

**Town of East Hampton Fire Marshal's Office
300 Pantigo Place, Suite 111, East Hampton NY 11937**

**DOCK SIDE FIRE ALARM SYSTEM INSPECTION
& MAINTENANCE REPORT**

Warning: Before Testing A System Connected to A Central Station, Notify the Fire Department!

Marina/Dock Name _____

Street _____

Hamlet _____ Fire District _____ Phone _____ Date _____

Type of Alarm System _____ Type of Initiating Circuit _____

Manufacturer of Equipment _____ Name of Installer _____

	YES	NO	N/A
1 GENERAL			
a Are there any new additions or changes?.....			
b Were employees/occupants reviewed in the operation of the system?.....			
2 PANEL & WIRING			
a Are all indicating lights working properly?.....			
b Were all supervisory circuits tested & operating properly?.....			
c Were all aspects of power supplies tested & operating properly?..... (Batteries, charging system, fuses, wires, etc.)			
d Are all wire termination points secure?.....			
e Do remote annunciators (if provided) work properly?.....			
f Is there any physical damage to exposed wiring?.....			
3 MANUAL STATIONS			
a Was each station inspected for mechanical damage?.....			
b Was each station tested satisfactorily?.....			
c Are all stations in clear view 3 1/3' to 5' above dock/grade?.....			
d Are "Local Alarm Only/Call Fire Department at "9-1-1" signs posted where applicable?.....			
4 SOUNDING DEVICES			
a Were all sounding devices inspected for physical damage?.....			
b Were all sounding devices satisfactorily tested?.....			
c Are all exterior weather enclosures free of rust & the word "Fire" clearly written?.....			
d Are all exterior sounding devices free of growth & foreign matter?.....			
e Were all strobe lights satisfactorily tested?.....			
f Can all sounding devices be heard (above ambient noise) throughout the marina?.....			
5 CENTRAL STATION MONITORING			
a Is line seizure operating properly?.....			
b Were are channels tested satisfactorily?.....			
c Does the 24 hour automatic test signal operate properly?.....			

d List the central station procedure (how they respond to an alarm): _____

e Who is the central station? _____ Phone _____

f Were all lease line circuits tested satisfactorily? _____

List corrections or adjustments made (major repairs shall be by permit only)

Were all noted deficiencies corrected? _____ If not, why not? _____

Recommended improvements: _____

Has this inspection and service, including any repairs, been entered into the system log book? Yes No

Service Technician _____ Service Company _____

Company Address _____ Company Phone _____

NYS License # _____

I certify that this inspection has been properly conducted and are of the above statements are true and correct to the best of my knowledge.

Signature of Inspector

Any false statement made herein is punishable as a misdemeanor pursuant to Section 210.45 NYS Penal Law.