

## TOWN PROJECTS/ ACCOMPLISHMENTS BY DEPARTMENT FOR 2022 (INTO 2023)

Visit each Town Department's web page for a description of their duties and responsibilities

### **BUILDING DEPARTMENT**

<http://ehamptonny.gov/279/Building-Department>

#### **2022**

- Improved Rental Registry procedures by providing online fillable forms for property owners
- Improved Building Department responses to research requests with fillable forms and online-only submissions and replies
- Building Inspection Scheduling and Communication improvements: Providing better public communication with applicants regarding inspection dates and times

#### **2023**

- Improve timelines for building permits
- Review building permit applications for errors upon submission, to reduce lag time

### **HUMAN SERVICES**

<http://ehamptonny.gov/254/Human-Services>

#### **2022**

- Grab & Go Program – drive up meal program for 60+ (5 frozen meals are provided each week on Wednesday)
- Senior Citizen Shopping Program – staff completes grocery shopping for seniors on a weekly basis. This in addition to picking up prescriptions and transporting seniors to stores.
- New Senior Center Planning – working with R2 and Human Services Liaison to plan the development of the new senior center.
- Instituted new Wellness Programs at Ashawagh Hall – working with the YMCA and other subcontractors. The classes will run February through May and then begin again in September.
- East Hampton Senior Center and Montauk Senior Nutrition Program – new wellness programs added. Working with Stony Brook Southampton Hospital Wellness to increase offering throughout the year.
- Case Management Services at the Montauk Library – once per month by appointment Human Services Case Manager visits the library to assist Montauk seniors (replacing the Suffolk County Advocate)
- New Program – Programs for the Aging to include a new position of Senior Citizen Club Leader. This program will work to increase senior clubs, wellness programs and activities.
- Changed part time Residential Repair Program Maintenance Mechanic to a full-time position to be sure that there is coverage for both the home repair program and maintenance of the building.

## **PURCHASING**

<http://ehamptonny.gov/312/Purchasing>

### **2022**

- Issued/ Reviewed/Accepted or Denied 43 Bids
- Issued/ Reviewed/ Accepted or Denied 7 Requests for Proposals
- Old Cell Phone Recycling Program -- raised approximately \$800.
- Utility Audit Begun: Includes phones, cell phones, water, electric & gas – last time audit done received thousands of dollars
- Auction of Surplus Items: Scheduling an auction of vehicles and other items deemed unusable by the Town. For example - IT & Communication items
- Document shredding offered to all departments

## **AQUACULTURE**

<http://ehamptonny.gov/149/Aquaculture>

### **2022**

- 2.9 million 2" oysters seeded in Town waters.
- 3.3 million oyster culls sold to Long Island farmers
- 3.5 million 3/8" clams seeded in Town waters
- 15 million nursery & field clam culls seeded in town waters
- 300,000 3/8" clams given to NY State Shellfish Restoration Project in return for our grant
- 180,000 oysters in the form of spat on shell given to NY State Shellfish Restoration Project in return for our grant
- First oyster reef in Trustee waters established in Accabonac Harbor with the assistance of South Fork Sea Farmers, EHHS seniors & Springs School 6<sup>th</sup> grade
- Oyster gardening program continued in 5 harbors with 100 gardeners/public participants as well as an additional half dozen growing off their own dock/bulkhead
- Successful bay scallop harvest in Town waters as a result of our seeding program
- Educational tours with individuals & families as well as South Fork Natural History Museum's Young Environmentalist Society, Project MOST, LVIS, Surfrider's East Hampton Middle School Chapter
- Successful screenings of films on several educational topics by local experts on LTV conducted by South Fork Sea Farmers
- Participated in bay scallop disease diagnostic survey with Stony Brook University's Marine Animal Disease Lab
- Grew sugar kelp seedlings in the hatchery for outplanting in town waters for pilot projects
- Contributing to NY's first Shellfish Restoration Plan with Pew Charitable Trusts & Due East Partners

## **FINANCE**

<http://ehamptonny.gov/285/Division-of-Finance>

### **2022**

- Town's top-tier Aaa bond rating reaffirmed by Moody's Investors.
- Town again received a clean opinion/audit from outside auditing firm and Office of the State Comptroller
- 2022 Town Budget increases under the property tax levy cap.

