

Town of East Hampton

Office of the Tax Receiver

Frequently Asked Questions:

1. When will I receive my tax bill and when is it due?

Each year, tax bills are mailed in mid-December. Half of the amount is due by January 10 and the second half by May 31. They can be paid in-person, online (using credit card or echeck), or by mail if the postmark is made on the due date or prior. If you pay your taxes directly, rather than through your mortgage, we try to mail a reminder notice to those property owners in early May for the second half payment.

2. Where can I pay my taxes?

They can be paid in person at the Tax Receiver's Office (Dec. 10th- May 31st), Montauk Playhouse and Bridgehampton National Bank (Dec. 15- Jan. 10 and May 1- May31st.) If you pay at Montauk Playhouse or Bridgehampton National Bank you must have the correct stub(s) from your bill and the exact amount.

3. How can I pay a tax bill online and is there a charge?

Payments online can be made by credit card or eCheck. There is an additional 2.39% fee for credit cards and a flat fee of \$1.00 for Echecks. The Town of East Hampton does not collect these fees, they go directly to the Credit Card Merchant.

- a. GO TO TOWN OF EAST HAMPTON WEBSITE www.eshamptonny.gov
- b. CLICK ON "ONLINE PAYMENTS" ON HOMEPAGE OR GO TO TAX RECEIVER PAGE AND CLICK ON LINK THERE.
- c. YOU WILL BE REDIRECTED TO TAX RECEIVER ONLINE PAYMENT/INFORMATIONAL WEBSITE
- d. LOGIN OR YOU WILL BE ASKED TO CREATE A NEW USER ACCOUNT. YOU WILL NEED ONE OF THE FOLLOWING:
 - i. PROPERTY ADDRESS AND OWNER NAME
 - ii. TAX MAP NUMBER AND OWNER NAME
(ALL THE ABOVE INFORMATION IS LISTED ON YOUR TAX BILL. PLEASE ENTER THE OWNER NAME AS IT APPEARS ON YOUR BILL)
- e. IF YOU HAVE TROUBLE CREATING YOUR ACCOUNT PLEASE CONTACT ANDREA HALLETT AT ahallett@eshamptonny.gov
- f. ONCE YOU HAVE CREATED YOUR ACCOUNT, YOU CAN USE THE ONLINE SERVICES TO VIEW PROPERTY INFORMATION OR PAY YOUR BILL ONLINE

4. I didn't receive my tax bill. How can I make sure it goes to the right place?

Under New York State Law, property owners are still responsible for taxes on their property, regardless of whether they receive a bill.

To ensure we have your correct mailing address on file, please mail a mailing address change form to 300 Pantigo Place Suite 106, East Hampton NY 11937, or fax to (631) 329-4425 or email ahallett@eshamptonny.gov

5. What happens if I pay my taxes late?

First half taxes paid (or postmarked) after January 10 can still be paid to the Tax Receiver, with 1% interest added to the base amount each month. Taxes paid after May 31 will incur a 5% penalty and 5% interest on the balance.

An additional one percent will be added to the balance each month until the taxes are paid in full to the Suffolk County Comptroller's Office. By law, the Town cannot accept any payments after May 31. Balance information at that time can be obtained from the Treasurer by calling (631) 852-3000. Their address is 330 Center Drive, Riverhead, NY 11901-3311.

6. I can't pay the whole amount right now. Can I pay in installments?

Yes. The Tax Receiver can receive partial payments in minimum installments of \$200. When a payment is received, that amount is credited to your property and interest only accrues on the balance due. The Suffolk County Treasurer can also accept partial payments on delinquent taxes paid after May 31.

7. I can't pay my taxes right now. Will I lose my property?

Probably not. The Suffolk County Treasurer will typically initiate tax collection procedures on vacant land after one year and on improved properties after three years of non-payment. Even if the County does acquire a property for non-payment, there is a still time to redeem a property. As this is a procedure of Suffolk County, more information can be obtained by calling (631) 852-3000.

8. My taxes are too high/I pay more than my neighbors/Is there something I can do?

Yes. Your home may be assessed at a higher value than it is worth. Lowering this amount is possible by filing a grievance. You may also be eligible for certain property tax exemptions based on whether you are a permanent residence in the Town, a senior citizen, disabled, a volunteer, or veteran. For more information, please call the Assessor's Office at 631-324-4187 or visit the Assessor's Home Page.

9. How can I find information about a property (owners, taxes, zoning, etc.)?

Property information (e.g. owner, tax map number, zoning, and taxes due) may be viewed through the Town of East Hampton Tax Receiver webpage- please refer to Final Tax Roll under Resources.

10. My property is overvalued and my taxes are too high. How do I grieve my assessment / lower my taxes?

Each year, property owners can file a grievance to lower the assessed value of their home if they have additional information that could lead to a more accurate assessment. Grievance Day is held on the third Tuesday in May. During the week prior, residents may go to the Assessor's Office or to the Town's website for assistance with completing the grievance application and/or to help understand how particular assessments were determined.

11. I have moved - Who do I contact to change my address?

If you still own the property notify the Receiver of Taxes. Do not rely on the post office to forward mail indefinitely. Inform the Receiver of Taxes if you wish to have tax bills mailed to an address other than the property location. If you have sold the property and still receive a tax bill, contact the Receiver of Taxes with the name of the new owner.

12. I just purchased property in the Town of East Hampton. Do I need to contact anyone regarding real property taxes? Since it is the owner’s responsibility to pay taxes on property they own, it is recommended that you immediately notify the Receiver of Taxes to obtain a current bill to ascertain the amount of the tax payment and when the payment is due.

13. I have paid-off my mortgage and taxes had been escrowed by my mortgage company. Who do I notify regarding my real property tax bill? You should contact the Receiver of Taxes to request that future bills be sent directly to you. Make sure the Receiver has your correct mailing address and advises you when the next payment is due.

Additional Information

- For questions concerning Exemptions, Grievances and Assessment please visit the East Hampton Assessor’s Office webpage or call 631-324-4187.
- Late Payment Schedule & Interest from Jan 11 - May 31

Schedule of Interest rates for <u>First-Half</u> late Tax payments Only	
Late Payment Date	Interest Charge
Dec 1 - Jan 10	On Time/No Penalties
Jan 11 - Feb 10	1%
Feb 11 - Mar 10	2%
Mar 11 - Apr 10	3%
Apr 11 - May 10	4%
May 11 - May 31	5%