\$221	\$333	2.04%
CA	8800	54950	APPRAISALS	\$68,350	\$57,050	\$70,000	\$25,000	\$70,000	0.00%
CA	8800	54951	SURVEYS	\$9,900	\$13,900	\$35,000	\$15,850	\$35,000	0.00%
CA	8800	55050	ATTORNEY FEES-CHARGE BACKS	\$0	\$0	\$8,000	\$0	\$8,000	0.00%
CA	8800	59010	NYS RETIREMENT	\$10,691	\$9,430	\$13,462	\$2,304	\$14,932	10.91%
CA	8800	59030	SOCIAL SECURITY & MEDICARE	\$7,030	\$7,398	\$7,349	\$4,964	\$7,498	2.04%
CA	8800	59060	HEALTH INSURANCE	\$23,980	\$24,636	\$26,116	\$17,869	\$26,163	0.18%
CA	8800	59090	DENTAL/OPTICAL BENEFITS	\$1,599	\$1,627	\$1,627	\$1,231	\$1,656	1.77%
CA	8800		<b>Total</b>	<b>\$223,904</b>	<b>\$218,752</b>	<b>\$273,097</b>	<b>\$135,428</b>	<b>\$276,754</b>	<b>1.34%</b>
CA	9710		SERIAL BONDS						
CA	9710	56000	DEBT PRINCIPAL	\$1,233,871	\$1,302,419	\$1,370,968	\$1,370,968	\$1,443,548	5.29%
CA	9710	57001	INTEREST-SERIAL BOND	\$497,460	\$434,052	\$367,218	\$200,746	\$296,856	-19.16%
CA	9710		<b>Total</b>	<b>\$1,731,331</b>	<b>\$1,736,471</b>	<b>\$1,738,186</b>	<b>\$1,571,714</b>	<b>\$1,740,404</b>	<b>0.13%</b>
CA	9720		DEBT - EFC						
CA	9720	56002	DEBT PRINCIPAL(EFC/CPF)	\$765,000	\$780,000	\$805,000	\$805,000	\$165,000	-79.50%
CA	9720	57000	DEBT INTEREST	\$66,846	\$61,618	\$56,051	\$56,050	\$51,990	-7.25%
CA	9720		<b>Total</b>	<b>\$831,846</b>	<b>\$841,618</b>	<b>\$861,051</b>	<b>\$861,050</b>	<b>\$216,990</b>	<b>-74.80%</b>
			<b>Total CPF-ACQUISITIONS</b>	<b>\$13,105,016</b>	<b>\$26,360,773</b>	<b>\$18,819,017</b>	<b>\$13,855,911</b>	<b>\$19,960,110</b>	<b>6.06%</b>