## **RECREATION**

<http://ehamptonny.gov/248/Recreation>

### **2022**

- Staffing/Programming
  - Reinstated Winter Basketball program at Amagansett School, Bidy Basketball at John Marshall, and Winter Wrestling at the High School, which had all been postponed due to pandemic protocols. Not only have these programs returned, but they are all experiencing record enrollment.
- Facilities
  - In 2022, both the Buckskill Meadows Preserve and the Lars Simenson Skate Park opened successfully, and neither park has experienced any vandalism. We continue to watch for how the public utilizes these two new parks to see if changes are needed (trash, rules, etc.).
- Web page
  - In 2022 we completed our upgrade of the Recreation Department's portion of the Town's website by including new webpages for every beach and park in the Town.
  - Going forward we plan on continuing to integrate these pages with QR code postings onsite to improve the public's experience at our beaches and parks.

### **2023**

- Beaches/Lifeguards
  - As reported at a recent Town Board meeting, some highlights of what we are planning in 2023 include the upgrading of our "attractive and informational signage" at the beaches and looking to "increase efforts to use social media for public awareness and outreach."
  - We are also in the process of obtaining two new mules for the 2023 season which were recently approved for purchase by the Town Board.
  - Beach parking kiosk installation
- Parks/Facilities
  - The two pickle ball courts in Montauk should be going to bid in late January/early February 2023.
  - The ballfields at Stephen Hands Path are expected to be opened in April of 2023.

- We are also working on pavilions/shades at Boy's and Girl's Harbor, the Montauk skate Park, and the Stephen Hands Path ballfields.
- The basketball and tennis courts' resurfacing at Springs School is planned for completion in the spring of 2023 (as weather permits). The new basketball hoop systems and rebuilt surface has already been completed. All that is left is the painting of the basketball court and repainting of the three tennis courts. Pickle ball lines will also be a new addition to the three tennis courts.

## **BUILDINGS AND GROUNDS/PARKS**

<http://ehamptonny.gov/416/Parks-Building-Maintenance>

### **2022:**

- Began first phase of West Lake comfort station project
- Began the construction of Steven Hands Path Ballfields
- Continued dead tree removal at Steven Hands Path
- Added additional Christmas lights to the light poles on Montauk Main Street
- Cleaned curbs on Montauk Main Street
- Changed furnace at Springs Library to a heat pump
- Replaced much of the outdated playground apparatus at Lions Field
- Temporarily repaired delaminating skylights at YMCA
- Assisted with the installation of the pollinator garden at Town Hall
- Completed addition of the Buckskill Meadow Park
- Completed addition of the Lt. Lee A. Hayes Youth Park memorial
- Completed addition of the Montauk Skate Park

## **ORDINANCE ENFORCEMENT**

<http://ehamptonny.gov/267/Ordinance-Enforcement>

### **2022**

- New Administrative Adjudication Bureau Established, streamlining administrative procedures for certain types of tickets. 162 tickets issued by Code under this program, equating to approximately 150 hours more patrol (boots on the ground time) for Inspectors.
- Enforcement of new littering code changes and additions. 11 tickets issued as of late December.
- Continued positive enforcement of Leaf Blower Ordinance, 77 tickets issued --increase of 30 from 2021.
- New prosecution method for illegal rentals, using Air BNB subpoenas to gather evidence and prosecute, working jointly with the Town Attorney's Office. More cases to be prosecuted in this manner.
- Creation of Modular Permitting program to track the storage of modulars on town property until delivery at building site.

- Joint summer season enforcement of safety codes to address overcrowding, fire hazards, etc., with Fire Marshals at Town bars and restaurants.

## **LAND ACQUISITION AND MANAGEMENT**

<http://ehamptonny.gov/165/Land-Acquisition-Management>

### **2022**

- Land Preservation:
  - 26 parcels of land, representing 72.8 acres, acquired and preserved using \$51.4 million from the Community Preservation Fund (CPF)
  - Notable acquisitions completed in 2022 include the Bistran farmland in Amagansett, 32.6 acres in the heart of the hamlet for \$28 million, representing the Town's largest single farmland acquisition to date
  - Continued lease program, making town-owned farmland available to local farmers through a request for proposals process
- Water Quality Projects Funded by Community Preservation Fund:
  - Awarded CPF grant funding totaling more than \$1.5 million for water quality improvement projects including commercial low-nitrogen septic systems, floating wetlands in Fort Pond, a constructing wetland wastewater treatment system at the Pollock-Krasner House on Accabonac Harbor, and a sewershed expansion project in Sag Harbor Village
  - Continued water quality improvement projects at municipal sites, including low-nitrogen septic systems at comfort stations, stormwater abatement projects, and the first injection permeable reactive barrier system on Long Island, to improve water quality at Three Mile Harbor
  - Septic Improvement Grants - \$2.6 million in Town grants from the CPF ((revenue from a 2-percent real estate transfer tax)) approved for upgrades to low-nitrogen, "innovative-alternative" (I/A) systems that keep nitrogen emissions, which can pollute our ground and surface waters, low.
  - 149 low-nitrogen systems installed in 2022; 187 approved in 2022, 444 low-nitrogen systems installed using Town grants since the program's inception in 2017