## FUND: COMMUNITY PRESERVATION EXPENDITURES

ACCOUNT			DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
CA	8801		CPF - STEWARDSHIP						
CA	8801	51100	FULL-TIME SALARIES	\$115,879	\$124,663	\$136,737	\$92,770	\$139,476	2.00%
CA	8801	51103	LONGEVITY	\$2,700	\$3,840	\$4,000	\$0	\$4,160	4.00%
CA	8801	51200	PART TIME SALARIES	\$11,398	\$11,957	\$12,443	\$8,459	\$12,692	2.00%
CA	8801	51990	CONTINGENCY	\$0	\$0	\$4,000	\$0	\$4,000	0.00%
CA	8801	52300	VEHICLES	\$29,681	\$0	\$35,000	\$25,609	\$3,000	-91.43%
CA	8801	52450	COMPUTER EQUIPMENT	\$150	\$33	\$1,000	\$0	\$1,000	0.00%
CA	8801	52600	OTHER EQUIPMENT	\$5,067	\$0	\$4,000	\$0	\$4,000	0.00%
CA	8801	54100	OFFICE EXPENSE	\$252	\$366	\$800	\$22	\$800	0.00%
CA	8801	54500	SUBCONTRACT COSTS	\$974,667	\$190,105	\$200,000	\$0	\$200,000	0.00%
CA	8801	54520	OUTSIDE PROFESSIONAL	\$4,371	\$500	\$14,000	\$0	\$14,000	0.00%
CA	8801	54560	MOTOR VEHICLE REPAIRS & SUPP	\$296	\$467	\$1,000	\$404	\$1,000	0.00%
CA	8801	54562	FUEL - MOTOR VEHICLE	\$784	\$730	\$1,000	\$321	\$1,000	0.00%
CA	8801	54600	UNIFORMS	\$290	\$0	\$500	\$242	\$500	0.00%
CA	8801	54709	MTA TAX DUE	\$442	\$468	\$521	\$354	\$532	2.05%
CA	8801	54712	Re-Veg and Kiosk Materials	\$197	\$711	\$1,500	\$495	\$1,500	0.00%
CA	8801	54731	SIGNS	\$396	\$396	\$400	\$0	\$400	0.00%
CA	8801	54850	SMALL TOOLS & EQUIPMENT	\$1,189	\$837	\$1,200	\$202	\$1,200	0.00%
CA	8801	54982	TREE MAINTENANCE	\$0	\$0	\$4,000	\$0	\$4,000	0.00%
CA	8801	59010	NYS RETIREMENT	\$15,801	\$13,746	\$20,295	\$3,342	\$22,575	11.23%
CA	8801	59030	SOCIAL SECURITY & MEDICARE	\$9,943	\$10,479	\$11,718	\$7,959	\$11,959	2.05%
CA	8801	59060	HEALTH INSURANCE	\$45,139	\$41,273	\$46,854	\$30,978	\$46,938	0.18%
CA	8801	59090	DENTAL/OPTICAL BENEFITS	\$3,010	\$3,063	\$3,063	\$2,317	\$3,117	1.77%
CA	8801	59999	TRANSFER TO RESERVE	\$0	\$0	\$0	\$0	\$0	0.00%
CA	8801		<b>Total CPF-STEWARDSHIP</b>	<b>\$1,221,653</b>	<b>\$403,635</b>	<b>\$504,031</b>	<b>\$173,476</b>	<b>\$477,848</b>	<b>-5.19%</b>



## FUND: COMMUNITY PRESERVATION EXPENDITURES

ACCOUNT		DESCRIPTION	2018 Actual	2019 Actual	2020 Adopted	2020 Actual YTD	2021 Tentative	% Change
CA	8802							
		CPF - WATER QUALITY						
CA	8802	51100	\$56,441	\$85,940	\$97,113	\$65,555	\$101,976	5.01%
		FULL-TIME SALARIES						
CA	8802	51103	\$0	\$0	\$1,800	\$0	\$1,900	5.56%
		LONGEVITY						
CA	8802	51105	\$0	\$0	\$1,250	\$688	\$750	-40.00%
		HEALTH INSURANCE BUY BACK						
CA	8802	51300	\$0	\$7	\$0	\$9	\$0	0.00%
		OVERTIME						
CA	8802	52100	\$0	\$2,023	\$1,000	\$520	\$1,000	0.00%
		FURNITURE & FIXTURES						
CA	8802	52300	\$25,447	\$0	\$0	\$0	\$0	0.00%
		VEHICLES						
CA	8802	52702	\$1,430,655	\$0	\$2,000,000	\$0	\$0	-100.00%
		LAND ACQUISITIONS						
CA	8802	54100	\$100	\$206	\$600	\$65	\$500	-16.67%
		OFFICE EXPENSE						
CA	8802	54200	\$0	\$0	\$1,000	\$0	\$1,500	50.00%
		TRAVEL CONFERENCES & DUES						
CA	8802	54322	\$195,256	\$556,443	\$1,600,000	\$943,561	\$2,160,000	35.00%
		SEPTIC SYSTEM REBATE PROGRAM						
CA	8802	54323	\$0	\$0	\$0	\$0	\$1,200,000	100.00%
		WATER QUALITY IMPROVEMENT GRANTS						
CA	8802	54500	\$181,128	\$39,861	\$2,000,000	\$165,046	\$1,210,000	-39.50%
		SUBCONTRACT COSTS						
CA	8802	54520	\$0	\$150	\$100,000	\$85,517	\$0	-100.00%
		OUTSIDE PROFESSIONAL						
CA	8802	54560	\$0	\$639	\$600	\$10	\$500	-16.67%
		MOTOR VEHICLE REPAIRS & SUPP						
CA	8802	54600	\$311	\$152	\$400	\$0	\$400	0.00%
		UNIFORMS						
CA	8802	54709	\$192	\$292	\$341	\$225	\$356	4.46%
		MTA TAX DUE						
CA	8802	54850	\$3,900	\$0	\$4,200	\$0	\$3,000	-28.57%
		SMALL TOOLS & EQUIPMENT						
CA	8802	54950	\$0	\$0	\$5,000	\$0	\$0	-100.00%
		APPRAISALS						
CA	8802	54951	\$0	\$0	\$6,000	\$0	\$0	-100.00%
		SURVEYS						
CA	8802	54980	\$22	\$0	\$0	\$0	\$0	0.00%
		OTHER						
CA	8802	55050	\$0	\$0	\$1,000	\$0	\$0	-100.00%
		ATTORNEY FEES-CHARGE BACKS						
CA	8802	59010	\$7,514	\$10,266	\$9,616	\$2,833	\$11,090	15.34%
		NYS RETIREMENT						
CA	8802	59030	\$4,318	\$6,575	\$7,662	\$5,068	\$8,004	4.46%
		SOCIAL SECURITY & MEDICARE						
CA	8802	59060	\$12,214	\$10,042	\$10,639	\$7,283	\$10,644	0.05%
		HEALTH INSURANCE						
CA	8802	59090	\$1,881	\$2,872	\$2,872	\$2,172	\$2,922	1.77%
		DENTAL/OPTICAL BENEFITS						
CA	8802		\$1,919,377	\$715,469	\$5,851,092	\$1,278,553	\$4,714,542	-19.42%
		Total CPF - WATER QUALITY						
<b>TOTALS:</b>			\$16,246,046	\$27,479,877	\$25,174,140	\$15,307,940	\$25,152,500	-0.09%



# Position Costing Summary

**Division:** CPF - ACQUISITIONS  
**Scenario:** Main  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** COMMUNITY PRESERVATION FUND

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
LAND MANAGEMENT SPEC III	DEPARTMENT HEAD	82,688	2,635	0	85,323	27,819	6,527	14,932	290	49,568	134,891	14	0.85	85.00	34
	TOTAL FULL TIME	82,688	2,635	0	85,323	27,819	6,527	14,932	290	49,568	134,891				
	PART TIME														
PT ADMINISTRATIVE ASSISTANT	PART TIME	12,692	0	0	12,692	0	971	0	43	1,014	13,706				0
	TOTAL PART TIME	12,692	0	0	12,692	0	971	0	43	1,014	13,706				
<b>Grand Total</b>		<b>95,380</b>	<b>2,635</b>	<b>0</b>	<b>98,015</b>	<b>27,819</b>	<b>7,498</b>	<b>14,932</b>	<b>333</b>	<b>50,582</b>	<b>148,598</b>	<b>14</b>			



# Position Costing Summary

**Division:** CPF - STEWARDSHIP  
**Scenario:** MAIN  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** COMMUNITY PRESERVATION FUND