## **EAST HAMPTON TOWN POLICE DEPARTMENT**

<http://ehamptonny.gov/193/Police>

### **2022**

- Completed the Lexipol project to improve operations, resulting in a completely online, computer-based policy and procedures manual, with legal updates and training bulletins available in real time.
- Successfully completed a 5-year assessment in the NYS Division of Criminal Justice Accreditation Council cycle, achieving the highest standards and recognition from the State for our maintenance of standards.

- Completed several capital projects at headquarters, continuing to upgrade and repair our headquarters building and grounds.
- Department received an anonymous donation for police equipment and purchased two Police Patrol Motorcycles, and have two officers now completely trained and certified for motorcycle patrol and operation.
- Acquired several drones and have a newly trained Unmanned Aerial Vehicles (UAV) operations unit available to assist patrol and detectives during cases.
- Continued progress of digitization of records as part of a townwide project
- Communications system project continued with portable and mobile radio programming being completed for all fire departments, and ongoing physical upgrades at tower site locations, as well as the Montauk GATR site reaching completion.

### **MARINE PATROL**

<http://ehamptonny.gov/191/Marine-Patrol>

#### **2022/Ongoing**

- Star Island dock improvements
- Montauk Inlet, East Jetty dredging
- Star Island pump-out tank replacement
- Three Mile Harbor (Gann Road) pump-out tank replacement
- Repairs and maintenance to existing docks and infrastructure

### **SAFETY OFFICER**

#### **2022-23**

- Continue to train town staff and conduct work operations in compliance with all county, state, and federal safety laws and standards
- Insure that working conditions and town equipment are maintained and operated in accordance with standard practices insuring the safety of both town staff and town citizens

### **AIRPORT**

<http://ehamptonny.gov/311/Airport>

#### **2022**

- Tree obstructions on Approach to Runway 28 have been removed; evaluation pending to ensure the obstruction has been sufficiently mitigated before runway precision approach lights can be turned back on
- New Rotating Beacon has been purchased and delivered and is scheduled for installation by Town Buildings and Grounds personnel.
- Engineering work completed on Runway 10 precision approach path lighting replacement.

## **HOUSING AND COMMUNITY DEVELOPMENT**

<http://ehamptonny.gov/206/Housing-Community-Development>

- All Hands on Housing affordable community housing projects:
  - New ½ percent real estate transfer tax enacted by voter referendum, Nov. 2022, to provide funds for affordable community housing
  - 395 Pantigo Road, EH, 16 single-family lots in planning and development
  - Route 114, EH, 50 middle-income rental apartments in planning and development
- Section 8 Housing Choice Voucher Program:
  - Provided \$1,256,068 in rental subsidies to landlords
- HUD Home Investment Partnerships federal block grant program:
  - Renovated two houses using HOME funds (\$210,000) and went to contract with one buyer; new low-nitrogen I/A septic system installation under way
- Home Sales through Affordable Housing Program:
  - Closed on one resale and one Manor House condominium; two additional houses under contract
- Community Development Block Grants:
  - Issued approximately \$198,000 in grants for eligible projects, including for security system at domestic abuse shelter; handicapped accessibility at affordable apartment complex and public sports field; roofing at child care center
- Home Improvement Program for low-income:
  - One ongoing house renovation
- Camp Hero Sewer System
  - Draft plan developed for creation of a new low-nitrogen I/A septic system

## **NATURAL RESOURCES**

<http://ehamptonny.gov/221/Natural-Resources>

### **2022**

- Coastal Assessment Resiliency Plan (CARP) completed, assessing East Hampton Town's vulnerabilities and recommending plans and procedures to increase resilience and ability to adapt to the impacts of climate change
- Solar Roof installed at Parks Dept. building, with battery energy storage system
- Municipal Waste Reduction and Recycling program grant to educate and inform the community of the Town's recycling program and encourage more residents to separate their recyclable materials
- LED streetlight project – energy-saving bulb replacement – ongoing
- Clean Water East Hampton program: Water quality projects oversight including pilot permeable reactive barrier project at Tanbark Creek
- South Fork Peak Savers – grid peak load reduction program