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
LAND MANAGEMENT SPEC III	DEPARTMENT HEAD	9,728	310	0	10,038	3,273	768	1,757	34	5,832	15,870	14	0.10	10.00	4
PRINCIPAL ENVIRONMENTAL ANALYST	CSEA / 32 / OFF	93,571	2,900	0	96,471	32,728	7,380	16,882	328	57,319	153,790	17	1.00	100.00	40
SENIOR ENVIRONMENTAL ANALYST	CSEA / 31 / 4	36,176	950	0	37,126	14,054	2,840	3,935	126	20,956	58,082	6	0.50	50.00	20
TOTAL FULL TIME		139,476	4,160	0	143,636	50,055	10,988	22,575	488	84,106	227,742				
PART TIME															
PT ADMINISTRATIVE ASSISTANT	PART TIME	12,692	0	0	12,692	0	971	0	43	1,014	13,706				0
TOTAL PART TIME		12,692	0	0	12,692	0	971	0	43	1,014	13,706				
Grand Total		152,168	4,160	0	156,328	50,055	11,959	22,575	532	85,120	241,448	37			



# Position Costing Summary

**Division:** CPF - WATER QUALITY  
**Scenario:** MAIN  
**Function:** HOME & COMMUNITY SERVICES  
**Department:** COMMUNITY PRESERVATION FUND

**Stage:** Tentative Budget  
**Status:** Active

Position/Name	Class/Grade/Step	Salary				Benefits					Total Comp & Benefits	Yrs of Srv 1/1/21	FTE	Alloc. %	Weekly Hours
		Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits					
SENIOR ENVIRONMENTAL ANALYST	CSEA / 31 / 3	70,925	1,900	0	<b>72,825</b>	12,592	5,571	7,719	248	<b>26,130</b>	<b>98,956</b>	4	1.00	100.00	40
ENVIRONMENTAL ANALYST *TITLE CHANGE*	CSEA / 28 / 0	31,051	0	750	<b>31,801</b>	974	2,433	3,371	108	<b>6,886</b>	<b>38,687</b>	2	0.50	50.00	20
<b>Grand Total</b>		<b>101,976</b>	<b>1,900</b>	<b>750</b>	<b>104,626</b>	<b>13,566</b>	<b>8,004</b>	<b>11,090</b>	<b>356</b>	<b>33,016</b>	<b>137,642</b>	<b>6</b>			

2020

PART 5 OF ASSESSOR'S REPORT (FORM AR-5)  
FOR THE ASSESSMENT ROLL COMPLETED IN 2020  
DETAIL LIST OF EXEMPT PROPERTY

## GRAND TOTAL OF EXEMPT PROPERTY

Exemption Code & Description	# of Parcel	Assessed Value	Exemption Value
12100 NYS-generally	104	\$2,966,813.00	\$2,966,813.00
12350 Public Authority -state	36	\$1,640,449.00	\$1,640,449.00
13100 Co - (generally)	128	\$1,343,940.00	\$1,343,940.00
13500 Town (generally)	1,061	\$4,354,045.00	\$4,354,045.00
13650 Vg - (generally)	60	\$726,460.00	\$726,460.00
13660 Vg - Cemetery Land	2	\$16,000.00	\$16,000.00
13800 School District	19	\$2,744,875.00	\$2,744,875.00
13890 Mun Pub Auth-no Specific	47	\$994,899.00	\$994,899.00
14100 Usa Generally	19	\$767,180.00	\$767,180.00
14110 Usa - Specified Uses	1	\$41,750.00	\$41,750.00
18020 Mun Indust Dev Agen	1	\$29,925.00	\$29,925.00
18080 Mun Hsg Auth	3	\$144,900.00	\$144,900.00
19950 Municipal Railroad	21	\$91,490.00	\$91,490.00
21600 Res Of Clergy-relig Corp	9	\$459,550.00	\$459,550.00
25110 Nonprof Corp-relig (const	22	\$380,360.00	\$380,360.00
25120 Nonprof Corp-educl (const	7	\$309,750.00	\$309,750.00
25230 Nonprof Corp-moral/mental	2	\$18,650.00	\$18,650.00
25300 Nonprof Corp-specified Us	157	\$1,555,120.00	\$1,555,120.00
25600 Non Profit Medical Corpor	1	\$52,800.00	\$52,800.00
27200 Railroad - Subsidized	2	\$3,800.00	\$3,800.00
27350 Privately Owned Cemetery	10	\$19,350.00	\$19,350.00
33201 Tax Sale County Only	3	\$1,450.00	\$1,450.00
38260 Mun Hsng Auth-nys Aided	1	\$30,000.00	\$26,150.00
41101 Vets Eligible Funds (v1)	207	\$1,307,459.00	\$526,399.00
4110401 Vets Eligible Funds (v1)	67		\$7,756.00
41121 Vet Non-combat (v2)	284	\$1,997,402.00	\$120,494.00
4112401 Vet Non-combat (v2)	82		\$5,740.00
4112403 Vet Non-combat (v2)	24		\$1,680.00
4112405 Vet Non-combat (v2)	16		\$1,120.00
41131 Vet Combat (v3)	223	\$1,431,965.00	\$155,782.00
4113401 Vet Combat (v3)	79		\$9,164.00
4113403 Vet Combat (v3)	11		\$1,276.00
4113405 Vet Combat (v3)	18		\$2,088.00
41141 Vet Disability (v4)	33	\$5,700.00	\$30,438.00
4114401 Vet Disability (v4)	9		\$2,088.00
4114403 Vet Disability (v4)	1		\$232.00
4114405 Vet Disability (v4)	4		\$928.00
41161 Cold War Veteran (v6)	19	\$88,982.00	\$8,018.00

PART 5 OF ASSESSOR'S REPORT (FORM AR-5)  
FOR THE ASSESSMENT ROLL COMPLETED IN 2020  
DETAIL LIST OF EXEMPT PROPERTY

4116401	Cold War Veteran (V6)	10		\$700.00
4116403	Cold War Veterans (V6)	1		\$70.00
41300	Veteran Paraplegic (v5)	2	\$17,700.00	\$17,700.00
41400	Clergy (c1)	15	\$95,415.00	\$21,500.00
41640	Vol.Fire/Amb worker(f1)	85	\$578,252.00	\$62,770.00
41641	Vol.Fire/Amb worker(f2)	222	\$1,059,036.00	\$142,475.00
41644	Vol.Fire/Amb worker(f3)	222		\$145,160.00
41700	Agricultural Building (a1)	6	\$11,350.00	\$7,050.00
41720	Ag Dist-county (a2)	21	\$102,930.00	\$76,695.00
41730	Ag Lnd IndvNot In AgDi(a3)	25	\$140,455.00	\$43,345.00
41800	Persons Over Age 65 (p1)	153	\$727,502.00	\$308,154.00
41801	Persons Over Age 65 (p2)	88	\$11,751.00	\$146,211.00
41804	Persons Over Age 65 (p5)	88		\$177,535.00
41834	ENH STAR	658	\$1,676,014.00	\$439,512.00
41844	E STAR MH	6		\$3,623.00
41854	BAS STAR	1,888	\$8,896,868.00	\$547,520.00
41864	B STAR MH	2	\$136,192.00	\$7,250.00
41930	Disabled-limted Income(d1)	6	\$26,911.00	\$12,145.00
41931	Disabled-limted Income(d2)	2	\$7,210.00	\$3,605.00
41934	Disabled-limted Income(d5)	2		\$3,605.00
47602	Bus Invest Prop (b3)	1	\$21,125.00	\$8,696.00
48660	Housing Development Fund	4	\$114,925.00	\$114,925.00
49500	Solar - Wind Energy (e1)	117	\$1,018,930.00	\$22,849.00
<b>GRAND TOTAL OF EXEMPT PROPERTY</b>				<b>\$21,876,004.00</b>