- Energize East Hampton and Solarize East Hampton– educational webinars, public information on electric vehicles, green heating and cooling, home energy audits, green building, solar energy, etc.; Incentive programs providing consumer savings
- Living Shorelines design grant -- \$350,000 federal grant for planning flood mitigation project
- Consultants hired to complete Town of East Hampton 100 Percent Renewable Energy roadmap to outline strategies and steps needed to achieve Town’s sustainability goals of meeting community-wide energy consumption through renewable sources by 2030 – including request for proposals for a Community Choice Aggregation program, energy benchmarking for municipal buildings, fleet electrification, and many other energy sustainability initiatives
- Endangered species management including piping plover protection

## **INFORMATION TECHNOLOGY (IT)**

<http://ehamptonny.gov/309/Information-Technology>

2022

- Upgraded online payment vendor
- Worked with town departments on file digitization and retrieval systems and organization
- Installed new hardware and migrated servers to new systems; new server hardware to replace aged-out equipment
- Upgrades to new software platforms for Tax Receiver (completed) and Tax Assessor (ongoing)
- Instituted Office 365 cloud-based secure system townwide
- Completed bid process and vendor selection for public access portal and internal staff workflow software solutions, which will provide an opportunity for the public to submit applications, process forms, and make payments online, and will automate workflows and processes for town staff dealing with applications while providing communication and status updates to the applicant
- GIS hardware and Web app systems built and upgraded
- Work stations replaced as needed
- Infrastructure enhancements completed, including new wiring, fiber runs, increased data speed

2023

- Phone system upgrade
- Cybersecurity upgrades using managed detection and response (MDR)
- Implement hybrid onsite/cloud backup and server room battery backup
- Fiber infrastructure improvements
- GIS hardware infrastructure improvement
- Digitization server hardware to increase file storage space



## **PLANNING**

<http://ehamptonny.gov/265/Planning-Department>

- Upgrades to Planning Department webpages and forms - still in progress
- Department reorganization, including assigning technical staff to support review of all applications, the results of which will clear backlog of applications among all three review Boards and update Architectural Review Board operations
- Lot inspections – Reduced turnaround times to 4 to 6 weeks from 4 to 6 months
- Instituted tracking for all projects and applications with goal of more efficient operations and review of applications
- Lake Montauk Inlet Dredging - worked with Army Corps of Engineers to finalize project design and timeline
- Launched outdoor dining code and application process
- Updated Wireless code and Master Plan (final draft under review- First updates since 2004)
- Worked with town board and Housing office on community housing fund referendum, 395 Pantigo and Route 114 housing projects; revised legislation on affordable accessory apartments in progress

## **FIRE PREVENTION**

<http://ehamptonny.gov/170/Fire-Prevention>

### **2022**

- Summer nighttime safety check and enforcement focus on Montauk bars and restaurants to insure compliance with fire and safety codes
- Regular update meetings to share information and increase cooperation between the Fire Marshals, Town P.D., Code Enforcement, Marine Patrol and Town Attorney's Office.
- Continued conducting thorough Americans with Disabilities Act "Readily Achievable" compliance inspections on commercial buildings, site plan review, and following up on corrections.
- Continued focus and priority on the Code of the Town of East Hampton and New York State mandated Fire Safety Inspections.

### **2023**

- Utilize increased staffing to increase inspections and oversight, including fire safety inspections at hotels and motels

## **TOWN ASSESSORS**

<http://ehamptonny.gov/211/Assessors-Office>

### **2022**

- Produced tentative assessment roll and final assessment tax rolls by May 1 and July 1 due dates
- Grievance Day conducted by Board of Assessment Review on May 17
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## **HIGHWAY**

<http://ehamptonny.gov/195/Highway>

### **2022**

- Road construction: Paving projects on Spruce La., Sherman Rd., Taft Dr., Swamp Rd., Spruce Rd., Abraham's Landing Rd., Long Hill Rd.
  - Maintained and installed roadway drainage structures throughout town
  - Major drainage project at Stephen Hand's Path and Route 114 – under way
  - Sidewalk work in various locations throughout town
  - Planning for reconstruction of Old Stone Highway bridge
  - Equipment maintenance: Reconstruction of highway vehicles
  - Equipment purchases: dump trucks, plow rigs and blades, message board, boom mower
-